

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Lakeville Library Local History Room
Wednesday, November 8, 2023 – 8:00 a.m.

The November 8 Board meeting was called to order at 9:18 a.m. by Trustee Chair Nancy LaFave. In attendance were Trustees Nancy LaFave, Patrick Marshall and Ruth Gross and Interim Director, Jayme Viveiros. The meeting was not recorded.

A motion was made by Marshall and seconded by Gross to **"waive reading of the September 20, 2023 minutes and accept minutes as written."** **The motion passed unanimously.**

A motion was made by Marshall and seconded by Gross to **"waive reading of the October 30, 2023 minutes and accept minutes as written."** **The motion passed unanimously.**

Financial Report: All line items are in good shape. Irrigation was shut off after the last Trustees' meeting. The bill reflecting usage from 9/19-10/18 will have the last amount of purchased water. Books are still being ordered.

Director's Report: Programs have been set up until the end of the year and a few grants have been awarded for programs in the New Year.

Building and Grounds: Fire panel – we have received two quotes for the fire panel: American Alarm, current company – Quote for \$13,300 to replace fire panel and test the system. Chief O'Brien advised us not to accept. Fire Systems, Inc., from N. Dartmouth – Quote of \$6045.19 for the fire alarm control panel. If the problem is not corrected by that, a quote of an additional \$3814.32 to correct the voice alarm panel. A third company from Assonet was convinced it was the sprinkler system, but that had just passed inspection. The Trustees discussed the question of whether Fire Systems, Inc. will then take on the inspections and maintenance or just do the corrective work and also discussed the fact that we should contact references. Chief O'Brien's opinion will be sought. Since this is an issue that must be corrected as soon as possible, a motion was made by Marshall and seconded by Gross to **"accept the proposal from Fire Systems, Inc. This decision is for the sake of expediency and will not be valid if references and conditions of the quote do not meet our expectations. "** **The motion passed unanimously.**

Burgess Pest Control sent a quote of \$325 for interior and exterior service. This will come from the B&G line item.

Two lights are out in the parking lot and it is very dark now that the time has changed. Interim Director Viveiros will call MV Electric to have them serviced.

Friends of the Lakeville Library: The Friends will hold an Open House on Saturday, 12/2. Their next meeting will be Monday, 12/4, 6:00 p.m.

Great Ponds Gallery: Photographers Jennifer O'Keefe and Sally Spooner have an exhibit entitled, "40 views of the Great Ponds and Their Surroundings".

Director Search: The Search Committee 10/18 minutes and Executive Session minutes were presented to the Trustees (the appointing authority). Chair Nancy LaFave stepped down and make a motion to **"approve the minutes of the 10/18 Search Committee Meeting as written"** (Chair stepped up.) The motion was seconded by Marshall. **The motion passed unanimously.** Chair Nancy LaFave stepped down and make a motion to **"approve the minutes of the 10/18 Search Committee Executive Session as written"** (Chair stepped up.) The motion was seconded by Marshall. **The motion passed unanimously.**

Jennifer Jones has accepted the position "with a handshake". Chair LaFave will coordinate with Ms. Jones and the town HR department.

Next Meeting: Wednesday, December 13, 2023 – 9:00 a.m. in the Reynolds Local History Room of the Lakeville Public Library.

Adjournment was at 10:58 a.m. "Motion to adjourn" made by Marshall, seconded by Gross. The motion passed unanimously.

Respectfully submitted,
Ruth Gross, Secretary