

LAKEVILLE PARK COMMISSION MEETING MINUTES
POLICE STATION, 323 PRECINCT ST, LAKEVILLE, MA
THURSDAY, APRIL 04, 2024 @ 7:00PM

Members present: Brynna Donahue, Michael Smith and Melisa Turcotte.

Members not present: Scott Holmes and Paula Houle.

Other attendees: Peter Murdy (Clerk).

Melisa Turcotte called the meeting to order at 7:00 pm.

The Chair announced that LakeCAM was recording the meeting and asked if anyone else was doing so. No one was.

ITEM 1. ANNOUNCEMENTS AND ITEMS FROM THE CLERK.

None.

ITEM 2. ELECT PARK COMMISSION CHAIRPERSON AND VICE-CHAIRPERSON.

Hold till next meeting.

ITEM 3. REPORT FROM MICHAEL SMITH ON COMMISSIONERS PARK AND CAPITAL EXPENDITURES.

Michael Smith reported that the town will be covering \$15,000 for capital expenses in 2025 for the purpose of bringing water and electric across the fields for use of the executive porta potty at Commissioners Field.

For ARPA money, there is still about \$818,000 left from the county and \$500,000 directly available to the town. The Park Commission has put in for funding for refurbishing the skatepark at Ted Williams Camp, a new playground and basketball court at Clear Pond Park, and a new playground at John Paun Park. The town is also putting in for security cameras at Ted Williams Camp which, if granted, would reduce the Park Commission's costs for the wireless security cameras.

ITEM 4. DISCUSS AND POSSIBLE VOTE ON A RECOMMENDATION TO THE SELECT BOARD TO APPOINT MICHAEL SMITH TO THE PARK COMMISSION.

Michael Smith was elected to the Park Commission as a write in candidate.

ITEM 5. REVIEW AND VOTE TO APPROVE MINUTES OF MARCH 7, 2024.

Motion by Michael Smith to approve the minutes of March 7, 2024. Motion seconded by Brynna Donahue. No further discussion. Motion carried unanimously.

ITEM 6. REVIEW AND VOTE TO APPROVE MINUTES OF MARCH, 21 2024.

Motion by Michael Smith to approve the minutes of the Park Commission's meeting at the skatepark on March 21, 2024. Motion seconded by Brynna Donahue. No further discussion. Motion carried unanimously.

Motion by Brynna Donahue to approve the minutes of the regular meeting of the Park Commission at the Police Station on March 21, 2022. Motion seconded by Michael Smith. No further discussion. Motion carried unanimously.

ITEM 7. REVIEW OF PARK COMMISSION BUDGET.

Commission reviewed the budget report fiscal YTD March 30, 2024.

On the revenue side, hall rental, field rental, and bottle revenue are low, but total revenue is on track to meet or exceed budget.

On the revenue side, total personnel expenses are at 75.3% of the projected budget three-quarters through the year. The enterprise fund budget is \$76,610 for the year, of which \$35,786.88 has been expended, with some significant costs for fertilizer and porta potties still to come. Capital improvements are \$7,000 in the red. All in all, the commission is cautiously optimistic about expenses covering revenue.

ITEM 8. REVIEW AND POSSIBLE VOTE ON FREELAKE YOUTH SOFTBALL REQUEST FOR TOURNAMENT.

The commission discussed the application. FLYS to be informed that they may have to rent additional portapotties to meet Board of Health requirements. The cost any for pumping of porta potties or an additional rubbish pickup will come out of the security deposit. No parking on the street.

Motion by Brynna Donahue to approve Freelake Youth Softball's request for a tournament on August 15-18, 2024. Motion seconded by Michael Smith. No further discussion. Motion carried unanimously.

ITEM 9. REVIEW AND POSSIBLE VOTE ON COED VOLLEYBALL APPLICATION FOR FIELD TIME.

Melisa Turcotte reminded the commission of the agreement that the per person fee would be waived providing Coed Volleyball supplied new sand for the courts to a value meeting or exceeding the per player fee. Michael Smith recommended that the sand be added by May 1, 2024, and an invoice provided to the Park Commission.

Motion by Brynna Donahue to approve Coed Volleyball's Application for Court Time. Motion seconded by Michael Smith. No further discussion. Motion carried unanimously.

ITEM 10. DISCUSS & POSSIBLE VOTE TO SIGN COMMUNITY PRESERVATION COMMITTEE CONTRACT FOR JOHN PAUN PARK ENGINEERING PLAN.

Melisa Turcotte reported that the commission has received the Memorandum of Understanding from the Community Preservation Committee for the engineering plan at John Paun Park. We can now move forward with the plan. No need to vote.

ITEM 11. ASSIGN PARK LIAISONS.

Held off until the next meeting when all members are present.

Brynna Donahue said that she knows someone who would like to come on the commission. Melisa Turcotte said that Brynna should tell the individual to contact the commission.

RESIGNATION OF BRYNNA DONAHUE

Brynna Donahue said that she must resign now that she is on the Select Board. Melisa Turcotte said that she would have to submit her resignation to the Select Board for their approval for it to be official.

Motion by Michael Smith to accept the resignation of Brynna Donahue from the Park Commission. Motion seconded by Melisa Turcotte. No further discussion. Michael Smith and Melisa Turcotte voted YES; Brynna Donahue ABSTAINED. Motion carried.

ITEM 12. ADJOURN.

Motion by Michael Smith to adjourn. Motion seconded by Brynna Donahue. Motion carried unanimously.

Meeting adjourned at 7:50 pm.