

MINUTES

Lakeville Board of Assessors June 11, 2012

Location: Assessor's Office 5:30

Call to Order -	Chair Meleedy called the meeting to order at 5:40 pm
Attendees	P Meleedy , D Lucas, J Black, Staff M Reed
Approval of Minutes	May 14, 2012 – D Lucas made motion, J Black 2 nd Vote 3-0
Public Comment	None present
Correspondence	Memo – Payroll Processer – Carry over time – reviewed and approved Emails – EQV's from DOR – reviewed and approved B&T May sales - reviewed MAAO – By Law changes to be voted June 19 MAAO Annual Meeting – M Reed read the by-law changes to the Board.
Principal Assessor Report	Deed Policy – Final for BOA approval – J Black made a motion to approve, D Lucas 2 nd , all were in favor Vote 3-0 Review FY2012 Budget detail – reviewed Reviewed the educational options offered at the MAAO Annual meeting. The Board recognizes that education is an important part of staying current with the many assessing changes that take place. D Lucas made a motion to send M Reed, J Black and S Bock to attend, P Meleedy step down to 2 nd , all were in favor. Town Accepts Ch 653 – NG Jan1 to June - Building Permit process – M Reed explained that the building department sends monthly lists of building permits, they are then culled, order with the cyclical inspections, so that we are not going to the same properties multiple times. Update on Cyclical & Field work inspection – Board reviewed report. Board is impressed that we are on track with completing this year's number of parcels.
Review and Sign Signature Items	Month Endings Accounts Payable Invoices Gas Slips MVE Commits – 2012 #3, Recommits 2012 #39, 2011 #9, Recommits #92 The Board reviewed and signed the above.
Review any Abatements/Exemptions	Joshua Lane – See ATB
FY2015 Reval Recommendations	
Appellate Tax Board Board reserves the right to go into Executive Session.	Feb 27 ATB Dockets – all postponed Review Discuss open ATB/Abatements – Joshua Ln Aug 23 ATB Date The Board will send an offer to settle.
Old/New Business	
Adjourned	At 7:14 pm D Lucas made a motion, J Black 2 nd all were in favor Vote 3-0
Next Meeting	Next meeting June 25, 2012

Accepted June 25, 2012