

**BOARD OF HEALTH
LAKEVILLE, MASSACHUSETTS
MEETING MINUTES**

December 19, 2007

Present: Board of Health Chairman, William E. Garvey, Jr.; Board Member Jennifer Turcotte; Board Member Terrence Flynn; Health Agent Lawrence Perry, and Part-Time Health Inspector Joseph Beneski.

This meeting was previously scheduled for December 13, 2007 at 5:30 p.m. but was cancelled by the Chairman due to bad weather and hazardous road conditions.

Chairman Garvey opened the Board of Health meeting at 5:30 p.m.

Garvey asked everyone to review the proper interview procedures, and they discussed what questions should be asked of each applicant, and who should ask them. The Board asked Health Agent Perry to greet each applicant at the door, when it was their scheduled appointment time, and to introduce the Board members to them. Garvey said the interviews would be conducted by everyone, but the vote would only be cast by the three Board members. He said they would be looking for input from Perry and Beneski.

At 5:50 p.m., Chairman Garvey made a motion to go into executive session to hold initial screening (interviews) for the open position of Board of Health Clerk., and said they would be reconvening afterward in open session. The motion was seconded by Flynn, and the roll call vote was as follow: Garvey, aye; Flynn, aye; Turcotte, aye.

At 5:51 p.m. Chairman Garvey opened the executive session.

The five applicants were Suellen Ellis; Linda Amaral; Denise L. Milosek; Marie Parent, and Michele A. Forcier, and all of the applicants arrived on time and were prepared. After all the applicants were interviewed, a discussion was held regarding the process, and it was felt that all of the applicants did well and were all qualified to some degree. At 8:12 p.m. Chairman Garvey made a motion to adjourn the executive session and reconvene into open session. The motion was seconded by Flynn, and the roll call vote was as follow: Garvey, aye; Flynn, aye; Turcotte, aye.

At 8:13 p.m., Chairman Garvey reconvened the open meeting.

After some discussion on the qualifications of the applicants, a motion was made by Board Member Turcotte to offer the position to Michele A. Forcier. Garvey asked if anyone had any questions regarding the hiring of Michele. The comments from all were that she presented herself very well, and that she would work out very well into the office. Board Member Flynn seconded the motion, and it was so voted.

Health Agent Perry brought up discussion relative to property located at 66 Main Street (59-7-3) owned by George and Kerry S. Palaiologos. Perry told the Board that the

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owners want to put an addition on the dwelling and need a variance for his septic tank setback. Board members told Perry to put it on the next agenda which will be January 16, 2008. No other action was taken at this time.

Vendor warrants were signed by the Board.

At 8:22 p.m. a motion was made by Turcotte, seconded by Flynn, and so voted by the Board to adjourn the meeting,

The meeting minutes were taken by Part-Time Health Inspector Joseph Beneski.

Submitted by
Nancy M. Teser,
Board of Health Supervisor