

TOWN OF LAKEVILLE
Board of Health Meeting Minutes
March 22, 2017

The Lakeville Board of Health held a meeting on March 22, 2017 at the Lakeville Town Office Building. The meeting was called to order by Chairman Poillucci at 6:00 PM. Board of Health Members present: Robert Poillucci and Derek Maxim. Christopher Spratt was not in attendance. Building Commissioner, Nathan Darling was also in attendance. LakeCam and BOH were recording the meeting.

Discuss a strategy to continue services without full time BOH Agent

Chairman Poillucci and Member Maxim volunteered to assist with plan review and inspections but neither of them would have time to witness perc tests. Mr. Poillucci and Mr. Maxim expressed some concerns with having Special Assistant Health Agent Jim Romano being appointed to do perc tests. Having him do this may have unintended consequences with regards to his current position. Mr. Poillucci suggested the possibility of using other review engineers already employed by the town. Mr. Darling will be looking into requirements and/or minimum qualifications to witness perc tests. Chairman Poillucci stated Assistant Health Agent Kevin Bernardo would be willing to help the Town out after work and weekends.

Review and discuss the BOH Agent's Job Description

Mr. Poillucci discussed the potential for sub-contracting the BOH Agent position. He has looked into this and it does not appear to provide an adequate level of service. Mr. Maxim agreed a full time agent is needed. The Assistant Health Agent currently takes care of several areas of the Agent's Job Description but both Mr. Poillucci and Mr. Maxim felt one good Agent could do the entire job. After lengthy discussion relative to having this position hourly versus salary, it was decided to speak with the Selectmen for their guidance on this.

Chairman Poillucci expressed his opinion on the Agent's qualifications. Although a college degree is valuable, if an applicant has a combination of education and experience that could be considered equal, the applicant should be deemed qualified. Member Maxim agreed and felt real word experience is as valuable as education. After lengthy discussion it was determined the Agent must be State Certified Title V Inspector, State Certified Food Safety Manager, State Certified Soil Evaluator, State Certified Pool Operator, MA PHIT (MA Public Health Inspector Training), or be able to obtain these certifications and training within a set time. Also requires a Bachelor's Degree and 3-5 years practical experience in a related field; or any combination of education and work experience that provides the requisite knowledge, skills and abilities for this position.

Member Maxim had some concerns relative to "approximately 40 hours" in the current job description. It was agreed "approximately" would be taken out and the expectation should be the Agent works 40 hours a week. Mr. Maxim also suggested "monthly meetings" should be changed to regular meetings. These changes will be incorporated into the Agent's Job Description.

Discuss the "next steps" in the hiring of a new BOH Agent

The Board of Health will meet with the Selectmen on Monday March 27, 2017 to discuss the posting of the Agent's Job Description.

Any Old Business

Mr. Poillucci discussed moving forward with meeting Charlie Kaniecki. It was decided to still have him meet with the BOH on March 30, 2017.

Any New Business

Chairman Poillucci asked that the BOH vehicle gets lettered. We have had the vehicle for a while and it should be buffed out and lettered to look more professional. Mr. Poillucci and Mr. Darling will look into this.

Mr. Poillucci brought up a possible issue coming up on Main Street with a shared well. He will look into this further.

Adjournment

At 7:33 PM, upon a motion made by Member Maxim and seconded by Chairmen Poillucci, the Board

VOTED: To adjourn their meeting.
Unanimous in favor.

Approved as typed 4/5/17 ND
