

TOWN OF LAKEVILLE
Board of Selectmen
Meeting Minutes
February 25, 2019 – 6:00 PM
Lakeville Senior Center – 1 Dear Crossing

On February 25, 2019, the Board of Selectmen held a meeting at 6:00 PM at the Lakeville Senior Center. The meeting was called to order by Acting Chairman Powderly at 6:00 PM. Selectmen present were: Selectman Hollenbeck and Selectman Powderly. Chairman Burke entered the meeting at 6:05 PM. Also present were Rita Garbitt, Town Administrator, Tracie Craig-McGee, Executive Assistant and Lorraine Carboni, Town Coordinator. LakeCAM was recording the meeting for broadcast.

Review and discuss the FY 20 Budget for the Regional School District

Selectman Powderly said he had made some notes on the FY20 Budget for the Regional School District. He listed his concerns in Section 1; Section 5; 6; 7; 8; 9; 10; 13; 15; 16 and 21. Selectman Hollenbeck said trying to see what has been spent year to date is the biggest issue. Discussion occurred regarding the pre-school program and Special Education. Selectman Hollenbeck said we need to understand the numbers as our current budget deficit is at \$600,000 with everyone getting what they want. She will ask the Region for actual numbers and to look at the Budget to make cuts. Selectman Hollenbeck noted this budget has more information than we have seen before.

Selectman Hollenbeck said the Town has been good about not using one (1) time money for operating expenses. We have been fortunate with our receipts, but we can't allow people to spend as much as they would like to all the time, because we don't have that revenue all the time. We are trying to make sure we don't need an override. Selectman Powderly said the receipts have been due to excise taxes, building permits and new growth, which are non-reoccurring in a recession. Selectman Hollenbeck said we are paying off our Debt as well. Discussion occurred regarding Selectman Hollenbeck working with the School Committee and the Regional Finance Committee to adopt Financial Policies. Selectman Hollenbeck said we haven't had any budget meetings yet. As we go through our own budgets, we are looking at actuals spent. The Schools would alter their budget and needs based on where they were trending on a financial situation. Our Department Heads don't do that, and any overages fall into Free Cash. That's not what the Schools do. We have an entire Town Budget to deal with. Not everyone can get everything they want, and we have to figure that out.

Meet with MD Holistics to discuss a Host Community Agreement for a Medical Dispensary and Cultivation Facility at 234 Kenneth Welch Drive

This item was removed from the Agenda.

Meet with Adam DiOrio regarding a Recreational Marijuana Cultivation Facility at 220 Kenneth Welch Drive

This item was removed from the Agenda.

Review Request for Proposals (RFP) for the current Police Station

Chairman Burke said there is a draft Request for Proposals for the sale of the current Police Station. Ms. Garbitt said we have ordered the Title 5 report, but it is up to the owner to install a new septic system. Selectman Powderly said he has called a realtor to alert people that there are other buildings for sale in that area to try to tie them into the Police Station. It was agreed to have Kyle Belken put the property on MLS for a cost of \$200.00.

Review Audit for year ended June 30, 2018

Selectman Hollenbeck said this is a typical first year audit. Discussion occurred regarding the Written Disaster Recovery System and Personnel and HR retention. Selectman Powderly asked where the excess cash or unencumbered funds are invested. Ms. Garbitt said the Stabilization Funds can be invested with MMDT with a higher interest rate, but we are limited to where we can invest. Selectman Hollenbeck said the Automated Procurement system would be part of the IT program.

Review and vote on request to Lay Out Satucket Trail

Roan Barber was present for the discussion. Acting Chairman said a request has been received asking that the Selectmen Lay Out Satucket Trail as a public way.

Upon a motion made by Selectman Hollenbeck and seconded by Selectman Powderly, it was:

VOTED: To lay out Satucket Trail.
Unanimous in favor.

Review and vote on Taunton Water Connection for 56 Main Street

Chairman Burke said we have a request for a Taunton Water Connection for 56 Main Street.

Upon a motion made by Chairman Burke and seconded by Selectman Powderly, it was:

VOTED: To approve the request for connection to Taunton Water for 56 Main Street.
Unanimous in favor.

Review and vote on request from Shawn Rioux at 16 Bridge Street to tie into the Town of Middleborough's Water Line

Chairman Burke said we have a letter from Shawn Rioux asking to tie into the Town of Middleborough's Water line for 16 Bridge Street. Selectman Powderly said we need to give Taunton the opportunity to extend the water line if they want to. Ms. Garbitt said this Intermunicipal Agreement with Middleborough is just for the homes on Bridge Street. It is a simple Amendment.

Upon a motion made by Chairman Burke and seconded by Selectman Hollenbeck, it was:

VOTED: To approve the request for Shawn Rioux of 16 Bridge Street to tie into Middleborough Water.
Unanimous in favor.

Review and vote on a revision to the Wage and Personnel Handbook

This matter was tabled for a future Selectmen's Meeting.

Review and vote on amended Job Description for Library Page

Chairman Burke said the Board has been asked to approve an amended Job Description for a Library Page. Selectman Powderly asked if this is a full time job. Ms. Garbitt said it is 10 hours per week at \$11.00 per hour.

Upon a motion made by Chairman Burke and seconded by Selectman Powderly, it was:

VOTED: To approve the amended Job Description for the Library Page.
Unanimous in favor.

Review request from Lakeville Litter Lifters to use a Town Dump Truck on April 27, 2019 for the Great Massachusetts 2019 Clean Up of Lakeville Event

Chairman Burke said the Lakeville Litter Lifters would like to use a Town Dump Truck on April 27, 2019 for the annual Lakeville Litter Clean-up Event.

Upon a motion made by Chairman Burke and seconded by Selectman Hollenbeck, it was:

VOTED: To approve the request from the Lakeville Litter Lifters to use a Highway Department Dump Truck on April 27, 2019 for the annual Lakeville Litter Clean-up Event.
Unanimous in favor.

Review request from On Your Left Racing to hold Bike Race on July 27, 2019

Chairman Burke said On Your Left Racing has requested to use Town roads for the bike race part of their triathlon on July 27, 2019.

Upon a motion made by Chairman Burke and seconded by Selectman Hollenbeck, it was:

VOTED: To approve the request of On Your Left Racing to use Town roads for the bike race portion of their triathlon on July 27, 2019.
Unanimous in favor.

Review and vote to approve Selectmen Meeting Minutes of September 14, 2018; February 5, 2019 and February 11, 2019

The September 14, 2018 Selectmen Meeting Minutes will be put on a future agenda.

Upon a motion made by Chairman Burke and seconded by Selectman Powderly, it was:

VOTED: To approve the February 5, 2019 and February 11, 2019 Selectmen Meeting Minutes.
Unanimous in favor.

New Business

There was no New Business discussed.

Old Business

Update on Town Hall Re-design

Chairman Burke said the re-design was progressing.

Update on Community Compact HR Grant

There was no new update.

Update on New Police Station

Selectman Powderly asked if the Town was going to write the bond or keep playing the short term interest market. Selectman Hollenbeck asked if we follow this timeline, when do the taxpayers feel it first. Ms. Garbitt said they already feel it because of the short term borrowing. Selectman Powderly asked if the Town can keep doing that until after June 30th. Ms. Garbitt said we are doing one more \$2,000,000 BAN after March 1st. The Bond Anticipation Notes come due in June; you should decide in March what you want to do. Ms. Garbitt said she will check on bonding in June or July.

Update on Route 79 Project

There was no update provide.

Discuss current and pending Host Community Agreements (HCAs)

Ms. Garbitt said that Town Counsel has updated the Host Community Agreement (HCA) for both the Munro Brothers and Twisted Growers, and they have been sent to the applicants. Northeast Alternatives' HCA was sent today. They want to do both Medical and Recreational Cultivation and they are two (2) different Licenses. We need to do a new HCA for Nature's Remedy per Town Counsel. Selectman Hollenbeck said we don't want to hold it up based on that. Selectman Powderly said what if someone decides to go to another Town; do we need to

rescind it. Selectman Hollenbeck said she didn't think so. Discussion occurred regarding Bountiful Farms. Selectman Hollenbeck asked for Town counsel to look at the Zoning By-law regarding medical use as Medical Facilities are now under the jurisdiction of the Cannabis Control Commission.

Any other business that may properly come before the meeting

Ms. Garbitt noted that the Master Plan Workshop is scheduled for Saturday, March 2nd from 10:00 AM to 12:00 PM at the Lakeville Library.

Ms. Garbitt asked if the Selectmen would like to attend the Legislative Breakfast. The Selectmen would not be attending, but Ms. Garbitt will.

Other Items

1. Letter from a resident regarding junk on residential properties
2. Final Cost Examination Report for Bridge Street Crossing
3. Plymouth County Mosquito Control Project Budget Notification
4. MMA Legislative Breakfast Meetings (**does anyone want to attend**)
5. PEG Grant Report 4th Quarter of 2018
6. Letter from Columbia Gas regarding progress made since Merrimack Valley Natural Gas Event

Adjournment

Upon a motion made by Chairman Burke and seconded by Selectman Powderly, it was:

VOTED: To adjourn the Selectmen's Meeting at 7:15 PM.
Unanimous in favor.

List of documents provided at the Board of Selectmen Meeting of February 25, 2019

1. FY 20 Budget book for F/L Regional School District
2. Item removed
3. Item removed
4. Draft copy of Request for Proposals for the sale of the current Police Station
5. Management letter and audit documents from Powers & Sullivan, LLC for FY18
6. Notice of Intent to Layout; letter from Allen & Majors Associates, Inc.; as-built plan; memo from former Superintendent of Streets Jeremy Peck; three (3) memos from Fire Department regarding the ladder truck maneuvering the cul-de-sac
7. Application to connect to City of Taunton Water – 56 Main Street
8. Request from Shawn Rioux to tie into Middleborough Water Line – 16 Bridge Street
9. Revised Page 12 of Wage & Personnel Handbook
10. Amended Job Description for library Page
11. Letter from Lakeville Litter Lifters regarding use of a dump truck for Clean-Up Day; rules for the event
12. Letter from On Your Left Racings to hold triathlon event-July 27, 2019
13. Selectmen Meeting Minutes of September 14, 2018; February 5, 2019 and February 11, 2019
14. No items
15. Budget to actual report – New Police Station; proposed bond issuance timeline