

TOWN OF LAKEVILLE
Board of Selectmen, acting as the Wage &
Personnel Board as needed
Meeting Minutes
August 30, 2021 – 6:30 PM
REMOTE LOCATION

On September 20, 2021, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 5:00 PM by Chair Fabian. Selectmen present were: Chair Fabian, Selectman LaCamera and Selectman Carboni. Also present was Ari Sky, Town Administrator and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with provisions allowed by Chapter 20 of the Acts of 2021, the September 20, 2021 public meeting of the Lakeville Board of Selectmen will be held remotely. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>.**

Board of Selectmen Announcements

There were no Board of Selectmen announcements.

Town Administrator Announcements

Mr. Sky read the Town Administrator announcements.

Discuss scheduling Special Town Meeting and discuss voting to vote to open the warrant

Kathryn Goodfellow, Town Moderator, is present for the discussion. Chair Fabian said the tentative scheduled for Special Town Meeting has been suggested for November 8th. Ms. Goodfellow said she will work with LakeCAM for the setup. She asked to be kept up to date on any changes in safety protocol. She believes it will be in the auditorium. Chair Fabian asked if Town Counsel and the School are available. Ms. Craig-McGee said Town Counsel is and she will check with the School tomorrow. Chair Fabian said there is a preliminary list on the items on the warrant. Mr. Sky said there are two (2) others that may be potential articles that are shown.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To hold a Special Town Meeting on November 8, 2021 at 7:00 PM at Apponequet High School.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To open the warrant for the November 8, 2021 Special Town Meeting until September 14, 2021 at 5:00 PM.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Discussion and approval of the draft Memorandum of Agreement between the Town and the IAFF Local 3188

Michael O'Brien, Fire Chief was present for the discussion. Mr. Sky said the Board has reviewed this in Executive Session. There is an agreement negotiated between the Town and Firefighters' Union regarding Article 22 clarification. Also, there is an agreement regarding training reimbursements that would commit the recipient receiving a stipend to stay with the Town for four (4) years in that position with the Fire Department.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve the Amendment to the Collective Bargaining agreement between the Town and IAFF Local 3188 to amend Article 22, Section 1 as noted on the attachment and to approve the Amendment to Collective Bargaining Agreement between the Town and IAFF Local 3118 to add a new Section 3 to Article 23 regarding reimbursements for training.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Discuss and possible vote to appoint Erika Correia as Treasurer/Collector

Mr. Sky said the Town has converted to an appointed Treasurer/Collector from an elected position. The legislation included language regarding an employment agreement. The position has been advertised at a number of sites, and we received five (5) applications. One (1) candidate withdrew, and interviews were held with the other four (4) candidates. The interview committee unanimously recommend Erika Correia. She is currently the Treasurer/Tax Collector in Dennis. She has completed all the pre-employment requirements. We offered a budgeted salary of \$85,000. She currently earns three (3) weeks of vacation, so he is requesting that vacation be the same. Mr. Sky suggested an 18-month contract that would match the Fiscal Year calendar.

Selectman Carboni said this is the first time the Town is filling this position as an appointed position and she is fine with having a contract. Selectman LaCamera said he is fine with a contract. Selectman Carboni said for this level position, she supports the three (3) weeks of vacation. We need to work on language in the Employee Handbook to reflect when we recruit officials from other communities. Mr. Sky said Ms. Correia must give 30 days' notice. If she gave notice tomorrow, she would start the day after Columbus Day. Ms. Chandler will continue in her position through October 2021. He would like to tell Ms. Correia that she has the position, on the condition

that the contract is amenable. Chair Fabian said the Board can look at the contract and get involved if needed.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To instruct the Town Administrator to work on a contract for the potential Treasurer/Collector, Erika Correia.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Request from Police Chief to appoint Jared Taje as a Police Officer/Constable

Matthew Perkins and Jared Taje are present for the discussion. Chief Perkins summarized Mr. Taje's qualifications.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Jared Taje as a Police Officer/Constable, effective August 30, 2021 for a probational term to expired August 30, 2022.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Discuss request from DPW Director and possible vote to appoint Michael Jones as Heavy Motor Equipment Operator

Franklin Moniz is present for the discussion. Mr. Moniz said this position has been vacant for quite a while. Chair Fabian said this position requires certain licenses. You are requesting a Level 2 Step 4, contingent upon pre-employment screening.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To hire Michael Jones to be appointed as a Heavy Motor Vehicle Operator at Level 2 Step 4, contingent upon pre-employment screening.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Request for one-day special liquor license for the Lakeville Lions Fall Family Festival-September 11, 2021

Chair Fabian said the Board had received a request for a one-day Special Liquor License for the Lakeville Lions Fall Family Festival on September 11, 2021.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve a one-day liquor license for the Lakeville Lions Family Fall Festival on September 11, 2021 from 12 PM to 5 PM.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – abstain and Chair Fabian – aye.

Review and vote to accept letter of resignation from Brenda Carter from the Council on Aging

Chair Fabian said the Board has received a letter of resignation from Brenda Carter from the Council on Aging.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To accept the letter of resignation from Brenda Carter from the Council on Aging.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Request from South Shore Race Management to hold Mullein Hill Run for Veterans 5K on November 6, 2021

Chair Fabian said we have a request from South Shore Race Management to hold the Mullein Hill Run for Veterans 5K. Both of the Chiefs have approved this.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve the request from South Shore Race Management Mullein Hill Run for Veterans 5K on November 6, 2021.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Mr. Sky updated the Board on the process for the road use permit, which should be ready for the September 20th meeting.

Discuss scheduling Board of Selectmen Meeting Dates for the remainder of 2021

Chair Fabian said suggested meeting dates through December 31, 2021. She reviewed the potential meeting dates. Selectman Carboni said she is not available on September 20th. Selectman LaCamera said the Board should try to get back on a two (2) week schedule. A three (3) week gap leads to a large agenda. He is proposing a meeting on October 4th and 25th with a meeting on November 8th (6:00 PM) and November 22nd and then December 6th and December 20th.

New Business: Possible discussion on Animal Shelter board fees

Chair Fabian said last year the Board discussed the possibility of increasing some of the Animal Shelter boarding fees. She would like to see the fee increased. Selectman Carboni asked what is the reason for an increase? Chair Fabian said everything is getting more expensive. The Animal Control Officer gets donated food for the shelter, but if he didn't get those donations, we would have to pay for it. We do collect a lot of monetary donations, which helps pay medical expenses for surrendered and stray dogs. Selectman Carboni asked how long the boarding has been in place. Ms. Craig-McGee said eight (8) to ten (10) years. Selectman LaCamera said we have ten (10) communities that use our shelter. They do not have their own Animal Shelters, and we are paying the operating costs for the building. There should be a minimum charge to these Towns because they are saving a lot of money. Mr. Sky said he will look at other Towns with Animal Shelters to see what they charge.

Chair Fabian asked Selectman Carboni what had prompted her to request a staffing report? Selectman Carboni said she wants to get acclimated to past and current staffing levels. She began with the Fire Department due to the recent appointments that have been made. Selectman LaCamera said there is backup documentation on the staffing levels in the budget, along with wages and salaries. The Town Accountant can provide this.

Old Business

Selectman LaCamera said the Board was supposed to meet as a follow-up with the Open Space Committee at this meeting. Mr. Sky said he was directed to reach out to SRPEDD regarding the scope of the update of the Open Space Plan. Jeff Walker has said what the Open Space Committee is asking for is more than 20 hours of work. Once he gets a reasonable scope, he will bring it back to the Board.

Selectman LaCamera said the Master Plan Implementation Committee was going to discuss the last meeting and we were going to meet with them again. Mr. Sky said they have met and reviewed the crosswalk and changing of assignments, but they haven't decided on anything yet. They are meeting again on September 15th. After that, they should be ready to meet with the Board. Selectmen LaCamera said that as Selectman Carboni will not be at the meeting on September 20th, we should push that meeting out.

Selectman LaCamera said regarding Long Pond issues, he saw an email that had incorrect information. Chair Fabian said that email references an August 25th meeting that took place. The Selectmen were not invited to attend. Selectman LaCamera said he wants to get the right information out there. Selectman LaCamera said the email said that Senator Rodrigues was proposing \$50,000 in the budget, but that is nothing. Selectman Carboni asked Mr. Sky to reach out to Senator Rodrigues about this. Selectman Carboni said the APC has been busy with Assawompset and the river, but there needs to be a vehicle for funding to come through. The APC Management team is involved and would be a good vehicle to work on the Long Pond issues.

Chair Fabian said the meeting that took place last week was a Zoom format, and there were so many people that they all could not attend.

Selectman LaCamera asked for an update on where we are on the monies for the design services for the Bridge/Main Street traffic light. Mr. Sky said he had a meeting last week with MassDOT and it will be submitted as a TIP project. It will be match involved. There is a question on the bond money that has not been released. Senator Rodrigues has been helping to facilitate. MassDOT does not view this as a top project. We hope to get it moving so at least we can get money released for design. We can talk to associated developers as well regarding contributing to the project. Selectman LaCamera said he and Mr. Moniz met with MassDOT and SRPEDD over a year ago. The project was \$2.5 million. They said the Town would have to pay for it. That is why the bond money was put in the budget. This will take too long if it is a TIP project. Mr. Sky said it is up to the administration to release the bond funds. MassDOT's suggestion was to submit the TIP project and go to the administration to release the funds. Selectman LaCamera asked who manages the project. Mr. Sky said it is not clear at this point; either MassDOT or the Town. Selectman LaCamera said there is already a preliminary design and studies have been done. MassDOT and SRPEDD wanted to go ahead and have the Town fund 100% of the project, to which we said no. \$2.5 million for a traffic light is ridiculous. Mr. Sky said we are trying, but it is a challenge. Selectman Carboni told Mr. Sky to keep going and we can reach out to Senator Rodrigues and Representative Orrall to try to move it through.

Any other business that can properly come before the Board of Selectmen

There was no other business discussed.

Adjournment

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To adjourn the Board of Selectmen Meeting at 7:42 PM.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Other Items

1. The Voice of the Retired Public Employee

List of documents provided at the Board of Selectmen Meeting of August 30, 2021

1. Agenda page
2. Agenda page
3. Agenda page
4. Agenda page; list of proposed articles for Special Town Meeting
5. Agenda page; Memorandum of Agreement (2) with Fire Union
6. Agenda page; memo from Town Administrator; letter of interest and resume of Erika Correia
7. Agenda page; memo from Police Chief
8. Agenda page; memo from DPW Director and resume of Michael Jones
9. Agenda page; 1-day liquor license application; certificate of insurance for vendor
10. Agenda page; letter of resignation from Brenda Carter
11. Agenda page; letter of request to hold road race and map of event
12. Agenda page
13. Agenda page; list of fees from Towns that board at the Animal Shelter
14. Agenda page
15. Agenda page