

TOWN OF LAKEVILLE
Selectmen's Meeting Minutes
March 2, 2016 – 6:00 PM

On March 2, 2016, the Board of Selectmen held a meeting at 6:00 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Burke at 6:00 PM. Selectmen present were: Selectman Burke, Selectman Powderly and Selectman Hollenbeck. Also present were: Rita Garbitt, Town Administrator, Tracie Craig, Executive Assistant and Christine Weston, Recording Secretary. Matthew Ferreira of the Middleboro Gazette was recording the meeting along with LakeCAM & FreeCAM.

6:00 PM Meet with Freetown Board of Selectmen to discuss the FY17 Assessment for the Regional School District

Paul Sadeck, Lee Baumgartner and Lisa Pacheco, Members of the Freetown Board of Selectmen, Richard Medeiros, Superintendent of Schools, Fred Baker, Business and Finance Director, and F/L Regional School Committee Members Sherril Barron, Robert Clark, Will Sienkiewicz and Derek Gracia were present for the discussion. Selectman Baumgartner called the Freetown Selectmen's Meeting to order.

Chairman Burke stated that initially the Lakeville Selectmen met a month ago and had a broad brush conversation about what it could afford relative to the School budget. It was felt that it was important to wait for additional information to come through. That is starting to happen, and the budget is beginning to come together. This is a follow-up meeting on the issue.

Selectman Hollenbeck stated that the Selectmen discussed what each Town might be willing to give as a percentage increase over what was given to the Schools last year. No conclusion has been made, since the Towns are waiting to see more definitive numbers. The information that has been provided this evening is the revised FY17 Assessment sheet from the Region, the FY16 Regional Assessment Sheet from Lakeville's Annual Town Meeting, the FY17 Local Aid Estimates for the Region, the Preliminary FY17 Chapter 70 Aid, worksheet scenarios by Selectman Hollenbeck and the Town's FY17 Revenue and Budget Summary as of February 25, 2016. The numbers from the State and the assessment for the Towns has been plugged in. Currently, there is a 12.99% increase to Lakeville and a 7.92% increase for Freetown. That is a \$1,468,677 increase for Lakeville and a \$705,627 increase for Freetown. Three (3) scenarios have been done with adjustments to see what it would look like for the Towns if there was a \$2 million reduction to what the Schools are proposing, along with a \$1.5 decrease and a \$1 million decrease. A \$2 million decrease would be \$325,420 from Lakeville or 2.88%, and (\$151,116) or -1.7% from Freetown. A \$1.5 million reduction would be \$611,234 from Lakeville or 5.41% and \$63,070 or .71% from Freetown. A \$1 million reduction would be \$897,048 from Lakeville or 7.93% and \$277,256 or 3.11% from Freetown. Given the budget proposed by the School Committee, it is three (3) times what is allowed in the Levy Limit this year.

Mr. Baumgartner stated that Freetown recoups less money in taxes than Lakeville, so the request is out of the question. Freetown is looking for reductions. Mr. Sadeck stated that Freetown certainly cannot afford the request being made from the School Department. Ms. Pacheco stated that both Boards of Selectmen should contact the schools and ask them to sharpen

their pencils, so that they can do what they need to do to bring the numbers down. It is not felt that \$2 million over budget is something either Town will be able to absorb, nor \$1.5 million. A reduction may be needed, but Ms. Pacheco didn't necessarily agree with what everyone else at the table was saying. Chairman Burke noted that this is really not a reduction, it is more of an increase. Ms. Pacheco stated that she didn't know what a reduction would do. It is agreed that the request is higher than it was last year; however, there may be services cut if the Boards' level fund the School budget. Selectman Hollenbeck stated that she attended the School Committee Meeting last week. She didn't know if the School Committee representatives are here tonight to push the matter down to the Regional Finance Committee. Lakeville does have some priorities to put forth, but everyone needs to work together to make this happen. The figures are just the calculation of the assessment. With the \$1.4 million increase in the assessment, it does not seem that the Town can be putting that forward. There are some conflicts with the existing request. Next Thursday, the Regional Finance Budget Sub Committee is meeting and will discuss this.

Selectman Powderly mentioned that when the Lakeville Selectmen met in Freetown a few weeks ago, the Middleboro Gazette had run an article, and it had talked about the figures. The School Department has a budget higher than 2.5%, and the Town runs on the 2.5%. Freetown's tax levy is similar to Lakeville's. The School Department has lost about 500 students over a period of years, which then reduces their Chapter 70 income by \$2.5 million dollars. Their class sizes average about 20 students. With that amount of students decreasing, there should have been a reduction of 25 teachers. The School Department has reduced revenue, and without changing its cost structure, it is doomed and in permanent override cycle every three (3) years. It is not known if this is pushed down to the Regional Finance Budget Sub Committee, who has not come up with figures in the past. They will have to make reductions of \$2 million in order to not have an override. The rest of the Town operates in the 2.5% range. The Schools have been asked to do the same. This is not news; this has been proposed by the Town for a number of years. This is broken and necessitates an override or a massive teacher layoff. However, it should not be through cutting sports, music and art; that is not the problem. The problem is head count. The Schools cannot lose 500 students and not change the structure.

Selectman Hollenbeck added that as the School Department loses students, the minimum aid from the State is not changing. They are not losing money, since they are in a hold harmless category. When the Schools have an increase in their budget, it is not split 1/3, 1/3, 1/3. As the budget increases, the Towns absorb that increase, so the Towns are only receiving the \$73,000 that the State has put forth. There has been a \$750,000 increase with the School Department in raises, steps and levels. If that is to be absorbed, then the 2.5% is not enough to just cover that. The Towns are now in a position that the request will be more than each Town can afford under the Levy Limit. Mr. Sadeck stated that the two (2) Boards sat here last year and talked about the same thing; it just cannot be sustained. Lakeville had an override in 2014, and he personally will not do that. We have to live within our means, and the School has to live within the means of the Towns. Ms. Pacheco asked for clarification of the 2.5% figures and what it means to Freetown and Lakeville. Ms. Garbitt stated that the 2.5% is just the figure for the operating budget, not the debt. Selectman Hollenbeck explained that she does her calculations over the assessment, while Mr. Sadeck does them under the assessment. Lakeville's contribution to the School Department is equal to the State average by over 20%. The requirement is that Lakeville should bring \$400,000 more to the table. It is changing; that is why there is a disparity, and it is based upon

the fact that Old Colony has had a reduction of enrollment this year. There has also been an increase in the wealth factor. The figures do depend on how many students attend Bristol Agricultural, Freetown/Lakeville and Old Colony Schools. The State determines how much the Town has to contribute to each. Lakeville is already giving an amount well above. Looking at this from the standpoint of Net School Spending (NSS), the Town would be required to give an additional \$400,000; however, the Town is already giving additional monies. Freetown gave 3.5% last year, and Lakeville only had to come to the table with 2%. That is according to the State formula.

Chairman Burke pointed out that there is also money in the Excess & Deficiency (E&D) Account. Mr. Sadeck stated that there is always money in E&D. Chairman Burke stated that it then leads one to think that there was more money in those budgets than was needed, and the override may not have been necessary at that time. Selectman Hollenbeck stated that she knows that there are some positions which are not being filled. Some teachers retired, so there is some cost savings. This year the increases have been mainly contractual obligations. It needs to be determined what the Schools are willing to make for concessions on this budget, since neither Town is willing to propose an override with the budget as it presently stands. Mr. Baumgartner mentioned that as a Selectman, he does not like to tax up to the Levy Limit, since the money should be in the taxpayer's pockets. He added that he does not like funding these pay increases year after year after year. The School Department needs to hold their raises to where they belong. Mr. Sadeck stated that he didn't believe that the Regional Finance Budget Sub Committee should be going through the School budget and telling them how to manage the Schools. That is not their job; that is the School's job. The Towns are to tell the School Department what the Town can afford. The Towns shouldn't have to figure out what the Schools can afford; the Towns need to tell them what they have to fund them.

Ms. Pacheco stated that the Towns need to push this back down to the School Committee and the Superintendent to have them provide the Boards with something that is realistic, so that a real discussion can take place. The Schools need to be pushed back and told that the Towns cannot fund them at this level. They have to bring it down. We don't know what a level service budget is, since that is not what we asked for. Selectman Powderly stated that he would like to see Freetown give \$240,000 and Lakeville give \$282,000, which is 2.5% over last year's figures. Mr. Sadeck stated that Freetown is going to do their allocation by the formula, as the State requires. Selectman Powderly asked what that would be for each Town. Selectman Hollenbeck responded that it would be \$611,000 for Lakeville and \$63,000 for Freetown. Selectman Powderly stated that whatever last year's operational budget was, then the Towns should increase by 2.5%. Lakeville's contracts are basically a 1.75% increase for all its unions, which includes Fire and Police. The steps are less than half the 5% for the most part. It is being insinuated that the Schools be treated with the same 2.5%, which may say that Lakeville can afford a higher number based on that formula. The School's operating budget should be increased by 2.5% over last year. It doesn't seem that if they sharpen their pencils that they will come back with a figure that the Towns are willing to give. Mr. Sadeck asked that Lakeville provide the figure, and Freetown will see how it works out. It wasn't the Towns that entered into the agreements. Selectman Powderly noted that the increase for teachers was greater than 7%, and the steps and levels are greater than 9%. Mr. Sadeck stated that the Boards asked them to

hold off signing the contracts to let the new people coming in to do the negotiating for the contracts, and that did not happen. They got signed by those leaving the School Committee.

Selectman Hollenbeck asked if Mr. Sadeck wanted the figure with 2.5% over the operating budget of the School last year or over the Freetown and Lakeville assessments. Lakeville's required contribution last year was \$9,860,105 and Freetown's was \$7,827,238. Selectman Powderly stated that it should be based on what the Towns gave, not the State. Chairman Burke stated that this is a good starting point. The Boards cannot control the contractual obligations, the School Department does. This should be done between the School Committee and the Superintendent. The bulk of it is contractual obligations, and the Boards had no input on that. It should be communicated that they stay within the framework of what both Towns can afford, unless they are making changes for better services, like technology, and then both Towns came forth with an override. Ms. Pacheco stated that some of the numbers are soft numbers. The transportation contract has not been done, and Mr. Baker is waiting to hear back to see if they are going to be accepted with health insurance, so there is some room to move on. Selectman Hollenbeck stated that if there was a reduction by the School Committee of \$1,650,000, then Lakeville gives all of the increase, and Freetown would have an amount of 0.

Chairman Burke stated that the contractual increases have been an issue, since he was on the School Committee and even before then. The Towns are only trying to control them, since it will otherwise impact other Town services. It is not known what the right answer is. Coming together to see what the Towns can afford is always a good starting point. Selectman Hollenbeck stated that it is not every year that Lakeville could give the 2.5% over the limit, since there are other obligations with the Town. The Town has to figure out the best use of the money that is brought in. Selectman Powderly stated that the maximum that he would increase over last year is \$500,000 and if the Town cannot, then it can't. Ms. Pacheco stated that the Boards need to send a joint letter to the School Department explaining that the Towns need a realistic budget. Selectman Powderly stated that he would like the letter to say that the Town will give between \$282,000 and \$500,000. Freetown, without an increase, would be \$240,000.

Richard Medeiros, Superintendent of the Regional Schools, stated that he hears the message and nothing is very surprising, but he wanted to give a realistic perspective for the Schools. The School Committee has not voted on the budget. It was a realistic budget from the Superintendent of Schools. There has been a decline in enrollment over the past seven (7) to eight (8) years. Over the past four (4) years it has been stable; the School Department has had a reduction of about 75 students. There will be a public hearing on April 6, 2016. The School Committee is required by April 27th to look at a preliminary budget, and make a determination based on what the Towns have shared. It is agreed that the School Committee look at the budget and use the vehicle of the Regional Finance Budget Sub Committee. There are meetings scheduled for next Wednesday and Thursday, and the information will be brought forward. The budget is not the School Committee's at this time; it is the Superintendent's budget. A lot of his colleagues will not provide budgets this early for the reasons discussed. The School Committee has had opportunities to vote a number, but they are waiting to hear from the Towns. Last year he heard that the Schools could be 2.5% over budget, but then it was 2.5% of the assessment, so we are prepared to take a look at that. We have four (4) members of the School Committee present tonight, and they will be sharing what has been heard. The Schools are a big entity. There are

414 employees. It is the intention to preserve the integrity of the Schools for the students and there are two (2) months to pull this together. He is not frustrated by the process; there are some key pieces here. We are looking at energy savings, initiatives on the campus and other projects that we have been doing over the past two (2) years. We do not want anyone to think that the School Committee has already made decisions. We are ready for dialogue.

Robert Clark, School Committee Member, asked if there can be another meeting like tonight, but allowing the School Committee and Administration to interject to provide some better clarification when points come up. Chairman Burke responded that he is open to that idea. Everyone has a position, and sometimes it is better to have everyone sitting at the table to then find more common ground.

Upon a motion made by Ms. Pacheco; seconded by Mr. Sadeck it was:

VOTED: To adjourn the Freetown Board of Selectmen's meeting at 7:04 PM.
Unanimous in favor.

The Freetown Board of Selectmen exited the meeting.

7:00 PM

Meet with Building Commissioner and Police Chief to discuss a new Police Station

Meet with Nathan Darling, Building Commissioner to discuss Long Range Plan

Frank Alvilhiera, Police Chief, and Nathan Darling, Building Commissioner, were present for the discussion. Chief Alvilhiera stated that the newest design for the Police Station is coming in just over \$2 million with the square footage just over 10,000 square feet. There are some allowances also included at the bottom, since a site has not been picked as of yet. Chairman Burke asked if this is the final design that will be put forward to a Design Review Committee. Mr. Darling responded yes. He added that Chief Alvilhiera has come up with a few tweaks with respect to closets, shelving and door swings. Alison Connors will be meeting with the Building Commissioner and the Police Chief on Friday. It is felt that the proposal is ready to move forward. Chairman Burke stated that he has talked to Ms. Garbitt about looking into locating the Police Station on the Ted Williams Camp and what the procedural steps to do this would be. It may include special legislation. Another item is whether the project can be bid prior to the Town Meeting vote. If it can be, the design should be finalized to go out to bid so that if it does pass, Modspace can start on it. It is hoped to do this concurrently with anything else that is being done regarding the project. It is important that the project be given the once-over through the community in order that the information about the design is discussed versus another design.

Selectman Powderly stated that he will be voting against the project, but that is just him, since he doesn't like the modular building. He added that he also does not think that the Town can afford it, based on the current School situation that was heard this evening. Until the Hospital Property gets developed, Selectman Powderly stated that he doesn't want to spend money on a Police Station. He does not like the "non-stick" building. He has driven by and seen other buildings that he feels would suit the Town better, but they are not going to be at the rate of \$223 per square foot. Chairman Burke explained that Modspace is looking at trying to keep the price

down. Selectman Powderly noted that originally the matter came forward due to a \$300,000 leaky roof, and now it is an entire building with a cost up to \$2 million. If the roof was not leaking, the Selectmen would not be here talking about a new Police Station. Selectman Powderly did not feel that this is the right time for the project. Chief Alvilhiera mentioned that he recently saw an article from the newspaper about the need for building a Police Station in 2007. Chairman Burke stated that he believes that the need is there, and he was in agreement of exploring the opportunity. It is ultimately a decision that the Town should make. People will vote for it or they won't. Some will feel that it is a worthwhile project. There is never a good time to spend millions on a project, but this is something that has been off and on the table for almost ten (10) years.

Selectman Hollenbeck stated that Chief Alvilhiera has been presenting the need to the Selectmen, since she came on board. The roof is only a part of what is needed; the need is much more. The Police are working in a facility that is not conducive to what they need. Selectman Hollenbeck was in agreement with the project. While there may be no good time, it is to be noted that the Town just cleared itself of a \$2.7 million Water Tower debt. The Town will now see the \$233,000 in the operating budget each year that had been for annual loan payments on the Water Tower. She was more than willing to add that amount back in for a Police Station. Selectman Powderly stated that he views it totally differently. He would not spend the money until he saw activity taking place at the Hospital site in order that the Town would benefit with increased taxes. The Town could always come up with the money. Bonds are cheap, and the Town can get taxpayers to pay for it. Selectman Hollenbeck stated that she is more willing to support the Police Station project than an override for the schools. Mr. Darling stated that years ago it was thought that the Town would need anywhere from \$6-\$8 million for a Police Station. With this modular unit the cost is considerably lower. There is no forgiveness in the building code to build it modular. All the specifications have to be as they would be for a "stick" building. Chairman Burke stated that the Police Station project should be kept as a standing agenda item going forward. It is hoped to have a cross section of the community reviewing it, since it is always good to have more people look at something and offer suggestions that may not have been considered. Selectman Hollenbeck stated that she would like to know what the financial impact will be with the budget.

Selectman Powderly stated that he recently saw two (2) modular Police Stations, one in Marion and one in Dartmouth. Chief Alvilhiera stated that he visited the Town of Acushnet yesterday, since they have gone through this process and he was looking for guidance. Selectman Powderly stated that he would like a legitimate builder and a Police Chief or two (2) on the Design Review Committee. Chief Alvilhiera stated that it would be hard to get an active Police Chief to come in for more than one (1) discussion about the process. He stated that he is aware of a retired Police Chief that he could speak with and see if he was willing to come in. Selectman Hollenbeck asked to prepare the timeline working back from Town Meeting, since there seem to only be about six (6) to eight (8) meetings of the Selectmen prior to that time. Ms. Garbitt stated that she did not think that the Town will be able to go out to bid on the project prior to Town Meeting. However, she will ask attorney Mark Reich of Kopelman and Paige, since the Town will have a pretty solid number to work with. The current vendor is on the State bid list. Selectman Hollenbeck asked if the Design Review Committee will hold up the process. Chief Alvilhiera and Mr. Darling explained that they have discussed this. It all has to happen in

conjunction with one another. However, it is important to get others input, not just the Chief and the Building Commissioner, in designing a Police Station for the Town. Chairman Burke stated that it is necessary to finalize the design as soon as possible and get it to the Design Review Committee, which would not have to meet too many times. There could be an answer by the end of April on the final design, and it could go out to bid earlier than Town Meeting. Ms. Garbitt stated that building projects are time consuming; they have to go through the design review and selection process. Mr. Darling stated that there will be a cost associated with a Request for Proposals. A question for Modspace is if they create the scope of the project, can they design and bid on it. Selectman Powderly stated that he would not mind a Special Town Meeting just for the vote on the Police Station, as long as the Town now has \$225,000 available from the Water Enterprise account that could be used.

Chairman Burke stated that he did not want to cut corners to make a deadline; however, it seems that this can be done. Selectman Hollenbeck noted that the Police Station roof language had not been changed at the previous Town Meeting, since there was not a quorum. Maybe at the Annual Town Meeting it can be included into the design fee, to rescind the previous vote and reallocate the funds. Ms. Garbitt stated that letters of interest will need to be submitted by March 10th to allow the Design Review Committee to meet prior to the March 19th Public Budget Workshop at the Council on Aging. Selectman Powderly stated that he would encourage people to be on the Committee who recently were part of a modular building project or had any kind of experience with modular buildings. Ms. Garbitt stated that a Charge would be needed for the Design Review Committee and how many people would the Selectmen like on the Committee? Chairman Burke stated that if there were nine (9) people on the Committee to review the design, knowing a quorum would mean five (5) people, it should be suitable.

Meet with Nathan Darling, Building Commissioner to discuss Long Range Plan

Chairman Burke stated that the Building Commissioner had provided his five (5) and ten (10) year long range plan. Selectman Powderly asked, looking at last year, how much income comes in. Ms. Garbitt stated approximately \$117,000, at least \$150,000 with inspections. Mr. Darling explained that he has provided the space needs based on his Department needs. Cross training could take place regarding when one (1) person needs time off that another could fill in, perhaps between the current Building Department Administrative Assistant and the Conservation Commission's Clerk. The Board of Health considerations have not been inserted at this time, since they are currently working with a temporary trial basis of their office organization and responsibilities. It needs to be considered that LeBaron will be getting built out soon. The Building Department is taking the money in; however, the budget would be depleted quickly with inspections. The Department averages usually 25 new projects a year and LeBaron would double or triple that amount. Selectman Powderly stated that he feels that the 77 new homes will happen. The Building Department Budget should be increased for that purpose. Ms. Garbitt added that estimated receipts will also need to be increased. Selectman Hollenbeck asked about the Softright software for the Town. Mr. Darling stated that Softright is the best way to maintain records and document files, and there is less duplication of reports between Departments. The present BMSI software is not being kept current. Right now if Ms. Swanson is out, some records cannot be accessed by the Building Commissioner. Also, if something happens, the Department could lose all of its documents.

Discuss establishing a Police Station Design Review Committee

A motion was made by Selectman Hollenbeck to establish a Police Station Design Review Committee with nine (9) members. After discussion, it was decided that Ms. Garbitt will add this item on the next Selectmen's Agenda. Selectman Hollenbeck withdrew her motion, which had not been seconded. Chief Alvilhiera exited the meeting at 7:44 PM.

Discuss scheduling the Annual Town Meeting

Chairman Burke stated that the Selectmen need to vote to postpone the Annual Town Meeting from Monday, May 9, 2016 to Monday, June 6, 2016. Town Counsel, the Town Moderator and the High School are available on June 6th.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To postpone the Annual Town Meeting until Monday, June 6, 2016 at 7:00 PM at the Apponequet High School Auditorium.
Unanimous in favor.

Discuss scheduling a Budget Workshop on Saturday, March 19, 2016 at the Council on Aging

Chairman Burke stated that he would like to schedule a Budget Workshop for Saturday, March 19, 2016 at the Council on Aging. Department Heads and Finance Committee Members will be present to discuss the budget. Other topics that will be discussed will be funding options for the Police Station, if it were to pass at Town Meeting. It is also hoped to have conversations with Department Heads and the public about the Schools, of what comes in versus what goes out, and how it relates to Freetown. Ms. Garbitt noted that the complete budget will not be done, but should a summary be provided? Chairman Burke responded that there should be. Selectman Hollenbeck suggested to hit the high points and create a handout with that information, including the health insurance increase. Maybe the OPEB Trust Fund could be vetted out too. Selectman Hollenbeck stated that having information about the General Government and the Schools will help for comparison purposes. Showing items that are on the horizon for the Town will be important.

Ms. Garbitt stated that the next meeting of the Selectmen will be Wednesday, March 16, 2016, and the budget that will be presented at the workshop can be reviewed that evening. The Selectmen will also meet with the Capital Expenditure Committee with the Police, Highway and Fire Departments to discuss their budgets and the software for the Town. Selectman Hollenbeck will also be meeting with the interim Town Accountant, Todd Hassett, and the Town Administrator on Monday, March 14, 2016.

Discuss ComStar Ambulance Billing Rates

Chairman Burke reviewed the rates that Health Care Finance Administration publishes from Medicare Reimbursement each year. The Selectmen vote each year to set the ambulance rates,

once the rates are published. In the past, the Board has voted to set the rates at the Comstar Average Bundled Top 50 Billing Rate. The Fire Chief recommends that the Board vote the same this year.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To set the ambulance rates at the Comstar Average Bundled Top 50 Billing rate as recommended by Chief Hopkins and provided on the Comstar Ambulance Billing Service Form 2016 for the Town of Lakeville.
Unanimous in favor.

Discuss Surplus Equipment Memo from Fire Chief

Chairman Burke stated that there has been a request from the Fire Chief to declare the 1989 Ladder Truck and the 2000 16' Pinecraft boat and trailer as surplus. Ms. Garbitt stated that the Selectmen had voted the boat surplus back in 2013, however, it was going from the Police Department to the Fire Department and is now being recommended for surplus again. If declared surplus, the boat and trailer will be sold to the highest bidder. Selectman Powderly stated that he would like to see a surplus list from the Highway and Park Departments.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To declare the 1989 Ladder Truck and the 2000 16' boat and trailer as surplus.
Unanimous in favor.

Discuss renewal of the Karate Studio License Agreement at Ted Williams Camp

Chairman Burke stated that the Town entered into a two (2) year License Agreement with John Mirando for the Lakeville Martial Arts Club located at the Ted Williams Camp. The Park Commission met with Mr. Mirando at their February 29, 2016 meeting, and voted to recommend renewal of the agreement. Ms. Garbitt mentioned that the Park Commission increased the rental fee two (2) years ago. Mr. Mirando maintains the outside of the building and the restrooms. Selectman Burke stated that that should be noted in the License Agreement if he is obligated to do it. Mr. Mirando currently pays \$540 a month for his space; however, Somethin's Brewin pays \$1,000 for their lease. The square footage for both buildings should be compared. Ms. Garbitt stated that she will provide that information to the Board.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To renew the License Agreement with John Mirando for the Lakeville Martial Arts Club located at the Ted Williams Camp.
Unanimous in favor.

Request from Superintendent of Streets to award Crack Sealing Bid

Chairman Burke reviewed the bid results for crack sealing. There were three (3) bidders: Sealcoating, Inc. of Braintree, MA, Superior Sealcoat, Inc. of Wilmington, MA and Cracksealing, Inc. of Taunton, MA. Jeremy Peck, Superintendent of Streets, recommended that the bid to be awarded to Cracksealing Inc. as they were low bidder.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To award the bid for Crack Sealing to Cracksealing, Inc. of Taunton, MA in the amount of \$26,913 for approximately 24,190 linear feet of roadways. Any additional length would be \$10.70 per gallon.
Unanimous in favor.

Discuss wages for Level 10 Non-Union, Non-Benefit Eligible Employees

Chairman Burke reviewed the FY16 Wage Scale for the Non-Union Benefit Eligible employees, where Ms. Garbitt recommended increased pay rates for Level 12, Steps 1 through 5 effective March 1, 2016. The new rates will range from \$10.00 per hour for Level 12, Step 1 to \$11.26 per hour for Step 5. The rates will be retroactive to March 1, 2016. Currently there is only one (1) employee in this category, the Library Page. The Park Commission will be advertising for their seasonal positions in this category. Typically, if someone was a Lifeguard the year before, then the following year they continue to the next step.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the recommendation from the Town Administrator, retroactive to March 1, 2016, to increase the pay rates for Non-Union Non-Benefit eligible employees at Level 12 steps 1 through 5.
Unanimous in favor.

Discuss setting a policy regarding tree cutting by Middleboro Gas & Electric

Selectman Powderly stated that he had attended a meeting with the Middleboro Gas & Electric Department, which was held on February 11, 2016, to discuss winter storm preparedness and emergencies. After discussing the issue regarding power outages, due to fallen branches, and downed trees, Selectman Powderly said he would discuss the matter with the Board to see if they would like to set a policy regarding the tree cutting that Middleboro Gas and Electric does in Lakeville. Selectman Powderly explained that no one has complained about trees being aggressively cut, and he recommended not setting a policy. They typically cut the first three (3) to five (5) feet. They do get a lot of complaints in Middleborough.

Request from Council on Aging Board of Directors to appoint Louise Dube as Member of the Board of Directors

Chairman Burke reviewed the request from the Council on Aging Board of Directors to appoint Louise Dube to fill the vacancy on the Board of Directors due to the resignation of Marjorie Cleverly.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To appoint Louise Dube to the Council on Aging Board of Directors for a term to expire July 31, 2017.
Unanimous in favor.

Request from Litter Lifters to hold Earth Day 2016 on April 9, 2016

Chairman Burke reviewed the request from the Lakeville Litter Lifters to hold Earth Day on April 9, 2016. Ms. Garbitt mentioned that the Highway Department Employee is paid to be present and to provide the Town dump truck.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To approve the request from the Lakeville Litter Lifters to hold Earth Day on Saturday, April 9, 2016 at Tamarack Park and to allow the use of a Town truck.
Unanimous in favor.

Request from Sun Multi Sports to hold Patriot Half Marathon and Cranberry Trifest Sprint and Olympic Races

Chairman Burke reviewed the requests from Sun Multi Sports asking to use Lakeville roads for the Patriot Half Marathon on June 18, 2016, beginning at Cathedral Camp in East Freetown (bicycles only) and to hold the Cranberry Trifest on August 20 & 21, 2016 at the Ted Williams Camp (bicycle and road race). The Police Chief has reviewed the routes and requests, and the Police Details have been arranged. Sun Multi Sports will make a donation of \$500 to a non-profit organization(s) in Lakeville. The Selectmen recommended that the donation be split between the Friends of the Lakeville Library, the Friends of the Lakeville Senior Center and Freetown Lakeville Education Foundation. Selectman Hollenbeck noted that last year the group was required to give notification to the residents prior to the event taking place. Ms. Craig stated that they have indicated that are going to give postcard notification.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the requests from Sun Multi Sports to use Lakeville roads for the Patriot Half Marathon on June 18, 2016, beginning at Cathedral Camp in East Freetown (bicycles only), and the Cranberry Trifest at the Ted Williams Camp on August 20 & 21, 2016 (bicycle and road race).
Unanimous in favor.

Request to hold Green Sneaker Run on April 2, 2016

Chairman Burke reviewed the request from Lisa Johnson to hold the Green Sneaker Run on Saturday, April 2, 2016. The route has been reviewed and approved by the Police Chief.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the request to hold the Green Sneaker Run on Saturday, April 2, 2016 beginning at 9:00 AM at Apponequet Regional High School.
Unanimous in favor.

Request from South Shore Management to hold Hot Pursuit 5K on September 17, 2016

Chairman Burke reviewed the request from South Shore Management to hold the Hot Pursuit 5K on September 17, 2016. The route has been reviewed and approved by the Police Chief.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the request from South Shore Management to hold the Hot Pursuit 5K on September 17, 2016, beginning and ending at Ted Williams Camp.
Unanimous in favor.

Request for renewal of Storage Trailer Permit-Alan Swanson-135 Precinct Street

Chairman Burke reviewed the request from Alan Swanson to renew his Storage Trailer Permit at 135 Precinct Street.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the renewal for a Storage Trailer Permit at 135 Precinct Street to Alan Swanson with an expiration date of March 30, 2017.
Unanimous in favor.

Request from Middleborough Rotary Club to place a sign at Town House for Rotary Auction

Chairman Burke reviewed the request from Paul Moran of the Rotary Club to put up a sign advertising their upcoming Cable Auction, which will take place on March 19th & 20th. Ms. Craig explained that Mr. Moran had originally requested to put up a sign at the Town House. They are not suggesting a site; they are leaving it up to Selectmen. Currently, information about Voter Registration and the Master Plan Survey is on the Town sign. She will try to add the Rotary Auction sign into the schedule and will place the auction date on the Lakeville website.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To allow the request from the Middleborough Rotary Club to approve a sign announcing their upcoming Auction subject to Mr. Darling, Building Commissioner, inspecting it to make sure that the size of the sign conforms to the Town Sign Bylaw specifications.
Unanimous in favor.

Discuss and vote to approve release of October 26, 2009 Executive Session Minutes

Chairman Burke said that the Board had received a request for the release of Executive Session Minutes from October 26, 2009. Ms. Garbitt stated that the Selectmen do not typically release Executive Session Meeting Minutes regarding personnel or negotiations; however, this particular set has been requested.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To release the Executive Session Selectmen Meeting Minutes of October 29, 2009 as redacted.
Unanimous in favor.

Review and vote to approve Board of Selectmen Meeting Minutes of November 18, 2015, February 4, 2016 and February 10, 2016

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To approve the Board of Selectmen Meeting Minutes of November 18, 2015, February 4, 2016 and February 10, 2016 as presented.
Unanimous in favor.

Any other business that may properly come before the meeting

Selectman Powderly asked if Mr. Darling had reviewed the proposed zoning bylaws being put forward for changes, and if Mr. Darling was on the Zoning Bylaw Review Advisory Committee. Ms. Garbitt responded that he had reviewed the proposed bylaw changes and is on the Committee. The Planning Board has already met and discussed what was provided to them, and they made no changes. The Planning Board will now schedule the necessary public hearings.

Selectman Powderly asked when the Department of Transportation discussed the Route 79 changes in their presentation, did they go over the roundabout in detail. Chairman Burke responded that they did, and that he now likes the roundabout idea. Ms. Garbitt added that on the next Selectmen's agenda. The Superintendent of Streets will present information about this. The State is looking for a consensus from the Selectmen on the matter.

Other Items

1. Memo sent to Lakeville Planning Board regarding Proposed Zoning By-Law Amendments for the FY17 Annual Town Meeting
2. List of 2016 Arts Council Grants
3. Letter to the Planning Board from Jeremy Peck regarding 40 Main Street
4. Letter to Historical Commission from MassDOT regarding Reconstruction of Rhode Island Road
5. Letter from SRPEDD regarding Annual Assessment
6. SRPEDD Commission Meeting-February 24, 2016
7. Gateway Health Group Meeting – February 24, 2016
8. Notice from Department of Telecommunications and Cable regarding hearing to adjust rates for Comcast
9. Letter from Comcast regarding installation charges
10. PEG Grant Report from Verizon – 4th Quarter of 2015
11. The Voice of the Retired Public Employee Newsletter

At 9:00 PM, upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck, on a unanimous roll call vote, it was:

VOTED: To enter Executive Session and not return to Open Session pursuant to M.G.L. c.30A, §21a (2) to conduct a strategy session in preparation for contract negotiations with non-union personnel, specifically the Police Chief.
Polled vote: Selectman Hollenbeck-Aye, Selectman Powderly-Aye, and Selectman Burke-Aye.

List of Documents provided at the March 2, 2016 Selectmen's Meeting

1. Revised FY17 Assessment Sheet from the Region, FY16 Regional Assessment Sheet for Town Meeting, FY17 Local Aid Estimates for the Region, Preliminary FY17 Chapter 70 Aid, Selectmen Hollenbeck's scenarios, FY17 Revenue and Budget summary as of 2-25-16.
2. Teacher salary schedule 2014-2015
3. Building Commissioner Long Range Personnel/Space needs, ModSpace budgetary proposal February 10, 2016, Plan sheet A1.01 2-5-16
4. Information on forming Police Station Design Review Committee
5. Information on scheduling the Annual Town Meeting
6. Information on scheduling a budget workshop on March 19, 2016 at the COA
7. Comstar ambulance rates 2016 rate change form, ambulance service billing and collection policy and procedures adopted 5-9-11 amended 1-27-14, Selectmen meeting minutes of 2-23-15, ambulance reconciliation report prepared by Comstar 2-12-16
8. Letter from Fire Chief regarding surplus equipment (boat and trailer), letter from Police Chief regarding same surplus equipment.
9. Park Commission memo dated 2-26-16, license agreement with Lakeville Martial Arts Club.
10. Memo from Jeremy Peck, Superintendent of Streets regarding recommendation of awarding crack sealing bid.
11. Town of Lakeville FY16 classification and compensation plan for non exempt and non benefit eligible non union employees effective July 1, 2015
12. Discussion on setting a policy regarding tree cutting by MG&E
13. Letter from COA Board of Directors to appoint Louise Dube as replacement Board Member for resigning Marjorie Cleverly.
14. Memo from Litters Lifters requesting to hold Earth Day on April 9, 2016
15. Request from Sun Multi Sports to hold Patriot Half Marathon and Cranberry Trifest
16. Request to hold Green Sneaker Run on April 2, 2016
17. Request from South Shore Management to hold Hot pursuit 5k on September 17, 2016
18. Application for renewal of storage trailer permit for Alan Swanson on 135 Precinct Street
19. Email from Middleborough Rotary Club to place sign at Town House for Rotary Auction
20. Request letter to release Executive Session Minutes of October 26, 2009
21. Selectmen Meeting Minutes of November 18, 2015, February 4, 2016 and February 10, 2016