

**TOWN OF LAKEVILLE**  
**Selectmen's Meeting Minutes**  
**March 30, 2016 – 6:30 PM**

On March 30, 2016, the Board of Selectmen held a meeting at 6:30 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Burke at 6:32 PM. Selectmen present were: Selectman Burke, Selectman Powderly and Selectman Hollenbeck. Also present were: Rita Garbitt, Town Administrator, Tracie Craig, Executive Assistant and Christine Weston, Recording Secretary. Matthew Ferreira of the Middleboro Gazette and LakeCam were recording the meeting.

Chairman Burke read the following statement into the record as prepared by Town Counsel for under new business.

*The Lakeville Board of Selectmen is of course very concerned with the allegations that have been reported recently regarding a former Lieutenant in the Fire Department and his interactions with a Call Firefighter for the Department. We understand that the appropriate law enforcement officials have engaged in an investigation into the allegations, resulting in the recent arrest and arraignment of the former Lieutenant. The Selectmen have no information at present that any of the alleged conduct occurred while either individual was on duty or on town property, or that the Fire Chief or other town officials knew of these allegations at the time the conduct is claimed to have occurred. While this does not undercut the seriousness of the allegations, the safety of Town employees is certainly a paramount concern for the Board. The Fire Chief has cooperated fully with law enforcement officials in this investigation.*

*Because of the ongoing criminal investigation and prosecution, however, the Board cannot comment substantively upon the allegations. The Board will continually evaluate what further actions, if any, should be taken, in light of the ongoing criminal process. The Board is hopeful that there is a speedy resolution, so that we may all move forward as a community. Questions concerning that process ought to be directed to the District Attorney's office.*

**7:00 PM Meet with Library Trustees regarding Long Range Plan for the Library**

Jayme Viveiros, Library Director, and Richard LaCamera, Library Trustee, were present for the discussion. Chairman Burke stated that the Selectmen had received the five (5) and ten (10) year Long Range Personnel/Space Needs for the Library and has reviewed it. In summary there is a need for an additional part time Library Clerk within the next five (5) years. There were no additional space needs set forth. The reason for the addition of a part time Library Clerk is due to the Library Board of Trustees wanting to expand the hours of service to the community. Additional hours have been requested by the community. In order to offer these expanded hours of service, an additional staff member is needed at the Library. In order for the Library to operate safely while open to the public, three (3) staff members are to be in the building at all times. One (1) additional part time position is necessary to accomplish this. Ms. Viveiros explained that in order for the Library to be open only two (2) additional hours, an additional person needs to be added to the staff. The additional person and increase of hours open would relieve some of the stress of the current schedule. The building is currently open 40 hours a week and cannot expand its hours until an additional part time employee is added to the staff. Selectman Powderly stated that it is important to do what is necessary in order to ensure that the

Library remains certified and receives State funding and reimbursement. Ms. Viveiros added that there are also other Minimum Municipal Requirements, such as spending 16% of the total appropriations for materials. Though not all the demands of the community can be met, it is hoped to balance some of the requests, such as being open some additional morning and/or evening hours. She provided a summary to the Board. It is to be noted that the level of staffing at the Library has been the same since 2001, even though the Library has moved into the new building. Services have been in demand more than ever. It is understood that other Town Departments are doing more with less; however, the Library cannot increase its hours or offer anything else until additional staff have been added. Selectman Powderly asked if the number of visitors is quantified. Currently the Senior Center has those who enter the building sign in so that it is known how busy they are. Ms. Viveiros stated that there are circulation traffic figures, program attendance and a number of meetings that take place. The Library does not do a head count of everyone that comes in, but trends can be shown over time. Mr. LaCamera mentioned that there are some people who bring their laptops in and work from the Library.

#### **Discuss extending the Contract with Interim Town Accountant for 90 days**

Chairman Burke stated that Ms. Garbitt and Selectman Hollenbeck met with Todd Hassett, Interim Town Accountant, on March 14<sup>th</sup> to discuss extending his contract until the end of the fiscal year, since it expires on March 31, 2016. Selectman Hollenbeck stated that a decision should be made within the next 90 days to decide if this position should be a part time person, full time person or the position shared with another Town. However, it is important to complete the current fiscal year with Mr. Hassett. Another consideration is if the Town initiates the SoftRight accounting package, this could result in the need for additional services. Mr. Hassett is doing a great job and supplying all the information that is needed. He has indicated that he is willing to continue for up to two (2) years as needed by the Town.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To extend the Professional Services Agreement by and between the Town of Lakeville and Financial Advisory Associates, Inc. (Consultant) to June 30, 2016.  
Unanimous in favor.

#### **Vote to sign the amendment to the Comcast Cable License**

*Mary O'Keeffe of Comcast was present for the discussion.* Chairman Burke stated that the comment period expired on March 24<sup>th</sup> regarding the amendment to the Comcast Cable License. Several comment letters against the revision of the Cable License had been received. Attorney Peter Epstein had asked that Comcast sign the amendment and the side letter first. He has recommended that the Selectmen vote to sign the Amendment of the License, then to sign the document once both documents have been signed by Comcast.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve and sign the amendment to the Town of Lakeville Cable Television Renewal License with Comcast.  
Unanimous in favor.

Ms. O’Keeffe then presented a check in the amount of \$10,000, which is the first of five (5) payments. The amendment will be filed by Comcast with the Department of Communications.

**Discuss memo from the Open Space Committee regarding property located off of Pickens Street**

*Linda Grubb and Martha Schroeder, Members of the Open Space Committee were present for the discussion.* Chairman Burke stated that the property of Paul Tuomala’s, located off of Pickens Street and Hill Street, is available to purchase. A memo was sent to the Open Space Committee on October 6, 2015 asking them for their recommendation on whether these properties should be considered for purchase by the Town. Chairman Burke read the letter received from the Open Space Committee into the record. The Committee recommended that the Board of Selectmen take action on the three (3) properties off Pickens Street that Mr. Tuomala offered to the Town.

Ms. Grubb stated that the property has an assessed value of approximately \$700,000. The property is also classified under Chapter 61A with taxes of \$16,000. In the event that the Town is interested in purchasing the property, an appraisal would need to be solicited. If the property were to be taken out of the 61A program, then the Town would not have right of first refusal. Selectman Hollenbeck mentioned that there also might then be a roll back on the taxes for the previous five (5) years. The Town just sold 613 acres for \$740,000 on Howland Road. Is Mr. Tuomala offering up the land, since there is potential sale? Would this parcel then be a replacement of the Howland Road property to the Town? Ms. Schroeder stated that the Committee is just looking for the blessing of the Selectmen to answer the questions that were in the letter to the Selectmen. This is an appealing piece of land, and the Open Space Committee would like to put the effort into exploring options for it. Selectman Powderly stated that it is only appealing if the right of way stays in place, since he did not see any other way to access the land without the right of way. Ms. Grubb stated that there have been efforts to obtain access from abutters, but although arrangements were made to have this happen, no one followed through. Selectman Powderly stated that Mr. Tuomala may be better off deeding the land to the Town for tax purposes. Ms. Grubb stated that would require three (3) appraisals, and then there can be a tax deduction from what it is being sold to what it is worth. Selectman Hollenbeck stated that if Mr. Tuomala is looking to sell the land, and it has to come out of 61A, if he is required to pay the roll back taxes, which may be \$50,000, is it better for him to just give it to the Town. Ms. Grubb responded that she felt that a professional real estate person was needed to look into this and provide advice. Chairman Burke stated that he is agreeable with having the Open Space Committee explore the options that they are able to. If the price is ultimately reasonable, then the Selectmen are open to developing the idea and moving it forward.

Ms. Grubb stated that the land is centrally located in Town allowing it to be more easily accessed for people. Selectman Powderly stated that the estimate for the Howland Road property per acre was \$5,000 to \$35,000 per acre. Selectman Hollenbeck mentioned that the Open Space Committee had come before the Selectmen last year with all the Chapter 61A properties and priorities of purchasing by the Town. It is not known where this fell on the list; it also does depend on the price. Ms. Schroeder noted that she was not enthusiastic about the property, until she had actually walked it. It really is a nice piece of land. Chairman Burke noted that the Open Space Committee may have priorities, but moving on the property is contingent upon an opportunity. Selectman Hollenbeck noted that the Open Space Committee does not have the funds to obtain a real estate appraisal. Chairman Burke recommended that the Committee gather more information from the owner and provide that to Ms. Garbitt. Maybe the owner could be invited in to speak at a meeting. It seems that it would be nice to have that land preserved.

Selectman Powderly noted that there is a conservation area up the street from that land, and it would allow for walking from one piece of property to another. It seems that the cost should be approximately \$500 per acre. However, the Town would not pay what it is appraised at. Chairman Burke mentioned that if a house lot could be divided from the land and sold for \$120,000, then it may be worth spending that amount to prevent a house from going there. Ms. Grubb stated that the Town has been given permission by the owner to visit the property at anytime. Selectman Powderly asked why the property is landlocked if Mr. Tuomala owns all three (3) parcels. Ms. Garbitt stated that there is only one (1) parcel that is landlocked, which is Parcel 3. Ms. Garbitt added that Jeffrey and Marjory Tuomala own one (1) of the parcels. Ms. Grubb mentioned that the land also abuts the City of Taunton, and there is also a possibility to work with them on this. Chairman Burke stated that the Open Space Committee should proceed with gathering information about the property.

#### **Review the Recommendations from Town Counsel regarding the Warrant Articles for an Agricultural Commission and a Right To Farm By-Law**

Chairman Burke stated that the Selectmen have received Town Counsel's recommendations for the warrant articles, and has had an opportunity to review the recommendations. The Town also received a petition for a warrant article to create an Agricultural Commission and to establish a Right to Farm By-law. The Selectmen met with two (2) Members of the Steering Committee regarding each side's willingness to work on the draft so that it would be how it needed to be for Town Meeting. John Goldrosen of Kopelman & Paige has taken a look at the draft and provided feedback. It appears that what was thought to be a relatively simple thing is actually a bit more compounded, when all the appropriate language was added in. Chairman Burke stated that a meeting to discuss everything seems appropriate, and he thought that the Steering Committee would be present tonight. The size of the parcel does not necessarily matter, provided it is adequate for the animal and the farming that will be done. Selectman Hollenbeck stated that she would like to know about any conflict that it may have with the Town's existing By-laws. It would be preferable to have a roundtable discussion with everyone that this affects.

Chairman Burke stated that the Board of Health regulations are not clearly defined. That is something that they need to do in order to answer the question of if there will be conflicts. There

is a provision that releases the Town, if there is a conflict. Any existing By-law of the Town would supersede theirs. However, they need to know what they have to go by. Ms. Garbitt mentioned that some language was added in Section 3 by Town Counsel. Chairman Burke stated that it is not known at this time what situation or set of circumstances may arise. If everything has not been thought through as much as possible, then when something comes up time and energy will need to be spent solving those matters. The By-law also adds another layer of government that affects people's rights. Ms. Garbitt stated that Town Counsel wanted to know if this would be a general By-law. Chairman Burke then read letter from Town Counsel into the record.

Selectman Hollenbeck asked what why do the Selectmen need to go through the process. Chairman Burke stated that State statute allows it to exist, so it has to be adopted with the framework. Selectman Hollenbeck stated that if the creation of the Agricultural Commission is under State statute, the Selectmen may not need it if they are going to have meetings anyway. Chairman Burke stated that the plan is to schedule a meeting with them and include the Board of Health in order to iron out the details of the Commission for Town Meeting. Selectman Powderly agreed that a meeting should take place to thoroughly discuss this. Ms. Garbitt stated that she would schedule a meeting at the Senior Center to accommodate more people.

#### **Discuss the Petitions for a Wetlands By-Law**

*Linda Grubb and Martha Schroeder were present for the discussion.* Chairman Burke stated that two (2) petitions were turned in separately, but they are exactly the same Wetland By-Law. Ms. Grubb stated that she and Ms. Schroeder had come in separately and went to the Town Clerk. The Town Clerk had them go to the Selectmen's Office, where the petitions were stamped in. Chairman Burke stated that technically both have to appear in the warrant, since both petitions had come in. Selectman Hollenbeck stated that her only question is if there will be any type of public hearing on the By-law for discussion to publicize it.

Ms. Schroeder stated that it has been the position of the Conservation Commission for some time to have a Wetlands By-law. Some Commission Members, who have been on the Commission for a period of time, have felt strongly about a Wetlands By-Law. However, the momentum has slowed down, so it was done by a citizen's petition. The Wetlands Protection Act does not completely protect some of the resources that the Town has. It allows land to be developed right up to a wetland edge. The Commission can say no, but then people can appeal it. There were issues about having a policy to have people stay back 25' from the wetlands and one (1) of the Commission Members challenged it as a policy. Staying back 25' is very significant for wetlands. As far as the Isolated Land Subject to Flooding, there is not a lot of protection for that. There is no buffer zone around it, and it is not supposed to be filled in. This is also of value since if the ground underneath is permeable, it is refurbished. If not, then it is a candidate for a vernal pool, and all of it is extremely valuable for wildlife. Our society as a whole has been hard on wildlife, and these conditions would make a difference to the wildlife that Lakeville still has. Ms. Grubb stated that this is not a spur of the moment idea. In 2012, the Selectmen put in place a By-law Study Committee, and it was determined that a By-law was necessary. The Commission was asked to draft a Wetlands By-law, which was done. It was a very detailed By-law and may have frightened people. The Commission could not get beyond

this hurdle of rationalizing the need for the By-law and has run into a brick wall, so it was decided to move forward with the citizen's petition. It is the intent to have a few public discussions with the citizens of Lakeville to see how they really feel about the land. A Facebook page has been established, and it is accepting questions about the By-law. The information needs to get out to the public. Ms. Schroeder stated that the present By-law is much shorter in order to have it more easily understood, yet it does not cover as much as was originally intended.

Selectman Hollenbeck stated that the enforcement authority is her question. Ms. Grubb stated that the enforcement is what the Commission wanted to add, but there are 36 general By-laws of the Town presently, of which 18 have fines. It is hoped to be able to ask people how they can help protect a vernal pool rather than filling it in. There are all kinds of "outs" from the By-law. Chairman Burke stated that his concern is about the 25' no touch. Is it everywhere or just for new construction? Previously it was for new construction only. Ms. Schroeder responded that it depends. Chairman Burke stated that he spoke with the Chairman of the Conservation Commission, Robert Bouchard, and he said it was for new construction only. The 25' no touch has been used as a method that would put people in a position that they would have to negotiate with the Commission. The original intent of the policy was that it was for new construction, now it is for everywhere. That is a big change. Chairman Burke explained that is not the point, a policy was being codified that should not have existed. He is willing to listen at a public informational meeting. The other concern is the enforcement action. He has a problem with the enforcement section of this, since it seems to provide more power to the Conservation Commission than he is comfortable with. He asked about "restoration". What does the process entail? Ms. Grubb stated that if someone fills in a wetland, then they have to remove the fill and restore the plant life that was there prior to having filled it. It is an illegal act, since the Wetlands Protection Act does not allow it.

Selectman Powderly stated that there is a 247 page Wetland Protection Act. Why don't the petitioners want DEP to have the final say? Ms. Grubb responded that the DEP has 30% less staff than in 2008. They do not have the time to deal with things that take place in Lakeville. Selectman Hollenbeck stated that the Conservation Commission did not vote to support the By-law. Selectman Powderly stated that he watches the meetings and sees that the Commission cannot agree, nor convince three (3) other members about putting into place the By-law. Ms. Grubb stated that though it would have been wonderful, if it there was an article from the Commission, there is not at this time. Selectman Powderly asked how it would be enforced if the Commission cannot always agree. Chairman Burke stated that he applauded the fact that the petition for the By-law was brought forward, since it is obviously something that both Ms. Schroeder and Ms. Grubb are passionate about. Ms. Grubb stated that there has been an enormous amount of volunteer hours that have been put in to research and write a By-law.

Ms. Schroeder stated that previous Conservation Commissions have always felt that the first duty of the Commission is to protect the resources of the Town. Now it seems that it is to protect the citizens of the Town from the over reach of the State. Chairman Burke stated that it is a matter of opinion, which needs to have a balance. Ms. Grubb and Ms. Schroeder are passionate, and it is obvious that they want to affect the Town in a passionate way. Their engagement in the process is appreciated. It is to be noted that General By-laws do not have to have a public

hearing. Selectman Powderly stated that he would encourage public information meetings to take place.

### **Schedule Board of Selectmen May and June Meetings and April Budget Meetings with Finance Committee and Department Heads**

Ms. Garbitt stated that she would like to schedule budget meetings with the Finance Committee in April and have another Capital Expenditure Committee meeting. It was the consensus of the Selectmen to schedule a Capital Expenditure Committee meeting for April 14<sup>th</sup> at 6:30 PM, budget meetings for April 21<sup>st</sup> at 6:00 PM and April 28<sup>th</sup> at 6:00 PM. The Board of Selectmen regular meetings were scheduled for May 11 and May 25, 2016 and June 8 and June 22, 2016.

### **Review the Renewal of Earth Removal and Stockpile Permits**

Chairman Burke read the list of the three (3) applications that were received for renewal of Earth Removal Permits and a Stockpile Permit. He stated that they have been reviewed by the Building Commissioner and the Superintendent of Streets, and there have been no violations.

Ms. Craig noted that Barbara Vasseur had supplied a map of the stockpiles on the property. There are six (6) stockpiles and the permit currently reads that no further materials can be brought in. Three (3) piles consist of compost, one (1) of loam and two (2) are unscreened piles. These have been noted on the permit.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the renewal of the Earth Removal Permits as follows: Glenn Chistolini for 1 Elliot's Way and T. L. Edwards for Off Bedford Street and the Stockpile Permit for Barbara Vasseur at 1 Susan Lane.  
Unanimous in favor.

### **Review Site Plan for 152 & 156 County Street-Lakeville Self Storage**

The Site Plan for 152 & 156 County Street was noted to have been received, and there were no comments.

### **Review and vote on Equipment and Surplus List for Highway Department**

Ms. Garbitt stated that there will be an online auction with additional items that the Police and Fire Departments are asking to be declared surplus. The current list is from the Superintendent of Streets and contains 38 items.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the list as provided from the Superintendent of Streets with 38 items to be considered surplus and to be auctioned off.  
Unanimous in favor

### **Announce Retirement of Highway Department Employee Steven Sisson**

Chairman Burke noted that the Board had received a letter from Steven Sisson announcing his retirement as of September 7, 2016. Chairman Burke stated that Mr. Sisson has worked for the Town for 37 years. He asked that a letter of thanks be sent to him.

### **Discuss Amending the Charge for the Police Station Design Review Committee**

Chairman Burke stated that the Selectmen would like to increase the membership of the Police Station Design Review Committee to ten (10) members, so the Charge would need to be amended.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To increase the membership on the Police Station Design Review Committee to ten (10).  
Unanimous in favor.

### **Review and Vote on Appointments to the Police Station Design Review Committee**

Chairman Burke stated that Letters of Interest had been received from residents looking to serve on the Police Station Design Review Committee. The Police Chief, Building Commissioner and a Selectman would also be appointed.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To appoint Aaron Burke, Nathan Darling, Frank Alvilhiera, Mike Bois, Tom Robinson, Pauline Ashley, Tim LaChapelle, Ryan Trahan, Rich LaCamera and Michael Forth to the Police Station Design Review Committee with a term to expire July 31, 2016.  
Unanimous in favor.

### **Review and vote to approve Board of Selectmen Meeting Minutes of December 30, 2015, February 2, 2016 and February 11, 2016**

Selectman Hollenbeck noted that she believed in the minutes of December 30, 2015, the order of motion and second on the vote for Dermody Cleaners Request for Door to Door Sales to be incorrect. Ms. Craig will verify the motion and second makers.



Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To amend the Selectmen's Meeting Minutes of December 30, 2016 under the topic Request for Door to Door Sales – Dermody Cleaners of who motioned and seconded approval.  
Unanimous in favor.

Upon a motion made by Chairman Burke; seconded by Ms. Hollenbeck it was:

VOTED: To approve the Selectmen's Meeting Minutes of February 2, 2016 with one (1) change, page 8 - remove Aaron and put in Burke.  
Unanimous in favor.

Upon a motion made by Chairman Burke; seconded by Ms. Hollenbeck, it was:

VOTED: To approve the Selectmen's Meeting Minutes of February 11, 2016 as presented.  
Unanimous in favor.

**Old Business-Update from Selectman Powderly regarding the Assawompset Elementary School Facilities Study Committee Meeting held on March 22, 2016**

Selectman Powderly provided an update regarding the Assawompset Elementary School Facilities Study Committee Meeting. Next Wednesday a tour of the School will be done in order to look at what is being suggested to be done by Kaestle-Boos and to come up with a priority list of what should be done. The list, ranking items in order of importance, should come from Nate Darling, Building Commissioner, Robert Souza, Facilities Director, and Jim Conant. Rick Medeiros, Superintendent of Schools, put forth \$5 million in items that need to be done. The underground oil tank should not be dug up, since it still has a useful life. The septic system also should not be dug up, as there has been a decrease of 300 students in the school. The windows should not be done at this time, but should have screens installed on them. Looking at the insurance and value of the building, if a particular amount is spent, and then other items will have to be considered to be done. The assessed value of the building is \$5 million, and it should be \$30 million. The Assessors will be consulted about that. If the District went to the State for funding through the Massachusetts School Building Authority, it would most likely not qualify, since the facility is underused. This has been stated by Superintendent Medeiros and Fred Baker, Director of Business & Finance. School Committee Member Carolyn Gomes will report back to the Regional School Committee about the tour. An action plan of what needs to be done will be drawn up after the tour. Once that is completed, the Selectmen will be updated again. Selectman Hollenbeck noted that they used to clean the school every day, and now it is a company that comes in every other day. Selectman Powderly stated that they cut maintenance rather than teachers.

Selectman Hollenbeck provided an update on the Regional Finance Subcommittee. Regarding the paraprofessionals, 16 positions were restored back into the budget at a cost of approximately \$35,000 each. These were not included in last year's budget request, but they had enough money in the operating budget to rehire them during the year. That was another

\$700,000 that was brought into the budget. The Selectmen had asked for a \$1.7 million cut from what was presented by the Superintendent. Selectman Hollenbeck had attended a School Committee Meeting, and the Superintendent brought back a \$1.2 million cut. Derek Gracia spoke up and said he would like to see what a \$1.7 million cut would do to the budget. They will present that tomorrow night at the Regional Finance Subcommittee Meeting. The Regional School Committee did not vote on the cuts, because they do not want to see any cuts.

Chairman Burke asked if there was any information on the GRAIS debt debacle. Selectman Hollenbeck stated that she is just being told that the auditors are right. However, mathematically when enrollment and assessment are calculated, it does not correlate. It had been three (3) years that the wrong calculations were done, and this is being looked into. This has been going on since October of last year. Selectman Hollenbeck stated that the part in question is what was paid on each component of debt and what was assessed. Chairman Burke stated that if this is not figured out, the Selectmen need to estimate what Lakeville is being shorted by and hold that back from the Schools. Selectman Hollenbeck stated that she will calculate that on April 20<sup>th</sup>. Chairman Burke stated that he will advocate that the Town keep back what is assessed that the Town is being shorted. He stated that the auditor's numbers do not match what the Town paid in. Ms. Garbitt said that there was an agreement to pay an amount until the debt was paid off. Selectman Hollenbeck said that what the Town was assessed for total debt, and what Freetown was assessed for its total debt, is not actually what the Schools paid for the GRAIS debt that year. There are three (3) components to the debt. Selectman Powderly stated that if Selectman Hollenbeck is confident on how she has figured the numbers, then the Town should hold the money moving forward. Chairman Burke agreed. With the contractual obligations that exist now, the School District will have a \$1 million increase next year regardless of anything else. That is \$900,000 that has to come from the Towns, and that is over the 2.5% mark they were to work with.

### **Other Items**

1. Letter from Plymouth County Registry of Deeds regarding CPA Surcharge Funds Collected
2. Agenda from SRPEDD Commission Meeting on March 23, 2016
3. Letter from Comcast regarding programming change
4. Letter from Verizon regarding rate change
5. Press release from Comcast regarding HUD Pilot Program
6. Donation update for Animal Shelter FY16
7. Letter from MassDOT regarding spring State Highway sweeping operations

At 9:11 PM, upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To enter Executive Session and not return to Open Session pursuant to M.G.L. c.30A, §21a (2) to conduct a strategy session in preparation for contract negotiations with non-union personnel, specifically the Police Chief; pursuant to M.G.L. c.30A, §21a (3) to discuss strategy with respect to collective bargaining, specifically the Clerical Union, if an open meeting may have a detrimental effect

on the bargaining position of the Board, and the Chair so declared; and pursuant to M.G.L. c.30A, §21a (5) to investigate charges of criminal misconduct or to consider the filing of criminal complaints.

Polled vote: Selectman Powderly-Aye, Selectman Hollenbeck-Aye, and Selectman Burke-Aye.

### **List of documents provided at the March 30, 2016 Selectmen's Meeting**

1. Statement from Town Counsel read into the record by Chairman Burke
2. Five and ten year long range personnel/space needs for the Library
3. Contract/professional services agreement by and between the Town of Lakeville and Financial Advisory Associates, Inc.
4. Comcast cable license, report of the Town of Lakeville on the request for amendment to the Town of Lakeville Cable Television Renewal License, letters from citizens.
5. Letter from Open Space Committee regarding the Tuomala Property, GIS Maps and Field Cards on the three properties
6. Recommendations from Town Counsel regarding the warrant articles for an Agricultural Commission and a Right to Farm By-law, email from Selectman Hollenbeck about the By-law
7. Wetlands By-law Petition, Registrar information
8. May and June Meeting schedule of the Board of Selectmen
9. Earth removal and stockpile permit requests
10. Site plan for 152 & 156 County Street – Lakeville Self Storage
11. List of surplus items to vote as surplus to be auctioned off by the Highway Department
12. Retirement letter from Steven Sisson.
13. Amended charge for the Police Station Design Review Committee
14. Letters of interest to serve on the Police Station Design Review Committee and list of members already appointed
15. Selectmen Meeting minutes of December 30, 2015, February 2, 2016, and February 11, 2016
16. Update from Selectman Powderly on the Assawompset Elementary School Facilities Study Committee Meeting held on March 22, 2016.