

**TOWN OF LAKEVILLE**  
**Selectmen and Wage and Personnel Board, as applicable**  
**Meeting Minutes**  
**May 15, 2017 – 6:30 PM**

On May 15, 2017, the Board of Selectmen held a meeting at 6:30 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Powderly at 6:33 PM. Selectmen present were: Selectman Powderly, Selectman Hollenbeck and Selectman Burke. Also present were: Rita Garbitt, Town Administrator, Tracie Craig-McGee, Executive Assistant and Christine Weston, Recording Secretary. LakeCAM was recording the meeting.

**6:30 PM Meet with Caitlin Canedy regarding vacancy on the Conservation Commission**

*Caitlyn Canedy was present for the discussion.* Selectman Burke asked what made Ms. Canedy apply for the opening. Ms. Canedy explained that since she has always liked biology and took AP Sciences in High School and College, it seemed appropriate. Ms. Canedy has been very interested in giving back. She would like to learn about conservation and help maintain the balance of the building in Town, while sustaining the beauty of the Town. Selectman Hollenbeck asked if this will be her first experience with Town Committees. Ms. Canedy responded that it would be. She has been following the meetings through the website. Ms. Canedy stated that she knows she has a lot to learn and understands that the Commission will be able to provide resources and training. Selectman Burke stated that the Commission has a good mix of members. Chairman Powderly added that Ms. Canedy will get to see all that is going on with respect to growth in the Town. Being on the Commission will allow her to make lots in subdivisions the best that they can be under the law. He asked if she is anti-building, since some people would be happy if a new house never went up in Town. Ms. Canedy responded that as long as the beauty of the Town is maintained, she is not against building. There is a balance and people should just be mindful of that.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To appoint Caitlyn Canedy to the Conservation Commission with an expiration date of July 31, 2019.  
Unanimous in favor.

**Review June 12, 2017 Special Town Meeting and Annual Town Meeting Warrant Articles and vote to approve and sign the Warrants**

Chairman Powderly stated that Ms. Garbitt has attached the draft of the Special Town Meeting Warrant and the draft of the Annual Town Meeting Warrant. Town Counsel is still reviewing the articles. Ms. Garbitt stated that she can provide an update on the Special and Annual Town Meeting Warrant Articles, since she reviewed them today with Attorney Gregg Corbo. For the Special Town Meeting Warrant, Article 1 - is the end-of-year transfers, Article 2 – is closing out the Water Enterprise Fund, Article 3 – is accepting the State Statute, MGL Chapter 41, Section 100GY4. If a Fire Fighter or Police Officer is killed in the line of duty, the Town would pay \$15,000 towards funeral expenses.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To put the following articles, numbered 1 through 3 on the Special Town Meeting Warrant, subject to review by Town Counsel.  
Unanimous in favor.

Ms. Garbitt provided an update on the Annual Town Meeting Warrant Articles. Attorney Corbo is working on combining Articles 1 and 2. Article 3 is the appropriation to operate the Park Department. Article 4 is the appropriation to operate the Landfill/Transfer Station. Article 5 is the appropriation for contractual obligations upon the retirement of Town Employees. Article 6 is to appropriate funds for the Triennial Recertification of the Town's Real Estate and personal property. Article 7 is for repairs to Assawompset Elementary School. Article 8 is to borrow money to build the new Police Station, which requires a 2/3's vote. There will be a dollar amount. Attorney Corbo has indicated that the fixtures and equipment for the new Highway Department Office Trailer should be included. He also indicated that it should be specified which roadway projects and check on the cost for Hazardous Waste Day. There may not be an Article 10. Article 11 is the repayment for septic loans. Article 12 is waiting on Town Counsel for the zoning changes. Article 13 is adding in the height of fences and removing parking lots. Article 14 is adding Building Commissioner verbiage of structure under definitions. Article 15 is changing crematories, funeral homes and mortuary's and putting them all in one category. They are only allowed in business now, and whatever is there presently is grandfathered. Article 16 – section which does not need a Special Permit will be removed. Article 17 Mobile Home Parks are not allowed, so the definition was removed.

Selectman Burke further explained that with the present zoning the Town cannot have any more mobile home parks. This change cleans up the definition in the Zoning By-Law. They are also called manufactured houses, not mobile homes. No one could buy a large parcel of land in the Town of Lakeville and put in mobile homes. It was outlawed in 2005. The table of uses will be removed, since it does not apply now. Ms. Garbitt noted that the present mobile home park, Twin Coach, had been allowed under a Special Permit. Article 18 - mobile homes are allowed under a temporary use if a home burns down. Article 19 deletes mobile home park from the Use Regulations. Article 20 – Since mobile homes/parks are not allowed, there is no Special Permit. Article 21 removes mobile homes from the table of use section. Article 22 is a correction to residential. Article 23 is regarding easements. The Zoning Bylaw Review Advisory Committee spent a lot of time on this, and it was determined that Exclusive Use Easements are needed. It was necessary to resolve the problem of parcels becoming non-conforming and also to allow the use of what the easement should be for. A property owner should still be allowed to use the square footage of their parcel. This section has been made more applicable. Article 24 the Committee determined that there should not be landscape easements, so this section will be deleted under Intensity Regulations. Article 25 - Layout of the Plan for Joshua Lane as a Town Way and add in Azor, as who drew the road layout. Selectman Burke explained that the Committee has been trying to bring forward items that have been controversial, clean up language and make clarifications to the Zoning Bylaws. Ms. Garbitt added that the Committee will next be working on the following: Seasonal Conversion, Industrial B, Upland Circle, etc. Selectman Burke explained that the sections of the By-Law which the Committee will be working on will be a progression of what to do to improve them. The Committee will work on

them at each meeting moving forward. The Building Commissioner will enforce them, and he has indicated these as priorities. Chairman Powderly added that another is Cluster Zoning. Selectman Burke explained that with the same land mass, the developer has to prove he can build the same amount of homes on the land prior to changing it to a cluster. The Planning Board has pointed out that they would like to wait until someone comes forward with this type of situation in order to allow them to have input in the process, though the process is slow to adopt.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To put the following articles, 1 through 25 on the Annual Town Meeting Warrant, subject to review by Town Counsel.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To sign the Special Town Meeting Warrant for June 12, 2017.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To sign the Annual Town Meeting Warrant for June 12, 2017.  
Unanimous in favor.

### **Review FY18 Budget Summary**

Chairman Powderly stated that the Selectmen will meet with the Finance Committee tomorrow night. Ms. Garbitt explained that the presented budget is a result of the Board meeting after the meeting with the Lt. Governor. The Board had reviewed many highlighted items. At this time, there is a \$151,000 deficit. It does not include raises, since negotiations are still taking place. Selectman Hollenbeck noted that there is nothing from the MS4 (Storm Water Permit) listed. Ms. Garbitt stated that there is the \$50,000 from last year. Ms. Garbitt explained that with the Stormwater Permit, the Notice of Intent takes place first. \$15,000 was voted a few years ago, which is still available. The \$50,000 is for the contract for \$15,000 for EPG to prepare for the first report. The testing of the Beneficial Use Determination Permit has come back. The Town will have to remove about \$15,000-\$20,000 worth of material from the site, since it cannot all be used on the site, unless it is moved the specified distance from wells. Ms. Garbitt added that EPG needs a plan of what will be done on the site. The Superintendent of Streets and BETA have submitted that. No additional money is needed for the MS4 Permit.

Chairman Powderly stated that when the Assessors move over from their building and the building is sold, there will be significant expense savings, which could be used to help with the move. Ms. Garbitt mentioned that Selectman Burke talked about painting, and there is money for that available in the budget. Selectman Hollenbeck stated that other items in the Strategic Plan may need funding. Perhaps the Board should revisit the Priority List. Ms. Garbitt agreed that it should be revisited after Town Meeting. Selectman Burke stated that the Board should have revisited the Strategic Plan in March and before anything was started. Chairman Powderly

asked for the Strategic Plan to be on the agenda the first meeting after Town Meeting. Selectman Hollenbeck briefly went over the Strategic Plan list. Basically, everything has been done, or what needs to be done does not require money. Ms. Garbitt stated that the transition plan for getting people in place, and delegating that, the funding is in the budget. Selectman Hollenbeck stated that the Board needs a new Priority List.

### **Review Request for Proposals for Assessor's Office – 239 Main Street**

Chairman Powderly reviewed the Request for Proposals with the Board. The assessed value is \$283,700, while the appraised value came in at \$230,000. The Building Commissioner will have the Title V done. If it fails, it may be that the Town should not fix it, since the intent of a new owner is not known of what they will want to do with the house. If the cost for a new system is \$30,000, it can be listed with the new owner taking over that responsibility. Selectman Hollenbeck agreed. Selectman Burke added a caveat; if the Town does not put in a new septic system, it may limit the buyer. There are two (2) issues: the Title V and the property being able to pass with needing smoke and carbon monoxide detectors, of which that criterion is not known. If there is a cash buyer, it is not an issue. Technically, the owner will have to be in compliance with smoke and the Title V within two (2) years. Selectman Hollenbeck stated that 14 days with the RFP being advertised is a tight timeline. Chairman Powderly agreed. Selectman Hollenbeck suggested that the Board set a minimum price with the Town responsible for updating the septic system and the smoke detector certifications. This will help move the matter forward, but is it enough for people to be able to obtain financing? It is not intended to limit buyers. Chairman Powderly stated that he would rather push the costs to the buyer. It will be less for the buyer to do the work, while it will cost the Town more money to do the same items. Ms. Craig-McGee stated that the RFP has to be published in a local newspaper once a week for two (2) consecutive weeks. Selectman Burke noted that if the sale went through a Real Estate Agent, the Town would have to pay a commission. Ms. Garbitt noted that the Planning Board has not yet signed the ANR Plan. The matter will continue to the May 30<sup>th</sup> meeting of the Board. Selectman Hollenbeck asked about the G2 Form.

### **Review and vote on new and revised Job Descriptions and Reclassifications of Positions on Wage Scale**

Ms. Garbitt reminded the Board that the Job Descriptions and Reclassifications of Positions on the Wage Scale had been discussed last Thursday. The Board had asked the Town Administrator to simplify the requests. Selectman Hollenbeck suggested to add in the person who is responsible for the hiring in order to have consistency and discern the supervisory aspect. Selectman Burke agreed to put in who the appointing authority is for all the positions. Selectman Hollenbeck asked if there were supervision aspects in the Town Coordinator position. Ms. Garbitt said there is a part time Clerk. Selectman Hollenbeck suggested that the Human Resources person should make sure that the Job Description and classification is in order. Selectman Burke stated that the Town Coordinator will have Clerks helping. Selectman Hollenbeck said she would like the person to be able to push the work down. This person should be a supervisor of all Clerks. Does Ms. Garbitt give direction to the Department of Inspectional Services Clerks? Ms. Garbitt said no. Selectman Hollenbeck said she does not want this person at this salary doing clerical work. Chairman Powderly said they most likely will as there is not a

Clerk underneath them. Selectman Hollenbeck asked about a floating Clerk. Selectmen Burke said he didn't believe this position is what the Town Administrator needs. Selectman Hollenbeck noted that she liked the position, but does not want it to degrade it to a Clerk. This person will be going to meetings and that will be it. You will not be training this person to do the high level things. They will be stuck on day to day stuff. It is not the best solution. If you have someone that is arguably supervisory, but there aren't enough people to delegate to, they will just end up doing those things. She thought Ms. Curley was doing work for us. Does this require a changeover of some of the Director of Inspectional Clerks; are there any Clerks available to help. Ms. Garbitt stated that Ms. Curley is being trained on Green Communities aspect, paying bills, etc. Selectman Hollenbeck suggested making this position into Town Coordinator Board of Selectmen's Office and Director of Inspectional Services. Ms. Garbitt responded that it is what Ms. Swanson was going to do. When something is needed in the Selectmen's Office, she goes to the Department Head and they delegate someone from their Department who will put that information together. Chairman Powderly asked if this will have to go to Town Meeting for approval. Ms. Garbitt responded that it did not; the Selectmen as the Wage & Personnel Board make the approval.

Chairman Powderly stated that the people that we have been hiring seem to be capable people. The Board wants to make sure that Ms. Garbitt can delegate and get out from under the work she is doing now. She has been buried in paperwork. The intent is to offload the minutia from Ms. Garbitt to someone else. Does that necessitate a high level of pay? The Town needs someone of a capable caliber to do that. Selectman Hollenbeck agreed. Would this person be overseeing anyone? In our office, it is really just Ms. Garbitt and Ms. Craig-McGee. Ms. Garbitt said at this time, Ms. Boyadjian works 18 hours a week. Selectman Hollenbeck asked if we went backwards on a Clerk. Ms. Garbitt said yes; the full time Clerk was lost when Ms. Jewell went to the Highway Department. Chairman Powderly said we need to move forward and get Ms. Garbitt help. He does not want to hire someone to supervise Ms. Craig-McGee when you are not in the office, since she does not need to be told what to do. Selectman Hollenbeck thought there were Clerks to execute the will of the Board. Chairman Powderly said that was solved with Ms. Swanson supervising the Inspectional Services Clerks. We have not solved another person for this Department. Ms. Craig-McGee explained that when she was hired in 1999, a lot of the things in this job description were what she did. There was a full time Clerk in the office working 32 hours a week. When that person left, the clerical work fell to her and she was trying to do both jobs.

Selectman Hollenbeck noted that the Town Coordinator for the Selectmen's Office is a non-union position. The Board can evolve that position as needed. Selectman Burke suggested that maybe it is that two (2) people are needed. This is a big Job Description. There are a lot of time intensive items listed as part of the position. Just doing the meetings, keeping track of meetings, posting meetings, and attending meetings is a huge chunk of time. Ms. Garbitt said these committees need someone at the Town Hall to do things. Chairman Powderly stated that he believes that the people who have been recently hired are capable of doing that. Ms. Garbitt suggested putting this on hold. Chairman Powderly stated that the position needs to be filled. The Town Administrator and Executive Assistant need someone to delegate work to. Selectman Hollenbeck stated the ultimate goal was to have someone in this position to be the transitional person for the new Town Administrator, which would be more than a Clerk. Chairman

Powderly stated that the Town Administrator should not have to attend the meetings. Ms. Garbitt stated that she feels she needs to attend the Finance Committee meetings. One (1) meeting a week is fine, but the next person cannot be asked to attend three (3) meetings a week. Selectman Burke stated that Ms. Garbitt doesn't have to go to the meetings. With the Master Plan Committee, the Chairman should do all that is necessary. Chairman Powderly stated that there is money in the budget; Ms. Garbitt needs to hire someone. Selectman Burke expressed the Board's concern that Ms. Garbitt receive the support she needs while she is here. The Board is less concerned about the transitional piece. Maybe what is needed is a Clerk or an Assistant Town Administrator, plus a part time Clerk. This needs to move forward. Selectman Burke said this is a lot; he is not sure if they would get to a 1/3 of that. Unless they have worked in a Selectman's Office, they will not know what they are getting into. Ms. Craig-McGee said she agreed; this is a lot. Ms. Garbitt said that if Ms. Craig-McGee's Job Description was updated, it would look a lot like this one.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Burke it was:

VOTED: To approve the new Job Description for the Town Coordinator-Selectmen's Office Non-Union position with the Classification of Grade A.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the new Job Description for the HR Coordinator-Selectmen's Office Non-Union position with the Classification of Grade A.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To approve the new Job Description for the Executive Assistant to the Director of Inspectional Services and Permitting, Facilities Manager, Building Commissioner and Zoning Enforcement Officer Non-Union position with the Classification of Grade B.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To approve the new Job Description for the Treasurer/Collector Clerk and Payroll Clerk Non-Union position with the Classification of Level 1.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To reclassify the position of the Veterans' Agent on the Non-Union Non-Benefit Wage Scale, effective July 1, 2017, from Level 8 to Level 6.  
Unanimous in favor.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To reclassify the positions for Part-Time Clerks for the Board of Health, Conservation Commission, Board of Assessors, Council on Aging, and Board of Selectmen on the Non-Union Non-Benefit Wage Scale, effective July 1, 2017, from Level 9 to Level 7.  
Unanimous in favor.

#### **Vote to approve Layout – Joshua Lane**

Ms. Garbitt explained that the next step for Joshua Lane is for the Board to approve the Layout.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck, it was:

VOTED: To approve and adopt the Layout for Joshua Lane.  
Unanimous in favor.

#### **Discuss the Municipal ADA Grant Program**

Chairman Powderly explained that correspondence had been received from Sharon Gay at STG Consultants regarding the ADA Grant Program available through the Massachusetts Office on Disability, which the Board should apply for. Ms. Garbitt noted that the Town only has appointed an ADA Coordinator, which is Selectman Burke. In the 80's, there had been an ADA Committee. The Town has not met a few of the Administrative Requirements in Title II of the ADA, so the Town is not eligible to apply for the construction project funding aspect of the grant. Ms. Gay did the grant writing for the Community Development Block Grant for the Senior Center. The self-evaluation is a comprehensive review and will take a while to accomplish. The Town can apply for a planning grant to get this done, and then the following year, assuming the grant will still be available in 2019, can apply for the \$250,000 grant program.

#### **Revisit vote on Plymouth County Commissioner's FY18 Budget**

Chairman Powderly explained that the Plymouth County Commissioners have submitted their proposed FY18 budget, which appears to have a 4.6% increase. He stated that he would not support the budget increase of that amount alone, let alone the proposed salary increases. He suggested that the Board vote no or to not support the budget. Selectman Burke stated that the Board can vote to not support it, and have Ms. Garbitt send a letter regarding their vote. Selectman Hollenbeck stated that she is the Representative for the Plymouth County Advisory Committee. Ms. Garbitt stated that five (5) communities have voted not to support it. Selectman Burke stated that each year, the Board should send a clear vote of whether they support the budget or not. One question that the Board considers each year is if the Town receives \$40,000 of value from mosquito control. Selectman Hollenbeck added that there is a lot represented on the budget that there is no detail on. The Plymouth County Commissioners hired a company to come in and do audits that they were supposed to do. She stated that she will form a list of

questions. Selectman Burke stated that the raises are a bad thing from a morale perspective. The Commissioner made some decisions that calls into question their efficiency for the delivery of services. Selectman Hollenbeck should attend their meeting and find out some answers. Chairman Powderly stated that the Board should send a letter to the Commissioners and also have Selectman Hollenbeck bring a copy of it to the meeting.

Upon a motion made by Selectman Burke; seconded by Selectman Powderly it was:

VOTED: To not support the Plymouth County Commissioners FY18 Operating Budget and to send a letter of non-support.  
Unanimous in favor.

#### **Review and vote to award SERSG DPW Supplies Bids**

Chairman Powderly said there is a request for the Board to award the SERSG DPW Supplies Bids.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To award the bid for Class I Bituminous Hot Mix – FOB – to T.L. Edwards for \$58.45 per ton; Calcium Chloride & Agriculturally Based De-Icer – to Safe Road Services – for \$1.20 per gallon; Mid Grade Unleaded Gasoline – to Peterson Oil Service – with a Bid Increment of \$0.037 cents per gallon, and Ultra Low Sulfur Diesel to Peterson Oil Service – with a Bid Increment of \$0.0179 cents per gallon.  
Unanimous in favor.

#### **Discuss request from Open Space Committee to appoint Jesse Medford as Member**

Chairman Powderly explained that the Open Space Committee has had a vacancy for several months. The Town advertised for letters of interest and only received one (1) letter from Jesse Medford. Selectman Hollenbeck stated that she has met Mr. Medford, since he ran as a write-in candidate for the Park Commission.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck, it was:

VOTED: To appoint Jesse Medford to the Open Space Committee with an appointment to expire July 31, 2017.  
Two (2) in favor; one (1) against (Selectman Burke).

Ms. Garbitt noted that the Master Plan Committee is short a Member and the Energy Advisory Committee is missing a Member at Large.



### **Request from Old Colony Elder Services to appoint Kelly Conway as OCES representative**

Chairman Powderly explained that Old Colony Elder Services (OCES) has requested that the Board appoint a representative to serve on the OCES Board of Directors. In the past, the representative has been the Council on Aging Director.

Upon a motion made by Chairman Powderly; seconded by Selectman Burke, it was:

VOTED: To appoint Kelly Conway as the Old Colony Elder Services Representative with an expiration date of June 30, 2018.  
Two (2) in favor; one (1) abstain 1 (Selectman Hollenbeck).

### **Request to appoint Al Edwards as Alternate Member on Council on Aging Board of Directors**

Chairman Powderly stated that the Council on Aging Board of Directors has a vacancy for an Alternate Member. They have requested that the Selectmen appoint Alan Edwards to fill that vacancy.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To appoint Alan Edwards to the Council on Aging Board of Directors as Alternate Member with an expiration date of July 31, 2017.  
Unanimous in favor.

### **Vote to accept Sharon Christian's resignation from the Economic Development Committee as of July 31, 2017**

Chairman Powderly stated that Ms. Christian has submitted a letter of resignation from the Economic Development Committee. She was an Associate Member. Selectman Burke explained that he had talked with Ms. Christian, and she had indicated that she does not know how she fits into the group. Selectman Hollenbeck suggested that the Selectmen review the various Committees, their mission statement and charges. The Community Development Committee seems to only be for Winterfest now. Selectman Burke agreed to review the Committees, since some of the smaller Committees have good ideas; however, the people do not know how, or have the drive to execute. Everyone has to share the vision and actively work towards it. How to run those Committees is a question. Chairman Powderly said that he likes the Energy Advisory Committee, since it is focused on a task. The Committee does not meet unless they are approving something. Ms. Garbitt added that the Capital Expenditure Committee (CEC) was a committee that the Board of Selectmen wanted to rescind years ago. Another Board of Selectmen Member wanted to change it up. It is a Committee that will need Town Meeting approval to dissolve it. Chairman Powderly stated that the CEC only meets three (3) times a year. They do not go out to check Departments or interview the Department Heads about their needs. Ms. Garbitt further explained that the CEC was in place before there was a Town Administrator. The Town Administrator is to write the Capital Plan as part of the job.

Selectman Hollenbeck stated that the Finance Committee can make a decision about the expenses and recommendations.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To accept the letter of resignation from Sharon Christian from the Economic Development Committee as of July 31, 2017.  
Unanimous in favor.

### **Request from the Tuesday Club of Assonet for signage – Annual Strawberry Festival**

Chairman Powderly reviewed the request from the Tuesday Club of Assonet to place a sign on Town property for their Annual Strawberry Festival.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To allow the Tuesday Club of Assonet to place a sign at the intersection of Pickens and Precinct Streets for their Annual Strawberry Festival to be held on June 19, 2017.  
Unanimous in favor.

### **New Business**

There was no new business presented for discussion.

### **Old Business – Review Business Plan Received from MD Holistics for marijuana cultivation facility and marijuana dispensary**

Chairman Powderly stated that MD Holistics had provided a very detailed business plan. The Board did receive a letter from a concerned citizen regarding allowing marijuana dispensaries in Town. The Board needed to set an area for this type of business, and it has designated such areas as Harding Street. It was then found out that Kenneth Welch Drive was also legally acceptable. Many Towns are putting in place a moratorium on it until the law is written. Could the Town have more than two (2), or can the Town say no one is allowed? Selectman Hollenbeck responded that the Board will have to see what happens with the law. Right now, the law would require two (2) as a minimum. The Board can limit it beyond two (2), but not exclude it. Selectman Burke mentioned that there are two (2) pieces: the medical and the recreational aspect. The recreational piece is tied to Package Store Liquor Licenses. Medical dispensaries cannot be denied to sell recreational marijuana based on zoning. The Town has limited ability to deny recreational dispensaries if they go through the process. Selectman Hollenbeck agreed that there is no local control over the zoning for recreational at this time.

Selectman Burke said since the Board provides Liquor Licenses, will it have to provide recreational licenses. Maybe the Town will be required to provide at least two (2). Selectman Hollenbeck said the medical license will be the first in line, since it was approved. The Town has a relationship with them, and is aware of their intentions. Selectman Burke stated that they

have to remain in an Industrial Zone with both aspects of the business. Selectman Hollenbeck added that the Town has no control on what the neighboring towns will do. Lakeville could end up with one right on its Town line and not receive any benefits. The Board can issue the letter of non-opposition to MD Holistics now, since their business plan has been received.

**Any other business that may properly come before the meeting**

There was no other business presented for discussion.

**Other Items**

1. Notice of Library Board of Directors Reorganization
2. Notice from SRPEDD of election for Selectmen to serve on SMMPO Board
3. MassDOT Public Meeting Schedule for the Capital Investment Plan
4. Verizon New England Condensed Financial Statements for 2016
5. Comcast Cable Communications, LLC CTV Form 200, 300 and 400

At 8:26 PM, upon a motion made by Selectman Powderly; seconded by Selectman Burke, it was:

VOTED: To enter Executive Session and not return to Open Session pursuant to M.G.L. c.30A, §21a (3) to discuss strategy with respect to collective bargaining, specifically the Fire Union and Laborers' Union, if an open meeting may have a detrimental effect on the bargaining position of the Board, and the Chair so declared.

Polled vote: Selectman Powderly-Aye, Selectman Burke-Aye, and Selectman Hollenbeck-Aye.

**List of documents provided at the May 15, 2017 Board of Selectmen's Meeting**

1. Resume from Caitlin Canedy and letter of interest to serve on the Conservation Commission.
2. Annual and Special Town Meeting Warrant Articles.
3. FY18 Budget Summary
4. Request for Proposals (RFP) for the Assessor's Office.
5. Reclassifications for Town positions and new Job Descriptions for the wage scale.
6. Layout Procedure request for Joshua Lane.
7. Municipal ADA Grant Program information.
8. Plymouth County Commissioners' FY18 budget.
9. SERSG DPW supplies bids to award as recommended by the Superintendent of Streets.
10. Request from the Open Space Committee to appoint Jesse Medford as member.
11. Request from Old Colony Elder Services to appoint a representative to serve on the OCES Board of Directors.
12. Request from the Council on Aging to appoint Alan Edwards as an alternate member on the Council on Aging Board of Directors.
13. Letter of resignation from Sharon Christian from the Economic Development Committee.
14. Request from the Tuesday Club of Assonet to place a sign on Town property for their Annual Strawberry Festival to be held on June 18, 2017.
15. Business plan from MD Holistics regarding a Cultivation Facility and Marijuana dispensary.