

TOWN OF LAKEVILLE
Joint Board of Selectmen and Finance Committee Meeting
Meeting Minutes
May 8, 2017 – 5:30 PM

On May 8, 2017, the Board of Selectmen held a meeting at 5:30 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Powderly at 5:37 PM. Selectmen present were: Selectman Powderly, Selectman Hollenbeck and Selectman Burke. Also present were: Rita Garbitt, Town Administrator and Christine Weston, Recording Secretary. LakeCAM was recording the meeting.

Members of the Lakeville Finance Committee present included: Ryan Trahan, Daniel Holland, George Vlahopoulos and Katherine Desrosiers. Chairman Vlahopoulos called the Finance Committee to order at 6:37 PM.

Meet with the Freetown Board of Selectmen to discuss the FY18 Assessment for the Regional School District

Charles Sullivan and Robert Jose from the Freetown Board of Selectmen and John Healey, Freetown Town Administrator were present. The Freetown Selectmen called their meeting to order at 5:37 PM Also present were Fred Baker, Director of Business & Finance, Richard Medeiros, Superintendent of Schools, Sherry Barron, F/L School Committee Member, and Michele Castonguay, Kent Wilkins and Gary Martin from the Freetown Finance Committee.

Selectman Hollenbeck explained that the Town receives the budget request from the School District, then the Board of Selectmen go through its own analysis and determine what the figures might be for each town (Lakeville & Freetown). There have been some additional offsets since the original request, which has brought the number down. The overall increase was made to the Operating Budget. The Transportation Contract amount has increased. The preliminary percentages being used to calculate the figures are as they were last year. The first 109 students from Freetown are excluded for George R. Austin Intermediate School (GRAIS), which came through a resolution last year. Providing that there are not a lot of major changes from the Middle and High School, there is not much of a change. The summary page shows what the Schools are requesting, which would be a 7.41% increase for Lakeville and a 9.85% increase for Freetown. What drives the factors is the required local contribution. This figure is determined through combined income and property values for each Town. Selectman Hollenbeck said the costs are set by the State. The amount over that is allocated to the proportionate population of each Town in the School District. This year, Freetown is required to contribute more. The higher the amount is, the more proportionate it is between both Towns. The lower it is, the more proportionate it is for Freetown.

Selectman Hollenbeck reviewed the second page of the School District preliminary assessment calculations. Last year Lakeville contributed an additional 4.29%. Lakeville gave 100% of its tax levy increase to the Schools last year. The State dictates how much each Town is to give. The first page shows the percentage scenarios. Scenario 1 is no change to the current School budget. Scenario 2 is a \$1.5 million reduction to the School budget. Scenario 3 is a \$1 million reduction to School budget, and Scenario 4 is a \$500,000 reduction. The Selectmen are

comfortable with Scenario 3, the \$1 million reduction, which is actually an increase of 3.53% over last year. Lakeville has a \$112,000 increase for Old Colony. Again, 100% of Lakeville's tax levy increase is going to the Schools. The rest of the funding income to support the Town is coming from other sources.

Mr. Sullivan stated that the last time the Boards met, discussion took place about a figure of 2.5% over the budget. Chairman Powderly agreed; the figure was \$336,229, which is a 2.5% increase. The Schools current operating budget was the base, then excluded debt was added, and transportation, for a total of \$451,000. It was then reduced by \$112,000 to come to a figure just over \$250,000. Selectman Hollenbeck explained that with the transportation piece and the operating budget piece, it is \$306,204. Chairman Powderly stated that \$171,000 was the reallocation by the State. Selectman Hollenbeck explained that School Choice added \$25,000; that is how the figure changed from \$336,000. Mr. Sullivan said his Board was concerned about a figure of \$516,870, now another \$45,000 has been added. Selectman Hollenbeck noted that it is from the transportation piece. Mr. Sullivan stated that Freetown will be about \$70,000 over its allocation with the new amount of \$551,678. Chairman Powderly stated that combined, it is a full \$1 million increase for the Schools. Excluded debt has been included, since it was either voted for at Town Meeting or agreed upon in silence. Selectman Hollenbeck pointed out that the increase from salaries through steps and levels is approximately \$800,000. Chairman Powderly stated that he decreased it by \$171,205, which is the decrease in the local contribution. Mr. Sullivan stated that he would like to see the new number with the full 2.5%.

Mr. Sullivan noted that the enrollment figures seem to have decreased by another 67 students. Selectman Hollenbeck explained that the trend of decreasing enrollment has continued; however, the half day students for kindergarten are actually now full time. The School Choice students have not been included. Chairman Powderly noted that the 20 School Choice students makes a decrease of 47. Mr. Baker said the number is without School Choice students. That is the only way the Schools can increase their revenue. If they lost 500 students, the State allows them a hold harmless clause. Chairman Powderly stated that though there is declining enrollment in the schools, the Town has built 260 houses in 10 years and over 200 apartments. It would seem that this would have increased enrollment, however, it is has not. Mr. Medeiros, Superintendent of Schools, stated that he would like to respond to student enrollment. The School Department is seeing 80-85 more students being enrolled in the schools next year, which is higher kindergarten and High School numbers. Selectman Hollenbeck stated that between Lakeville and Freetown, Lakeville has had more students in the past. Now that is happening the other way around with Freetown having more students. This will change the percentage in the Lakeville amount. Mr. Baker stated that the number of applications provided to the vocational schools this year was down substantially. That will change tuition amount, which could be a benefit. Mr. Medeiros stated that it is 25-35 students fewer. Selectman Hollenbeck noted that it will change Lakeville's percentage to the other way next year, putting Lakeville on the other side of the table. Mr. Sullivan stated that Freetown has a 54 lot subdivision in its preliminary stages. Chairman Powderly stated that LeBaron had been age restricted; however, that has changed and the Town will begin to see 77 single family homes built with projections of 19-30 students.

Selectman Hollenbeck stated that the School Committee is looking for direction. Mr. Sullivan stated that his Board is also looking at Scenario 3. Mr. Medeiros stated that the School

Department has completely depleted its Excess & Deficiency (E&D) account. The District is \$710,000 short in FY17, and that is not factored into FY18. By reducing the School budget, it will decimate the School Department. Chairman Powderly stated that an override is their only other course of action. Mr. Medeiros agreed; however, the time for putting that into place has passed for this year. Chairman Powderly stated that the School Department is receiving 85% of the tax levy. The School Department has to do an override. Lakeville doesn't spend its Stabilization Fund on its operational budget, and would not do it for the Schools. Mr. Baker stated that the School Department did not know that it would receive additional Special Ed students. The District has no way to tax; therefore, it must use the E&D account. It is against the law to over spend the School budget. The kids are real; the costs are real, so what is the option? Selectman Hollenbeck stated that the Selectmen are not opposed to having a discussion about an override. It was asked multiple times if the budget was an override budget, and the Board was told repeatedly it was not. Those conversations did not happen, and the Selectmen were willing to have those conversations. The issues are understood, that there are costs moving forward. The Board would like to have the conversations and not dance around the issue. The School Department is saying that the Town has other avenues; however, the Town has other obligations and cannot sacrifice its long term plans for the Town. The Board has not voted, therefore, this could be put to a vote with the School Committee, and then plans can be made for what they would like to do with this information. Chairman Powderly stated that he would like to spend a little more time on his figures before voting. Mr. Sullivan stated that he was not comfortable voting at this time.

Upon a motion made by Selectman Jose and seconded by Selectman Sullivan, it was:

VOTED: To adjourn the Freetown Selectmen meeting at 6:17 PM.
Unanimous in favor.

Meet with Department Heads to review their FY18 Budget Requests

Chairman Powderly stated that over the past several years a letter has been sent out to the Department Heads asking for them to offer what they would like to see for the upcoming year. That list is then reviewed and whittled down by the Capital Expenditure Committee (CEC). It is then forwarded to the Finance Committee to review, and then to the Board of Selectmen, where it is whittled down further. The Town had only approved \$250,000-\$300,000 in Capital Expenditures for a few years. However, it has been increasing over the past two (2) years. The Selectmen just met with the School Department and talked about the tax levy of 2.5%. There are things which the Town has sold such as the water tower and land, therefore, the Town has a bit more funds. Each year when Department Heads are asked for their requests it always seems to come from a base of the previous year, plus more. Discussion has taken place about a new Police Station, which most are in agreement for. The taxpayers will decide that at the ballot. Chairman Powderly stated that he would like to suggest fund just the Fire and Police requests and pay down debt this year.

Mr. Trahan stated that he is also on the CEC. He looks at the items of what is a justifiable expense/need for each Department, what can get pushed to the following year or what needs to take place now. The number starts at about \$1 million, until it gets whittled down. Background

can be provided on each of the Capital items. Chairman Powderly stated that the Town usually goes with two (2) police cruisers each year. The Police Chief has been asked to stagger when he orders the cruisers. One is usually ordered July 1st, then the second in the fall. When the mileage on the cruisers is approximately 150,000 miles, a replacement is needed, which is about every three (3) years. The Fire Department has asked for a new ambulance since their “new” one is close to ten (10) years old with 100,000 miles. An ambulance lasts approximately ten (10) years. 30,000 miles are put on the ambulance each year. The Fire Department is also asking for two (2) Lucas Chest Compression Systems.

Ms. Garbitt said the Highway Department is looking for funds for an office trailer. Last year, Mr. Peck was approved for \$70,000, and this year he is asking for additional funds in the amount of \$115,000. Mr. Vlahopoulos asked why both requests, which now total \$185,000. Mr. Trahan explained that the \$70,000 last year was for a mobile home to use as an office trailer. It would have kitchens and showers, which would be wasted space. The additional money would bring about a conference room and a building on a concrete foundation for a long term solution. The \$70,000 trailer option could be moved, if things change at the Highway Department. The second option would be more permanent. We need to consider if the need is temporary or permanent. There are other things coming up for the Town, so it is not known when more will be done at the DPW. So maybe we should go with the more permanent option. Ms. Garbitt added that Mr. Peck had looked into a modular building, but that cost though was upwards of \$259,000. Mr. Darling, Building Commissioner, is looking at all the options, including the Foxboro modular building. Mr. Darling was in favor of the additional \$115,000. Chairman Powderly stated that there are single and double wide trailers that can be used, like those in a mobile home park. Selectman Hollenbeck stated that the original request was \$300,000, which was whittled down. Ms. Desrosiers asked how many people would be working out of it. Selectman Hollenbeck responded that only two (2) people would be working out of it; however, they have meetings with plow drivers, training sessions, etc., so they need the room. Basically, they are looking at either a mobile home or an office trailer. She was in favor of the bigger solution last year. Ms. Garbitt explained that the present trailer is the portable classroom from Assawompset School years ago.

Selectman Hollenbeck stated that the Capital Items Requests need to be reduced by approximately \$700,000. What about the culvert? Ms. Garbitt stated that it has been pushed to next year. Chairman Powderly explained that the Roadway Projects funding amount is over and above the Chapter 90 funds. Typically this is pushed off or discussion takes place about doing some sort of bond or something. All the remaining items for the Highway Department were reviewed. Mr. Trahan stated that Mr. Peck wanted to swap out the six (6) wheel dump truck/sander and the used sidewalk plow to next year.

6:30 PM Board of Assessors

John Olivieri and Jon Pink, Members of the Board of Assessors, were present for the discussion. Mr. Olivieri explained that the only increase has been in wages. Their budget is .09% over from last year. Chairman Powderly asked if there was anything big going on? Mr. Olivieri responded that the only big thing, which has very little to do with the Assessors, is the move of the Assessors from their building to the Town Office building. Those plans are in

motion and would reduce the Assessors budget even more. Ms. Garbitt mentioned about setting aside money for the overlay for next year. After meeting with the Town Accountant, the amount was reduced from \$250,000 to \$225,000. They may be voting a surplus amount, which the Board can vote to use elsewhere.

6:50 PM Park Commission

Scott Holmes, Chairman of the Park Commission, was present for the discussion. Ms. Garbitt noted that this is Scott Holmes first year with the budget, and it was just finalized today. The Park Commission is putting out a Request for Proposals (RFP) for event management of the Loon Pond Lodge. The Park Commission is considering whether to hire a Park Director or have a Manager at the Lodge, so wages will remain in the budget.

Mr. Holmes had compared the budget from FY16 and had nine (9) months of FY17 to project the budget out for 12 months (FY18). The Park Commission will use \$25,000 in Retained Earnings to make up their budget. The revenue had increased for the Park, since they had well over 40 functions at the Lodge. The Commission is making a big effort on how they will handle the functions in the future. The Haunted House money from last year has not been included in the income for FY17. The amount is approximately \$12,500, and it is not known where that is at this time. Ms. Garbitt noted that the Park Commission has \$156,000 in Retained Earnings; however, they have not had the opportunity to review their Capital Projects. The plan two (2) years ago was for the basketball courts to be resurfaced this year. The anticipated cost was \$25,000-\$30,000. However, they also planned to fix the bathroom issues at Jon Paun Park last year, and they did not accomplish that. There is money left in the paving account of \$45,000 for repaving of the parking lot at the Karate Studio. The drainage has to be fixed first before they can complete the paving. There is only \$7,000 left, which will be closed out to free cash from Mr. Peck's account. They received \$20,000 more for the fields this year, which will be rolled into Retained Earnings. Chairman Powderly stated that there is then the left over road funds, plus \$20,000 from loam sales available. Ms. Garbitt noted that the CEC included the \$30,000 of what would come out of the Town's side of the costs for the drainage. Chairman Powderly stated that there are not a lot of changes on the wage side, but electricity has increased and contractors. Ms. Garbitt noted that on page 84 it shows the allocations they are charged. There will be a small change in the property and liability insurance, since Mr. Holmes was given \$50 too much. Years ago these costs were not allocated; however, State law now requires it.

Chairman Powderly asked what is anticipated to be accomplished this year. Mr. Holmes stated that they will continue to work on the new fields, hoping that the lacrosse and football teams will work with the Park Commission. The football team is taking \$40,000 and making improvements to a field in Freetown for a temporary field. The top priority is the bathrooms at Jon Paun Park, then the tennis courts. There are a lot of gaps in the courts. Selectman Hollenbeck suggested that the Haunted House funds may be in miscellaneous receipts. Mr. Holmes did not think so. He added that instead of paying to rent chairs from Winbergs, the Park Commission bought them and now rents them. Chairman Powderly asked if the football team goes to Freetown, does Lakeville have a need for one. Mr. Holmes explained that they have money from their Association; however, it was thought that the fields would be done together. There needs to be a discussion with them about this. Mr. Holmes explained that the one change

in the wages is the first line, maintenance was split out. There will be a new account created for Lodge maintenance. It is hoped to have an individual who works just in the Lodge and another just with the fields.

7:10 PM Highway Superintendent

Jeremy Peck, Superintendent of Streets, was present for the discussion. Mr. Peck said wages for the Transfer Station include two (2) days for Jennifer Jewell, who is now full time. There have been increases with the repair and maintenance of the buildings and grounds. \$1,000 has been set aside for the repair work to the garage doors. The roll off truck is a 2007 Mack, which the Department has had a lot of good luck with; however, the rear end will have to be rebuilt. It is not known what the Department will use when that is being repaired. Increases have been made in the repair and maintenance of equipment. There have been a lot of repairs to the containers at the Highway Department. Contracted services are SEMASS, but, it is actually going to Taunton with a contract through ABC. There is a 2.5% increase scheduled for after July 1st.

Ms. Garbitt stated that she had sent SEMASS the letter regarding the Town Meeting vote and did not hear back from them. They had indicated that they would sue. Selectman Hollenbeck explained that through her calculations, SEMASS owed the Town money! The Town was paying over \$100 a ton, now with ABC the cost is just over \$50 a ton. Ms. Garbitt noted that the monitoring is in the budget, and there are some changes due to the new software. The Administrative costs had been assessed previously. It had been an indirect cost and Mr. Hassett has indicated that it is a direct cost. Also a percentage is done for health insurance and pension. Mr. Peck mentioned that bulky waste costs have increased to New Bedford. The \$2,000 in Vehicles was for a tire for a front end loader. Ms. Garbitt stated that she has not reviewed the revenue side with Mr. Peck. To balance it, there was an increase transferred from the general fund of \$130,000. That amount needs to be reduced.

Selectman Burke stated that every year this is a problem. The Transfer Station is an Enterprise Account, and the Town has been subsidizing it for about \$100,000 every year. Ms. Garbitt stated that the Board of Health was taking money out of Retained Earnings. Selectman Burke stated that the Transfer Station is supposed to be operating on their own and not be subsidized by the Town. The income they receive from selling stickers and trash bags should support it. However, if they raise those prices, then residents will go to a private service, and the Town will make less. This is an issue every year. A discussion needs to take place to try and find a solution. Ms. Garbitt stated it has also been a few years since the cost of trash bags were increased. When the amount had been increased, it was through reviewing what other Towns were charging. This is the last year on payments for the roll off truck, it is ten (10) years old, and the Town should get a few more years out of it. The only other option would be to close the Transfer Station, and go to a private company. Mr. Peck stated that he has been trying to reduce the monitoring services from DEP. Ms. Garbitt stated that it was hoped to have Middleborough Gas & Electric put in solar panels. However, they have backed out of the project at the Transfer Station since they are too busy at this time. Chairman Powderly added that there were a lot of advantages if the solar panels were installed.

Mr. Peck stated that to implement the GIS and act as Manager he had increased his salary by \$10,000, which included doing the training and getting the Town through the first step. It was found that 30% of the time could be allotted; however, that would be \$30,000 which seemed excessive. Ms. Jewell is doing a lot of the Administrative work. The rest of the budget is standard increases. Ms. Garbitt noted that currently the Town is in negotiations regarding wages. Chairman Powderly asked if Police Detail is a new line item. Mr. Peck explained that it was not being tracked separately; it was being put into hourly wages overtime. It was asked that it be a new line item, so the overtime account has decreased. Longevity has decreased since there was a retirement in September. The on call stipend comes out of Snow and Ice. Chairman Powderly noted that under wages, the Foreman is retiring. How many people are with the Department? Mr. Peck responded that there are eight (8) full time people, then he and Ms. Jewell. Chairman Powderly asked if a Foreman is needed for seven (7) people. Mr. Peck responded yes. The Foreman handles all the day to day activities, and lets the Highway, Park Department and Transfer Station workers know what they will be doing. The Foreman is also the on call person if Mr. Peck is unable to respond.

Mr. Trahan asked about other contracted services. Mr. Peck stated that the line item increased last year and will be encumbered. The SERSG bids were just opened. Typically the Department does \$25,000-\$30,000 of crack sealing, which was paid for last year through Chapter 90 funds. The work will be done in July or August. Chairman Powderly asked if Mr. Peck needs to add in any more part time help to clean up the Highway Department site. Mr. Peck explained that he is not sure how that will be done, since someone will have to come in and clear cut the trees. Chairman Powderly asked that he put a plan in place and let the Board know how much it will cost. Mr. Peck stated that he would like to not do anything. Chairman Powderly stated that there are six (6) acres that need to be cleaned up and berms put in along the sides. Mr. Peck stated that the Town has a Beneficial Use Determination (BUD) permit, which will allow the Town to determine what to do with the catch basin cleanings. The large pile has been split into several piles, and comments have come back from DEP. The Town needs to put a plan together and let DEP know where each of the piles of materials will go. Some of it cannot be within 500' feet of a well. Chairman Powderly stated that is two (2) unrelated projects.

Mr. Trahan stated that he would like to hear the benefits of the \$70,000 temporary building vs. the additional \$115,000 for a permanent building. Mr. Peck stated that a temporary building would be for two (2) to five (5) years and a permanent for over 15 years. No one knows at this time the answer, but it is being assumed that it will be a long term process. Research was done on mobile homes, and a floor plan was drawn up of what the Highway Department would need. Mobile homes do not seem to be feasible for what the Highway Department needs. A trailer would be approximately \$70,000 for a 15' x 20'. Modspace was consulted regarding a used office trailer. The cost of doing something new and a little more permanent was looked into. An abbreviated study was done a short time ago which laid out a plan for the Highway site. It will have to be relooked at regarding where the office is now, which is adjacent to the Animal Shelter. The building would have to go in the same spot as the trailer is now, since all the buildings on the site are being used. Mr. Peck recommended not spending the \$70,000 on a temporary building to just put in a permanent building in a few years.

Mr. Trahan stated that the Finance Committee had put \$180,000 on the Capital Expenditures Plan for the six (6) wheel truck, but it seems that Mr. Peck wants to substitute it for the sidewalk plow and the vibratory roller. Mr. Peck stated that the truck would have replaced a 40 year old truck. Chairman Powderly noted that Mr. Peck also has the option of using an outside contractor, but he would have to line them up prior to.

7:30 PM Police Chief

Police Chief Frank Alvilhiera was present for the discussion. Chief Alvilhiera stated that he would like to move a patrolman into a Sergeant's position. It is a full time job for accreditation. That way a new person would not have to be brought on. It would be beneficial to have someone in that role to help reduce supervisory time as well. The rate is about \$70,000 for a Sergeant, so there would be an \$18,000 increase. The line item for Patrolmen has increased since a Patrolmen was hired mid-year last year. Chairman Powderly asked to double check this, since the budget seems lower than it should be. Chief Alvilhiera stated that the half Patrolmen is accurate. Everything else in personnel is contractual. There have been new hires. He has been holding off replacing the officer that left in March. Maybe in August he will look to fill that with an academy trained Officer. Regarding expenses, there has been a decrease, since funds were taken out from Portable Maintenance Access Terminal (PAMAT) and put in Information Technology. The building and grounds account has been decreased. Ms. Garbitt noted that \$10,000 had been put in to replace windows at the facility; however, they will not need to do that. The roof was tarred and a second coat was put on. It is holding back leaks for the time being.

7:50 PM Fire Chief

Fire Chief Daniel Hopkins was present for the discussion. Chief Hopkins provided a handout about adding two (2) full time positions to permit for the addition of one (1) Firefighter to each of the four (4) existing shifts. With three (3) Firefighters assigned to every shift, it will no longer be necessary to backfill the station for every call. It will also permit one (1) group Member to be on leave without the need to fill the vacancy with overtime. This will be most effective during weekdays when the Chief and Deputy Chief are available for additional emergency coverage as needed. The new person would be full time and will move a step. Selectman Hollenbeck stated that the cost is about \$115,000 to add a full-time firefighter with health benefits. The budget is really just \$100,000 over last year's budget.

Chairman Powderly stated that the revenue with the ambulances has not changed from last year. It is generally approximately \$550,000 a year. The Town has been fortunate in previous years with it increasing about \$50,000 a year. Now there is a different mix in how that pays out. Selectman Hollenbeck asked for an explanation of how the Call Firefighters work out for Lakeville vs. other towns. Mr. Vlahopoulos asked what a Lucas Chest Compression System was. Chief Hopkins responded that it is an automatic chest compression system. The Department has one (1), which is an auto pulse made by Zole. The Lucas system is a newer system, a board with a strap that goes across the chest and does the chest compressions. Every time the Zole strap is used it costs \$150 for a new strap. With the Lucas system, it can be cleaned and used again. Ms. Garbitt noted that the Chief is level funding Emergency Management.

8:10 PM Building Commissioner

Nathan Darling, Building Commissioner, was present for the discussion. Chairman Powderly asked if there would be any new people hired after the transfers were done. Ms. Garbitt stated that there would be two (2) part-time custodians who would not be benefit eligible. Mr. Darling stated that everything for Conservation is remaining the same, but the part-time rate is moving from \$16.00 per hour to \$17.00 per hour. They don't receive any paid sick or vacation days.

Ms. Garbitt noted that the bottom of the page is Facilities Management. The Custodian was taken out of the Board of Selectmen's budget. The major part is the \$50,000 out of the Town Office/Fire Station Building budget. Each Department will keep a minimum amount for repair and maintenance, but this account (General Government-Facilities) will be to keep everything maintained. Mr. Darling stated that the two (2) new Custodian 18-hour positions are non-benefit eligible.

Mr. Darling stated that everything here is pretty much staying the same. He is proposing to make his current Administrative Assistant an Executive Assistant. Ms. Swanson is doing a lot more training, and he would like her to do some confidential and other administrative duties. Mr. Darling stated that he has provided a proposed Job Description. Mr. Darling stated that the new Board of Health Agent will not have longevity. The only area being increased is supplies to motor vehicles. Conservation, Building and the Board of Health has done some shuffling, but the budget amount overall will decrease by \$12,000. Even if salaries receive an increase of 2%, it will still be a reduction of \$6,000 from last year. Mr. Darling stated that the rates for Inspectors are staying the same. Ms. Garbitt noted that the Sealer of Weights and Measures, Mr. Enos, salary will increase to \$2,000, due to the opening of the new Seasons station.

Discuss Reclassifications and new Positions on the Wage Scale

This item was not discussed.

Review and discuss the letter from the Capital Expenditures Committee regarding the FY18 Capital Plan

Selectman Hollenbeck stated that she had an amount of \$628,500 for Capital Expenditures. The \$130,000 for the roadway repairs brings the amount to approximately \$700,000.

Upon a motion made by Selectman Burke; seconded by Selectman Powderly, it was:

VOTED: To approve the following items for the Capital Expenditures List for FY18: \$35,000 for Hazardous Waste Day; \$40,000 for the vibratory roller; \$105,500 for two (2) Police cruisers and (1) unmarked; \$250,000 for an ambulance; \$15,000 for one (1) chest compression unit; \$115,000 for Highway Office Building; \$10,000 for Code Enforcement Software; and \$130,000 for roadway projects.
Unanimous in favor.

Upon a motion made by Mr. Trahan; seconded by Mr. Holland, it was:

VOTED: That the Finance Committee are in agreement of the amount presented and the items listed by the Board of Selectmen for \$700,000.
Unanimous in favor.

New Business

There was no new business presented for discussion.

Old Business

There was no old business presented for discussion.

Any other business that may properly come before the meeting

There was no other business presented for discussion.

Adjourn

Upon a motion made by Selectman Burke; seconded by Selectman Powderly it was:

VOTED: To adjourn the Board of Selectmen's Meeting at 9:00 PM.
Unanimous in favor.

Upon a motion made by Mr. Trahan; seconded by Mr. Holland, it was:

VOTED: To adjourn the Finance Committee at 9:00 PM.
Unanimous in favor.