

TOWN OF LAKEVILLE
Selectmen's Meeting Minutes
January 5, 2015 - 6:00 PM

On January 5, 2015, the Board of Selectmen held a meeting at 6:00 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Powderly at 6:00 PM. Selectmen present were: Chairman Powderly, Selectman Burke and Selectman Hollenbeck. Also present was: Tracie Craig, Executive Assistant.

6:00 PM Possible Executive Session to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual.

Upon a motion made by Selectman Burke and seconded by Selectman Hollenbeck, on a unanimous roll call vote, the Board:

VOTED: To enter into Executive Session, pursuant to M.G.L. c30A, subsection 21 (1) to discuss the reputation, character, physical condition or mental health, rather than professional competence of an individual, or discuss the discipline or dismissal of, complaints or charges against, a public officer, employee staff member or individual.

Polled vote: Selectman Powderly –aye, Selectman Hollenbeck – aye and Selectman Burke – aye.

At 6:02 PM, the Selectmen moved their meeting into the Conference Room.

At 7:03 PM, the Selectmen returned to Open Session in the Selectmen's Office. Rita Garbitt, Town Administrator, and Christine Weston, Recording Secretary were present at the meeting. Matthew Ferreira of the Middleboro Gazette was recording the meeting, and LakeCAM was recording for public broadcast.

7:00 PM Meet with Daniel Hopkins to discuss Lakeville Lion's Club Offer to Perform Work at Ted Williams Camp and Discuss Ambulance Rates

Daniel Hopkins, Fire Chief, was present for the discussion. Chief Hopkins stated that the ambulance rates have not been issued by the State yet, so any figures he had were proposed. As soon as ComStar gets their figures, he will forward them to the Selectmen. Chairman Powderly asked that the matter be placed on a Selectmen's meeting when the rates are received. Chairman Powderly stated that the last monthly summary showed that collections are at \$34,000 and bills are \$45,000. The ambulance was hoped to be generating \$30,000 monthly and it is. It should continue to increase as it moves forward. Selectman Hollenbeck asked about the number of times that both ambulances are out. Chief Hopkins responded that he would provide her with that information. He added that yesterday there were two (2) medical situations, and a fire engine was out. The Department has been pretty busy. The additional Call Fire Fighters should help with staffing.

Chief Hopkins stated that the Lakeville Lion's Club came to the Park Commission asking about renovating the office at Ted Williams Camp. They will renovate the office, put black top near the office, volleyball court, and the circle around the Commissary Building. In exchange, they would like to use the building two (2) times a month for their meetings. They would also rent the Lodge for events. This would help the Park Department tremendously, and give other organizations a place for their meetings. The Park Commission uses the lounge area for their meetings, since the bathroom at the office is shut down during the winter. Ms. MacKay has an electric heater in the office when she is working. The Lions Club is willing to do the entire project and have provided a picture of what they are planning on doing. Chairman Powderly stated that he would like to review the project. He asked if the Lions would pay rent. Chief Hopkins responded that in the beginning they would not, since they are going to be putting in approximately \$200,000 for the renovations. However, after a period of time they should begin to pay rent or pay for a portion of the utilities. It all depends on their usage. Chief Hopkins said there is nothing worthy about that building at this time. There is no foundation, and all the underwork is on cement blocks holding up the rafters. Chairman Powderly stated that if the Lions paid \$1,000 a month and spent approximately \$100,000 to improve the building, the Town could allow that amount to be considered as payment for a period of time, and then base rental payments on the years after the initial investment. Chief Hopkins said further investigation needs to be done to determine what would be fair. The area is almost the size of the lounge. The Park Commission is in favor of doing this. A portion of the driveway will be paved, which needs to be done, and unless a grader is purchased and the area is graded every week, it will remain rough. The Park Commission doesn't have the funds for that.

Selectman Hollenbeck asked if anyone has spoken with LakeCAM about the building, since they are looking for additional space. Selectman Burke stated that if LakeCAM rented the space, that would be a positive. Chief Hopkins responded that he had mentioned this to Robert Marshall in the past, however, he did not hear back from him. He will contact Donald Foster and/or Jose Invencio regarding this. Chairman Powderly stated that the Town does want to solve the entire pavement issue from the front of the Commissary Building, from the handicapped area, down. Chief Hopkins stated that they are hoping to have that done in the spring. Engineers will be needed to design that portion of it. Chairman Powderly said that it seems that everyone is agreeable about this venture, yet the amount of rent needs to be decided upon, so that no one's feelings are hurt. Even if rental income does not take place for five (5) or six (6) years, it should be written up and agreed upon now, so that there are no surprises. Chief Hopkins stated that he understands that the Town can only put a two (2) year lease in place. Ms. Garbitt mentioned that if the matter goes to Town Meeting, the lease can be for longer than two (2) years. Selectman Burke asked what if they get only half way done and they don't or are unable to finish it. The Town needs to consider having a performance bond in place, since the Town will need to be able to complete the building if they cannot.

Ms. Garbitt noted that she would check with Town Counsel to see if the public bidding process would need to be followed. Chairman Powderly suggested that the Park Commission meet with LakeCAM to discuss the building. Michael Carasetti asked if permit fees would be waived? Chairman Powderly responded that the Town can waive the permit fees. Selectman Burke stated that utilities would be spelled out in the lease. Chief Hopkins noted that presently there are separate water meters. Chief Hopkins explained that the karate studio occupies space in

the garage building. He has performed a lot of finish work on his rental space. Chairman Powderly stated that he feels that the concept is good.

Request from Fire Chief for appointment of Call Firefighters

Chief Hopkins stated that he is requesting appointment of seven (7) Call Firefighters. That will round out the compliment to 30 Call Firefighters.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To appoint Robert Clemens, Kelsey Donnelly, Nicholas Drew, Alexander Mitchell Zachary Rogers and London Spain as Call Firefighters with terms to expire July 31, 2015 and Michael Farias as a Junior Call Firefighter for a term to expire July 31, 2015. All appointments are dependent upon successful completion of a Department Approved Physical Examination, a Physical Abilities Test and a one (1) year probationary period.
Unanimous in favor.

Request from Fire Chief for appointment of Michael Fournier as Full Time Firefighter and Paramedic

Chief Hopkins stated that he had received over 25 applications. He interviewed ten (10) and Mr. Fournier came out on top.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To appoint Michael Fournier as Full Time Firefighter and Paramedic contingent upon successful completion of a department-approved physical examination, a Physical Abilities Test and a one (1) year probationary period. Additionally, Mr. Fournier must also successfully complete the Massachusetts Fire-Fighting Academy Career Recruit Fire Training Program.
Unanimous in favor.

Request from Police Chief for appointment of Heather Syrett as Police Officer and Constable

Chairman Powderly read the letter from the Police Chief into the record.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To appoint Heather Syrett as a Full Time Police Officer and Constable. The appointment would be effective February 1, 2015, with a one (1) year probationary period contingent upon successful completion of a Psychological Examination, Physical Examination and Physical Abilities Test.
Unanimous in favor.

Request for Constable Reappointment – Kenneth Upham, Sr.

Chairman Powderly read the letter from Kenneth Upham, Sr. requesting to be reappointed as a Constable. Ms. Garbitt stated that his bond is up to date.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To reappoint Kenneth Upham, Sr. as Constable with an expiration date of January 15, 2016.
Unanimous in favor.

Revisit SERSG Department of Public Work Bid Awards

Chairman Powderly reviewed the SERSG DPW Service Contracts and explained how Jeremy Peck arrived at his recommendations. It was noted that there is a de-escalation clause included. Selectman Burke stated that he feels that the ambiguity has been resolved. Selectman Hollenbeck stated that she is still a little bit confused on what the Town is bidding since the Town is still in a contract with an existing bidder. Ms. Garbitt explained that the Town will remain in the present contracts until June 30th. Ms. Craig added that the Town is currently under contract for pavement reclamation, bituminous, crack sealing and traffic line painting. The current contract has to be used to do any of that work. Mr. Peck may hold off until July in order to use the rates from SERSG. Ms. Craig clarified the fact that each aspect of the contract will be specific for each service. The Board is voting on the award at this time. They will vote on the contracts at a later date.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To authorize that the bids be awarded to SERSG for Pavement Reclamation, Bituminous, Crack Sealing and Traffic Line Painting, effective July 1, 2015.
Unanimous in favor.

Update from Selectman Hollenbeck regarding Winterfest 2015

Selectman Hollenbeck provided an update regarding Winterfest, which will be taking place on February 8, 2015 from 1:00 PM to 6:00 PM. The Community Development Committee (CDC) is in the process of securing its table items, vendors, etc. Local Boards and Committees such as the Open Space Committee will provide pamphlets and explain what they do for the community. There will also be local sponsorships for hot cocoa, arts and crafts, demonstrations, activities, etc. It will not be a huge event, but it is an opportunity for people to have a place to go in the winter and talk with other people. Ms. Garbitt asked if Ms. MacKay has had the Park Commission vote to allow the event. Selectman Hollenbeck responded that she believed so. Selectman Hollenbeck added that the outline/schedule of the event will be available by the end of this week, so that it can be published in the newspaper of what will be taking place during the event.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To table approval of Winterfest until the next meeting of the Board of Selectmen.
Unanimous in favor.

New Business

Ms. Garbitt stated that the Town has posted for a new Veteran's Agent. We have received one (1) application today and the posting closes tomorrow. The present Veteran's Agent will stay on until February 1st. Ms. Garbitt asked if a Selectman is willing to sit in on the interview. Chairman Powderly noted that he had sat in for the interviews the last time and would not mind doing it again. He asked if the current agent is available, please ask him to be there as well.

Ms. Garbitt distributed information regarding a Joint Legislative Breakfast and asked if any members of the Board were interested in attending. It will take place at the Halifax Country Club on Friday, January 16, at 8:30 AM. The Keynote Speaker is Tammy Mello, the Director of Violence Prevention for the Massachusetts Executive Office of Health and Human Services. Chairman Powderly suggested that maybe the Fire and Police Chiefs might want to send a representative from each of their Departments to attend. Ms. Garbitt stated that she will reach out to Chief Alvilhiera and to Chief Hopkins.

Other Items

1. Memo to the Planning Board regarding Joint Meeting
2. Memo from Board of Assessors regarding Assessors Office Space
3. Email from Ryan Trahan regarding his Conservation Commission term
Chairman Powderly noted that Mr. Trahan will not be seeking reappointment to the Conservation Commission at the end of his term. This vacancy will be advertised in the Gazette and website closer to the annual appointment time.
4. The Voice of the Retired Public Employee Publication
5. Verizon Newsletter for December

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To adjourn the meeting at 8:03 PM.
Unanimous in favor.

List of Documents Provided at the meeting 1-5-2015

1. Copy of Selectmen Meeting Minutes of January 27, 2014
2. Ambulance service billing and collection policy and procedures adopted May 9, 2011, amended January 27, 2014
3. Call Firefighter Appointment memo
4. Full time firefighter/paramedic request appointment memo from Fire Chief
5. Memo from Police Chief for appointment of a Police Officer/Constable
6. Letter from Kenneth Upham, Sr. to be reappointed as a Constable
7. Information provided from the Superintendent of Street regarding awarding SERSG DPW service contracts
8. Invitation to attend Joint Legislative Breakfast on January 16, 2015 in Halifax