

TOWN OF LAKEVILLE
Selectmen's Meeting Minutes
December 30, 2015 – 6:30 PM

On December 30, 2015, the Board of Selectmen held a meeting at 6:30 PM at the Town Office Building in Lakeville. The meeting was called to order by Vice Chairman Hollenbeck at 6:39 PM. Selectmen present were: Selectman Burke (enter 6:56 PM), Selectman Powderly and Selectman Hollenbeck. Also present were: Rita Garbitt, Town Administrator, Tracie Craig, Executive Assistant and Christine Weston, Recording Secretary. Matthew Ferreira of The Middleborough Gazette was recording the meeting along with LakeCAM.

6:30 PM Meet with Council on Aging Director to discuss request for new Administrative Assistant position and her Long Range Plan

Vicki Souza, Council on Aging Director, was present for the discussion. Chairman Burke stated that the Council on Aging (COA) could eventually use another part time employee or the existing part time employee's hours could be increased. The numbers of seniors who visit the COA are increasing. People are living longer and want to stay in their homes. The Meals on Wheels and Medical Transportation rides have both increased. With respect to the office, it would be beneficial to have the increase in staff within the next five (5) years, as the workload has increased.

The shed outside, where the loan equipment is housed, is filled. There are a few holes in that roof, which should be addressed and maybe an addition could be built onto that shed. The Veterans' Office is sometimes used for blood pressure checks, completing SNAP Applications, Fuel Assistance Applications, and other things that need to be done behind a closed door. If that office is not available, then the craft or computer rooms are used. It is hoped to maybe share that room a bit more with the Veterans' Agent. However it is not known, due to HIPPA regulations, if that is allowed. This will be researched. Otherwise, that office door is always locked due to privacy issues. The dumpster doors have been fixed. However, they should be replaced and a different set up put into place, since the present doors are wooden and with high winds "pop" open. Another issue is with the lighting out front. When buses or others arrive early in the morning or late at night, they have difficulty finding the road since it is very dark. Possibly a motion light could be installed or additional lights added. This is an item that has been requested by many. Larry Perry, Health Agent, did an inspection in the COA kitchen recently. Everything passed, but it was pointed out that since the ceiling is porous, it is not up to standards for a kitchen as far as food preparation goes. Eventually the ceiling should be replaced. Ms. Garbitt stated that she was surprised about the ceiling needing to be changed, since she had been on the building committee for the COA and that had not been an issue. She will ask the Town Carpenter to look at the dumpster doors and the shed roof.

Ms. Souza said it would also be nice to have a laptop, which could project to a large screen in order to show the elders topics to educate them. Ms. Souza stated that the bricks out back need to be dealt with as they are sinking into the ground. Some research has been done regarding options for solutions. The Building Commissioner may be able to look at the bricks and provide input. A contractor from Rochester had been solicited to look at repairing the bricks, but the amount to do the work was \$3,000. Many of the bricks have names on them, and he would have

to put them back in the same locations after he built up the soil underneath them. Selectman Powderly stated that what is needed is concrete to set the bricks into. Any other material allows the bricks too much movement. Ms. Souza mentioned that they are also near where the water comes off the roof, which may add to why they are not staying in place. Selectman Hollenbeck mentioned that Ms. Souza had also talked about having Adult Day Care at the COA. Is that still something that may be done in the future? Ms. Souza replied that it was. At this time, there are some adults that are transported to Middleborough. Selectman Powderly stated that he was fine with using the Veterans' Office in "off hours". Ms. Garbitt noted that it would just be necessary to make sure that the file cabinets are kept locked. Ms. Souza stated that there is medical equipment locked in that office, and the office is always otherwise locked. Selectman Powderly suggested that rather than making more space for loaning equipment that it be purged. He asked if only one (1) additional part time employee was needed. Ms. Souza responded that either the current position could be increased to 30-35 hours, or someone could be brought on board who is an Outreach Worker to visit homes, since currently that is not something that is able to be done. Ms. Garbitt mentioned the tile around the perimeter, which is not critical, but should be addressed. Ms. Souza stated that the tile is separating. Selectman Powderly suggested that Mr. Darling have a look at the tile and determine what should be done.

Chairman Burke stated that the current position that is being requested for change is the Full Time COA Clerk Position. The request is to elevate it to Step II/Level 1, effective July 1, 2016, for FY17 and reclassify it as Administrative Assistant to the Council on Aging Director. Additional duties will also be added, and it is a Union position. Ms. Garbitt noted that though this is adding a new position for the COA, the Town currently has a category for Administrative Assistant. This position would be included in that category, so it does not have to be brought before the Union.

Upon a motion made by Selectman Powderly; seconded by Chairman Burke it was:

VOTED: To approve the new job description for the Administrative Assistant to the COA Director at Level 2, Step 1 and to promote the current employee effective July 1, 2016 for FY17.
Unanimous in favor.

7:00 PM Meet with Police Chief to discuss Long Range Plan and Modular Police Station

Nathan Darling, Building Commissioner, and Frank Alvilhiera, Police Chief were present for the discussion. Chief Alvilhiera reviewed his presentation regarding the Needs Assessment for the Police Department. He stated that the understaffing needs to be addressed. His goal is to put on three (3) additional officers within five (5) years. It is impossible to know ten (10) years out what the Town may need in terms of social problems and Town development. However, adding three (3) officers will help man the shifts. Presently, only having two (2) officers on at times can be problematic. Many times there are no backups. In 2015, there were 300 arrests. Calls for service have increased by 2,000 incidents. Information Technology (IT) is a big need. Someone is basically needed on a daily basis to address issues. The Department has ten (10) desktops and seven (7) laptops, and there are many issues with them daily and weekly. There should be one (1) individual available to address those needs. Chairman Burke stated that the

Town will hopefully resolve that issue, and at least address it in next year's budget. Chief Alvilhiera stated that the Department has a limited IT budget, since it was moved to the actual IT budget for the Town. It needs to be known if IT will be a part of each Department individually or not. Chairman Burke stated that the Technology Committee has not met in about a year and probably should. Selectman Hollenbeck said it is necessary to prioritize what everyone needs in terms of IT. Selectman Powderly noted that certainly the Police Department will take a large share of IT. Selectman Hollenbeck mentioned that there are people who do emergency response IT. That may need to be done and separated out and to also include regular IT personnel too.

Selectman Powderly asked historically what the lowest amount of staffing was for the Department. Chief Alvilhiera stated that in 2009, there were 12 Officers. Selectman Powderly stated that he was aware that the Department is back to a staff of 17. Population can be tracked using census numbers and building permits. However, it has been shown that 42% of Lakeville's population is either over 60 or under the age of ten (10). It is not known the age of those who are committing the crimes, so how is it determined the amount of staffing needed for the current population. Chief Alvilhiera stated that much of the population is transient that commits the crimes. A grant received allowed two (2) officers to be added. Since then only one (1) additional officer has been added in seven (7) years. It may seem that there have been more than that amount, but that is due to the frequent turnover. Overtime is \$57,000, which is extremely low compared with other Police Departments with their overtime costs being well over \$100,000. Shifts are run short, since it is necessary to decrease one (1) officer to cover another shift. Selectman Powderly stated that he did not mind if it was necessary to increase the amount of overtime, since if the officers did not want to cover the shifts, then they wouldn't and full time people would be hired. Chief Alvilhiera stated that he does have some shifts where there are three (3) officers. Some shifts are unfilled due to personal days and vacation days. Sometimes when overtime is necessary, there is a need to have tired Officers. Selectman Hollenbeck asked if the Town is providing a lot of mutual aid? Chief Alvilhiera responded that what has taken place has been consistent. It is a sticky situation to rely on mutual aid, since then other Towns run short when they assist Lakeville and vice versa.

Mr. Darling reviewed the space needs for the Police Department. A Budgetary Proposal from Modular Space Corporation (ModSpace), dated December 15, 2015 by Allison Connors was reviewed. The proposal is currently being revised, and there should be more appropriate numbers in a few weeks to provide to the Selectmen. The Police currently have a 5,000 square foot building; the building being considered is 8,000 square feet. Chief Alvilhiera stated that it is being considered to have a full basement in the plan, so that this additional space could be utilized for document retention storage or room to grow in the future. If the size of the building goes over 12,000 square feet, a sprinkler system would be needed. The figures that have been provided from ModSpace are higher than anticipated; however, the building would be completed at "turn-key" costs.

Selectman Powderly mentioned that the Selectmen had visited the Town of Dartmouth and toured their facility. Originally the Department needed \$300,000 for a roof. Then the cost was predicted to be \$1 million for a building, now the cost is at about \$2 million. Now it seems to be increasing to \$2.8 million to include additional aspects. It needs to be determined what is necessary for the building to include. Chairman Burke stated that what needs to be factored in is

that it is a stick building vs. a modular building. We need to take into consideration the value of the building and what building will serve the Town's needs long term with no regrets or problems. Chief Alvilhiera stated that he had taken a survey of the Officers about a building. There were many responses and they include: "I am against putting money into the present building". "A rehab of the current building will not fix all the issues". "Rehab will only disguise issues and be a waste of money". The officers unanimously were all dissatisfied with the present building and do not want the present one rehabilitated. They want a lobby, a break room, a safe booking room, and there are more security concerns with the present building and concerns with mold. Chairman Burke stated that the present building was never intended to be a Police Station. It has been a temporary Police Station since the early 80's. Selectman Hollenbeck stated that the Town certainly needs a new Police Station. Looking at the debt schedule, the Town has been able to knock off the biggest debt by selling the water tower, which was about \$3 million and then there has been the sale of the Howland Road property for \$100,000. There is still \$885,000 in debt with the Library and \$150,000 on the Senior Center. We need to know what the amount of a new building would be, whether it is \$2 million or \$2.8 million. Understandably it is half the cost going modular versus stick built, but is it of high enough quality and will it sustain all that you want? In her opinion, she would love to see this come before Town Meeting for a vote if this is what the Chief determines is best.

Chief Alvilhiera stated that the life expectancy has been looked into, and other necessary aspects have been addressed, which is the reason for the cost increasing. Mr. Darling stated that the building code has no leniency on a stick building versus a modular building. The modular building would be a good product, and the Town would be saving a lot of money. The Town also possibly has the land to put it on. The Town would be building a long term Police Station. Chairman Burke stated that if the Town can vet this product as being of quality enough to justify the price point, then the Selectmen would feel even more positive about putting it forward for the people to determine if they want it or not. The figure of \$6 million for a Police Station that was provided by a study several years ago is offensive. Mr. Darling stated that the cost took into consideration paying prevailing wages, which significantly increased the project. Selectman Powderly stated that the project went from a leaky roof that if it did not leak, then the officers would still be in that Police Station with no consideration of another building. Chief Alvilhiera stated that there are a multitude of other issues that will be coming up with the present building. Mr. Darling further explained that the increase from the \$1 million to the \$2.8 was adding the needs of the Police Department. Selectman Hollenbeck agreed that this is a one shot deal. We need to make sure that this is the best option for the Police Department; that it has everything that will be needed, and it is what the Town can afford. Selectman Powderly stated that if the Town can afford a \$40 million School, then it can afford a \$5 million Police Station.

Selectman Hollenbeck stated that in five (5) years, the COA debt is gone. In 2024, the Library debt is completed. However, there are needs at the Highway Department. She wants to make sure that the Selectmen are not neglecting other needs of the Town and doubling the cost of the Police Station just to double the cost. Mr. Darling stated that he did not think that a stick built building will double the longevity. Chairman Burke stated that the question is do you get double the value with double the price? There is the balance vs. the cost and accountability to the taxpayer. The building will be done through the operating budget, which takes the override piece out of it. Chief Alvilhiera stated that he and Mr. Darling will continue speaking with

ModSpace to make sure all the points that have been discussed have been considered. Chairman Burke stated that the building needs to have the sally port and all the features that are necessary and required for a Police Station.

Request from Police Chief to reappoint Frank Sanchez as Police Officer/Constable

Chairman Burke read a request from the Police Chief to reappoint Frank Sanchez as Police Officer/Constable.

Upon a motion made by Selectman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To reappoint Frank Sanchez as Police Officer/Constable with an expiration date of July 31, 2016.
Unanimous in favor.

Request from Fire Chief to appoint Hunter Gomes as Junior Call Firefighter, Joseph McGreevy as Call Firefighter and Nicole Dumas-O'Connor as Firefighter/Paramedic

David Goodfellow, Deputy Fire Chief, was present for the discussion. Mr. Goodfellow reviewed the list of the appointments being requested. He stated that they are all residents of Lakeville.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To appoint Hunter Gomes as a Junior Call Firefighter with a term to expire July 31, 2016; to appoint Joseph McGreevy as a Call Firefighter with a term to expire July 31, 2016, subject to a Department approved physical examination, State Physical Ability Test and successful completion of a one (1) year probationary period; and to appoint Nicole Dumas-O'Connor as Firefighter/Paramedic, subject to successful completion of a Department approved physical examination, State Physical Abilities Test, one (1) year probationary period, and successful completion of the Massachusetts Fire Fighting Academy recruit fire training program.
Unanimous in favor.

Review and vote to approve Job Description and Inspection Fees for Special Assistant Health Agent

Nathan Darling, Building Commissioner, was present for the discussion. Chairman Burke spoke on the proposed job description for the Special Assistant Health Agent. The position will be a non-union, non-benefit position. Mr. Darling provided an overview of the position and stated that it will somewhat mirror the Wiring and Plumbing Inspector Positions. The Agents will be paid \$40 per inspection. Bret Row from DEP had checked into the job requirements and found there are no required qualifications.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the Special Assistant Health Agent Job Description as presented.
Unanimous in favor.

Discuss and vote to extend Jeremy Peck's appointment as Special Assistant Health Agent

Chairman Burke noted that until a Special Assistant Health Agent is hired, Jeremy Peck's appointment as Special Assistant Health Agent would need to be extended.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To extend the appointment of Jeremy Peck as Special Assistant Health Agent until January 31, 2016.
Unanimous in favor.

Review and vote to amend Sexual Harassment Policy

Ms. Garbitt stated that she thought that she only had to update a portion of the Sexual Harassment Policy. However, after review it was found that the policy did not address social media and networking sites, so Town Counsel made additional changes. The Sexual Harassment Officer has been Ms. Garbitt, with no alternate. Selectman Powderly suggested that it be Ms. Garbitt and a member of the Selectmen. Any matter should go through the Board of Selectmen. Ms. Garbitt stated that employees have been able to access her immediately regarding any incidents and in her absence, they can contact the Chairman of the Selectmen.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To adopt the Sexual Harassment Policy as provided from Kopelman & Paige with the Chairman of the Board of Selectmen being designated as an alternate.
Unanimous in favor.

Request from Town Clerk to approve Annual Election Warrant

Vice Chairman Hollenbeck read the annual Election Warrant into the record, which will take place on Monday, April 4, 2016.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the Annual Election Warrant for April 4, 2016.
Unanimous in favor.

Ms. Garbitt added that at the end of the Board of Assessors meeting today, Paul Meleedy stated that he will not be seeking re-election. He has held the position for nine (9) years.

Review and vote to renew Annual Contracts with the Towns of Berkley, Carver, Freetown, Halifax, Raynham, Rochester and Wareham for boarding services at the Lakeville Animal Shelter

David Frates, Animal Control Officer, was present for the discussion. He stated that he had no request to increase the fees. The fee to board a dog is \$15 per day, and the fee to drop off an animal is \$20. The only change is that the Town of Bridgewater will no longer be contracting with Lakeville.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the contracts with the Towns of Berkley, Carver, Freetown, Halifax, Raynham, Rochester and Wareham with an expiration of December 31, 2016.
Unanimous in favor.

Review and vote to approve SERSG DPW Supply Contracts for Pavement Reclamation; In place Bituminous Concrete; Sidewalk Construction and Setting of Curbs and Edging; and Chlorinated Rubber Traffic Line Painting

A handout regarding information from Jeremy Peck, Superintendent of Streets, was provided by Ms. Garbitt regarding the approval of contracts for pavement reclamation; in place bituminous concrete; sidewalk construction and setting of curbs and edging; and traffic line painting.

Upon a motion made by Selectman Burke; seconded by Selectman Powderly it was:

VOTED: To award the following contracts: Pavement Reclamation to Murray Paving & Reclamation, In-Place Bituminous Concrete to P. J. Keating, Sidewalk Construction and Setting of Curbs and Edging to L. A. L. Construction Co., Inc. Chlorinated Rubber Traffic Line Painting to Hiway Safety Systems.
Unanimous in favor.

Request from Cable Committee to send a letter to Verizon regarding Cable Television Renewal Process

Vice Chairman Hollenbeck reviewed the request from the Cable Committee. She explained that the Cable Committee has been meeting periodically and reviewing the process. The letter that they have provided is satisfactory. Ms. Garbitt mentioned that there are currently only three (3) members serving on the Committee, and it is a five (5) member Committee. The Board has received letters of interest from two (2) residents that would like to serve on the Committee, which will be on an upcoming agenda.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To approve the draft letter from the Cable Advisory Committee, as provided from Attorney Peter Epstein, to send to Verizon regarding proceeding with the upcoming Cable Television Renewal Process.
Unanimous in favor.

Request for Taunton Water Connection – 9 Harding Street

Vice Chairman Hollenbeck stated the request was for the property located at 9 Harding Street. The maximum amount of water would be 2,000 gallons per day.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To approve the request for the Taunton Water Connection and allocation of water for 9 Harding Street.
Unanimous in favor.

Discuss Request for Taunton Water Connection - 12 Main Street

Vice Chairman Hollenbeck stated the request was for the property located at 12 Main Street. The maximum amount of water through the connection would be 2,000 gallons per day.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To approve the request for the Taunton Water Connection and allocation of water for 12 Main Street.
Unanimous in favor.

Review and vote to approve annual renewal of Class I and Class II Automotive Sale Licenses

Vice Chairman Hollenbeck reviewed the renewal memo and stated that Mr. Darling has inspected all of the licensed premises and found them all to be in compliance.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To approve the Class II license renewals as follows with a January 1, 2017 expiration date: Salvatore Cucinotti, dba SC Auto - 19 South Kingman Street; United Automotive Services - 298 Bedford Street; Lakeville Auto Sales - 35 Taunton Street; Sha-Nic Auto-Body, Inc. - 35 Bedford Street; Chris Altieri, dba C&E Enterprises - 43 Freetown Street; Leonardo Solana, dba Solana Auto Sales - 18 Staples Shore Road; Andrews Family Automotive - 79 Main Street; Linda Bury & Jason Bury, dba Elite Auto Sales - 431 Bedford Street; and Michael L. Outor, dba Marley Motors - 475 Kenneth Welch Drive.
Unanimous in favor.

Selectman Powderly stated that Salvatore Cucinotti has a storage box on the property and has been asked to move it to a more appropriate spot on the property. Though this is unrelated to the Class II licensing, this needs to be cleared up. Ms. Craig said she will reach out to him and try to resolve that issue.

Selectman Hollenbeck stated that she will have to abstain from voting on the Class I license for Route 44 Collision Center RV's & Boats. Selectman Powderly read the Class I license renewal memo.

Upon a motion made by Selectman Powderly; seconded by Chairman Burke it was:

VOTED: To renew the following Class I licenses with a January 1, 2017 expiration date: Rousseau's Recreation Rentals, Inc - 150 Bedford Street and Route 44 Collision Center RV's & Boats 8 Harding Street.
Two (2) in favor and one (1) abstention (Selectman Hollenbeck).

Review and vote to approve annual renewal of Miscellaneous Licenses: Livery Licenses; Dancing on Weekday Licenses; Public Entertainment on Sundays and Coin Operated Amusements

Chairman Burke reviewed the annual renewals for the Livery Licenses; Dancing on Weekdays License; Public Entertainment on Sunday Licenses and Coin Operated Amusement License.

Upon a motion made by Chairman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To renew the following Livery Licenses with an expiration date of December 31, 2016: JP's Limousine Service (2 vehicles) and Moonlighting Limousine (3 vehicles).
Unanimous in favor.

Upon a motion made by Chairman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To renew the Dancing on Weekdays with an expiration date of December 31, 2016 as follows: LeBaron Hills Country Club; Orchid of Hawaii; Fraternal Order of Eagles; and Lakeville Golf Club, Inc.
Unanimous in favor.

Upon a motion made by Chairman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To renew the Coin Operated Amusements License with an expiration date of December 31, 2016 for the Fraternal Order of Eagles, Inc. (2 machines).
Unanimous in favor.

Upon a motion made by Chairman Burke; seconded by Selectman Hollenbeck it was:

VOTED: To renew the Public Entertainment on Sundays Licenses with an expiration date of December 31, 2016 as follows: LeBaron Hills Country Club; Orchid of Hawaii; Fraternal Order of Eagles; and Lakeville Golf Club, Inc.
Unanimous in favor.

Review and vote to approve annual renewal of Common Victualler Licenses

Chairman Burke read the list of Common Victualler Licenses that needed renewal into the record.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To approve the following Common Victualler License for renewal with an expiration date of December 31, 2016: Baldies Pizzeria, Inc. - 78 Main Street; Cisco's Pizza - 166 County Street; Corporate Chef's Inc. For Talbots - 75 Kenneth Welch Drive; MFH Acquisition of Lakeville, LLC - 330 Bedford Street; J & J's Seafood Drive-In - 197 County Street; Aramark Educational Services, LLC - 96, 100 and 112 Howland Road and 232 Main Street; The Sunshine Café' - 2 Harding Street; Royal Pizza - 68 Main Street; Somethin's Brewin' Book Café', Inc. - 241 Main Street; Tand, Inc., d/b/a Subway - 330 Bedford Street; Unidine Corporation for Ocean Spray -One Ocean Spray Drive; The Back Nine Club - 17 Heritage Hill Road; Poquoy Investment Group, Ltd - 20 Leonard Street; Orchid of Hawaii Restaurant - 201 Bedford Street; Lakeville Eagles - 217 County Street; The Broken Tee Virtual Golf - 166 County Road; Lakeville Golf Club - 44 Clear Pond Road and LeBaron Hill Country Club - 183 Rhode Island Road.
Unanimous in favor.

Review 2016 District Local Technical Assistant Request Form – SRPEDD

Chairman Burke stated that there is a request to apply for technical assistance from SRPEDD for the funding of the maps for updating the Master Plan. Ms. Garbitt stated that the Town has been fortunate to be awarded funding through SRPEDD. Through discussion with Sandra Conaty, it was stated that SRPEDD likes to approve items that will come to fruition, and the Master Plan Implementation Committee has been meeting frequently. SRPEDD would also help out with filling out the application for the Community Compact. It would be beneficial if the Selectmen apply for the funding in this grant round. Chairman Burke added that this would be a great resource for the Master Plan Implementation Committee.

Upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To authorize Ms. Garbitt to apply for the 2016 District Local Technical Assistance Grant for the 2005 Master Plan update and the Community Compact.
Unanimous in favor.

Review and vote on Amendment to contract with Weston & Sampson for Geotechnical Engineering Services

Ms. Garbitt explained that an amendment is needed to the contract with Weston & Sampson due to the amount of cubic yards being larger than was previously thought. Selectman Powderly mentioned that there was an idea about using it for noise abatement. This is a large piece of property of which only approximately one-third is used. The Superintendent of Streets is hoping to save on disposal costs and reuse the material as fill or noise abatement berms. With the Beneficial Use Determination, the cost to dispose of the street sweeping material at a cost of \$12 a ton would be over \$110,000. Selectman Hollenbeck stated that last year the Board approved money to test the material and to do the abatement. Discussion also took place with Mr. Peck about the cost to have the catch basin cleanings contracted out and the company would also take the debris away that was removed. If sweepings are continuously added to the pile, it may make sense to sub contract it out. Selectman Powderly stated that the street sweeping and catch basin cleaning piles would be kept separate. The law says to clean the catch basins twice a year, but they just do not have the material in them to do it twice a year. There are other piles on the Highway property with old pine trees, shavings, etc. and a junk pile for the last 30 years. It needs to be cleaned up. Further testing will be done on the piles of materials and it may lead to a bigger problem, however, it will be addressed when the time comes.

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To authorize Ms. Garbitt to sign the amendment to the contract with Weston & Sampson for Geotechnical Engineering Services.
Unanimous in favor.

Request for Door to Door Sales – Dermody Cleaners

Terry Dermody, owner of Dermody Cleaners Owner was present for the discussion. Mr. Dermody stated that his business has recently moved into Savas Plaza. Mr. Dermody provided a brief history of his business. The firm began in Taunton about 20 years ago and has expanded to surrounding towns. He had received a call from Mr. Savas in the spring about a tenant in the Savas Plaza closing their business and was asked if he would be interested in utilizing the location. The dry cleaner offers a service to customers to be able to leave their clothes in a bag outside, which is picked up, cleaned and returned. Mr. Dermody explained that home pick-up and delivery is handy for those that work in other Towns and do not have the time to drop off or pick up their dry cleaning during typical business hours. It is an adjustment for people to get used to this service; however, once it is in place, people appreciate it. Dermody Cleaners has tried various ways through-out the years to attract customers. The best tried and true way has been determined of going into neighborhoods and speaking with perspective customers. All of the people working for Dermody have background checks done. The staff is careful how they proceed and how they carry ourselves. Visits do not take place at night. It is not the intention to be an interruption; it is desired to be a part of the community. The employees wear uniforms and they will report to the Police Station. They will use vehicles with distinct markings. There has been good success with this approach in other Towns. A door hangar and a flyer are left at homes, and later a return visit is made to see if there is interest in the service.

The Selectmen encouraged Mr. Dermody to apply for a State Hawkers and Peddlers License, which would allow them to go door to door without requiring a permit from the Selectmen. Mr. Dermody stated that he was unaware of this license.

A motion was made by Selectman Hollenbeck to approve the Door to Door Sales Permit for Dermody Cleaners. There was no second to the motion. The Board decided to take no action at this time on the request from Dermody Cleaners.

Review and vote to approve Board of Selectmen Meeting Minutes of November 18, 2015 and November 30, 2015

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Burke it was:

VOTED: To approve the Selectmen Meeting Minutes of November 18, 2015, and November 30, 2015 as presented.
Unanimous in favor.

Review and vote to approve Board of Selectmen Executive Session Meeting Minutes of November 18, 2015 (2 sets), and December 2, 2015

Upon a motion made by Selectman Hollenbeck; seconded by Selectman Powderly it was:

VOTED: To approve the Executive Session Selectmen Meeting Minutes of November 18, 2015 (2 sets), and December 2, 2015 as presented.
Unanimous in favor.

New Business

Ms. Garbitt handed out copies of the Standard Times Articles regarding Lakeville Man of the Year, Kenneth Upham and Woman of the Year, Teresa Mirra. Mr. Upham is the Chairman of the Town's Cemetery Commission and Ms. Mirra is the Children's Librarian at the Lakeville Library.

Old Business

Chairman Burke provided an update regarding a meeting that took place with the owners of the Lakeville Hospital Site at their Corporate Headquarters in Quincy. Those in attendance included Chairman Burke, Ms. Garbitt, Grant King of SRPEDD, and Jonathan White. It was found out that the owners of the property have been marketing the site throughout the years. They were very receptive to any marketing ideas that the Town may assist them with and changes that could be set into place in terms of rezoning, etc. National Development was never the owner, just a placeholder to help promote and develop that site. The owners are receptive to revisiting a retail buildout at the site. The owners would like information relative to traffic studies, etc. so that they can accomplish radius studies of demographics. The plan years ago was to have a Stop & Shop, Target, and Chili's at the site. Presently there is no Stop and Shop

nearby, and Hannaford's was purchased by the parent company of Stop and Shop. Stop & Shop may decide to build in Lakeville and put a Hannaford's there, but that is all pure speculation. All in all it was a very positive meeting. The people were very accessible and are looking forward in working with the Town. They are very excited that the Town reached out to help them.

Other Items

1. Email from David Cavanaugh regarding Nemasket River Herring Run request to be reopened to recreational herring fishing
2. Letters of appreciation from James Kenney regarding Cindy McRae and Laurie Catalano
3. Update from Plymouth County Commissioners regarding Current State of Registry of Deeds
4. Response from FEMA regarding 22 Beechtree Drive
5. JTPG Meeting & Holiday Luncheon – December 9, 2015
6. Letter from Department of Telecommunications and Cable regarding Cable Rate Regulation
7. Letter from Division of Capital Asset Management and Maintenance regarding search for Lease Space
8. Notice from Verizon of FiOS TV price changes
9. Notice from Verizon of FiOS TV programming change

At 8:55 PM, upon a motion made by Selectman Powderly; seconded by Selectman Hollenbeck it was:

VOTED: To enter Executive Session and not return to Open Session pursuant to M.G.L. c.30A, §21(a)(2) to conduct contract negotiations with non-union personnel, specifically the Fire Chief.
Polled vote: Selectman Hollenbeck-Aye, Selectman Powderly-Aye, and Selectman Burke -Aye.

List of documents provided at the December 30, 2015 Selectmen's Meeting

1. Request for full time COA Clerk Position, job description, long range personnel/Space Needs, Appendix "A"
2. Long Range Plan and Space Needs for the Police Department, Budgetary Proposal for modular police station dated December 15, 2015
3. Letter from Police Chief to reappoint Frank Sanchez as Police Officer/Constable
4. Memo from Fire Chief regarding appointment of Junior Call Firefighter, Call Fire Fighter and Firefighter/Paramedic
5. Job description for Special Assistant Health Agent and inspection fee schedule
6. Vote to extend Jeremy Peck's appointment as Special Assistant Health Agent
7. Amended Sexual Harassment Policy
8. Annual Election Warrant
9. Contract renewal with Towns to board dogs at the Animal Shelter
10. Information to approve SERSG DPW supply contracts for pavement reclamation; in place bituminous concrete, sidewalk construction/setting of curbs and edging; and chlorinated rubber traffic line painting
11. Request from Cable Committee to send letter to Verizon regarding cable television renewal process and the draft letter
12. Water connection request for 9 Harding Street
13. Water connection request for 12 Main Street
14. Class I and Class II license renewals
15. List for Renewal of Dancing on Weekdays, Public Entertainment on Sunday, Livery and Coin Operated Amusement Permits
16. List of Common Victualler Licenses for renewal
17. Notice from SRPEDD regarding technical assistance for 2016
18. Amended contract with Weston & Sampson for Geotechnical Engineering Services
19. Request from Dermody Cleaners for door to door sales
20. Selectmen's Meeting Minutes of November 18, 2015 & November 30, 2015
21. Executive Session Minutes of November 18, 2015 (2 sets), and December 2, 2015
22. Lakeville Man and Woman of the year handout