

**TOWN OF LAKEVILLE**  
**Selectmen's Meeting Minutes**  
**February 10, 2014 - 7:00 PM**

On February 10, 2014, the Board of Selectmen held a meeting at 7:00 PM at the Town Office Building in Lakeville. The meeting was called to order by Chairman Belliveau at 7:03 PM. Selectmen present were: Selectman Belliveau, Selectman Burke and Selectman Powderly. Also present were: Rita Garbitt, Town Administrator, Tracie Craig, Executive Assistant and Christine Weston, Recording Secretary. LakeCAM was recording the meeting.

At 7:03 PM, the Selectmen's Meeting was moved to the Conference Room.

Upon a motion made by Selectman Powderly and seconded by Selectman Burke, on a unanimous roll call vote, the Board

VOTED: To enter Executive Session and return to Open Session pursuant to M.G.L. c. 30A, §21(6) to consider the purchase, exchange, lease or value of real estate because an open meeting will have a detrimental effect on the negotiating position of the Board, and the Chair so declared.  
Polled vote: Selectman Belliveau-Aye, Selectman Powderly-Aye, and Selectman Burke-Aye.

At 7:50 PM, the Selectmen returned to Open Session and moved their meeting back to the Selectmen's Office.

**7:30 PM Meet with Police Chief regarding Police Academy Waiver for Recruit Officer Anthony Keaney**

*Police Chief Frank Alvilhiera was present for the discussion.* Chief Alvilhiera stated that the Police Academy is full for the March session. Mr. Keaney will not be able to attend until the fall when the next class takes place. Chief Alvilhiera said that he will be applying to the State for a waiver for 270 days or until the start of the Plymouth Police Academy so that Mr. Keaney can work as a Police Officer in Town. He is requesting that the Selectmen appoint Mr. Keaney as a Police Officer so that he may work as an Officer until the September Police Academy term begins. His appointment would be pending State approval of the waiver. He is also requesting that the Selectmen sign the request for the waiver. Chief Alvilhiera said that Mr. Keaney meets all the criteria for the training. He is a Middleborough resident, and has been a Reserve Officer for the Towns of Middleborough and Lakeville for a few years.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the Police Chief's request to apply for a waiver for Anthony Keaney to serve as a Police Officer prior to attending the Police Academy. Also, to appoint Anthony Keaney as Police Officer, effective March 9, 2014 with a term to expire on September 14, 2014. This appointment is pending the waiver granted by the Massachusetts Training Council.  
Unanimous in favor.

### **Discuss renewal of Lease for Somethin's Brewin – 241 Main Street**

*Lorraine Carboni was present for the discussion.* Chairman Belliveau said that the lease with Somethin's Brewin was up for renewal on March 1, 2014.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To renew the Lease Agreement with Somethin's Brewin for the Historic Library from March 1, 2014 through February 28, 2015.  
Unanimous in favor.

### **Revisit Selectmen's Policy for Establishing Search Committees**

Selectman Burke said that he had reviewed the draft Selectmen's Policy for Establishing Search Committees. The need to establish a policy came about when the Board was hiring the Superintendent of Streets and the Building Commissioner. He reviewed the policy:

- The Board of Selectmen will be the appointing authority of Search Committees.
- The Board of Selectmen will forward a Charge to the Search Committee, which will include the number of finalists the Selectmen will want to interview.
- The Search Committee will review all of the applications received and decide which candidates will be scheduled for an interview.
- The Search Committee will draft a list of questions for the candidates.
- The Search Committee will review the salary and benefit package with the candidates.
- The Search Committee will determine at what point in the interview process the references will be checked.

Discussion took place on the policy. It was suggested that there be a minimum of two (2) candidates for interview. Ms. Garbitt noted that in the past the Selectmen have re-advertised the position when they did not feel that there was an adequate pool of candidates. If there is only one (1) qualified candidate, then the Search Committee can go back out to seek more applicants. The main concern that was brought up in the past was to make sure that the Board does final interviews during open session. The Board felt that there should be a minimum of two (2) finalists. Ms. Garbitt asked at what point references would be checked. Selectman Burke suggested that after the finalists are selected, they can be asked if they are comfortable with the Board going forward with the reference checks. Ms. Garbitt asked who would do the reference checks. Chairman Belliveau responded that the Search Committee would do the reference checks.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To adopt the Selectmen's Policy for Establishing Search Committees adding that there will be a minimum two (2) candidates presented for interviews.  
Unanimous in favor.

### **Accept resignation of Melissa Hopkins from Finance Committee**

Chairman Belliveau read the letter from Melissa Hopkins resigning from the Finance Committee into the record. Ms. Garbitt suggested that a notice be placed in the Middleboro Gazette for letters of interest. The position is a joint appointment with the Finance Committee and the Selectmen. A Joint Meeting could be scheduled in March.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To accept the resignation of Melissa Hopkins from the Finance Committee and to send her a letter of thanks for her time served.  
Unanimous in favor.

### **Revisit Road Race Request on May 3, 2014 from Cornerstone Community Church**

Chairman Belliveau stated that Chief Alvilhiera has given his approval for the Road Race for May 3, 2014.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the Road Race request from Cornerstone Community Church on May 3, 2014 based on the review by the Police Chief.  
Unanimous in favor.

### **Request from Sun Multisports to hold Patriot Half Triathlon on June 14, 2014**

Chairman Belliveau read the request from Sun Multisports to have the Patriot Half Triathlon pass through Lakeville on June 14, 2014.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the request from Sun Multisports to have the Patriot Half Triathlon pass through Lakeville on June 14, 2014. The Police Chief and Fire Chief have both reviewed and given their approval for the event.  
Unanimous in favor.

### **Discuss MMA Spring Legislative Breakfast Meetings**

Ms. Garbitt stated that the MMA Spring Legislative Breakfast meetings are coming up. The first one is March 7, 2014 in East Bridgewater, the second one is March 14, 2014 in Dighton. Chairman Belliveau and Selectman Burke stated that they would like to attend the breakfast in East Bridgewater.

### **Discuss scheduling March and April Selectmen's Meetings**

The Selectmen reviewed the suggested dates for the March and April Selectman meetings. It was decided to schedule meetings for Monday, March 10<sup>th</sup> and March 31<sup>st</sup> and Monday, April 14<sup>th</sup> and 28<sup>th</sup>.

### **Discuss request from Litter Lifters to hold Earth Day on April 12, 2014 at Tamarack Park**

Chairman Belliveau stated that the Litter Lifters have submitted their request to hold their Annual Earth Day Celebration on April 12, 2014 at Tamarack Park. A Highway Department Employee will be at Tamarack Park with a truck to bring the trash to the Transfer Station.

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To grant the request by the Litter Lifters to use the Tamarack Park on April 12, 2014 from 9:00 AM to 12:00 PM for Earth Day and the use of a Town dump truck to take the trash collected to the Transfer Station.  
Unanimous in favor.

### **Review and vote to approve Board of Selectmen Meeting Minutes of August 12, 2013; October 7, 2013; November 20, 2013, December 16, 2013 and February 3, 2014**

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the Selectmen Meeting Minutes of August 12, 2013, October 7, 2013, November 20, 2013 and December 16, 2013 as presented and to approve the Selectmen Meeting Minutes of February 3, 2014 with the correction of spelling of the word revenue as amended.  
Unanimous in favor.

### **Review and vote to approve Board of Selectmen Executive Session Meeting Minutes of January 27, 2014 and February 3, 2014**

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To approve the Selectmen's Executive Session Meeting Minutes of January 27, 2014 and February 3, 2014 as presented.  
Unanimous in favor.

### **New Business**

Ms. Garbitt said that she had received an email from the Superintendent of School's Office regarding the scheduling of the Superintendent Candidates site visits. The visits will take place on 2/26, 2/28 and 3/4 from 1:45 PM to 2:30 PM. There will also be 6:30 PM meetings each day with an interview with the School Committee. They would like to know if the Selectmen would be interested in attending. Selectman Powderly stated that he will attend the evening meetings.

### **Any other business that may properly come before the meeting**

Ms. Garbitt will verify with Town Counsel to see if all Boards, Committees and Commissions will have to adopt Robert's Rules of Order if the Board of Selectmen decide to accept it as their meeting protocol.

Selectman Burke stated that he spoke with Mike Nolan of the Park Commission regarding working on their business plan. The Park Commission is meeting tonight to go over their fee schedule. Mr. Nolan wanted to have that meeting before they meet with the Board. He hopes to have a draft plan soon. Selectman Powderly spoke about fees for sports and how the public school system designs their fees. Chairman Belliveau stated that the School Department charges \$450 per student with a \$900 cap for families. He said that some groups use the fields at Ted Williams more than others, but they all pay the same amount. There should be some sort of a scale for payment of use of the fields. He hoped that the Park Commission was also discussing the debt and the loan situation.

Selectman Burke stated that Mr. Zienkiewicz sent a letter to the Board about a Planning Board and Open Space Committee Meeting regarding the current Lakeville Housing Production Plan. The Economic Development Committee has also been invited to the meeting. All will be notified when the meeting is scheduled.

Selectman Burke stated that the Economic Development Committee got a tremendous response from the survey that they had put forth to the residents of the Town. The Committee is going through and analyzing the information that was received. Of approximately 4,000 households in the Town, there have been approximately 700 responses. Thoughtful answers to the questions have been provided. The results of the survey will be a helpful tool for the Economic Development Committee to come back to the Selectmen. The results will also be put on the Town's website. It is very interesting to read what the townspeople have suggested.

### **Other Items**

1. Letter from Board of Health regarding Taunton Wastewater Plant
2. Memo from Sylvester Zienkiewicz regarding joint meeting with Open Space and Planning Board
3. DEP Copy of Waterways License – 8 Priscilla Drive
4. Update from Town Counsel regarding New State Ethics Commission Regulation
5. Notice from DEP regarding Waterways License Application – 36 Central Avenue
6. Notice for Comcast regarding Form 500
7. Verizon FIOS Notice of Increase to FiOS TV Business Customers
8. Notice of Verizon Form 500

Upon a motion made by Selectman Powderly; seconded by Selectman Burke it was:

VOTED: To adjourn the Selectmen's Meeting at 8:38 PM.  
Unanimous in favor.

### **List of documents**

1. Letter from Police Chief requesting appointment of Anthony Keaney as Police Officer
2. Letter from Lorraine Carboni requesting the renewal of the Lease Agreement for the Historic Library (Somethin's Brewin)
3. Letter of resignation from Melissa Hopkins from the Finance Committee
4. Further information regarding request for road race from Cornerstone Community Church for May 3, 2014
5. Letter from Sun Multisports to hold Patriot Half Triathlon on June 14, 2014
6. MMA Spring Legislature Breakfast meeting schedule
7. Letter from Litter Lifters to hold Earth Day on April 12, 2014 at Tamarack Park
8. Minutes of August 12, 2013
9. Minutes of October 7, 2013
10. Minutes of November 20, 2013
11. Minutes of December 16, 2013
12. Minutes of February 3, 2014
13. Invitation from Superintendent of Schools to attend Superintendent Candidate meetings