

**TOWN OF LAKEVILLE  
Board of Selectmen  
Meeting Minutes  
October 19, 2020 – 6:30 PM  
REMOTE LOCATION**

On October 19, 2020, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chairman LaCamera. Selectmen present were: Chairman LaCamera, Selectman Fabian and Selectman Day. Also present was Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the October 19, 2020 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.lakecam.tv/) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at [http://www.lakecam.tv/](https://www.lakecam.tv/)**

Chairman LaCamera then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

**Selectmen Announcements**

Chairman LaCamera read the announcements.

**Discuss appointment of Angela Chandler as Interim Treasurer/Tax Collector and vote to sign contract**

*Angela Chandler was present for the discussion.* Chairman LaCamera said Debra Kenney, current Treasurer/Tax Collector is retiring on November 2, 2020. We need to appoint an interim as the Legislature has not approved the legislation yet to make this an appointed position. Selectman Day said there was a Search Committee consisting of the Human Resources Director, Town Accountant, Ms. Kenney and himself. Three (3) candidates were interviewed and the Search Committee recommended Ms. Chandler for the position.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To appoint Angela Chandler to serve as Interim Treasurer/Collector.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve and to sign the Memorandum of Understanding with Angela Chandler.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

### **Earth removal hearing – 210 Kenneth Welch Drive – Michael Borrelli**

*Michael Borrelli of Metal Marine Restoration and Matthew Grosscheld of Outback Engineering were present for the hearing.* Chairman LaCamera read the legal notice into the record.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To open the hearing for an Earth Removal Permit for Metan Marine Restoration, Inc./RH Marine Group, LLC at 210 Kenneth Welch Drive, Lakeville, MA.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Mr. Grosscheld said the applicant is looking to expand the rear of the property to allow for storage of boats. Approximately 4,500 to 5,100 cubic yards of material will be removed for an area of 35,000 square feet. The proposed storage area is 11,900 square feet. Everything will be graded to go to the drainage. Some pine trees will be planted along the rear of the property to create a break.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To close the hearing.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Chairman LaCamera asked if loam will be removed. Mr. Grosscheld said it will be reused on the site. It was decided to set the expiration date on March 31, 2021. Chairman LaCamera said trucks will need to obey the speed limits on Kenneth Welch Drive. Based on the number of trucks, it won't involve a police detail. Will trucking load slips be provided or will an as-built plan be provided. Mr. Grosscheld said an as-built. Chairman LaCamera said there will be no removal on Saturdays, Sunday or holidays and the hours will be 7:30 AM to 4:30 PM on other days. There will be no equipment operation before 7:00 AM or after 5:00 PM. There will be no screening on site or blasting.  
Lia/Brian Subject to proposed conditions provided as above.

### **Meet with Thomas O'Brien – Plymouth County Treasurer to discuss CARES Act**

*Thomas O'Brien, Plymouth County Treasurer, and Fire Chief Michael O'Brien were present for the discussion.* Mr. O'Brien thanked Ms. Kenney for her years of services to the Town. Mr. O'Brien said because Plymouth County has over 500,000 residents, we are able to manage the County's CARES Act money. The County has received 45% of the monies available for this area; the State has 55% of it. The total amount available to Lakeville is \$1,661,820.42, and must be spent by December 30, 2020 by Federal Law. We have sent a letter to our Federal legislation to expand the deadline as the pandemic is re-surfing a bit. So far Lakeville has received \$24,777.74 with another application of \$40,277.56 being reviewed. The submissions cannot be for things that are budgeted or in the capital plan and it has to be Covid related. Mr. O'Brien summarized the process for approval of the submissions. We know the submission form is not easy, but it complies with the Federal law.

Chairman LaCamera said there is some confusion as to what can be reimbursed. Mr. O'Brien said every Town is different and something submitted from one (1) Town may not be eligible for another Town. It has to be need based, unbudgeted and meet certain guidelines. We have had items that a community found that they needed that they already budgeted for and they were not eligible.

Another community needed the same thing and they were eligible. There have been no fire engines funded, but one (1) community did submit for an ambulance. The vehicle is being used for only Covid runs. We had another Town that needed an ambulance to supplement their regular runs, but it was not reimbursable. Chairman LaCamera asked what happens when Covid is over? Mr. O'Brien said after 12/30/20 it remains an asset of the community. Further discussion occurred regarding the ambulance purchase. Chief O'Brien said he attended Bristol and Plymouth County meetings. The Bristol County Chiefs are happy because they know what their CARES Act resources are. Plymouth County Chiefs are frustrated because we don't know what our resources are going to be. We needed radios prior to Covid, but we are trying to minimize exposure to our firefighters so we only send in one (1) responder and we rely on radios, but we were told that is not a valid expense.

Mr. O'Brien said he has attended meetings with the Plymouth County Chiefs and this is the first he has heard of it. It doesn't seem uniform, but that is the way the program is supposed to be. Bristol County is not getting the resources Plymouth County is. There were questions on the radios and the verbal answers given made it hard to fund them. If the Town submits for the radios, then questions will be asked regarding Covid use. Chief O'Brien said if he spends \$60,000 on radios with the uncertainty of funding, it would cause him to lose budget money upcoming. Mr. O'Brien said he understands that you want an answer, but we cannot by law give that assurance. Selectman Day asked if there is precedence about submitting for some devices and then you need more. Mr. O'Brien said you can do that and purchase a small number right away; write Covid on the back of the device and only use it for Covid. Chairman LaCamera said we have two (2) people on a shift and then we have people come in for coverage. To say these radios are designated for Covid only is not practical. Chief O'Brien said we have been blindsided so many times with asymptomatic patients that we consider everyone Covid. Mr. O'Brien said he cannot promise reimbursement.

Chairman LaCamera asked about reimbursement for the Town's new telephone system. Mr. O'Brien said he had spoken to the Town Administrator. We cannot pre-commit; if you can make the case for it, you should submit. Chairman LaCamera asked if it was submitted. Mr. O'Brien said not in the first round; perhaps in the second round. Chairman LaCamera said we have the system ready to go live. Mr. O'Brien said he will check on it. Chairman LaCamera said the Schools are allowed \$225 per student. Mr. O'Brien said the State is saying you are eligible up to \$225, but have to prove your expenses. We are not limiting reimbursement to \$225 as long as you are within your cap. Chairman LaCamera said knowing where we are today with the cases heading in the wrong direction, can we pre-purchase PPE supplies for next year. Mr. O'Brien said yes, but just say it is for response to the pandemic increasing cases. Discussion occurred about a vaccination dispensary. Mr. O'Brien said it has to be spent by December 30<sup>th</sup>. If you needed a tent, it would be eligible if bought by December 30<sup>th</sup>.

Selectman Fabian asked about lost revenue? Mr. O'Brien said the CARES Act prohibits revenue replacement. The House passed the HEROs Act, which provides for money for cities and towns; the Senate bill argues that it is not needed. The HEROS act takes the FY19 budget and replaces what was lost in FY20.

### **Meet with Historical Commission to discuss Veterans' Day 2020 and 175<sup>th</sup> Anniversary Committee**

*Present from the Historical Commission were: Nancy LaFave, Geri Taylor, Joan Morton, and Brian Reynolds.* Nancy LaFave called the Historical Commission Meeting to order at 7:43 PM. Chairman LaCamera said the Board was okay with the Veterans' Day Observance being outdoors.

Ms. LaFave said the Commission's concern is that the numbers are rising. Ms. Taylor reviewed the typical route for the observance. We usually go into the Town House with a display for viewing and refreshments, but this can be eliminated. Ms. LaFave said if it is bad weather, the ceremony is held at the Town House and that will change everything. Chairman LaCamera said if it rains, it would need to be cancelled. He suggested that the Historical Commission discuss this and let the Board know if you want to go ahead. Perhaps you can do only one area instead of going back and forth. Masks would need to be worn and social distancing would need to be done. The Historical Commission will discuss it and get back to the Selectmen.

Chairman LaCamera said the Historical Commission would like to form a 175<sup>th</sup> Anniversary Committee for 2028. Ms. LaFave said in 2003, we started about five (5) years before as time goes by really fast. Ms. LaFave said the Historical Commission Members would like to be appointed to the committee and have other people work with the Committee for special events.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To appoint Nancy LaFave, Brian Reynolds, Joan Morton, Delia Murphy and Geraldine Taylor to the 175<sup>th</sup> Anniversary Committee for terms to expire July 31, 2021.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

#### **Discuss options regarding replacing the Town Administrator**

Chairman LaCamera said the Board needs to discuss if we need an Interim Town Administrator. It was agreed that at this time, there was no need. Chairman LaCamera said the Board needs to review the job description to make sure that it contains our expectations. We can work on it and at the next meeting talk about changes. We need to decide if we want a search consultant, which will cost \$7-\$10,000 to do it. We can talk about that at our next meeting. Selectman Fabian said she asked Human Resources to see what information was left over from the last consultant, which she has provided to the other Board Members. She said she is okay with no consultant. Selectman Days suggested reaching out to the last consultant and see what the cost would be as they have already done a lot of background work here. Chairman LaCamera said we could interview a few firms. We should also consider the makeup of the Search Committee. Selectman Fabian asked if a Committee is needed if we use a consultant. The last time we used a consultant and finalists were interviewed by the Board of Selectmen and HR Director. Selectman Day said he is okay with opening the Search Committee up to others to get different input. Further discussion occurred about where to advertise.

#### **Discuss designating Planning Board as Special Municipal Employee**

Chairman LaCamera said any time a member of a Town Board, Committee or Commission wants to be employed by the Town or as a contractor, the entity they serve on needs to be designated a Special Municipal Employee.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To designate the Planning Board as a Special Municipal Employee.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

### **Discuss appointing Michelle MacEachern as Project 43D Coordinator and vote to sign contract**

Chairman LaCamera said the previous Town Administrator was the Project 43D Coordinator, so we need to appoint a new coordinator. He recommended that Michelle MacEachern be appointed as Project 43D Coordinator. Ms. MacEachern is on the Planning Board and has shown interest in this position. It will be a 5-10 hours a week position to begin with and lessen with time.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To hire Michelle MacEachern as the Project 43D Coordinator.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To sign the contract with Michelle MacEachern to serve as the Project 43D Coordinator.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

### **Discuss scheduling a Special Town Meeting**

*Kathryn Goodfellow, Town Moderator, was present for the discussion.* Ms. Goodfellow said at the last meeting, it was decided not to have a Special Town Meeting. Chairman LaCamera said we need to make some adjustments to the FY21 Budget in regards to the Interim Treasurer/Collector, IT budget; property and liability insurance and funding for the Fire Department for temporary Firefighters. We also delayed some of our Capital purchases and have approximately \$200,000 that we would like to have approved. We think it is best to clean these things up now. It was suggested to hold the meeting on November 30, 2020 at the High School. We can expect a reduced quorum and there may only be three (3) articles. Ms. Goodfellow was concerned about using the auditorium due to social distancing. Ms. Goodfellow said she would like to explore options to keep everyone safe. Selectman Day asked what happens if things trend badly? Ms. Goodfellow said the moderator can move the meeting. If it gets worse, we may not be able to do an in-person meeting. Freetown had a Town Meeting in the parking lot at the High School. She could look at that or the gymnasium with a reduced quorum.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To hold a Special Town Meeting at the High School on November 30<sup>th</sup>, 2020 at 6:30 PM and to open the warrant until Monday, October 26, 2020 until 4:00 PM.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

### **Discuss and vote to sign contracts with the Firefighter's Union, Police Union and Laborer's Union**

Chairman LaCamera said the Union Contracts have been reviewed by Town Counsel and the three (3) Unions. Selectman Fabian said we had already approved the Memorandum of Understanding and this is the final part of the process.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To sign the contracts with the Firefighters' Union, Police Union and Laborers' Union contracts.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

**Review request from Agricultural Commission to place the Right-to-Farm Bylaw submitted previously on the next scheduled Special or Annual Town Meeting**

Chairman LaCamera said the Agricultural Commission has requested that we place the Right to Farm Bylaw previously submitted on Town Meeting. We need to have a public hearing for this, so we won't make the Special Town Meeting. It will be placed on the Annual Town Meeting.

**Review and vote to sign contract with SRPEDD to execute the MVP Action Grant for the APC Complex and create the Plan**

*Nancy Yeatts was present for the discussion.* Chairman LaCamera said the Board needed to vote to sign the MVP Action Grant contract with SRPEDD for the APC Complex.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To sign the contract with SRPEDD to execute the MVP Action Grant for the APC Complex and create the plan.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

**Request from Building Commissioner to appoint Gail Joseph as Assistant Board of Health Agent**

Chairman LaCamera said the Building Commissioner has requested that the Board appoint Gail Joseph as an Assistant Health Agent. Our current Assistant Health Agent is unavailable for a while, so she will cover the duties.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To appoint Gail Joseph as Assistant Health Agent expiring July 31, 2021 at a rate of \$35.00 per hour.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

**Request from Agricultural Commission to appoint Paul Hunt as a Full Member**

Chairman LaCamera said the Agricultural Commission is requesting that Paul Hunt be moved from an Associate Member to a Full Member.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To appoint Paul Hunt as a full member to the Agricultural Commission for a term to expire July 31, 2022.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

**Request from Police Chief to re-appoint Alexander Malo; Weston Fazzino and Daryl Mackiewicz as Police Officer/Constable for terms to expire July 31, 2021**

Chairman LaCamera said the Board received a request from the Police Chief to reappoint Alexander Malo, Weston Fazzino and Daryl Mackiewicz as Police Officers/Constables.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To reappoint Alexander Malo, Weston Fazzino and Daryl Mackiewicz as Police Officers/Constables for terms to expire on July 31, 2021.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

**Review and vote to approve Board of Selectmen Meeting Minutes of August 17, 2020; September 9, 2020; September 14, 2020; September 18, 2020; September 28, 2020 and October 5, 2020**

Upon a motion made by Selectman Fabian with Chairman LaCamera stepping down to second, it was:

VOTED: To approve the Board of Selectmen Meeting Minutes of September 28, 2020.

Roll call vote: Selectman Fabian – aye and Chairman LaCamera – aye; Selectman Day abstained.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve the Board of Selectmen Meeting Minutes of August 17, 2020; September 9, 2020; September 14, 2020; September 18, 2020; and October 5, 2020.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Chairman LaCamera said we have a group of Executive Session meeting minutes to approve, so we may want to do that at the next meeting.

**New Business**

Chairman LaCamera said the Board needs to sign the Grant of Easement for Satucket Trail and to sign the plan.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To sign the Grant of Easement and Street Acceptance Plan for Satucket Trail.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Chairman LaCamera said the Board would like to wish the Town’s longtime Treasurer/Collector the best of luck on her retirement. We would like to issue a proclamation regarding her retirement. Selectman Day read the proclamation into the record.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To issue a proclamation declaring November 2, 2020 as Debra Kenney Day in the Town of Lakeville.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

### **Old Business**

#### **Update on former Lakeville Hospital property**

Chairman LaCamera said the typical hearing process will be going on with the Lakeville Hospital property.

#### **Discuss FY21 Budget and Capital Plan**

Chairman LaCamera said he has met with the Town Accountant on the transfers for the FY21 budget for Special Town Meeting. We should have it at the next meeting. The things that we did not fund on the Capital Plan in June are being proposed for funding. Maybe the Fire Department software can be reimbursed through the CARES Act. Selectman Day asked if we know when Free Cash will be certified. Chairman LaCamera said it has been and is almost \$1.6 million. We need to look at the Park Commission budget for them to get through FY21. We may have to supplement the budget.

### **Any other business that may properly come before the meeting**

There was no other business discussed.

### **Adjournment**

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To adjourn the Board of Selectmen’s Meeting at 8:45 PM.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.



**List of documents provided at the Board of Selectmen Meeting of October 19, 2020**

1. Agenda page
2. Agenda page
3. Agenda page; memo from HR Director; resume on Angela Chandler; proposed Memorandum of Understanding; sample of earth removal permit; legal notice
4. Agenda page; application for earth removal; proposed plan; current earth removal regulations; copy of November 3, 2020 Election Warrant
5. Agenda page
6. Agenda page; letter from Historical Commission
7. Agenda page
8. Agenda page
9. Agenda page; proposed contract
10. Agenda page
11. Agenda page
12. Agenda page; email from Agricultural Commission
13. Agenda page; proposed SRPEDD contract
14. Agenda page; memo from Building Commissioner; resume of Gail Joseph
15. Agenda page; emails from Paul Hunt and Agricultural Commission
16. Agenda page; memo from Police Chief
17. Draft Board of Selectmen Meeting Minutes August 17, 2020; September 9, 2020; September 14, 2020; September 18, 2020; September 28, 2020 and October 5, 2020
18. Agenda page; emails from Town Counsel; Grant of Easements document; draft proclamation for Debra Kenney
19. Agenda page
20. Agenda page