

**TOWN OF LAKEVILLE  
Board of Selectmen  
Meeting Minutes  
May 18, 2020 – 3:00 PM  
REMOTE LOCATION**

On May 18, 2020, the Board of Selectmen held a meeting at 3:00 PM remotely from various locations. The meeting was called to order at 3:01 PM by Chairman Fabian. Selectmen present were: Chairman Fabian and Selectman LaCamera. Also present were Maureen Candito, Town Administrator, and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the May 18, 2020 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Chairman Fabian then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

**Selectmen Announcements**

Chairman Fabian read the Selectmen Announcements into the record. Selectman LaCamera said the State legislature mandated the process for early mail in voting; it is not a Town decision. Matthew Perkins, Police Chief, announced that the Lakeville Police Department is holding a food drive on May 24<sup>th</sup> and May 25<sup>th</sup>.

**Meet with Police Chief to discuss revised Job Descriptions for the following: Lieutenant; Sergeant; Police Officer; Court Prosecutor; Detective; School Resource Officer; Police/Fire Dispatcher; and Matron**

*Matthew Perkins, Police Chief, was present for the discussion.* Chief Perkins submitted eight (8) job descriptions that were approved in 1998, which he has updated for approval.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the revised Job Descriptions for Lieutenant, Sergeant, Police Officer, Court Prosecutor, Detective, School Resource Officer, Police/Fire Dispatcher and Matron.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**Discuss FY21 Budget**

Selectman LaCamera said that Ms. Candito, himself and the Town Accountant have met and identified some revenue options to use to balance the budget if we are cut substantially in State Aid. We are not as reliant on State Aid as some communities. It is approximately \$1,000,000 together, with approximately \$880,000 in Lottery money. We are waiting to see what the State is going to

do. The budget has been updated and is ready. We will adjust it accordingly if we have to. The Regional School District is separate from the Town's budget, and is up in the air right now. We have heard potentially 10-20% reduction in State Aid. Selectman LaCamera said the State is requiring us to have Town Meeting by June 30<sup>th</sup> or we would need to function with a 1/12<sup>th</sup> budget.

### **Review and possible vote on FY21 Capital Plan**

Selectman LaCamera reviewed the revisions to the FY21 Capital Plan. The total is \$515,000, which is approximately one half of the Free Cash available.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the FY21 Capital Plan in the amount of \$515,000 to be placed on the Annual Town Meeting Warrant as presented.

Roll call vote: Selectman LaCamera – aye and Chairman Fabian – aye.

### **Review and vote on articles for Annual and Special Town Meeting Warrants – June 23, 2020**

Selectman LaCamera said we are required by the Legislature to have the budget items on the Annual Town Meeting and non-budgeted items on the Special, so that is how it is divided up.

Upon a motion by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To place Articles 1-5 on the Special Town Meeting Warrant for June 23, 2020.

Roll call vote: Selectman LaCamera – aye and Chairman Fabian – aye.

Upon a motion by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To place Articles 1-10 on the Annual Town Meeting Warrant for June 23, 2020.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

### **Discuss postponing public events in Lakeville through September 7, 2020**

Selectman LaCamera said all the road races and bike races have been cancelled, except for the Cranberry Triathlon and the Sunken Island Road Race. The Cranberry Triathlon has 750-1,000 people involved. In the past, we would have to provide emergency personnel; the Fire Chief does not feel that is a good idea to hold their events on the dates planned.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To notify Sun Multi Sports and Sunken Island Road Race to reschedule their events after Labor Day.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Chairman Fabian spoke about the Governor's re-opening plan. Ms. Craig-McGee noted that Patriot Half Triathlon is scheduled for September 5<sup>th</sup>. Chairman Fabian said to ask Freetown to see what they are doing on that one. If Freetown says the race can go on, it would be hard for us to not allow them to use the roads.

**Discuss letter received from Lakeville Arts Council regarding Summer Concerts and Annual Arts and Music Festival**

*Joanne Corrieri-Upham was present for the discussion.* Selectman LaCamera said right now only ten (10) people are allowed at public events. He feels the Lakeville Arts Council concerts should be cancelled. We can leave the Arts & Music Festival in place for right now, which is October 3, 2020. Ms. Corrieri-Upham said they have two (2) concerts scheduled for July. The Council has discussed that these will probably need to be cancelled. As far as the Festival, it is our 16<sup>th</sup> year on October 3, 2020. This will allow residents a chance to get out and for the vendors to be able to prosper. We would need to know by the end of July if they were able to go forward. They will not be using the inside of the Library and there will be no chalk drawing. Booths will be 4' apart, which will cut down on the number of crafters.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To recommend that the Arts Council Summer Concerts be cancelled for July 7 and 21, 2020.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Mr. Corrieri-Upham noted that Lakeville Litter Lifters have not been picking up litter. They will cancel through September.

**Discuss and vote to send memo to Treasurer/Tax Collector to release Performance Bond for old Police Station**

Chairman Fabian said the Building Commissioner has reported that the former Police Station has been demolished and meets the requirements for release of the performance bond.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To release the performance bond associated with the former Police Station.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**Discuss Early Voting for September and November Elections**

Chairman Fabian said that for the September and November Elections, we will have to have early voting. We need to make sure that the Loon Pond Lodge will be available. Ms. Candito said for the elections in September and November, the State is looking for 18 days of early voting for the November election and 12 days of early voting for the September primary. We may need to look for an alternative venue. Chairman Fabian said we have held it at the Senior Center and Police Station previously. Ms. Candito said we could partition off the back part of the big room at the Senior Center, but it is not set up for that type of foot traffic and it needs to be secure. Meetings will be being held at the Police Station, and that is our main meeting space. Chairman Fabian said we need to speak to the Town Clerk to see what she thinks about a location. Selectman LaCamera said we could consider renting some space in the building next to Town Hall or perhaps the former Sedell's property or the Meleedy space. We can't hold the voting in the police station. It is not fair to the Park Commission to tie up the Lodge for that amount of time. Using the Senior Center room would limit programs there. Chairman Fabian asked about the Historic Town House? Selectman

LaCamera said it is a possibility, but there is no heat. Ms. Candito said she will speak to the Town Clerk. We can get portable restrooms. The building is now handicapped accessible.

**Review and vote to sign deed for property donated to the Town – Evergreen Road – Map 4-Block 7-Lot 13**

Chairman Fabian said the Selectmen accepted a piece of property on Evergreen Road. Town Counsel has prepared the deed. The back taxes have been paid as of today.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To sign the deed for the deed for property on Evergreen Road (Map 4-Block 7-Lot 13).

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**Review and vote to award SERSG bids for Department of Public Works Supplies and Paper**

Chairman Fabian said that SERSG has gone out to bid for Department of Public Work Supplies. She reviewed the winning bidders and the pricing.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the bids for SERSG Department of Public Works Supplies as presented for July 1, 2020 through June 30, 2021.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To approve the SERSG bid for Copy Paper as presented for July 1, 2020 through June 30, 2021.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**Request from Old Colony Elder Services to appoint Lakeville representative to the Board of Directors**

Chairman Fabian noted that Kelly Howley, Council on Aging Director, currently serves in this capacity.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To appoint Kelly Howley as Lakeville's Representative to the Old Colony Elder Services Board of Directors.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**New Business**

Ms. Candito said we need to figure out some strategies on employee vacations. We have asked some employees to stay on and they will have leftover vacation times. She recommends to give employees a choice to roll over five (5) days or receive payment for it. Rollover would need to be

used by June of 2021. Chairman Fabian said according to the Personnel Handbook, they can roll over five (5) days. Selectman LaCamera said he does not have an issue with this recommendation because we have asked people not to take vacation time, especially Fire and Police. It is unreasonable for them to take vacations between now and June 30<sup>th</sup>. Ms. Candito said having all hands-on deck is why we are not behind right now. Chairman Fabian said we will have to ratify this at the next meeting.

A motion was made by Selectman LaCamera and seconded by Chairman Fabian to offer Town Employees with vacation time in excess of five (5) days the option to carry over up to five (5) days of vacation time to be used before June 2021 or receive a payout of five (5) vacation days.

*Discussion:* Chairman Fabian asked if someone has 11 vacation days, they can automatically roll over five (5) days and then they can roll over an additional five (5) or get paid for the five (5) days. Ms. Candito said the additional days would be able to be use by June 2021.

The roll call vote on the previous motion was Chairman Fabian – aye and Selectman LaCamera – aye.

Chairman Fabian asked that Ms. Candito email the employees directly instead of the Department Head.

## **Old Business**

### **Update on former Lakeville Hospital property**

Selectman LaCamera said there were no further updates.

### **Update on sale of Lakeville Country Club**

Selectman LaCamera said we have had correspondence with the existing owner on the back taxes, and he has asked us to clarify what we are asking him for, which is being drafted by Town Counsel.

Selectman LaCamera said the Governor has come up with his four (4) phase plan for reopening the State. Chairman Fabian and Ms. Candito have been discussing a re-opening plan. Do we want to meet to discuss the re-opening plan? Chairman Fabian said she will speak to the Chairman of the Board of Health. Ms. Candito said the Building Commissioner and Health Agent will be sorting through a lot of information that was received today. Chairman Fabian said we are not planning on opening the doors yet. People have been able to get all their information needed right along. We will continue to be closed to the public for a while. Selectman LaCamera said we aren't ready to have appointments for the Inspectional Services as that area is not secure. Ms. Candito said we have been able to get people to use the on-line services. Chairman Fabian said our Fire Department is located at Town Hall. They are doing their best to keep their personnel well. Ms. Candito said we have a few weeks to figure this out. We will notify the public as soon as we have a plan in place. Chairman Fabian said we want to make sure that all Boards, Committees and Commissions are meeting. Ms. Candito said she will notify them.

**Any other business that may properly come before the meeting**

There was no other business discussed.

At 4:24 PM, a motion was made by Chairman Fabian and seconded by Selectman LaCamera and it was:

VOTED: To enter into Executive Session pursuant to M.G.L. c.30A, §21a (3) to discuss strategy with respect to collective bargaining, specifically the Firefighters' Union, Police Union and Laborers' Union if an open meeting may have a detrimental effect on the bargaining position of the Board, and the Chair so declares and not to return to Open Session.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera - aye.

**List of documents provided at the Board of Selectmen Meeting of May 18, 2020**

1. Agenda cover page
2. Agenda cover page
3. Agenda cover page; letter from Police Chief; old Job Descriptions and Revised Job Descriptions
4. Agenda cover page
5. Agenda cover page; draft Capital Plan
6. Agenda cover page; draft Warrant articles-Annual and Special Town Meetings – June 23, 2020
7. Agenda cover page
8. Agenda cover page; letter from Lakeville Arts Council
9. Agenda cover page; memo from Building Commissioner with supporting documents
10. Agenda cover page
11. Agenda cover page; Quitclaim Deed
12. Agenda cover page; Contract Award pages
13. Agenda cover page; letter from Old Colony Elderly Services
14. Agenda cover page
15. Agenda cover page