

**TOWN OF LAKEVILLE**  
**Board of Selectmen, acting as the Wage &**  
**Personnel Board as needed**  
**Meeting Minutes**  
**June 14, 2021 – 6:30 PM**  
**REMOTE LOCATION**

On June 14, 2021, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chair Fabian. Selectmen present were: Chair Fabian, Selectman LaCamera and Selectman Carboni. Also present was Ari Sky, Town Administrator and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with provisions allowed by Chapter 20 of the Acts of 2021, the June 14, 2021 public meeting of the Lakeville Board of Selectmen will be held remotely. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>.**

**Public hearing for request of an All Alcoholic Beverages Common Victualler License – Loon Pond Lodge – 28 Precinct Street – 58 East Grove, Inc., dba Boston Tavern**

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To open the hearing for the request of an All Alcoholic Beverages Common Victualler License – Loon Pond Lodge, 28 Precinct Street, 58 East Grove, Inc., dba Boston Tavern.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Chair Fabian read the legal notice into the record. She asked that the hearing be continued until 6:45 PM on June 28, 2021.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To continue the above hearing until June 28, 2021 at 6:45 PM.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Meet with Board of Selectmen for June 21, 2021 Special Town Meeting Warrant Review**

*Members present from the Finance Committee were: Katie Desrosiers, Brian Day and Darren Beals, Chairman. Also present was Kathryn Goodfellow, Town Moderator. The Finance Committee called their meeting to order at 6:38 PM.*

*Ms. Desrosiers recused herself from the discussion as she is a direct abutter to the pond.* Chair Fabian read the warrant article into the record. This article has been brought before the Town by citizens petition. Ms. Goodfellow said the meeting will be held in the gymnasium with overflow in the cafeteria as the auditorium has no air flow or air conditioning right now. Mr. Sky said there is some confusion regarding the ability to amend the article. Ms. Goodfellow said that amendments to the legislation are in order and will be entertained. When Freetown voted on this, they made amendments to what they saw and we have what they approved. Lakeville has the right to make amendments and vote on them. Chair Fabian said this is an in-person meeting and LakeCAM will be recording the meeting. Ms. Goodfellow has recommended that a live feed on Facebook is not necessary. That would encourage residents to attend in person.

Chairman Beals said as a member of the Finance Committee, he has concerns about how this will affect residents on the pond, as well as, the Town itself. Mr. Day asked if Lakeville accepted amendments and passed the warrant article, does Freetown have to do this again. Ms. Goodfellow said the legislation would have to go back to Freetown for approval. Selectman LaCamera asked if the Town has a certified copy from the Freetown Town Clerk on what they voted to make sure it matches what is presented at our Town Meeting. Chair Fabian said she only received what came via email, which seems to be the original draft, not the amended legislation that was passed in Freetown. The moderator has recommended that they forward the amended legislation, but Chair Fabian has not received it yet. Selectman LaCamera said we need to make sure we are amending the legislation voted in Freetown. Chair Fabian said Ms. Goodfellow has relayed this to the petitioners and recommended bringing copies or the entire legislation will have to be read. Does the Finance Committee want to vote on legislation that may not be accurate? Chairman Beals said that the Finance Committee cannot vote on legislation that is not correct. He spoke about the financial burden on the Town to assess and collect these fees. Mr. Day expressed his concern about the mechanism to increase the fees. Chair Fabian said that the legislation states they are allowed to assess an amount the first year to create an overlay. There will be one (1) fee for the assessment and another for the overlay. An information night is being held at the Eagles Club Wednesday night regarding this. Interested residents should reach out to the parties putting this forward.

Mr. Day said regardless of the amendment, this is a worthy cause to see the pond get healthy and property values rising. This is shifting the burden on people that abut the pond. However, other people use the pond for recreation. Should they share in the costs? Are we looking at something that will force some people out financially? Chair Fabian said the pond group wants to apply for grants for the ponds, and they could if they became a non-profit. Selectman Carboni said the Pond Committee is looking at a \$251,000 budget to start out funded by 1,500 houses that would be impacted. It would be \$160.00 approximately annually. 1,100 houses are located in Lakeville and 400 are in Freetown. There was discussion about residents that could not afford the fees. Selectman Carboni said she had watched the Freetown Selectmen's Meeting where the Chairman of the Pond Committee said there may be something in place that they could opt out of participating in the district. She questioned if the fee would go up to make up the difference. Also, do the people that opt out lose privileges. Ms. Goodfellow was concerned about pond residents that do not live in Lakeville and cannot vote. The residents that submitted letters should attend Town Meeting if they would like to be heard regarding this. Discussion occurred regarding the Board of Selectmen making a recommendation on the warrant article.

Chair Fabian said this will be a burden to the Assessors, Tax Collector and Accounting Offices. Selectman LaCamera said there are too many unknowns right now; he wants to make sure we have the correct legislation. Looking at the warrant article, the legislation says tax in one section and assessment fee in another. Selectmen Carboni stated there were 1,500 homes being affected; but the legislation stated anyone with “deeded” beach rights. The Assessors would have to look at every deed around the pond to see who does have deeded beach rights. No one is challenging the reason that this is coming before us. There are other options to look at to mitigate concerns with the lake district. Mr. Day said section 21 states that access to the beaches and water bodies must be given up if they opt out. If you directly abut the water, you cannot withdraw from the district. Ms. Goodfellow noted that amendments will be allowed on Town Meeting Floor. Selectman Carboni said the Town’s Municipal Vulnerability Plan identified options to address some of these issues, and there is funding available through that program. Chair Fabian said there is a lot of work going on with the Assawompset Pond Complex regarding pond issues.

Fred Tuffille of 11 Parkhurst Drive said for the past 20 years, Parkhurst has been managing, in an environmentally friendly way, the weed situation in Parkhurst. We work with the same company this district wants to work with. It costs Parkhurst \$10,000 a year, and each resident in Parkhurst gets assessed a fee. We have been successful. It does not take a district to do this. Chair Fabian encouraged residents of Parkhurst to attend the meeting to speak to their efforts.

Upon a motion made by Chairman Beals and seconded by Mr. Day, it was:

VOTED: To adjourn the Finance Committee Meeting at 7:37 PM.

Roll call vote: Ms. Desrosiers – aye; Mr. Day – aye; and Chairman Beals – aye.

### **Meet with the Park Commission to discuss various governance issues**

*Joseph Coscia and Paula Houle from the Park Commission were present for the discussion.* Chair Fabian said that the Park Commission Meeting was not posted, so the Selectmen could not meet with the Park Commission officially. Mr. Sky said the work needed to open the Parks this summer on the DPW and Park side has been identified. Going forward, we are clarifying work order procedures. Non-routine events need to be coordinated by the governing body. Capital projects need to be restricted to the capital planning process. We are releasing a form for special events, which will allow the DPW to hold the resources in place with a two (2) week notice. We are asking that volunteer work be approved by Town Staff prior to. We are working on communication issues. Chair Fabian said in the past, the Park Commission worked very independently as they are an Enterprise Account. We have tried to work together to help the Park Commission, but we need to have formal processes in place. Selectman LaCamera said there seems to be some confusion about who is managing the Boston Tavern contract. The Park Commission is responsible for event scheduling, but the Board of Selectmen is responsible for managing the contract. Chair Fabian said in the past, the Park Commission oversaw what the previous management company did. Mr. Sky said he is willing to make sure that the process is moving forward correctly, and he can update the Selectmen and Park Commission in writing routinely. Selectman LaCamera said he would like to know what the Park Commission’s expectations are on managing the contract, except for scheduling the events. Mr. Coscia said it was made clear to him that the Park Commission would either be managing the Lodge or the Parks. We do coordinate

on the events so there is no event crossover. Other than that, we are out of the Lodge managing business. Selectman LaCamera said dealing with multiple Park Commission members has been hard for the DPW and the Building Department. Mr. Coscia said there is a point of contact now, and all members are aware of the procedures that need to be followed.

### **Board of Selectmen Announcements**

Chair Fabian read the announcements into the record.

### **Town Administrator Announcements**

Mr. Sky read the Town Administrator announcements into the record.

### **Review and possible vote to approve new Procurement Policy**

Mr. Sky said he has been trying to clarify policies. He has worked with the Town Accountant on this. This reinforces what is in the General Laws under Chapter 30B with a few specific aspects. The Town Administrator is the Chief Procurement Officer. Purchase Orders will be required for anything over \$1,000. He summarized the business practices. This will give Departments an idea on how purchasing will be handled for consistency purposes.

Upon a motion made by Selectmen LaCamera and seconded by Selectman Carboni, it was:

VOTED: To adopt the Procurement Policy as presented.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Review and possible vote to amend Fuel Efficient Vehicle Policy**

*James Kenney, member of the Energy Advisory Committee, was present for the discussion.* Mr. Sky said the amended policy came forward from Mr. Kenney. We previously were not compliant regarding fuel efficient vehicles, so this corrects this. Chair Fabian said that this comes from the Town operating an older vehicle that was not up to the fuel efficiency standard.

Upon a motion made by Selectmen LaCamera and seconded by Selectman Carboni, it was:

VOTED: To amend the Fuel-Efficient Vehicle Policy as presented.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Review and possible vote to approve job descriptions for Treasurer/Tax Collector; Town Planner and Assistant to the Town Administrator**

*Clorinda Dunphy, Human Resources Director, was present for the discussion.* Chair Fabian said the Treasurer/Tax Collector position has gone from being an elected position to an appointed one. Mr. Sky said this position is in the budget. An Interim Treasurer/Tax Collector has been in

place part time, but we feel a full-time position is needed for customer service. Chair Fabian said that position will report to the Town Administrator.

A motion was made by Selectmen LaCamera and seconded by Selectman Carboni to approve the Treasurer/Tax Collector Job Description as presented.

Discussion: Selectman Carboni said there is no experience required as a Treasurer/Tax Collector. Mr. Sky said in an ideal world you would want that, but finding an experienced person for a Town our size will be a challenge. He doesn't want to lose out on people with municipal experience that could move into this position.

A roll call vote on the previous motion was: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Mr. Sky said the Town Planner has been budgeted for as a resource for the Planning Board and Zoning Board of Appeals. This position will report to the Town Administrator.

A motion was made by Selectmen LaCamera with Chair Fabian stepping down to second to approve the Town Planner Job Description as presented.

Discussion: Chair Fabian said Lakeville has needed a Town Planner for a long time. Selectman Carboni said she is not opposed to a Town Planner. The Board has wanted to wait for Mr. Sky to come on board and have input on this. It may be a bit aggressive to receive and adopt as written at the first meeting. There is an opportunity to be able to allocate the \$80,000 towards a combined Town Planner/Assistant to the Town Administrator. She doesn't think there is enough work for a 40-hour a week Town Planner. Selectman LaCamera said we do need a full-time planner. We have discussed this with the Planning Board, Zoning Board of Appeals and Zoning Enforcement Officer, and they were in support in moving forward with a Town Planner. There is plenty of work. Chair Fabian said she has spoken to Mr. Darling about how many hours a week he spends doing things that a Town Planner could do. She feels this is a 40-hour a week position. It was suggested to us in February of 2020 to combine the two (2) positions of Assistant to the Town Administrator and Town Planner. We have also reviewed sharing a planner and doing peer review having the developers paying for it. Selectman Carboni said she is not opposed, but felt that the two (2) positions could have been combined.

A roll call vote on the previous motion was: Selectman Carboni – nay; Selectman LaCamera – aye and Chair Fabian – aye.

Mr. Sky said the next job description is for the Assistant to the Town Administrator. This would provide professional staff support to his office. He summarized some of the requirements. We want experience in municipal government and must have a background in pursuing a career in municipal administration.

A motion was made by Selectmen LaCamera with Chair Fabian stepping down to second to approve the Assistant to the Town Administrator as presented.

Discussion: Chair Fabian asked about the funding. Mr. Sky said there is \$80,000 in the Board of Selectmen budget line for staffing. These positions would each be around \$80,000 and use New Growth and Local Receipts, which should be above what was estimated. We may have to appropriate some funding at Special Town Meeting in the fall or use Reserve Funding. Selectman Carboni said we allocated \$80,000 in the line item. Then we moved \$50,000 under Town Planner and \$30,000 to Town Administrator's Office. Now we are talking \$160,000 for two (2) positions. We eliminated the Town Coordinator position and added a part-time Clerk to the Town Administrator Office. Chair Fabian said we have so much going on and we need some upper level positions to become more professional and help administer some things. Selectman Carboni said Selectmen LaCamera was vocal that we didn't need the Town Coordinator position and the office was fine by adding a part time Clerk. We could have only had one (1) position for Planner/Assistant. Selectman LaCamera said during the interview process for the Town Administrator, it was noted that we needed to address looking at responsibilities and functions of our staff. It is up to Mr. Sky to look at the office and organize it. Selectman Carboni said she understands the demand of the Town Administrator, but she feels that this is in haste from a budget and staffing perspective. Chair Fabian said that the Selectmen were doing Town Administrator duties, but we weren't doing what a Town Administrator should be doing, which is more management. We kept the office working with the staff we had, but the expectations and goals for Mr. Sky are going to require him to be forward thinking. We need to give him the support he needs. Mr. Sky said the top-level staffing is very thin. If he was not able to be in the office, there is no contingency. We need better systems in place so that things will continue forward. This person would be a back-up. These positions are about adding to professional level staffing. We should be in good shape with these two (2) positions

The vote on the previous motion was: Selectman LaCamera – aye; Chair Fabian – aye; and Selectman Carboni – nay.

### **Discuss changing the name of the Board of Selectmen to Select Board**

Chair Fabian said a few years ago when she became a Selectman, it was the first time that there were two (2) women on the Board of Selectmen. 70-90 communities in Massachusetts have already changed to Select Board. If we made the change, it would have to get approved at Town Meeting. The change would be included in the codification process. It would go to 2022 Town Meeting. Mr. Sky said the guidance from KP Law said that it needs an article to change the blanket form in the Fall Town Meeting and in the Spring, the codification will make the change. Chair Fabian said this would be the time to make the change. She feels we should be making the change.

A motion was made by Selectmen Carboni and seconded by Selectman LaCamera change the name of the Lakeville Board of Selectmen to the Lakeville Select Board.

Discussion: Selectman LaCamera noted there would be significant changes regarding policies. Chair Fabian said there would be a range of \$1,000 to \$8,000 for costs. Mr. Sky said he would direct staff to develop recommendations regarding changing the Board of Selectmen to Select Board with the intention of having an article for Fall Town Meeting.

A roll call vote on the previous motion was: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Review the list of current Boards, Committees and Commission and preliminary list of upcoming reappointments to Boards, Committees and Commissions**

Selectman LaCamera reviewed the various appointments. Agricultural Commission is all set; Zoning Board of Appeals is by State statute. The Cable Advisory Committee is okay. Capital Expenditure Committee is by general bylaw and had not been active for several years. A year ago, we reappointed it and now we have two (2) members appointed by the Town Moderator. Conservation Commission is required by State Statute and is okay. Regarding the Economic Development Committee, they have lost their way and have not met in four (4) years. We need to look at the current charge and move it forward. Energy Advisory Committee is okay. Historical Commission is by State Statute. The Lakeville Arts Council is okay and does a good job. Master Plan Implementation Committee is in place and is very active regarding implementing the Master Plan. He has some concerns with the Open Space Committee understanding their responsibilities regarding protecting open space. We need to give them some education. They are working on updating the Open Space Plan. The Rent Control Board is a by-law and was created for one (1) development. The occupants now own the park and have their own association, so this Board ought to be disbanded. The Town Forest Committee is by State Statute. The Police Station Building Committee can be disbanded. The Project 43D Committee can be disbanded. Lakeville Emergency Management Agency and Council on Aging are needed.

Selectman LaCamera said we have people that are appointed to some of these committees that are not Lakeville residents. He feels that should be a requirement. Three (3) of the seven (7) members of the Open Space Committee do not live in Town, and there are a few others as well. The Zoning By-law Review Advisory Committee (ZBRAC) has not met in almost three (3) years. We should look at the charge and either disband it or fix it. Chair Fabian said she agrees that Economic Development Committee needs to be looked at. ZBRAC has not met for multiple years. Some people say we need it; some say we don't. Mr. Sky spoke of the process to disband the ones established by by-law.

**Discuss request to connect to Town of Middleborough Municipal Water for property located at 33 Bridge Street**

Chair Fabian said there is a request for 33 Bridge Street to connect to Middleborough Municipal Water. Selectman LaCamera said the Middleborough Water line going down Bridge Street was done by special legislation and paid for by the State. We don't need an Intermunicipal Agreement to do that. We should send a letter to Middleborough Water Commission that we are in support of this.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve the request by Barbara Standish at 33 Bridge Street to connect to the Middleborough Water line.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Discuss request from Council of Aging Director to approve request to screen in the back porch at the Senior Center**

Chair Fabian said we have a request from the Council on Aging Director to approve the screening in of the back porch at the Senior Center. Mr. Darling reviewed the plan and that the funds were available. This would be paid for by donations.

Upon a motion made by Selectmen LaCamera and seconded by Selectman Carboni, it was:

VOTED: To approve the screening in of the back porch at the Senior Center.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Review and vote to award SERSG Bids for Department of Public Works (DPW) Supplies**

Chair Fabian said SERSG went out to bid for DPW Supplies. The DPW Director has approved the award of the bids.

Upon a motion made by Chair Fabian and seconded by Selectman Carboni, it was:

VOTED: To approve the bids for DPW Supplies as follows:

Dense Graded Crushed Stone	Lorusso Corp.	\$16.65 per ton
¾” Stone	Lorusso Corp.	\$19.95 per ton
Catch Basin Frames (4 flange) includes grates	E.J. Co.	\$347.03 each
Catch Basis Square Grates	E.J. Co.	\$130.20 each
Catch Basin Extension Frames 1”	John Hoadley and Sons	\$85.25 each
Catch Basin Extension Frames 1.5”	John Hoadley and Sons	\$91.50 each
Catch Basin Extension Frames 2”	John Hoadley and Sons	\$104.00 each
Hot Fix (FOB)	T.L. Edwards	\$63.45 per ton
Winter Mix (FOB)	Lorusso Corp.	\$93.50 per ton
Mid-Grade Unleaded Gasoline	Dennis K. Burke, Inc.	\$.0522 per gallon
Ultra-Low Sulfur Diesel	Dennis K. Burke, Inc.	\$.0522 per gallon

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.



**Request from Sun Multisport Events to hold the Cranberry Trifest on August 21-22, 2021 and possible vote to approve**

Chair Fabian said the Board received a request to hold the Cranberry Trifest on August 21 and 22, 2021. These events were cancelled due to COVID last year. The event has been approved by the Fire Chief, Lt. Joyce and the Health Agent. The last year they held the race, the riders riding abreast issue was better. They will also notify people by post cards about the race going by their houses. Selectmen LaCamera said he has a problem with for profit businesses using Town facilities. We should be receiving more money for use of the Ted Williams Camp, which ties up the Loon Pond Lodge and the Camp. The Tri-fest sprint run course goes through Heritage Hill. They go around in circles. There will be multiple lanes of runners on those roads, which will cause issues with traffic. In 2019 there were accidents associated with this. There are problems with management. There have been multiple complaints about riders going across the lanes of traffic. Chair Fabian spoke about charging a road event fee for these types of events. We need to come up with a fee for this. Mr. Sky will work with Mr. Moniz regarding this. Discussion occurred about a right-of way-access fee.

A motion was made by Selectmen Carboni with Chair Fabian stepping down to second, to approve the Sun Multisport's request to hold the Cranberry Trifest at Ted Williams Camp on June 21 and 22, 2021.

Discussion: Selectman LaCamera noted that the Board should have more time to review this. Chair Fabian said we can bring it back up at another meeting. She doesn't want to put it on hold for a road fee. Mr. Sky said the Board could ask for a larger donation. Chair Fabian said if you want to bring Mr. Walter in to discuss previous accidents, we can do that.

The vote on the previous motion was Selectman Carboni – aye; Chair Fabian – aye; and Selectmen LaCamera – nay.

**Request from Fire Chief for promotion of Anthony McCauley from Temporary Firefighter to Permanent Firefighter**

*Michael O'Brien, Fire Chief, is present for the discussion.* Chair Fabian said a request had been received from the Fire Chief for promotion of Anthony McCauley from temporary Firefighter to Permanent Firefighter. Chief O'Brien said he is scheduled to go to the Academy this summer, and is ready to test for his paramedic certification.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Anthony McCauley as Firefighter/Paramedic subject to completion of his current paramedic program and licensure; completion of the Academy and subject to a one-year probationary period.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Request from Fire Chief to appoint Joshua McCarthy and Nolan O'Brien as Temporary Firefighters**

*Pamela Garant, Deputy Fire Chief was present for the discussion.* Chair Fabian noted that a hiring committee recommended that Joshua McCarthy and Nolan O'Brien be appointed as Temporary Firefighters. Chief O'Brien summarized each candidate's experience.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Joshua McCarthy and Nolan O'Brien as Temporary Firefighters/EMTs.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Request from Fire Chief to appoint Tyler Christiansen as Call Firefighter**

*Michael O'Brien, Fire Chief, was present for the discussion.* Chief O'Brien noted that Tyler was a Junior Call Firefighter and part of the High School Intern program. He is a licensed Basic EMT. We are wait listing him for the Firefighter Academy, and he intends to attend Paramedic School.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Tyler Christiansen as a Call Firefighter for a term to expire July 31, 2022, contingent upon completion of a one (1) year probationary period.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Revisit the appointment of David Shaw to correct position from Full Time Firefighter/Paramedic to Full Time Firefighter/EMT**

*Michael O'Brien, Fire Chief, was present for the discussion.* Chair Fabian noted that at a prior meeting, David Shaw was appointed as Full Time Firefighter/Paramedic. However, the appointment should have been as Full Time Firefighter/EMT.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To revise the appointment for David Shaw to a Full Time Firefighter/EMT, subject to completion of a paramedic licensure and a probationary period of one (1) year.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

### **Request from Board of Health to appoint Edward Cullen as Inspector of Milk**

Chair Fabian said the Board of Health has requested that the Selectmen appoint Edward Cullen as Inspector of Milk.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Edward Cullen as Inspector of Milk for a term to expire July 31, 2022.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Discuss appointment of Kelly Howley as Interim Representative to GATRA Advisory Board**

Chair Fabian noted that the Town does not currently have a representative to serve on the GATRA Advisory Board. The Council on Aging Director has offered to be an interim representative.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Kelly Howley as an Interim Representative to the GATRA Advisory Board.  
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Discuss and possible vote to approve FY21 vacation carryover requests**

*Clorinda Dunphy, Human Resources Director, was present for the discussion.* Chair Fabian said we have two (2) employees that have requested vacation carry-over time. Mr. Sky said there was a request for 14 additional hours for one (1) employee and 40 hours for another. There are other employees that have vacation time that they cannot carry over, but these are the only two (2) that came forward. Mr. Sky said that the request has been modified for the employee that previously requested buy-out as well. Chair Fabian said last year we stressed that everyone needed to use their time, but there were circumstances with no coverage to be able to take the time. Selectman Carboni said that she understands the situation last year with coverage. People tend to hold vacation time until the end of the Fiscal Year. Vacation time can't wait until the end of the Fiscal Year. Chair Fabian said there are a few instances where there was no one else to cover. Ms. Dunphy did a good job of reminding people to take your time. Selectman Carboni said it is another thing if you don't take your time because you have no coverage.

A motion was made by Chair Fabian and seconded by Selectman Carboni to approve 14 hours of additional vacation time carryover for Tracie Craig-McGee, which must be taken by July 31, 2021.

Discussion: Mr. Sky said you have a policy for carryover. Anything else is an extraordinary circumstance, which these two (2) seem to be.

The roll call vote on the previous motion was: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Chair Fabian said Mr. Frates is allowed to carryover 40 hours of vacation time per the Wage & Personnel Handbook. He is requesting to be allowed to carryover over an additional 40 hours.

A motion was made by Chair Fabian and seconded by Selectman Carboni to approve 40 hours of additional vacation time carryover for David Frates, which must be taken by July 31, 2021.

Discussion: Mr. Sky said there is no back-up for Mr. Frates to take vacation time. Selectman LaCamera disagreed with that.

The roll call vote on the previous motion was: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Review request for Outside Entertainment Permit – July 10, 2021 for 5 Cedar Pond Road and possible vote to approve**

Chair Fabian said that an application for an Outside Entertainment Permit had been received for July 10, 2021 for 5 Cedar Pond Road.

Upon a motion made by Selectmen Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve an Outside Entertainment Permit for July 10, 2021 for the property located at 5 Cedar Pond Road.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**New Business**

Chair Fabian said that she has been speaking with Mr. Sky on goal setting. This is something to be put on the first meeting in July for the Board Members to come up with short term goals and long-term goals. One of her goals to have the Town Administrator look at the 50/50 contribution for the employee health insurance. Mr. Sky said it is important to have a structural process where he is provided direction on the major issues to be addressed. It is important for the organization for leadership to know what they want. Short term would be something for the end of the fiscal year and longer term would be for the future fiscal year. Chair Fabian said somewhere between 5-10 goals would be appropriate. She will also ask Mr. Sky to suggest some goals.

**Old Business**

Mr. Sky said that Representative Orrall's office responded to his inquiry regarding meeting about quiet zones. They suggested a joint meeting with the Southcoast Rail representatives to discuss this and offered to coordinate this. Selectman LaCamera said Representative Orrall said there was \$1 million available and he wanted to give it to the MBTA to make improvements to the traffic gates, which he is in favor of. Mr. Sky said that is bond bill money that has not been released. Selectman LaCamera said the MBTA is saying that we have to manage quiet zones. Representative Orrall is trying to get the MBTA to make the improvements. It was decided not to hold a meeting with the MBTA regarding this.

Selectman Carboni said that she would like to revisit the agenda packets being posted on the website prior to the meetings and the timing of minutes being posted on the website. This will be put on the next agenda.

**Any other business that can properly come before the Board of Selectmen**

There was no other business discussed.

**Adjournment**

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To adjourn the Board of Selectmen's Meeting at 9:54 PM

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

**Other Items**

1. Notice from Fire Chief regarding creation of Hiring List

**List of documents provided at the Board of Selectmen Meeting of June 14, 2021**

1. Agenda page
2. Agenda page; ABCC application package for liquor license
3. Agenda page; warrant for Special Town Meeting
4. Agenda page
5. Agenda page
6. Agenda page
7. Agenda page; proposed Procurement Policy
8. Agenda page; proposed Fuel-Efficient Vehicle Policy; email from James Kenney
9. Agenda page; proposed job descriptions for Treasurer/Tax Collector; Town Planner and Assistant to the Town Administrator
10. Agenda page
11. Agenda page; preliminary list of upcoming reappointments to Boards, Committees and Commissions; list of current Boards, Committees and Commissions
12. Agenda page; letter from Barbara Standish
13. Agenda page; memo from Council on Aging Director
14. Agenda page; notice from SERSG on winning bids for DPW Supplies
15. Agenda page; letter from Sun Multisport Events regarding the Cranberry Trifest; associated road and bicycle road maps; Covid precaution policy
16. Agenda page; memo from Fire Chief
17. Agenda page; memo from Fire Chief
18. Agenda page; memo from Fire Chief

19. Agenda page; memo from Fire Chief
20. Agenda page; memo from Board of Health
21. Agenda page
22. Agenda page; memos from employees regarding additional vacation time
23. Agenda page; permit application for outside entertainment
24. Agenda page
25. Agenda page
26. Agenda page