

TOWN OF LAKEVILLE
Board of Selectmen, acting as the Wage &
Personnel Board as needed
Meeting Minutes
July 26, 2021 – 6:30 PM
REMOTE LOCATION

On July 26, 2021, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chair Fabian. Selectmen present were: Chair Fabian, Selectman LaCamera and Selectman Carboni. Also present was Ari Sky, Town Administrator and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the July 26, 2021 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Meet with Town Moderator to make appointments to the Capital Expenditures Committee

Kathryn Goodfellow, Town Moderator, was present for the discussion. Ms. Goodfellow said she would like to recommend Darlene Donnelly Lee to be reappointed.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Darlene Donnelly Lee to the Capital Expenditures Committee for a term to expire July 31, 2022.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Ari Sky, Adam Lynch and Richard LaCamera to the Capital Expenditures Committee for a term to expire July 31, 2022.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Continuation of Propane Tank License Hearing regarding the application of the F/L Regional School District for the storage of 5,000 gallons of propane gas located at 96, 112 and 100 Howland Road

Kara Lees, Director of Finance, Greg Goodwin, Director of Facilities and Richard Medeiros, Superintendent of Schools, and Michael O'Brien, Fire Chief, were present for the discussion. Ms. Lees summarized the project, which includes three (3) new 1,000 gallon above-ground propane storage tanks and two (2) existing 1,000-gallon underground storage tanks. The new tanks are to serve the new domestic hot water boiler plans at the High School, Middle School and Intermediate School. She spoke of the proposed locations. Chief O'Brien said he has been working with the School Department, and we have fine-tuned the project with the school. He does not have any

pending issues. Mr. Goodwin noted due to the presence of underground utilities, the three (3) tanks must be located aboveground. Chief O'Brien said the code requires aboveground storage tanks to be located farther away from buildings than underground storage tanks. Christina McNeil Barefoot asked if the tanks will be enclosed. Mr. Goodwin said they will be enclosed by a chain-link fence and located on a concrete pad.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To close the hearing.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Selectman Carboni asked if the insurance premium will change. Ms. Lees said she did not believe it will.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve the license for the Freetown/Lakeville Regional School District for the location of three (3) aboveground 1,000-gallon propane storage tanks and for two (2) existing 1,000-gallon underground propane storage tanks.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Board of Selectmen Announcements

Chair Fabian read the Board of Selectmen announcements.

Town Administrator Announcements

Mr. Sky read the Town Administrator announcements.

Discuss and possible vote on request from Council on Aging Director for the Board of Selectmen to vote a large mobile Hot Food Warmer Table as surplus

Chair Fabian said the Board had received a request from the Council on Aging Director to declare a large mobile hot food warmer table as surplus.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To declare the Council on Aging mobile hot food warmer table as surplus.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Discuss and possible vote on request from Lakeville Lions Club for outdoor entertainment permit and a one-day beer and wine special license on September 11, 2021 at 170 Main Street

Chair Fabian said the request for a one-day beer and wine special license was being removed from the agenda. However, they are asking to go ahead with the outdoor entertainment permit.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To issue an Outdoor Entertainment Permit for the Lakeville Lions Club Fall Family Festival on September 11, 2021 from 12:00 PM to 5:00 PM.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – abstain and Chair Fabian – aye.

Discuss and possible vote on the Town Clerk’s request for the Board to appoint Election Workers

Chair Fabian said the Board has received a request from the Town Clerk to appoint Election Workers.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint the following Election Workers with terms to expire August 15, 2022: Joseph Chamberlain, II; Joan Morton; Jean Douillette; Beverly Ingraham; Kristen Main; Joan Newcomb; Gary Mansfield; Debra Martin; Patrick Fitzgerald; Joanne Corrieri-Upham; Stephanie Annichiarico; Gail Evirs; Francis Kenney, IV; Judy Roberts; Karen Keohane; JoAnn Chiuppi; Mary Fronzaglia; Donald Bernier, Jr.; Robert Marshall; Mary Sylvia; Maria Perrone-Martin; Peter Chiuppi; Barbara Hadsell; Cynthia Sousa; Margaret Bethune; Kathleen Fuller; Karen Regas; Melissa Fitzgerald; Cindy Barber; Richard Velez; Karen Donnelly; Robin Marques; Elizabeth Nash; Robert Bethune; Debra Kenney; Susan Dunn; Dale Horton; and Ryan Jenkins.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Discuss and possible vote on request from Police Chief to appoint Jesse Drane as Special Police Officer

Chair Fabian said the Police Chief has requested that Jesse Drane be appointed as a Special Police Officer.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To appoint Jesse Drane as a Special Police Officer for a term to expire July 31, 2022.
Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Review and vote to accept letters of resignation from Robert Staples and Rita Gouveia from the Council on Aging

Chair Fabian noted that the Board had received letters of resignation from Robert Staples and Rita Gouveia from the Council on Aging.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To accept the letters of resignation from Robert Staples and Rita Gouveia from the Council on Aging.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Review and vote to accept letter of resignation from Robert Chestnut from the Economic Development Committee

Chair Fabian said that the Board had received a letter of resignation from Robert Chestnut from the Economic Development Committee.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To accept the letter of resignation from Robert Chestnut from the Economic Development Committee.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Chair Fabian asked Mr. Sky to look at this committee to figure out how to go about reviving it. Selectman Carboni would like to work with him on this.

Review and vote to approve Board of Selectmen Minutes from June 14, 2021 and June 28, 2021

Selectman Carboni said in the June 14, 2021 minutes, she asked for an amendment on the 2nd page, 3 paragraph, ½ way down to read “Selectman Carboni said that she watched the Freetown Board of Selectmen Meeting where the Chairman of the Pond Committee mentioned that there would be something in place for people to opt out”.

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To approve the Board of Selectmen Meeting Minutes of June 14, 2021 as amended and the minutes of June 28, 2021 as presented.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

New Business

Chair Fabian said that the Police Department has started a dive team. Mr. Sky said the Town had a team from the Fire Department, but there were unable to maintain it, so Police took it over. She read a memo from Lt. Ryan Maltais regarding services provided at Long Pond. Five (5) Lakeville Police Officers have been certified as divers and have joined SEMLAC.

Mr. Sky said he is working on the timing for the Fall Special Town Meeting.

Old Business

Update on Board/Committee/Commission meeting minutes

Mr. Sky said an inventory has been done on posted minutes for the various Boards, Committees and Commissions.

Mr. Sky said he is looking at having King Systems organize our records. We have \$83,000 from the Community Compact Grant. The Town's records need some help to get organized. The Town Clerk and he have been working on a Board, Committee and Commission member handbook, which we will bring to the Board of Selectmen for approval.

Selectman Carboni said the Board still hasn't had the discussion about adding the Board of Selectmen meeting packets to the website. Chair Fabian said this can be added as a discussion item on August 9th. Selectman LaCamera said if you look at the website, a lot of the Boards are inconsistent on what they are doing for minutes and agendas. We need to discuss this with the Town Clerk. We can't have some doing it and some not. Mr. Sky said the Town Clerk would like to get some direction from the Board on what they want on-line. Selectman LaCamera said he is not sure if we will be ready on August 9th to discuss this. Chair Fabian asked if the Town Clerk can say that she wants all agendas and supporting documents on the Town's website? Mr. Sky asked if the Town Clerk should be invited to meet with the Board on this? Chair Fabian said yes as we would be asking volunteers committee to do work and get trained. She feels it would be a Board of Selectmen decision on what we would like to see.

Selectman Carboni asked for an update on hiring for the new positions. Mr. Sky said he has started interviews and there will be more this week and the next. He anticipates having a hiring recommendation by August 9th for some of the positions with the rest by August 30th.

Selectman LaCamera said the Open Space Committee had requested from us 20 hours of planning time from SRPEDD in May of 2021. He would like to know if they used the hours and what they used it for. Mr. Sky said the hours that were approved by the Board late in the Fiscal Year were not utilized as they ran out of time. The 20 hours now being asked for were the FY22 hours from the Board of Selectmen. Selectman LaCamera asked if the 20 hours will complete the Open Space Plan update? Mr. Sky said we need to get an estimate from SRPEDD on how much time it would be to complete the update. He will contact Adam Young to discuss this. Chair Fabian said she is curious about SRPEDD's workload. She asked Selectman Carboni to reach out to Jeff Walker about this.

Selectman LaCamera asked if the other Board Members had seen the survey that was put out by the Open Space Committee? We did not see this prior to publication. One of the questions is about Lakeville Hospital's redevelopment. This has nothing to do with open space. Regarding the Community Preservation Act, nothing has been presented to the Board of Selectmen yet. He did see an email regarding a petition, but that is not the right way to do that. In the survey, it speaks about the estimated increase in real estate taxes, but there is no information provided on how they reached that number. People will expect the increase to be that number, but he is not sure if that is correct. It also states that there will be a \$100 raffle prize if you fill out the survey. Chair Fabian said we need to be working a bit more closely with the Open Space Committee. They didn't realize that we cannot do that. She asked Mr. Sky to reach out to the Open Space Committee. Mr. Sky said the Town Clerk brought this to his attention and we brought that to Adam Young. According to Mr. Young, he spoke to Donna Foley at the State, who confirmed that it is a giveaway and not selling tickets or using Town

funds, so it wasn't objectionable under State Law. Selectman Carboni said we can draft a policy on surveys that states that the survey must be vetted by Town Counsel prior to it being sent out to protect the Town. Additional discussion occurred regarding the raffle. Selectman LaCamera said Open Space should not be going directly to SRPEDD to use our planning hours. Chair Fabian said we have had a rough year trying to keep things going and they got used to going to the Selectmen. Now we need to have things go through the Town Administrator.

Selectman LaCamera said we were trying to request a meeting with Representative Orrall and Senator Rodrigues with Department of Conservation and Recreation to discuss the issues with Long Pond. It is important for us to do that as some people think it is just treating the weeds. We need to discuss prevention and the State Boat Ramp. Chair Fabian said there was supposed to be a tour with our Local and Federal representative, but it was cancelled. Hopefully it will be rescheduled. Some of it was to deal with the Assawompset Pond Complex and the Nemasket River, but it would begin at the State Boat Ramp. This is a regional issue. If there was a boat wash station at the ramp, she felt people would wash their boats. That is a State Boat Ramp, so we can't do it.

Selectman LaCamera said there are a lot of projects going on or are pending. Mr. Sky said some of the projects are not moving. He is focusing on sooner than later projects. VOIP has been languishing and he is getting the Old Library/Fire Station Project moving. We have a Request for Qualifications for Owner's Project Management Services to get projects moving. The responses are due August 4th. He is concerned that given the ambitious Capital Plan over the next five (5) years, we need to get the work done to be able to move on the Capital Plan projects in the future. We have the Department of Public Works Administration Building; the Fire Department renovations; VOIP; and he is very concerned about the Town's positioning regarding server structure and cyber security. Some of the things that languished was due to not having a Town Administrator. We are organizing the projects and hope to see progress over the next several months. Selectman LaCamera said hiring a project manager is going to cost money, but can help with staffing and resources. A Request for Proposals will be issued with the Peach Barn roof so we can get an estimate on the cost. There are a lot of projects out there, but it will take some time.

Any other business that can properly come before the Board of Selectmen

Mr. Sky noted that August 9th and 30th are the next Board of Selectmen meetings.

Adjournment

Upon a motion made by Selectman Carboni and seconded by Selectman LaCamera, it was:

VOTED: To adjourn the Board of Selectmen Meeting at 7:48 PM.

Roll call vote: Selectman Carboni – aye; Selectman LaCamera – aye and Chair Fabian – aye.

Other Items

1. Letter from Federal Emergency Management Agency regarding revised Flood Insurance Rate Map panels
2. Notice from TEC Associates regarding 2021-2025 Vegetation Management Plan – Massachusetts Coastal Railroad Company
3. Notice from Comcast regarding Emergency Connectivity Fund

List of documents provided at the Board of Selectmen Meeting of July 26, 2021

1. Agenda page
2. Agenda page; General By-law for Capital Expenditures Committee
3. Agenda page; email from Fire Chief; summary regarding propane tanks; application for license; safety data sheet; tank specifications and photo; MGL C148, s13
4. Agenda page; applications for 1 day special liquor license and outdoor entertainment
5. Agenda page
6. Agenda page; letter from COA Director
7. Agenda page; earth removal permit application and plans; earth removal by-law; sample earth removal permit
8. Agenda page; memo from Town Clerk
9. Agenda page; memo from Police Chief
10. Agenda page; letters of resignation from Robert Staples and Rita Gouveia
11. Agenda page; letter of resignation from Robert Chestnut
12. Agenda page; Board of Selectmen meeting minutes-June 14 and June 28, 2021
13. Agenda page
14. Agenda page
15. Agenda page