

**TOWN OF LAKEVILLE**  
**Board of Selectmen**  
**Meeting Minutes**  
**February 22, 2021 – 6:30 PM**  
**REMOTE LOCATION**

On February 22, 2021, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chairman LaCamera. Selectmen present were: Chairman LaCamera, Selectman Fabian and Selectman Day. Also present was Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the February 22, 2021 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Chairman LaCamera then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

**Selectmen Announcements**

Chairman LaCamera read the Selectmen announcements.

**Ascertainment Hearing – Verizon Cable License Renewal**

*Present for the discussion were Robert Marshall, Chairman of the Cable Advisory Committee and Jose Invencio from LakeCAM.* Selectman Fabian said read the legal notice into the record.

Upon a motion made by Chairman LaCamera and seconded by Selectman Fabian, it was:

VOTED: To open the ascertainment hearing for the Verizon Cable License renewal.

Roll Call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Chairman LaCamera summarized the process that must be followed for the ascertainment process and the rules for the hearing. There were no members of the public present. Mr. Marshall thanked the residents that participated in the recent cable survey. Some residents do not realize that the Selectmen cannot control pricing, content or internet issues. The more common concerns were pricing, but we have no control over that and business practices. If residents contact Verizon Customer Service and can't resolve the issue, please contact the Selectmen's Office and we will receive your message. Other concerns from the survey were signal and equipment quality; pixilation; audio issues; system shut downs; how long it takes to get a person on the telephone; customer service personnel sometimes are hard to understand; and lack of training for customer service. Some residents have lodged written complaints with no response. Other complaints were too many of certain language channels and not enough of others. We can only deal with cable TV related issues. He asked the Selectmen to review the comments at the bottom of the survey. Mr. Invencio said if too many residents stop their cable service, that affects LakeCAM's budget. Fees could be charged in

the future for some services. Mr. Marshall said that residents would like to choose only the channels that they want. Both cable companies must carry certain channels that are affiliated with other channels. Some residents complain that the cable companies are not being held to the contracts/licenses with Lakeville, but he is not aware of any of that. Mr. Marshall asked the Board about their concerns, if any.

Selectman Fabian said she seems to have more outages than the survey has noted. She spoke of the amount of marketing being almost too much. She agrees that the volume needs to be turned up on the programs, but the commercials are too loud. She does call customer service for issues and the last few calls have been okay. However, she has tried to get resolution on the user guide issues and has not been successful. Mr. Marshall asked how she contacted them. Selectman Fabian said it was a contact us area through the website. Mr. Marshall said customer service is a big issue. We have had lengthy discussions on this. There is a section on the Federal Cable Act that addresses customer service standards, which may not be as good as we would like. Selectman Day said Bridget's Way is a newer road; not sure if they must continue to build out on a street that is not accepted yet. He is concerned about PEG funding, which will be reduced by people moving away from cable television. He would like to see cable legislation revisited at the State and Federal levels.

Mr. Marshall said PEG money is needed to fund LakeCAM. Over the last 10-15 years, newspaper coverage of Lakeville has dropped to an unsatisfactory level. LakeCAM helps residents be informed about that is happening in Town. Mr. Invencio said there is a State bill in the House and Senate to tax streaming services at the same rate as cable tv services to make up PEG funds. There is talk on the State and Federal level regarding modernizing cable legislation. Chairman LaCamera noted that the hearing will be held open for 14 days and written testimony or comments will be received until March 8<sup>th</sup> at the Selectmen's Office by mail or email.

### **Revisit Response for Proposal submissions and vote to award contract for Loon Pond Lodge Event Management, Food and Beverage Services**

Chairman LaCamera said at the Board's last meeting, the Board decided to delay this decision until the Board could review the proposals. Evaluations have been completed on each submission. Chairman LaCamera summarized the evaluation criteria. Three (3) proposals were received: Boston Tavern, the Fireside and Dream Weddings and Events. Selectman Day said Dream Weddings failed to include some major items required in the Request for Proposal (RFP). The other two (2) were similar with Fireside being in the first position and Boston Tavern second for him. Selectman Fabian ranked Boston Tavern in first position, MMD (Fireside) ranked second with Dream Weddings third. Boston Tavern and Fireside are both in close proximity to the Loon Pond Lodge and she liked Boston Tavern's staffing a bit more. The third company is an out of state company. Chairman LaCamera said that both Fireside and Boston Tavern have staffing and extensive experience that is needed. Dream Weddings left out significant part of the response and did not score well. It seems that overall rankings have Boston Tavern in the first position and then Fireside. Regarding the price proposals, they are different. We asked them to provide a percentage of the gross sales for each year. The Fireside came in at 15%, plus a management of \$4,900 fee for all three (3) years. Boston Tavern came in as 12%, 15% and 16%.

Selectman Day noted there was a big difference in revenue estimates. Did they believe it was a gross revenue or after compensating Lakeville? Chairman LaCamera said looking back at the last few years, food service was \$27,000 a year and bartending was \$16,000 a year for \$43,000 per year. Selectman Day asked about the hall rental fees. Chairman LaCamera said the rental fees come to the

Town. Discussion occurred regarding the proposals and revenue. Selectman Day said we said the facilities are provided as is. Do we want to consider maintenance and repairs at the lodge? Selectman Fabian said we own the building, so if it is used more, things may need to be repaired or replaced. We should address this in the contract. Chairman LaCamera discussed the anticipated revenue to the Town based on the percentages. Selectman Day said Fireside was dedicating two (2) employees but Boston Tavern was sharing employees. He liked the percentage being the same. Boston Tavern's revenues in year 2 jumped a lot. Chairman LaCamera noted that existing food contracts that have been signed already will mean lost revenues to them in 2021. He felt Fireside's numbers were more realistic. Selectman Day said he asked about the management fee with Fireside. Additional discussion took place regarding the two (2) proposals.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To award the contract for Loon Pond Lodge Event Management, Food Service and Bartending Service to the Boston Tavern, subject to contract negotiations.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

Selectman Fabian will work on the contract with Town Counsel. Chairman LaCamera said the contract can be on the Board's meeting on March 3, 2021.

#### **Discuss and vote to approve 2% Cost of Living Increase for Call Firefighters**

Chairman LaCamera said in the past years, the Call Firefighters have not received the cost of living increase. The Board agreed that they should receive the same as the Town employees.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To give the Call Firefighters a 2% Cost of Living Increase for FY22.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

#### **Discuss and vote to approve Job Descriptions for DPW Laborer; Heavy Motor Equipment Operator/Laborer/Forestry Specialist and Administrative Assistant to DPW Director**

Chairman LaCamera said changes have been made to the job descriptions for DPW Laborer; Heavy Motor Equipment Operator/Laborer/Forestry Specialist and Administrative Assistant to DPW Director.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve the job descriptions for DPW Laborer; Heavy Motor Equipment Operator/Laborer/Forestry Specialist and Administrative Assistant to DPW Director.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

**Discuss and vote to approve contract with Cartographic Associates, Inc., dba CAI Technologies, for Tax Map Maintenance**

Chairman LaCamera said this contract is for Tax Map Maintenance and the Board of Assessors has recommended the renewal.

A motion was made by Selectman Fabian and seconded by Selectman Day to approve the contract with Cartographic Associates, dba CAI Technologies, for Assessors Tax Map Maintenance.

*Discussion on motion:* Selectman Day said last year, we had requests from some Department Heads to get additional GIS layers in our system. We have not received a resolution on when the additional layers will be added. It seems like the company did not respond to those requests. Chairman LaCamera asked if they agreed to do it. Selectman Day said the email exchange indicates that. Highway Department requested additional layers to come in compliance with stormwater management. The data was given, but it never went anywhere. Chairman LaCamera said we should change the motion to say that we need clarification on the layers that were discussed and what is the plan to update them. Selectman Day said they may say the previous contract was just for tax map maintenance only. Selectman Fabian withdrew her motion.

Selectman Day said we should go back to the Assessors and make a recommendation on this. Chairman LaCamera said the contract has expired on December 31, 2020. We should vote to move this contract and for the Assessors to resolve the Department Head's issues with the layers. He will speak to John Olivieri and put together a meeting with the appropriate Department Heads.

Upon a motion made by Selectman Day and seconded by Selectman Fabian, it was

VOTED: To approve the one-year contract with Cartographic Associates, Inc. dba CAI Technologies with the requirements that the Assessors Chairman meet with the various Departments to ensure that the layer needs are being met.  
Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

**Discuss letter received from Old Colony Regional Vocational Technical High School District**

Chairman LaCamera said Old Colony is informing the Board that Freetown will not be joining the District. Also, they have submitted a Statement of Interest to the School Building Authority. They are ranked 30 on the list. Selectman Fabian asked if they will be honoring any Freetown students? Chairman LaCamera said it is a complete no. The member Towns have a right to have their students go there first. They have over 300 applications for the freshmen class and there are only 140 spaces available.

**Discuss request from Rotary Club of Middleboro to ask MCCAM to air the auction on Lakeville's Access Channel**

Chairman LaCamera said the Board received a request to send a letter to MCCAM and Comcast regarding airing the Rotary Club's auction on the Lakeville channel.

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To send the letter to MCCAM and Comcast requesting the airing of the Rotary Club of Middleboro's Auction on Lakeville's Access channel.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

**Review and vote to accept resignation letter from Richard Tripp from the Lakeville Arts Council**

Chairman LaCamera said the Richard Tripp has sent in a letter of resignation from the Lakeville Arts Council.

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To accept the resignation letter from Richard Tripp from the Lakeville Arts Council and send a letter of thanks.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

**Discuss request from Sun Multisport Events to use Lakeville roads for Patriot Half Bike Course**

Chairman LaCamera said there are a few areas where the bike race comes into Lakeville. The Police Chief is concerned about the racers following the rules of the road. We have a lot of complaints about riders riding across the road. Selectman Fabian said she would like a fee for road races for the preparation that occurs by the Highway Department. We should discuss this with the DPW Director. This item will be discussed at the next meeting.

**Discuss request from Boy Scout Troop 26 of Lakeville to hold a car wash at Town Office Building -May 8, 2021**

Chairman LaCamera said that a request had been received from Boy Scout Troop 26 of Lakeville to hold a car wash at Town Hall on May 8, 2021.

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To approve the request for a car wash at the Town Office Building on May 8, 2021, subject to approval by the Health Agent and location approval by the Fire Chief.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

**Discuss request from the Lakeville Arts Council to hold the 2021 Arts & Music Festival – October 2, 2021**

Chairman LaCamera said the Arts Council is requesting approval to use Dickran Square, the Town House and grounds on October 2, 2021 for the 2021 Arts & Music Festival.

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To approve the Arts Council's request to use the Town House, Dickran Diran Square and Center Stage to hold the Arts & Music Festival on October 2, 2021, subject to approval of the Health Agent.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

### **Review and vote to approve Board of Selectmen Meeting Minutes of September 23, 2020**

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To approve the Board of Selectmen Meeting Minutes of September 23, 2020.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

### **New Business**

Selectman Fabian asked about the Community Preservation Act. Chairman LaCamera said our general by-law allows for a CPA Committee to be formed. Selectman Fabian said the CPA has been voted down twice, but she would like to try this again after learning more about it. We are one of the few Towns around that doesn't have the CPA. Chairman LaCamera said we need to reform the CPA Committee. Selectman Fabian will work on it. Chairman LaCamera said it can't be on this Town Meeting as we don't have time. Selectman Fabian said we need to work together with the Open Space Committee. Selectman Day said he would like a presentation on what the CPA means and the uses.

Chairman LaCamera said he spoke to Adam Young of the Open Space Committee. They are trying to upgrade the Open Space Plan. They want to do a survey and will need approximately \$1,200 to do some mailings and the survey. We discussed areas of concern regarding communication issues and the approach to open space. We need to discuss establishing relationships with these preservation organizations.

### **Old Business**

#### **FY22 Budget**

Chairman LaCamera said he and Darren Beals attended the Old Colony Budget Subcommittee meeting. They are requesting a \$249,000 increase, which is doable. The Region is asking for a \$985,000 increase, which is not possible. He and Mr. Beals will attend the Regional Finance Committee Meeting on Wednesday.

Mr. Hassett is working on the budget ok and we are planning March 9 and 10<sup>th</sup> to set up budget meetings with Department Heads.

#### **Search Committee for Town Administrator**

Selectman Day said we charged the committee with bringing us four (4) finalist and hold back one (1) alternate in case it is needed. He doesn't want to publish the back-up's name. Selectman Fabian said none of the finalists have been informed that they are not finalists. We will submit four (4) names

to the Selectmen. We should know by Wednesday night if we will need our back-up. Selectman Fabian said the questions have been submitted to the HR Director from the consultant. If we want different questions, please submit them to the HR Director. After the preliminary interviews are done Wednesday night, the four (4) names will be submitted on Thursday morning so the meeting can be posted. There were 46 resumes submitted.

#### Street Lights

Selectman Day said he has been working with DPW Director about what poles are with MG&E. The lights that were installed are commercial parking lot lights. It will be more involved to fix them.

#### Somethin's Brewin

Chairman LaCamera said the tenant is supposed to be out on February 28th. We need to decide if they can remove their things without the bills being paid.

#### Peach Barn repairs

Selectman Day asked if the repairs have been done. Chairman LaCamera said he is meeting with Mr. Darling about projects that have funding and haven't been done. We need to make sure that we have enough money as some of this will have to go out to bid

#### Security

Selectman Day said we received some estimates on security. Ryan Maltais toured the Town Office Building. The funds set aside will get part of a security system, like intercoms on the doors; card access for a few doors, and video surveillance. The doors on the second floor will make that card access. The estimate is \$78,000 for the four (4) options.

#### ADA Survey

Chairman LaCamera said SRPEDD has committed to doing the survey. The timeframe is July 1<sup>st</sup> to September 30<sup>th</sup>. This is a reimbursable grant

#### **Any other business that may properly come before the meeting**

There was no other business discussed.

#### **Adjournment**

Upon a motion made by Selectman Fabian and seconded by Selectman Day,

VOTED: To adjourn the meeting at 8:40 PM.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye; and Chairman LaCamera – aye.

## **Other Items**

1. Letter from MassDOT regarding Forging Ahead Service Proposal
2. Letter from Old Colony regarding budget process for FY22
3. Letter from Comcast regarding changes to service

## **List of documents provided at the Board of Selectmen Meeting of February 22, 2021**

1. Agenda page
2. Agenda page
3. Agenda page; legal ad; Verizon letter; cable tv subscriber survey
4. Agenda page; Request for Proposal Submissions from Boston Tavern; MDD Hospitality Group, LLC and Dream Weddings and Events, LLC
5. Agenda page
6. Agenda page; job descriptions for DPW Laborer; Heavy Motor Equipment Operator/Laborer and Forestry Specialist and Administrative Assistant to DPW Director
7. Agenda page; contract for Cartographic Associates, Inc. dba CAI Technologies
8. Agenda page; letter from Old Colony Regional Vocational Technical High School District
9. Agenda page; letter from Rotary Club of Middleboro
10. Agenda page; resignation letter from Richard Tripp
11. Agenda page; letter from Sun Multisport Events
12. Agenda page; request from Boy Scout Troop 26 for car wash
13. Agenda page; request from Lakeville Arts Council for 2021 Arts & Music Festival
14. Agenda page; Board of Selectmen Meeting Minutes-September 23, 2020
15. Agenda page
16. Agenda page
17. Agenda page