

**TOWN OF LAKEVILLE  
Board of Selectmen  
Meeting Minutes  
June 1, 2020 – 3:00 PM  
REMOTE LOCATION**

On June 1, 2020, the Board of Selectmen held a meeting at 3:00 PM remotely from various locations. The meeting was called to order at 3:00 PM by Chairman Fabian. Selectmen present were: Chairman Fabian and Selectman LaCamera. Also present were Maureen Candito, Town Administrator, and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the June 1, 2020 public meeting of the **Board of Selectmen and Open Space Committee** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Chairman Fabian then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

**Selectmen Announcements**

Chairman Fabian read the announcements.

**Meet with Police Chief Matthew Perkins to discuss renewal of School Resource Officer Contract; request for three (3) promotions and recent Food Drive with Middleborough Police Department**

*Police Chief Matthew Perkins, Paula Fay from Society of St. Vincent DePaul, Steven Leanues, Ryan Maltais and Sean Joyce were present for the discussion.* Chief Perkins said Lakeville took in just under 3 tons of non-perishable food in two (2) days. Ms. Fay said the Sacred Heart Food Pantry supports Middleboro, Lakeville, Rochester and Carver. The Chiefs from Middleborough and Lakeville worked together to hold a joint food drive for the Sacred Heart Food Pantry. The food pantry is open to anyone that is having food insecurities at this time, regardless of income, during the pandemic.

Chief Perkins said he has been working on restructuring the Police Department. He would like to fill the position of Captain, who is second in command in the Department. Promotion ceremonies usually take place in person, with a family member pinning the new badge on the officer. He is recommending Lt. Sean Joyce to be promoted to the position of Captain and summarized his education and experience history.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To promote Sean Joyce from the rank of Lieutenant to the rank of Captain.  
Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Chief Perkins said he has two (2) opening in the Lieutenant position. He is recommending Sgt. Steven Leanues and Sgt. Ryan Maltais to be promoted to the position of Lieutenant.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To promote Steven Leanues from the rank of Sergeant to the rank of Lieutenant.  
Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To promote Ryan Maltais from the rank of Sergeant to the rank of Lieutenant.  
Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Chief Perkins noted that the current School Resource Officer contract expires June 30, 2020. In 2018, the Criminal Reform Act outlined the duties of a School Resource Officer. There is a new Memorandum of Understanding between the School District and the Town. Previously the salary was 75% of a certain step or \$186.11 per day. He changed the salary to 75% of a Step 1 Patrolman or \$204.47 per day. The only change is the compensation piece.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the memorandum of understanding between the Freetown/Lakeville Regional School District and the Town of Lakeville beginning July 1, 2020 and ending on June 20, 2021.  
Unanimous in favor.

**Discuss location of Annual and Special Town Meetings with Town Moderator and Town Clerk and other Town Meeting matters**

*Lillian Drane, Town Clerk and Katherine Goodfellow, Town Moderator were present for the meeting.* Ms. Goodfellow said she has submitted a floor plan regarding seating for Town Meeting in the High School Gymnasium. It fits approximately 120 people. If more residents attended, overflow would need to be in the cafeteria. She would like to hold the Town Meeting on the football field, weather permitting. If the Town Meeting was held at 5:00 PM, it would avoid the mosquito issue, and there would be unlimited seating. Chairman Fabian said the 5:00 PM time would be early for residents who are working. She would prefer to hold the meeting inside. Selectman LaCamera said the 5:00 time change would be difficult. Discussion occurred regarding the proposed legislation to lower the quorum. Ms. Goodfellow was concerned about the heat in the gymnasium, which is not air conditioned. Being outside will have more air flow. Chairman Fabian said she would like to hold the meeting in the gymnasium. Discussion occurred regarding setting up the gymnasium for the meeting. Chairman Fabian said we can have 120 people with 6' apart, but families will be able to sit together. The Board agreed that Town Meeting will be held in the gymnasium.

Ms. Goodfellow said attendees must be wearing masks. Chairman Fabian said there will be surgical masks to provide if attendees do not have one and hand sanitizer. The lines will be marked with tape every 6' for check-in. Ms. Candito said we will get some signage listing the expectations. We have to try to accommodate residents, including those that refuse to wear masks. Selectman LaCamera said if we have overflow, will we be using the cafeteria. Ms. Goodfellow said she would need to appoint a co-moderator and an additional teller may be needed. Mr. Invencio said there may

be a delay in the video/audio, which would make voting problematic. Discussion occurred regarding the requirement of wearing a mask. Ms. Candito said in a call with the Lt. Governor, she spoke about residents' constitutional right to exercise their right to vote, with or without a mask. Ms. Goodfellow said we cannot make people with health concerns wear masks. Selectman LaCamera asked if Ms. Drane will need additional staffing? Ms. Drane said she will work with Ms. Goodfellow on staffing.

Selectman LaCamera said the motions needs to be reviewed by the Town Clerk, Town Administrator and Town Moderator. The Town Accountant should also be included.

### **Discuss Annual Town Election – June 16, 2020**

*Lillian Drane, Town Clerk, was present for the discussion.* Ms. Drane has masks for people that have forgotten their masks. It is not mandatory for them to wear a mask, according to the Secretary of State. Pens will be brand new, and people will take them with them. There is plexiglass for the poll workers. She will use staff and herself to clean the booths. Booths will be 6' apart and only 3 booths per precinct; she will mark the floors. Ms. Drane said voter registration will be held on June 5, 2020 from 8:00 AM to 8:00 PM.

### **Discuss and vote to schedule Warrant Review**

Chairman Fabian said warrant review is tentatively scheduled for June 8, 2020. Selectman LaCamera said there have been changes to the budget. Should we wait for June 15<sup>th</sup>? If we get the motions by the end of the week, we might be able to do that. We could meet June 15<sup>th</sup> at 7:30 PM for warrant review.

### **Review FY20 Budget**

Selectman LaCamera said he, the Town Administrator and Town Accountant have been discussing the budget. The State has committed to meeting their State aid numbers for FY20, and we have received approximately 90% of that so far. The Park Department has a budget issue as they have not been taking any money in this spring. The current projection is \$24,000 short if expenses are continued for May and June. There are retained earnings of approximately \$124,000, so FY20's budget will not be hurt. Ms. Candito noted there will be some shortfalls in the Transfer Station budget. Selectman LaCamera said they have some retained earnings also.

### **Review FY21 Budget**

*Jesse Medford from the Park Commission was present for the discussion.* Selectman LaCamera said they have looked at some areas to be addressed in the budget. He has projected that the State Aid number is going to be at least \$200,000 less than last year. We reduced the Capital Plan by almost \$500,000 at the last meeting to protect available funding. State Aid figures will not be released until June 15<sup>th</sup> at the earliest. \$250,000 was cut out of the budget. A portion of that is the Regional School District, which was reduced \$160,000; cut the Part Time Clerk from the Treasurer's Office; saved \$20,000 in Bristol Aggie tuition; and we reduced some other costs. For revenue projections for FY21, the only one we are worried about is State Aid. He is concerned about the Park Commission not having any revenue until at least October. The Town Accountant is concerned about using \$83,000 from retained earnings to balance that budget.

### **Discuss FY21 Regional School Budget**

Selectman LaCamera said their budget was voted in March prior to the pandemic. They can save some money from FY20 for transportation and received \$250,000 for the CARES Act. He has spoken to the Superintendent. We could not support their original request, so we recommended looking at a lower amount. Instead of being \$688,000, it is now \$538,000, which is a 4% increase over last year. They could lose \$1.2 million if they receive a 10% decrease in State Aid. It is not a problem with Old Colony, which was approximately a \$40,000 increase.

### **Discuss meeting with Finance Committee to review FY21 Budget**

Chairman Fabian said we are supposed to meeting June 3<sup>rd</sup> at 6:30 PM to discuss the budget. Ms. Candito said the budget books are available for the Finance Committee in the foyer at Town Hall.

### **Discuss surface treatment on Highland Road**

Chairman Fabian said the Superintendent of Streets has notified the Board of work to be done on Highland Road. Ms. Candito said due to rain, that has been pushed back a few days. Residents on Highland Road have received notice of the work. Any questions should be directed to the Highway Department. Selectman LaCamera said they have begun the work today. It is a two (2) step process that will take a few weeks from start to finish. This is being done with State funds.

### **Revisit revised date for Patriot Half Triathlon – September 5, 2020**

Chairman Fabian said events that the Selectmen had approved through September 7, 2020 were cancelled by the Selectmen. The Patriot Half Triathlon goes through Rochester, Freetown, Lakeville and Middleborough, and they have all approved the date. Chairman Fabian is fine with the date. Selectman LaCamera said he is okay with the race as long as the State says it is, and the Board of Health should ensure that all safety measures are taken. Selectman LaCamera said the race does not start in Lakeville, so that helps.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To approve the revised date for the Patriot Triathlon to occur on September 5, 2020.  
Roll call: Chairman Fabian – aye and Selectman LaCamera – aye.

### **Request from Town Clerk to send letters to State Political Parties regarding Election Workers**

Chairman Fabian said the Town Clerk has requested that the Board of Selectmen vote to send letters to the State Political Parties regarding Election Workers.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To send letters to the State Political Parties regarding Election Workers.  
Roll call vote: Chairman Fabian – aye; Selectman LaCamera – aye.

### **New Business: Meet with Park Commission to discuss opening of Clear Pond Park**

*Jesse Medford, member of the Park Commission, was present for the discussion.* Ms. Candito reviewed the revenue from Clear Pond for a reduced schedule and half capacity. Revenue would be about \$9,000, but payroll was \$40,000. That does not include cleaning, restrooms, and electricity. Mr. Medford said the Park Commission is meeting on this June 4<sup>th</sup>. They are trying to come up with solutions, but there is a large deficit. Chairman Fabian said the Health Agent did attend your meeting, and indicated that it is possible to open Clear Pond up with restrictions and grid patterns. Having to turn away people with summer passes due to maximum capacity would not be a good scenario. If we close for the summer, we don't take the financial loss. The extra cleaning would require additional expenses. We can't open it without proper staff. Mr. Medford said most of the Commission came in to the last meeting thinking it would not be possible to open Clear Pond, but based on the Health Agent's comments, it was tabled for discussion this week. Chairman Fabian asked Mr. Medford for the Park Commission to let the Selectman know their decision.

### **New Business**

There was no new business.

### **Old Business:**

#### **Update on former Lakeville Hospital property**

There are no updates.

#### **Update on sale of Lakeville Country Club**

There are no updates.

### **Any Other Business**

There was no other business.

### **Adjourn**

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To adjourn the Board of Selectmen's Meeting at 4:47 PM.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

**List of documents provided at the Board of Selectmen Meeting of June 1, 2020**

1. Agenda cover page
2. Agenda cover page
3. Letter from Police Chief regarding School Resources Officer; revised School Resources Agreement; memo regarding joint food drive; letter requesting promotion of a Sergeant and two (2) Lieutenants
4. Information from Town Moderator of proposed layout for Town Meeting
5. Agenda cover page
6. Agenda cover page
7. Agenda cover page
8. Agenda cover page
9. Agenda cover page
10. Agenda cover page
11. Memo from Superintendent of Streets regarding road work Highland Road
12. Letter from Sun MultiSports regarding Patriot Half Triathlon date reschedule
13. Letter from Town Clerk requesting letter be sent to State Political Parties
14. Agenda cover page
15. Agenda cover page
16. Agenda cover page