

**TOWN OF LAKEVILLE
Board of Selectmen
Meeting Minutes
March 8, 2021 – 6:30 PM
REMOTE LOCATION**

On March 8, 2021, the Board of Selectmen held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chairman LaCamera. Selectmen present were: Chairman LaCamera, Selectman Fabian and Selectman Day. Also present was Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the March 8, 2021 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Chairman LaCamera then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

Selectmen Announcements

Chairman LaCamera read the Selectmen announcements. He spoke about the Covid vaccination clinic that had been planned, but the Town will not be receiving the vaccine. We know of 62 shut in residents that need to be vaccinated, but we are unable to do so.

Review and vote to approve job description for Council on Aging Part-Time GATRA Van Driver

Selectman Fabian asked when is the last time this was revised. Chairman LaCamera said some of the things needing to be addressed had to do with Covid 19. Selectman Fabian asked is there a time frame for job descriptions that once it becomes a certain number of years old it is reviewed. Chairman LaCamera said Ms. Dunphy reviews the job descriptions when a job opening is coming up. Selectman Day noted that under experience and training, a lot that has been removed. Does the GATRA job description cover those items? We should ask the Council on Aging Director for confirmation.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve the GATRA Part time Van Driver Job Description as presented.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Discuss memo received from the Master Plan Implementation Committee regarding goals/strategies for the Board of Selectmen as listed in the Master Plan

Chairman LaCamera said the Board received a memo from the Master Plan Implementation Committee regarding goals and strategies that are the responsibility of the Selectmen. He emailed Jim Rogers to see when they would like to meet with us and they will let us know.

Request from Planning Board to review the Site Plan for 15 Main Street

Chairman LaCamera said the Board received a request from the Planning Board to review the site plan for 15 Main Street. The plans are wrong; the zoning says 400' and the line on the plan is wrong; it is supposed to be 600'. He checked with Mr. Darling and they will change it. Selectman Fabian spoke about getting more time to review these items. Chairman LaCamera said this needs a landscaping plan for the front of the building to ensure screening from Main Street. The front design should be done appropriately; it needs to be updated. There should be a condition that no business should be allowed to do work in the storage area. There is not enough space for fire apparatus and parking on the sides of the building. There should be a peer review on the project. Selectman Day said there is only 30-40' width on the sides of the building, so if there is a truck in a parking spot, there is not enough room.

Discuss request from Rhino Lakeville Development LLC for connection to Taunton Water for 43 Main Street

Chairman LaCamera said the Board had received a request from Rhino Lakeville Development LLC to connect to Taunton Water for 43 Main Street. As Derek Maksy is the owner, we should not issue the permit until Rhino is the owner of the property. Selectman Fabian agreed and would like to see the intended use filled out. Chairman LaCamera said he will notify them that we will wait until Rhino owns the property to issue the permit.

Discuss Edgeway Trailer Park Trash Disposal

Chairman LaCamera wanted to discuss the Edgeway Trailer Park trash disposal. This park is in Middleboro and contains 52 units. Somehow they have received approval from Lakeville to take their trash to the transfer station in Lakeville. The trash is bagged and brought in by a truck, but they don't pay for a sticker for each home, where everyone else is required to do that. We don't allow any other collector of trash to bring trash to the Transfer Station. We are paying for the cost of disposal of the trash and recyclables.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To notify Edgeway Trailer Park that as of July 1, 2021 they are no longer allowed to bring trash and recyclables to the Lakeville Transfer Station.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Selectman Fabian noted that the permit is issued by the Board of Health, so we should notify them of our decision.

Discuss formation of IT Advisory Committee

Selectman Day said he has been looking at the IT situation in town. There previously was an internal advisory board made up of Department Heads. The Town has been in reactive mode and not been able to get ahead of itself on a strategic plan. We should form a committee of a combination of Department Heads or delegates, Town officials, and the Board of Selectmen to meet semi regularly to help formulate the missing strategic plans and policies and give recommendation to the Selectmen. There was a strategic and financial analysis in 2016 and we are missing information. Selectman

Fabian asked would this include professional people from the community? Would this be a multi-year term? Selectman Day said perhaps people that understand technologies and appoint people who know what needs to happen. We could use residents in this area and tap into Department Heads. The IT budget calls out various Departments that are heavy users of technology. This committee could give recommendations to the Board on solutions. Chairman LaCamera said he had asked for any plans for IT and he never saw this. Selectman Day said he just found it. Chairman LaCamera said a lot of the items have been done, but there is more to be done. We have struggled with technology for a few years. The Town Administrator should have input on this. Selectman Fabian said we could set this up as a goal for the new Town Administrator.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To create an IT Advisory Committee within the next six (6) months with input from the new Town Administrator.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Revisit request from Sun Multisport Events to use Lakeville Roads for Patriot Half Bike Course

Chairman LaCamera said Selectman Fabian has had expressed concerns regarding the use and cleanup of the road and its costs. Selectman Fabian said she has spoken to Mr. Moniz. Once he has the policy, we can use it going forward. Selectman Day said we need to make sure our costs are accounted for. Selectman Fabian said Mr. Moniz will be constructing a policy.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve the request from Sun Multisport Events to use Lakeville roads on June 19, 2021, pending any Covid 19 restriction, subject to a not to exceed \$500 fee.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Request from Lakeville Garden Club to use Historic Town House on May 6-8 for annual Spring Plant Sale

Chairman LaCamera said the Garden Club is looking to use the Town House on May 6-8, 2021 for their annual plant sale, subject to Covid 19 restrictions.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To authorize the use of the Town House from May 6-8, 2021 for the Lakeville Garden Club Spring Plant Sale.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Discuss and review Boston Tavern's Loon Pond Lodge Agreement

Selectman Fabian said she has taken the recommendations from the Board Members and submitted them to Town Counsel. Regarding the performance, what do we want to see. Chairman LaCamera said he wanted to discuss the revenue projections to see if the numbers are realistic. Selectman Day

said maintenance of the building and upkeep may be a concern if we are using the building more. What do we do if the company installs upgraded systems in the kitchen? We need to work that out. Discussion occurred regarding when the contract will be done and the issuance of the Alcohol Caterers License from the State. Selectman Fabian said the State has received all the paperwork for the license.

Discuss request from Town Clerk to appoint Debra Kenney and Robert Bethune as Election Officers

Chairman LaCamera said the Board has received a letter from the Town Clerk requesting that Debra Kenney and Robert Bethune be appointed as Election Officers.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To appoint Debra Kenney and Robert Bethune as Election Officers for terms to expire August 15, 2021.
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Discuss request from Town Clerk to send letters to the Town Committees regarding the appointment of Election Officers

Chairman LaCamera said the Town Clerk has sent in a request to send the Town Committees letters regarding the appointment of Election Officers.

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To send letters to the Town Democratic and Republican Committees regarding appointment of Election Worker.
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Review and vote to approve Board of Selectmen Minutes of August 3, 2020; January 25, 2021; February 8, 2021 and February 17, 2021

Upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To approve the Board of Selectmen Minutes of August 3, 2020; January 25, 2021; February 8, 2021 and February 17, 2021.
Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

New Business

Selectman Fabian said she would like to discuss goal setting for the new Town Administrator. Chairman LaCamera said that would be under negotiation and he is not employed yet. Selectman Fabian said in the last several years, the Selectmen have not done any sort of goal setting. We can create a policy on this. Chairman LaCamera said it will say in the contract that the Board of Selectmen are supposed to issue goals for the Town Administrator. Selectman Day said perhaps we do the contract

first, then work on the goals. Selectman Fabian said we need to discuss areas where the Selectmen have fallen in the past and we can memorialize these so that the Board does as they are supposed to do.

Old Business

Update on Historic Library renovations

Chairman LaCamera said the lessee has moved out of the Historic Library and signed a document on February 28th that they have removed everything from the facility. Looking at the rental agreement, they paid through January and there was \$1,000 paid in advance, so that is February's rent. There is \$5,300 that has not been paid for heat, electricity and water, going back in some cases almost two (2) years. There was a summary put together on the unpaid bills and some of these were due prior to the pandemic. Selectman Fabian said in July of 2019, she had asked the former two (2) Town Administrators about monies owed. The response was that it was a good community location so the Board at that time, felt it was worth paying the bills for. Chairman LaCamera said there was no vote by the Board of Selectmen on that. Discussion occurred on the bills. Chairman LaCamera asked if the Board Members wanted a letter sent to the prior tenant? Selectman Day asked when the ownership changed. Chairman LaCamera said March of 2019, but the contract was not signed until June of 2019. He is not sure why that contract was assigned to them; it should have gone out to bid. Selectman Fabian said we should make every effort to collect the money, but she didn't want it to cost the Town money to collect it. Selectman Day said he would like to recover the money owed, but if they are out of business, he is not sure how.

Chairman LaCamera said the Board decided that we are going to renovate the Historic Library and move Inspectional Services and Board of Health over there. He summarized the work that has been done. The mini splits will be paid for by Covid monies. The painter is working there and we have a quote to finish the old wooden floors of \$1,700. We can frame the handicapped restroom and after Town Meeting can finish it. Nate Darling is working on a handicapped ramp. The front stairs have caved in, so we have a price to repair them of approximately \$7,000. Back windows have to be addressed and we will replace them as we go along. Our IT company was in there today. It may be ready the first of June.

Update Fire Station plan and renovation

Chairman LaCamera said the Fire Department will take over the Board of Health area. We will review this in the Capital Plan. We will make the Board of Health Office the day room and put some bunk space and renovate the areas upstairs where the offices area and renovate the kitchen area. Selectman Day said he was surprised that the training room is on the second floor. Chairman LaCamera said they are trying to keep the day room near the apparatus.

Any other business that may properly come before the meeting

At 7:33 PM, upon a motion made by Selectman Fabian and seconded by Selectman Day, it was:

VOTED: To enter into Executive Session pursuant to M.G.L. c.30A, §21a (3) to discuss strategy with respect to collective bargaining with the Laborers', Police and Firefighter Unions and Non-Union Employees if an open meeting may have a detrimental effect on the bargaining position of the public body and the Chairman so declares and pursuant to

M.G.L. c.30A, §21a (3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares and pursuant to M.G.L. c.30A, §21a (2) to conduct strategy sessions in preparation for negotiations with non-union personnel, specifically the Town Administrator and not to return to open session.

Roll call vote: Selectman Fabian – aye; Selectman Day – aye and Chairman LaCamera – aye.

Other Items

1. Memo from the Historical Commission on the Historic Library and Historic Town House
2. Memo from the Historical Commission on the Ted Williams Camp Dormitory/Haunted House Building
3. Email from Paul Newman regarding quiet zones for MBTA Rail Crossing

List of documents provided at the Board of Selectmen Meeting of March 8, 2021

1. Agenda page
2. Agenda page; revised job description
3. Agenda page; email from James Rogers
4. Agenda page; site plan for 15 Main Street
5. Agenda page; Taunton Water application from Rhino Lakeville Development LLC
6. Agenda page; email from DPW Director; last year's permit information
7. Agenda page; email from Selectman Day; information on IT Advisory Committee
8. Agenda page; letter from Sun Multisport Events; route information
9. Agenda page; letter from Lakeville Garden Club; application for use of Town House; insurance certificate
10. Agenda page
11. Agenda page; letter from Town Clerk
12. Agenda page; letter from Town Clerk
13. Agenda page; Selectmen minutes of August 3, 2020; January 25, 2021; February 8, 2021; February 17, 2021
14. Agenda page
15. Agenda page
16. Agenda page
17. Agenda page