

**Lakeville Cable Advisory Committee
Minutes
November 4, 2021**

Present: Robert Marshall. Tom Cirignano, Walter Healey,
Fred Beal

Guests: Jose Invencio, Executive Director, LakeCAM
Bill August, Esq.

Location: Zoom Remote

The Meeting was called to order by Robert Marshall, Chairperson, at 1:00 P.M. Mr. Marshall read the Massachusetts regulations for holding Remote Meetings.

1. Old Business.

A. October 14, 2021 Meeting Minutes.

A motion was made Tom Cirignano and seconded by Walter Healey to approve the October 14, 2021 Minutes as submitted.

Tom Cirignano	Aye
Walter Healey	Aye
Robert Marshall	Aye
Fred Beal	Abstained

B. Comcast License Renewal.

Robert Marshall reviewed his Zoom contact with Mike Galla, Comcast Representative, to review the items the Committee had questions about. As a result of this contact, Mr. Marshall developed the “ **Mtg Notes--Mike Galla and Bob Marshall-Renewal License Status**” document, cited below. Mr. Marshall reviewed each of the items in the document with the Committee.

1. Mike agreed Comcast will use the Table of Contents model I've sent and paginate and create it for our license. **RESOLVED**

2. Mike understands the notes on cover page need to be eliminated in final “clean” document. **RESOLVED**
3. Cable System Maps, Sec. 4.12: These maps are not on the Internet. Mike said he really doesn’t have an issue with Bill’s language, asking for an annual copy if requested, BUT *he’d like to check with his office first*. Email of 10-24-21 accepting our language for one annual copy upon written request. **RESOLVED**
4. Section 6.5, new heading: Mike suggests this title: **PEG Access Cablecasting** (from a later section no longer in license). Email of 10-24-21 accepting heading of “PEG Cablecasting.” **RESOLVED.**
 - a. *Mike will check on language changes for 6.5 e*, doesn’t think there is any issue, but must check. *He will be calling Bill to confer*. Email of 10-24-21 states that new studio language is not needed. **RESOLVED.**
 - b. 6.5 a, and d changes are fine. **RESOLVED**
 - c. He recognizes that the notes at the bottom of 6.5 need to be deleted before final renewal is executed. **RESOLVED**
5. Section 7.2a, Effective Date of Renewal:
 - a. We agreed to leave the date as is: January 23, 2022...with the hope that the signing will be complete by this year’s end. **RESOLVED**
 - b. Mike agrees with Bill that there is no more access funding under Sec. 7.2, and 7.2 c (i) is to be deleted as Bill suggests. **RESOLVED**
6. Section 9.2 c, Bonding: Mike agrees that \$50,000 figure should be changed to \$100,000, as we discussed. **RESOLVED**
7. Section 12.1: Mike accepts the typo of “it” being removed. **RESOLVED**
8. Definition of standard installation (Exhibit 7 B 2i vs. Sec. 4.1b): Mike accepts the 200’ distance as standard installation distance. **RESOLVED**
9. Senior Citizen Discount side letter: Mike agreed that the copy we have is the correct one. **RESOLVED**
10. Exhibit 3: This was formerly the listing of the “free drops,” which are no longer necessary. We agreed, for simplicity sake, to keep Exhibit 3 but leave it blank, so there would be no conflict with Exhibit references language elsewhere. Letter will be executed within 90 days after license effective date. **RESOLVED**
11. See Mike Galla Email of 10-24-21 for confirmation of items 3 and 4 above.

A motion was made by Tom Cirignano and seconded by Fred Beal to tentatively accept the latest Comcast License Proposal for the Town of Lakeville, subject to the inclusion of the Mike Galla email of October 24, 2021, Bill August, Esq. license edits, and “Mtg Notes--Mike Galla and Bob Marshall-Renewal License Status” document

Tom Cirignano	Aye
Walter Healey	Aye
Robert Marshall	Aye
Fred Beal	Aye

A motion was made by Walter Healey and seconded by Fred to submit the tentative Comcast License agreement to the Lakeville Board of Selectmen subject to the Lakeville Advisory Committee receiving a “Clean Copy” of the tentative proposal.

Tom Cirignano	Aye
Walter Healey	Aye
Robert Marshall	Aye
Fred Beal	Aye

2. Adjournment.

A motion was made by Walter Healey and seconded by Tom Cirignano to adjourn the meeting.

Walter Healey	Aye
Robert Marshall	Aye
Tom Cirignano	Aye
Fred Beal	Aye

The meeting was adjourned at 1:56 P.M.