

Lakeville Cemetery Commission  
Minutes  
March 21, 2012 - Town Office Building

Call to Order: The meeting was called to order by Chairman Upham at 9:04 AM

Members present: Commissioners Upham, Douillette, Mansfield

Guests present: None

Minutes: The minutes of February 22, 2012 were reviewed.  
Upon a motion made and seconded, the minutes were unanimously approved.

A discussion on recording and preparing Commission minutes, which are currently recorded by commissioners on a rotating basis, occurred. Commissioner Mansfield agreed to prepare the minutes through June 2012.

Financial Reports: Commissioner Mansfield reviewed the February 29, 2012 Budget and Revenue reports. Year to date revenue from sale of lots and fees (deposited into the Town General Fund) totaled \$6,977.00. Expenses through the same period totaled \$2,601.72. Interest revenue from the Perpetual Care Account for February was \$8.04. Town Treasurer Kenney was contacted and is still researching other investment options for the Perpetual Care Account which allows only interest to be expended for maintenance. Upon a motion made and seconded, the financial report was unanimously approved.

Correspondence: Chairman Upham discussed a letter from Mr. Peter Belliveau dated March 12, 2012 requesting copies of Town documents for all of his families plots in Precinct Cemetery. Chairman Upham responded in a letter on March 16, 2012 explaining the various confidentiality laws the Town is bound by before releasing information to third parties. He will, upon receipt of all properly executed documents, submit the request to the Commission who will review and make a decision on releasing documents.

Old Business: Discussion occurred on proposed work to be accomplished before fiscal year end June 30, 2012 on the following:

- Robbins Cemetery
  - Galvanized pipe posts and chain link fencing installed.
  - A sign will be installed
- Clark and Horr/DeMoranville.
  - Due to a shortage of historic sized posts to complete a fence, it was suggested we send a letter to the Selectmen requesting approval to relocate the isolated posts at the Boy Scout building on Pickens St to Clark/Horr. Railings being held at Old Colony vocational then be cut in 10' lengths and moved to Lakeville.
- Other various cemeteries
  - Sanding and painting rusting railings
  - Commissioners review their cemeteries to assess new damage and immediate needs.

- New Business: Commissioner Douillette will prepare an updated listing of town cemeteries with a break out by Commissioner and Town owned and private ownership.
- Next meeting: A discussion on date of meetings occurred. It was decided to plan on the 2<sup>nd</sup> Thursday of each month at 9 am as a tentatively schedule with meetings held as needed. It was also suggested to check the conference room scheduling calendar located in the entranceway into the Selectmen's office for availability.
- The next meeting was scheduled for Thursday April 12, 2012 at the Town Office Building conference room at 9 AM.
- Adjourn: There being no further business to discuss, upon a motion by Commissioner Mansfield and seconded by Commissioner Douillette it was unanimously voted at 9:55 AM to adjourn.