

*Lakeville Cemetery Commission
Meeting Minutes February 8, 2013
Town Office Building*

Call to Order: The meeting was called to order by Chairman Upham at 2:03 PM.

Members present: Commissioners: Upham, Douillette and Mansfield

Guests present: Christopher Reed, Jean Morton, Fred Beal

Minutes: The minutes of October 17, 2012 were reviewed and upon a motion made and seconded, it was:

VOTED: unanimously to approve the minutes as presented.

Financial Report: Commissioner Mansfield reviewed the Jan. 31, 2013FYE Expense Activity report. Revenue YTD of \$1,725.00 remain unchanged from last report. Expenses YTD totaled \$1,426.80 a remaining budget balance of \$8,570.20. The perpetual care report was not available for review.

Upon a motion made and seconded, it was:
VOTED: unanimously to approve the financial report.

Guests: Chairman Upham introduced the guests. Christopher Reed is the contractor who performs opening and closings and was asked to attend our discussion on winter openings. Joan Morton is a candidate for Cemetery Commissioner in the April election. Frederick Beal attended as an observer interested in becoming involved in cemetery matters.

Correspondence: No written correspondence was received. Town Administrator Garbitt spoke with Chairman Upham and requested the Commission prepare a budget for fiscal year 2014. Chairman Upham asked Commissioner Mansfield to undertake the task. He requested the members send him projects and projected costs ASAP and he will submit a preliminary budget to Ms. Garbitt.

Old Business: Commissioner Douillette discussed the ongoing misuse on Robbins cemetery property and presented pictures and diagrams showing the current state of use. A discussion occurred and it was agreed that fencing and replacing missing boundary markers will be undertaken as soon as weather permits. Chairman Upham will follow up with Chris Peck, Superintendent of Streets.

Chairman Upham discussed the problem he is having in finding sufficient granite posts of comparable dimensions and without cracks to begin the fencing at Clark/Horr. He suggested we request the Selectmen approve the removal of and reuse of posts at the old Boy Scout building on Pickens Street. A wooden fence keeping in character with the building would replace the posts. Cracked or broken posts could be used to replace missing boundary markets at Town owned cemeteries. After discussion, it was agreed to send a letter to the selectmen seeking approval. .In addition, the railings will need to be cut to approximately 10

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foot lengths. Commissioner Mansfield will work with Mr. Reed on post locations and agreed to draft the letter to selectmen and contact the school.

Chairman Upham updated the members on the ongoing sign replacement effort. It was suggested approaching OCVHS who may be able to router the letters and paint the signs. Commissioner Mansfield agreed to follow up on this.

New Business: Chairman Upham discussed developing a policy on opening graves for burials during the winter months. Currently funeral homes hold the deceased until frost is out of the ground. After discussion it was agreed to not develop a formal policy at this time.

Next meeting: The next meeting is scheduled for March 13, 2013 at 2 PM at the Town Office Building.

Adjourn: There being no further business to discuss upon a motion made and seconded it was:

VOTED: unanimously to adjourn at 3:35PM.