

**Town of Lakeville
Community Development Committee
Meeting Minutes
January 17, 2017**

On January 17, 2017, the Community Development Committee held a meeting at 6:00 PM at the Lakeville Council on Aging. The meeting was called to order by Chairman Hollenbeck at 6:09 PM. Members present: Mitzi Hollenbeck, Marybeth MacKay, Kira Watkins, Stephen Allard, and Jessica Bradley (exit 6:25 PM). Members absent: Maria Perrone-Martin and Sarah Kulakovich. Also present: Christine Weston, Recording Secretary. LakeCAM was not recording the meeting.

Discuss 3rd Annual Winterfest scheduled for January 29, 2017

It was noted that there are plenty of round and rectangular tables at the Council on Aging (COA). There are 18 long rectangular tables available for Winterfest. Nancy LaFave has requested to have tables for the Garden Club, Historical Commission and Historical Society at the COA. She would also like to be able to set up Friday afternoon. Chairman Hollenbeck will contact Kelly at the COA to set this up. Ms. LaFave has also asked to have the Engine 3 Association, Inc., which became active in 2016, have an easel with pictures and information that they provide. They have a preserved historic Fire Engine, which is used for funerals for those who were active in the Lakeville Fire Department. The Engine will not be at the event. Chairman Hollenbeck provided a list of vendors for the Committee to set up in the COA and both rooms at the Loon Pond Lodge. A confirmation email will be sent to everyone who will be participating at Winterfest. Set up starts at 12:00 PM, and the event starts at 1:00 PM. Ocean Spray has dropped the cases of craisons at the Town Hall. Tomorrow they will drop off the 35 cases of juice at the COA, and Ted Dellarocco will meet them at the COA. The craisons will be brought over to the COA. The Ocean Spray table will be set up at the COA. Nancy Yeatts would like to have a table at the COA to promote Betty's Neck and the APC (Assawompsett Pond Complex). Debbie Joyce will be at the Ted Williams Camp with her soaps. The Police and Fire Departments would like a corner at Ted Williams. The magician can be set up in the large room at the Lodge or in the COA.

Chairman Hollenbeck stated that several more students have signed up to volunterr, and they will need to be assigned locations. They usually leave right after the event has ended, so the Committee and Boards will need to make sure that the clean-up is done such as trash, vacuuming, etc. The Lakeville Center for Arts and Enrichment will do a craft in the craft room at the COA. It would be good to have someone greet people at the COA to let them know what is going on and where. A schedule has been created for what is going on and when. This can be published on Facebook. The Pony/Carriage Rides will take place outside from about 1:30 PM - 4:30 PM. Ms. MacKay stated that Wayne Demoranville will be using distilled water, which freezes clear, for his ice carving.

Chairman Hollenbeck stated that she has also revised the budget. Ms. Watkins will be meeting with Harbor One on Wednesday to do a meet and greet and provide them with forms. Poquoy Brook and Powderly Meadows have still not sent in their sponsorships. \$200 has been set aside from the budget to purchase bottled water and fruit for the event, as was done last year. The Committee then decided on an arrangement of tables for those who would be participating at the event in the COA. Tables would be needed for the Historical Society, the Historical Commission, the Garden Club, Open Space Committee, Nancy Yeatts - Betty's Neck & APC, the Magician, Miss Theresa-from the Library, and Ocean Spray. Jessica Bradley will be holding cooking demonstrations in the kitchen. In the smaller room at the TWC will be the YMCA, Mrs. T with face painting, Lots of Love, the 4-

H, the Apponequet Boosters, and the Roller Derby Club. In the large room at the Lodge will be the Police and Fire Departments with Somethin's Brewin – "coffee with the cops", the soap vendor, Seasons, Joannie Chipman, Whaling City Knots, Powderly Meadows, LakeCAM, Devine Consignments, B.H. Baking, and the DJ for the game show. Outside will be the Fireworks, Ice Sculpting by Wayne Demoranville, and Sleigh/Carriage and pony rides by Hickory Knoll.

Schedule Next Meeting

The next meeting of the Committee was scheduled for; Friday, January 27, 2017 at 9:00 AM.

Adjournment

Upon a motion made by Mr. Allard and seconded by Ms. Watkins, it was

VOTED: To adjourn the meeting at 7:00 PM.
 Unanimous in favor.