

**Town of Lakeville  
Community Development Committee  
Meeting Minutes  
September 6, 2017**

On September 6, 2017, the Community Development Committee held a meeting at 6:00 PM at the Town Office Building. The meeting was called to order by Chairman Hollenbeck at 6:00 PM. Members present: Mitzi Hollenbeck, Kira Watkins, and Stephen Allard. Members absent: Marybeth MacKay and Sarah Kulakovich. Also present: Rita Garbitt, Town Administrator, Lorraine Carboni, Town Coordinator, and Christine Weston, Recording Secretary. LakeCAM was recording the meeting.

**Approve Meeting Minutes for March 13, 2017**

Upon a motion made by Ms. Watkins and seconded by Ms. Hollenbeck, it was

VOTED: To approve the Meeting Minutes of March 13, 2017 as amended (removing the words “needy” and “staples” on the last page).  
Unanimous in favor

**Discuss Planning for Winterfest 2018**

Chairman Hollenbeck stated the date for Winterfest 2018 is tentatively set for Sunday, January 28, 2018 from 1-5 PM. She would like the Committee to ask the Board of Selectmen to request funding for the fireworks at the Fall Special Town Meeting. The fireworks were such a success last year, but it had taken three (3) years of fundraising for them to take place. Ms. Garbitt mentioned that the CDC started with a balance of \$2,877.00 in 2017. \$6,000 was brought in through sponsorships and fundraising, and \$7,000 was spent. Sun Multi-sports made a donation towards the event as well. Ms. Garbitt stated she will check with the Town Accountant, to get the exact balance. The approximate balance is \$2,055.11. The fireworks cost \$4,500. Chairman Hollenbeck stated that she was considering having the Committee ask the Board of Selectmen to ask for \$5,000.

The events of the past two (2) Winterfests were discussed. Chairman Hollenbeck stated that she would update the sponsorship forms and email them out to the Committee along with the spreadsheet of vendors and their locations. She will also email the forms to all who have been involved over the past two (2) years. It was noted that the “Soap lady” did not show up, neither did the Roller Derby team or the Knot Tying group. Chairman Hollenbeck stated that the Town has joined the Plymouth County Triad through the Offices of the Plymouth County District Attorney and Sheriff McDonald. They can have tables to educate seniors about scams taking place, etc. They can do a demonstration or speak at the COA. The COA can be the resource area with information, etc. Chairman Hollenbeck stated that the first step is to confirm the date with the Ted Williams Camp for Loon Pond Lodge. Once the sponsorship forms are updated and emailed to the Committee, the Members can reach out to vendors.

Upon a motion made by Ms. Hollenbeck and seconded by Ms. Watkins, it was

VOTED: To send a memo to the Board of Selectmen asking for their support for a warrant article at the Fall Special Town Meeting for \$5,000 for fireworks.  
Unanimous in favor

It was noted that there is a cost for the Fire Detail Officers to be at the event due to the fireworks and last year the cost was \$350. The fireworks will need to be cleared again with the State Fire Marshal.

### **Schedule Next Meeting**

The next meeting was scheduled for Tuesday, September 26, 2017 at 6:45 PM.

### **Adjournment**

Upon a motion made by Mr. Allard and seconded by Ms. Hollenbeck, it was

VOTED:       To adjourn the meeting at 6:40 PM.  
                  Unanimous in favor