

Town of Lakeville
COMMUNITY DEVELOPMENT COMMITTEE
Meeting Minutes
Tuesday, September 26, 2017
6:45 PM – Town Offices – Conference Room

On September 26, 2017, the Community Development Committee held a meeting at 6:45 PM at the Town Office Building. The meeting was called to order by Chairman Hollenbeck at 6:45 PM. Members present: Chairman Hollenbeck, Kira Watkins, Stephen Allard, and Maria Perrone-Martin. Members absent: Jessica Bradley and Sarah Kulakovich. LakeCAM was recording the meeting.

Approve Meeting Minutes for September 6, 2017

Upon a motion made by Mr. Allard; seconded by Ms. Watkins, it was

VOTED: To approve the Meeting Minutes of September 6, 2017 as presented.
Unanimous in favor

It was noted that the present quorum of the Committee is three (3). The Committee consists of five (5) members and two (2) associates.

Discuss Planning for Winterfest 2018

Chairman Hollenbeck reviewed the discussion from the last meeting in reference to requesting financial support in the amount of \$5,000 to fund the fireworks. The Committee discussed putting forth a request to the Board of Selectmen to ask that a Warrant Article be placed on the Town Meeting warrant to transfer funds. It had taken three (3) years of fundraising to be able to hold the fireworks at this year's Winterfest Event. The Committee will continue fundraising efforts to offset the cost of the event; however, the fireworks may be on hold for another three (3) years until enough money is raised to have them again. The Special Fall Town Meeting has been scheduled for November 13, 2017. There will be a request submitted from the Committee for the Warrant Article.

The Committee decided on Sunday, January 28, 2018 as the date for Winterfest 2018, which is the Sunday before Super Bowl Sunday. There was discussion regarding the CDC being charged to utilize the facilities at the TW Camp for this event. One consideration the Park Commission put forth is that they do use supplies such as toilet paper, soap, paper towels, etc., and they also pay their employees to take out the rubbish, etc. They would like to be reimbursed for those expenses. Overall the matter seems to be about communication, and it is anticipated that a meeting can take place with the Park Commission to discuss this and come to a mutual agreement. Chairman Hollenbeck stated that she will write a letter on behalf of the CDC, provided all Members were comfortable with her doing so, asking to have the TW Camp/Loon Pond Lodge reserved for the Winterfest Event January 28, 2018. It is understood there were Fire Department costs during the past Winterfest due to the fireworks. A positive for the Park Commission having the Winterfest event held at the TW Camp, it has boosted the number of subsequent events scheduled there. Vendors were able to capitalize on the event also by making future business connections.

Chairman Hollenbeck stated the main entertainment for each facility should be set into place. It does seem that DJ Tad has been a very good addition to the event. Should the magician remain at COA or should there be a different room for the magician or maybe some other type of entertainment? The COA

does seem to be the facility for the “lighter” display booths and more for informative groups such as Conservation/APC/Betty’s Neck, Historical Commission, Garden Club, etc. The cooking demonstration was a big draw and could take place again. There was also the computer room where the teenagers were available to help with teaching others about using the computer to access Town Websites and others to gain information about what is taking place within the Community. The teens were going to help people connect with such sites as; “Welcome to Lakeville”, Facebook, Lakeville helping Lakeville, and also to demonstrate helpful tips for utilizing computers and cell phones. However, since they were located down the end of the hall few were aware that they were there for that purpose. One room in the COA did offer arts and crafts for children, and that was very popular.

Other activities during the past Winterfests were face painting, pony rides, the story Librarian, etc. Ms. Perrone-Martin stated that she will reach out to the Library Director about other activities they could have like a science type experience, etc. Having both facilities helps to spread out people so that one building does not go over capacity.

The Committee will need to look at the documents and past schedule to decide who will be re-invited and send them an email, get volunteer forms out, pin down those who will be bringing food and those who will be sponsoring the event to start bringing in funds for the event.

Chairman Hollenbeck stated it is on the Selectmen’s agenda tomorrow night to re-appoint Ms. Perrone-Martin to the committee.

Schedule Next Meeting

Chairman Hollenbeck suggested meetings be scheduled on Wednesdays prior to the Board of Selectmen meetings, if that is agreeable with everyone’s schedule. She will send an email to the Committee with the previous schedule, updated sponsor forms, application forms, etc., this week for them to review prior to the next meeting. The plan for the next meeting will be to pin down who the Committee would like to invite again to participate at the event. The Chairman will also reach out to DJ Tad, to make sure that he will keep the time frames available.

The next meeting was tentatively scheduled for; Wednesday, October 11, 2017 at 5:30 PM.

Adjournment

Upon a motion made by Ms. Hollenbeck and seconded by Mr. Allard, it was

VOTED: To adjourn at 7:15 PM.
 Unanimous in favor.