**TOWN OF LAKEVILLE**

Community Preservation Committee

Meeting Minutes

October 17, 2023

 On October 17, 2023, the Committee Preservation Committee held a meeting at 7:00 PM at the Lakeville Police Station, 323 Bedford Street. The meeting was called to order at 7:00 PM by Chairman Nancy Yeatts. Community Preservation Committee Members present were Nancy Yeatts, Paula Houle, Michele MacEachern, Susan Spieler, Kathleen Barrack, Nancy LaFave, Amy Knox, and new member John Lucey. Absent: Barbara Standish. Also present were Marc Resnick, Town Planner and Cathy Murray, Planning Board Clerk.. LakeCAM was recording the meeting for broadcast.

Budget Report

Chairman Yeatts presented the Budget Report that was received today from Town Accountant even though they are having issues with the software. The report can be reviewed at the Committee’s leisure.

CPA professional services/discussion/possible vote

 A decision was never made at the last meeting regarding hiring someone to do the Committee minutes or to elect a committee member. After some discussion, Member S. Spieler volunteered to do the minutes and other members volunteered to rotate.

Upon motion by M. MacEachern and seconded by P. Houle, it was:

**VOTED:** S. Spieler to be the Secretary to take the minutes.

Unanimous in favor.

Upon motion by K. Barrack and seconded by S. Spieler, it was:

**VOTED:** to remove S. Spieler as Treasurer.

Unanimous in favor.

Review Town Meeting article & recommended projects/discussion

The Committee discussed the Warrant Article for the Community Preservation projects to be presented at Town Meeting. All three projects are on the warrant as one Article. In order to separate each project either an amendment would need to be made on Town Floor or each item would need to be held as they are read at town meeting.

Upon motion by M. MacEachern and seconded by P. Houle, the Committee voted unanimously to have M. MacEachern check with the Town Clerk, Lillian Drane, to see if the projects can be separated before final Warrant is approved.

The Committee discussed quotations that weren’t presented with the project applications during the Step 2 process. Zenith Engineering gave a verbal quote to Mr. Resnick and recently submitted a written quote for the Parks Department John Paun Park project. Member M. MacEachern received a quotation from another firm for a comparison. The difference between the two quotations was $10,000. The Committee had already approved the $25,000 for the Parks Department to be presented at Town Meeting. It will be up to the Park Department to decide which firm they would use if the project is approved at Town Meeting.

FreeLake Youth Softball representative Glenn Gussis, along with other members of the board and league, spoke to the Committee. They see that progress is being made at John Paun Park and want to do what is possible to make sure progress continues to be made to improve the park with running water and bathrooms for the girls and their families.

Review Handouts for the Town Meeting

Chairman Yeatts put together a handout for town meeting explaining each project for the Committee to review. She also handed out the CPA brochure that has been used in the past. The Committee discussed using the left-over brochures to leave on the tables at Town Meeting. Chairman Yeatts will contact Joan Morton to get a better description on the cemetery project. S. Spieler suggested printing the handouts double sided to save paper. It was decided that each committee representing a project will need to speak at Town Meeting regarding the projects to be voted on at town meeting.

Upon motion by M. MacEachern and seconded by N. LaFave, it was:

**VOTED:** to approve the handout for Town Meeting as amended changing the description on historic roof to red cedar shingles, contact Joan Morton to write a better description of the gravestone repairs and print handouts.

Unanimous in favor.

Schedule for the next funding cycle/discussion/possible vote

Mr. Resnick discussed with the Committee having a few meetings over the winter to update the plan, add section for approved projects, and have similar funding cycle for Fall Town meeting. There was a discussion to have a public hearing at the end of January to get feedback and update the plan if needed.

The Committee also discussed when the Committee reorganizes, which would be sometime in July.

Set date for next meeting/discussion/possible vote

Tuesday, December 5 at 7 pm and Wednesday, January 10 at 7 pm.

**ADJOURNMENT**

Upon motion made by M. MacEachern and seconded by P. Houle, the Community Preservation Committee voted unanimously to adjourn at 8:05 pm.