**TOWN OF LAKEVILLE**

Community Preservation Committee

Meeting Minutes

August 1, 2023

On August 1, 2023, the Committee Preservation Committee held a meeting at 7:00 PM at the Lakeville Police Station, 323 Bedford Street. The meeting was called to order at 7:00 PM by Chairman Nancy Yeatts. Community Preservation Committee Members present were Nancy Yeatts, Paula Houle, Michele MacEachern, Susan Spieler, Kathleen Barrack, Nancy LaFave, Barbara Standish. Open Space seat is vacant. Also present were Marc Resnick, Town Planner; Cathy Murray, Planning Board Clerk and Christina Cotsoridis, Assistant to Town Administrator. LakeCAM was recording the meeting for broadcast.

CPA Budget year end Budget Reports/CP1 & CP2 filings/CP3 filing/discussion

The Final Year End Budget was read by Member S. Spieler showing the fund has $220,502.99, with $215.55 delinquent payments, interest $389.73, for a total of $226,077.17, minus expenses of $1100 for minutes, $180 for advertising, $49.99 for office supplies, $875 for dues and membership. There was a discussion about why the minutes were being charged to the CPC budget and Marc Resnick reported we use an outside person to do the minutes so that is why CPC was billed for it. The committee was confused that they were told there would be no charge for the minutes. Chairman Yeatts will put this back the August 15th agenda to discuss and look into further, along with a better explanation of the penalties and interest. M. MacEachern stated that the town projected $220,000 for the first year and we are right on target. The Coalition sent an email regarding the state match. As of now, the match will be around 20 percent unless the state passes extra funds in September to supplement the match.

The CP1 and CP2 have been filed by the Town and the CP3 needs to be submitted from the Committee. Member K. Barrack volunteered to do the CP3 and set up the account online.

Review Complete CPP, including Appendix/discussion/vote

The Committee never approved the finished Community Preservation Plan in its entirety.

Upon motion made by M. MacEachern and seconded by S. Spieler, it was:

**VOTED:** to approve the draft of the Community Preservation Plan as shown.

Unanimous in favor

Review 3 applications for CPA funding Step 2/discussion/possible vote

* Gravestone Repairs- Cemetery Commission $10,000 – Marc Resnick presented the application on behalf of Joan Morton, who worked on the application for the Cemetery Commission for gravestone repairs at Thompson Hill Cemetery. The Commission would like to get on the national registry and needs a lot of restoration. Colonial Stone did an assessment, and it was recommended to address a few critical stones towards the front of the property first. There are two large slab type stones that should be elevated on six posts each and are lying on the ground and in danger of cracking. In addition, there are several others in the same vicinity that are critical, and they would repair as much as they could with the $10,000. This is the first step to getting on the national registry but there is more work that would need to be done.

M. MacEachern mentioned she would like to see the two historic projects looked at together. The Committee discussed whether the $22,000 of the historic allocated funds be split between the two historic projects presented and not take the remainder from the reserve funds. The $22,000 would come from historic allotment and then the remainder of $18,000 would come out of the reserve funds. Chairman Yeatts stated each project should be looked at individually and not grouped together.

Upon a motion by N. LaFave and seconded by P. Houle, it was:

**VOTED:** for the Committee to look at each application separately

Roll Call Vote: P. Houle-aye; N. LaFave-aye; K. Barrack-aye; N. Yeatts-aye; B. Standish-aye; S. Spieler-aye; M. MacEachern-nay.

Upon a motion made by K. Barrack and seconded by M. MacEachern, it was:

**VOTED**: to recommend the gravestone repairs of $10,000 be submitted to Town Meeting for approval.

Unanimous in favor

* Historic Town House Roof Replacement – Lakeville Historical Commission $30,000 – Christina Cotsoridas helped draft of this application and stated the town allocated $30,000 in 2020 and working with RTA Architects in Marion. They are estimating the project won’t cost more than $60,000 but won’t know until they do discovery. If there is other damage that the $60,000 won’t cover, the Historical Commission is asking for another $30,000 as a contingency. The MHC grant money must be spent by next June. The Committee discussed the project and the amount of money being asked for.

Upon a motion by K. Barrack and seconded by P. Houle, it was:

**VOTED:** to recommend $12,108 from the Historic category and balance from the reserved fund be submitted to Town Meeting for approval.

Roll Call Vote: P. Houle-aye; N. LaFave-aye; K. Barrack-aye; N. Yeatts-aye; M. MacEachern – nay; B. Standish-aye; S. Spieler-aye.

* John Paun Park Bathhouse-Lakeville Park Commission $25,000 – Marc Resnick presented the project with the ongoing problems with lack of bathrooms. The park is not accessible, drainage issues, parking not well organized or laid out. This grant would fund a plan for the property to make these approvements and design a bathroom building so that estimates could be obtained. They would be applying for other grant programs to fund this construction. The CPA funds are needed to do the plans to design a septic system, survey the land and architect to design the accessible building with bathrooms and a storage area.

Upon a motion by K. Barrack and seconded by N. Yeatts. It was:

**VOTED:** to recommend to Town Meeting the revitalization project for John Paun Park for Open Space funding $22,106 and the CPA reserve fund of $2,894 for approval.

**Roll Call Vote:** P. Houle-aye; N. LaFave-aye; K. Barrack-aye; N. Yeatts-aye; B. Standish-aye; S. Spieler-aye; M. MacEachern-nay.

Approve Minutes 3/20/23; 4/4/23 and 5/30/23

Upon motion by N. LaFave and seconded by B. Standish, it was:

**VOTED**: to approve the minutes as amended for March 20, 2023, with the correction of spelling of Spieler on page 2.

Unanimous in favor.

Upon motion by M. MacEachern and seconded by S. Spieler, it was:

**VOTED:** to approve the minutes of April 4, 2023, as drafted.

Unanimous in favor.

Upon motion by K. Barrack and seconded by P. Houle, it was:

**VOTED:** to approve the minutes of May 30, 2023, with the changes as noted.

Unanimous in favor.

Old Business

Next agenda Chairman Yeatts will bring 2/29/22 minutes to the next meeting. The minutes that were tape recorded on 1/18/23 minutes needed to be approved as drafted with missing information since the tape has been erased.

Upon motion by M. MacEachern and seconded by N. LaFave, it was:

**VOTED:** to approve the minutes of 1/18/23 as drafted.

Unanimous in favor.

Next Meeting: August 15, 2023 at 7 pm.

Amy Knox from Open Space only had a one-year term. Open Space needs to nominate someone for the Select Board to appoint for the next meeting.

**ADJOURNMENT:**

Upon motion of P. Houle and seconded by N. LaFave, the committee voted to adjourn the meeting at 8:16 pm.