**TOWN OF LAKEVILLE**

**Community Preservation Committee Meeting Minutes**

**September 13, 2022 - 5:00 PM**

On September 13, 2022, the Community Preservation Committee held a meeting at 5:00 PM at the Lakeville Police Station, 323 Bedford Street. The meeting was called to order at 5:01 PM by Chairman Nancy Yeatts. Community Preservation Committee Members present were: Nancy Yeatts, Amy Knox, Barbara Standish, Kathleen Barrack, Nancy LaFave, Michele MacEachern, Michael Smith and Susan Spieler. Also present were Marc Resnick, Town Planner and Christina Cotsoridis, Assistant to the Town Administrator. LakeCAM was recording the meeting for broadcast and noted that there were technical difficulties at the start of the meeting.

**TRAINING/COMMUNITY PRESERVATION COALITION**

*Stuart Saginor, Executive Director of the Community Preservation Coalition, was present for the discussion.* Chairman Yeatts introduced the Committee to Mr. Saginor. He began by explaining the organization and the services they offer. They are a non-profit organization that assist communities with resources, provide trainings and work with State legislators on the Act. He provided an overview of the website and how to find key information.

He spoke about items that the group needs to get working on. He spoke about the goals and getting public input. He provided an overview of putting together a Community Preservation Act Plan. This plan requires a public hearing to be held to take input on any changes to be made to the plan, this is done yearly. He spoke about the CPA budget and the work that goes into putting that together. He discussed the FY '23 budget and proposed presenting a budget at the Fall Town Meeting for the Town's approval. This can set up an administrative budget for the Committee to utilize as well as get the correct percentages put into accounts as requested. There was a review of the example budget.

S. Saginor recommended to the Committee that they move forward with the draft article for the Community Preservation Committee budget and get it on the upcoming warrant. Chairman Nancy Yeatts spoke about the Select Board's agreement to provide Administrative Funding to the Committee so they do not have to quickly do a budget. S. Saginor spoke about the importance of getting the budget approved so that the funding can be utilized.

Member N. LaFave and Marc Resnick, Town Planner, left the meeting.

Member M. MacEachern spoke about the Community Preservation Committing taking a vote at this meeting to request a spot on the warrant before it closed. Chairman Yeatts explained that the CPC will be meeting on September 29th and can take the vote on a correctly posted agenda. She explained that this meeting was not for taking any votes.

Upon motion made by Member M. MacEachern and seconded by Member S. Spieler, the Community Preservation Committee voted to request a placeholder, from the Select Board, on the Fall Town Meeting Warrant for a CPC budget. Motion Carries. 4-3-0

S. Saginor continued with the presentation. There was a review of 5% for the Administrative budget. There is a review of the breakdown of each of the funds and what they can be used for. It was noted that a copy of the presentation will be provided to the Committee.

Chairman Yeatts called a recess of the Community Preservation Committee Meeting at 6:50 PM.