

TOWN OF LAKEVILLE
Community Preservation Committee
Meeting Minutes
September 21, 2022 – 7:00 PM

On September 21, 2022, the Community Preservation Committee held a meeting at 7:00 PM at the Lakeville Council on Aging, One Dear Crossing. The meeting was called to order at 7:01 PM by Chairman Nancy Yeatts. Community Preservation Committee Members present were: Nancy Yeatts, Barbara Standish, Nancy LaFave, Michele MacEachern and Susan Spieler. Also present were Ari Sky, Town Administrator, Marc Resnick, Town Planner and Christina Cotsoridis, Assistant to the Town Administrator. Absent were Michael Smith, Kathleen Barrack and Amy Knox. LakeCAM was recording the meeting for broadcast and noted that there were technical difficulties at the start of the meeting.

COMMUNICATIONS/OPEN MEETING LAW/REVIEW PROTOCOLS

Chairman Yeatts referenced the memo from the Community Preservation Coalition, which has now been provided to all the Committee Members and opens it up for discussion. There was no comment.

Chairman Yeatts referenced the memo from the Town Administrator. A. Sky spoke to the Committee about his memo, the role of the staff and their ability to assist in the implementation of the Community Preservation budget and process for Town Meeting.

Chairman Yeatts referenced the Community Preservation Committee discussion and vote that took place at the 9/13/2022 meeting and the violation of Open Meeting Law. She took responsibility for the vote and how it was taken and acknowledged that it will not happen again.

Chairman Yeatts spoke to the Committee about the importance of following the protocols for having items on the agenda. She clarified the procedure and committed as Chairman to always put items onto the agenda, provided documentation is provided.

RATIFY VOTE TO SEND CPC BUDGET REQUEST TO SELECT BOARD FOR FALL TOWN MEETING

The Committee discussed the proposed budget of \$200,000. There was discussion on the Administrative budget in the amount of \$10,000. It was noted that this is a one year budget and will require a re-appropriation every year. Member B. Standish asked about lowering the proposed budget to \$175,000. Member M. MacEachern provided a revised budget based on that total with the following: Administration - \$8750, Historic Reserve - \$17,500, Open Space - \$17,500, Recreation \$17,500 and Housing \$17,500, Budget Reserve \$113,750.

Upon motion made by Member M. MacEachern and seconded by Member B. Standish the Community Preservation Committee voted to ratify the 9/13/2022 vote and send the following budget request to the Select Board for placement on the Town Meeting Warrant. Administration - \$8750, Historic Reserve - \$17,500, Open Space - \$17,500, Recreation \$17,500 and Housing \$17,500, Budget Reserve \$113,750.

Upon motion made by Member M. MacEachern and seconded by Member B. Standish the Community Preservation Committee vote unanimously to rescind the previous motion.

Upon motion made by Member M. MacEachern and seconded by Member B. Standish the Community Preservation Committee voted unanimously to send the following budget request to the Select Board for placement on the Town Meeting Warrant. Administration - \$8750, Historic Reserve - \$17,500, Open Space - \$17,500, Recreation \$17,500 and Housing \$17,500, Budget Reserve \$113,750.

Ari Sky invited the Community Preservation Committee members attend the September 29, 2022 Select Board's meeting where they will be reviewing the Special Town Meeting Articles.

WITHDRAW REQUEST FOR \$5,000 ADMINISTRATIVE FUNDING FROM THE GENERAL FUND

Chairman Yeatts discussed the withdrawal of the \$5,000 in administration funding request with the Committee.

Upon motion made by Member M. MacEachern and seconded by Member B. Standish, the Community Preservation Committee voted unanimously to withdraw the request of \$5,000 in administrative funding.

DRAFT CPA REVISED SURVEY/DISCUSSION/POSSIBLE VOTE

Chairman Yeatts noted that the Park Department goals still need to be worked on. Member M. MacEachern noted that she will be meeting with the Park Department next week. M. Resnick will coordinate with the Chair of the Park Commission and provide some sample questions for him to look at. There was discussion on general questions for Park. Chairman Yeatts reviewed the survey questions with the Board. There are edits made to the survey.

Upon motion made by Member M. MacEachern and seconded by Member S. Spieler, the Community Preservation Committee voted unanimously to accept the Lakeville CPA Resident Survey with the addition of the Recreation Questions to be supplied by the Park Commission.

LAKEVILLE ARTS FESTIVLE/AVAILABLE MATERIALS/SIGN UP BOOTH/DISCUSSION/POSSIBLE VOTE

The Committee discusses coordinating getting the survey printed to be available. There was coordination discussed on completed surveys or how to get completed survey's back to us. M. Resnick offers the Planning Department for drop off of the completed surveys. It is suggested that copies of the CPA Bylaw be available for review if there is interest. A sign-up sheet is sent around to coordinate keeping the booth manned. The Chair will also email those members that aren't in attendance. There was a review and edit of a flyer for the CPA that can be reused.

Upon motion made by Member S. Spieler and seconded by Member N. LaFave, the Community Preservation Committee voted unanimously to have the following handouts at the Lakeville Arts Festival: the survey, the projects allowable, the updated revised brochure and copies of the bylaw that was passed.

CPC OUTLINE/DISCUSSION/POSSIBLE VOTE

Member M. MacEachern proposes holding off on the outline until the plan is finalized.

Upon motion made by Member M. MacEachern and seconded by Member B. Standish, the Community Preservation Committee voted unanimously to table the discussion on the outline to until the plan is finalized.

REVIEW MISSION STATEMENT AND CPA OVERVIEW/DISCUSSION/POSSIBLE VOTE

Chairman N. Yeatts reviewed the minor edits in the Mission Statement and CPA Overview. M. Resnick provided minor edits.

Upon motion made by Member N. LaFave and seconded by Member B. Standish, the Community Preservation Committee voted unanimously to approve the Mission Statement and CPA Overview as amended and have them posted to the Town Website.

SET NEXT REGULAR MEETING DATE(S)/AGENDA

Chairman Yeatts spoke about the first Tuesday of the Month meeting at the Police Station and then the figure the second meeting can be at the Council on Aging. The members present agree to meet on October 4, 2022 at 6:30 PM and October 18, 2022 at 6:30 PM at the Council on Aging.

ADJOURNMENT

Upon motion made by Member N. LaFave and seconded by Member M. MacEachern, the Community Preservation Committee voted unanimously to adjourn at 9:45 PM.