

**TOWN OF LAKEVILLE
Board of Selectmen
Meeting Minutes
June 15, 2020 – 7:00 PM
REMOTE LOCATION**

On June 15, 2020, the Board of Selectmen held a meeting at 7:00 PM remotely from various locations. The meeting was called to order at 7:00 PM by Chairman Fabian. Selectmen present were: Chairman Fabian and Selectman LaCamera. Also present were Maureen Candito, Town Administrator, and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the June 15, 2020 public meeting of the **Board of Selectmen** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Chairman Fabian then read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted.

Selectmen Announcements

Chairman Fabian read the Selectmen announcements. A brief discussion occurred regarding the upcoming Town Meeting.

Review and vote to approve Job Description for Department of Public Works Director

Franklin Moniz, Superintendent of Streets, is present for the discussion. Ms. Candito spoke about the changes to Mr. Moniz's job duties and the proposed job description.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was;

VOTED: To accept the new job description for Department of Public Works Director and appoint Mr. Moniz to the position, effective June 30, 2020.

Roll call vote: Selectman Fabian – aye and Chairman LaCamera – aye.

Meet with Finance Committee for Warrant Review-June 23, 2020 Annual and Special Town Meeting

Present for the discussion were George Vlahopoulos, Chairman, Brian Day, Darren Beals and Jennifer Sipiora from the Finance Committee; Katherine Goodfellow, Town Moderator, Todd Hassett, Town Accountant and Lillian Drane, Town Clerk. The Finance Committee opened their meeting at 7:30 PM.

Annual Town Meeting Warrant

Ms. Candito summarized Article #1. Selectman LaCamera said we have two (2) unpaid bills. Chairman Vlahopoulos asked how did these come about. Mr. Hassett said the first bill was not invoiced to the Fire Department in a timely manner. The other one dates back to 2017, which is an insurance policy for one (1) of our veterans. The Veterans Agent found it in the fall and we researched it. Ms. Sipiora asked what is the threshold for financial statement when a transaction should be reported. Mr. Hassett said it would be six (6) figures.

Upon a motion made by Mr. Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #1.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #2 is regarding a project at the field at the Park that went over \$1,600.00. We have not paid the vendor that amount. This would come from Park Retained Earnings. Ms. Sipiora asked why it was not paid it. Ms. Candito said we didn't have a Fall Town Meeting. Mr. Days asked why the overage. Ms. Candito said it was a mistake in the way they interpreted something on materials.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #2.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article 3 is the Parks will be short \$24,750 and the Transfer Station \$35,000 short. Mr. Hassett said in both cases, we are not asking for an increase in the budget. We are asking to modify the source of funding for the budgets as their revenue is not meeting what was projected. These funds will come from the retained earnings.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #3.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

The items for the FY21 Capital Expenditures for Article #4 were reviewed. Chairman Vlahopoulos said the posting on the warrant online only has nine (9) line items. Ms. Candito said Items 7 and 8 were put together, but split up. We will fix the agenda on line. Chairman LaCamera said we had over \$1,000,000 in Capital Items looking for funding, but we wanted to conserve Free Cash. These items can be looked at again in the fall.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #4.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said for Article #5, in 2016/2017 we recognized that the Highway Department Office is in bad condition. We thought the best solution would be to put a modular unit in, but the money that was appropriated was not enough. We went out to bid three (3) times and could not get an acceptable price. We are taking the old Town Meeting Article money and adding that in with money from Free Cash to fund a modest stick-built structure on the site. Mr. Beals asked how much from 2016 and 2017? Ms. Candito said \$114,423 from 2017 and \$70,000 from 2016 and the transfer sum would be \$50,576 from Free Cash. Selectman LaCamera said we will get a full building with a basement. This has been in the works since 2017.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #5.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #6 is the budget. Selectman LaCamera said he will summarize this at Town Meeting. He reviewed some of the numbers with the Finance Committee. We are going to try to hold this budget anticipating a 10% reduction in State aid.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #6.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #7 is regarding the Park Department FY21 Budget. They need \$213,814 for the Park Budget with \$46,964 coming from retained earnings and \$166,850 to be raided from estimated Park receipts. Selectman LaCamera said the Town Accountant has requested that they remove their Capital Items. We don't expect them to generate revenue until at least October. If they open up, they have weddings planned for October. Also, they are hoping for fall sports to begin. Ms. Candito said a lot of the events have been postponed, not cancelled, so they are hoping for a good fall at the Lodge.

Mr. Day asked is there money from the marijuana businesses that we can consider using. Selectman LaCamera said we don't get paid right away from the facilities. The revenue is not as large as we think. Mr. Day asked if there was an up-front payment. Selectman LaCamera said yes, a \$10,000 donation to the community. There is also a one-time \$50,000 payment. He would try to use that money for capital projects. Mr. Day asked if the money this year can be used for the Parks Department. Selectman LaCamera said this money is not included in Local Receipts; any money coming in goes to Free Cash and is not available until next year. Ms. Candito said we have the potential to have one (1) facility that was open, but were shut down. They have been notified of the need to pay that fee. We may have that in early 2021.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #7.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #8 is \$389,167 for the Landfill Enterprise, which will be \$100,000 from taxation and \$289,167 from Landfill Receipts.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #8.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #9 is from the Regional School District for \$108,965 for network infrastructure for the Regional School District. The \$108,965 is an estimate. We have to appropriate the money to get reimbursement from the Federal Government at 65%. Chairman Vlahopoulos asked about the timing. Ms. Candito said they want to do the project over the summer.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #9.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #10 is for the Route 79 improvement project. Chairman Vlahopoulos asked what is the amount. The Town's share is \$2.3 million. Ms. Goodfellow recommended that the drawings be brought to Town Meeting for residents to look at. Mr. Beals asked can we lock in current interest rates? Selectman LaCamera said we can, but we may not want to borrow it all as some costs will be done next year.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #10.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Special Town Meeting Warrant.

Ms. Candito said Article #1 is to change the position of Treasurer/Tax Collector from elected to appointed. In the last 20 years, communities have switched over to appointed position. Approximately 85% are now appointed positions in Towns. We will need to petition the legislature for the act if this is approved at Town Meeting. Selectman LaCamera said the Selectmen had previously presented this to the Town. The article they presented was to eliminate the current treasurer/tax collector and then rehire a person. The current treasurer/tax collector is to stay in the position until she leaves the position or retires. This position has become very complicated with a lot of education. She is planning on retiring soon and this allows us the change the position to appointed. Mr. Beals said we may encounter some pushback on this. Selectman LaCamera said we have only had two (2) treasurers in the past 40 years. The laws have changed so much. We would be restricted to only considering a Lakeville resident if elected. If you are an elected Treasurer, you only have to work 1 day a year to be paid your salary. There are other communities that have had problems with this. Discussion occurred regarding the need for this article and the process to hire a treasurer/tax collector.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #1.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #2 was adopted previously, but there was a change to the way the statute was written. Previously we could not suspend permits until they were 12 months in arrears, but the new statute lessens it to 14 days. Ms. Fabian asked if this needs to be read in its entirety? Ms. Goodfellow said usually, but we can ask the assembly to waive the reading of the article in its entirety.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #2.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #3 is to fix a typographical error in a previous change last year for the Temporary License Zoning By-law.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #3.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #4 is to amend the Zoning Map to create a Marijuana Overlay District comprised of parcels located within the Town's Industrial District, which consist of 34 addresses. Mr. Day asked about the criteria for selecting these properties. Ms. Candito said they are all located in industrial parks. Ms. Goodfellow said a map is needed for this article. Selectman LaCamera said there is one attached to the warrant.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #4.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Ms. Candito said Article #5 is to see if the Town will accept Satucket Trail as a Town Road. This was approved at Town Meeting last year, but there was a paperwork issue. The Town engineer has checked the road and submitted a letter.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: That the Finance Committee recommended approval of Article #5.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Review and vote to approve FY20 Transfers

Selectman LaCamera reviewed the transfers that need to be approved by Finance Committee and Board of Selectmen. These would all be Interdepartmental transfers from FY20. The transfers would be Fire Legal Expense, Fire out of state travel and Police Lt. Salaries for a total of \$26,000 to transfer into Fire Overtime Shift Coverage. Most of these costs have to do with Covid 19 and we will submit them for reimbursement.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the FY20 transfer for \$26,000.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: To approve the FY20 transfer for \$26,000.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

The second transfer is to transfer from the Technology Maintenance Account to the IT Salary Account, Animal Control Call Back Stipends and Library Vacation Buybacks for a total of \$27,130.

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the FY20 transfer of \$27,130

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Mr. Day asked if some of the IT projects got delayed due to COVID 19 issues. Are they reimbursable? Selectman LaCamera said there was money needed due to the work at the Police Station for IT salary.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: To approve the FY20 transfer for \$27,130.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Selectman LaCamera said the next transfer is from Registration Officers and Registration Postage in the amount of \$1,500.00 to Election Officers and Election Supplies. Ms. Drane noted that some of the supplies will be Covid 19 reimbursable

Upon a motion made by Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To approve the FY20 transfer of \$1,500.00.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: To approve the FY20 transfer for \$1,500.00.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Selectman LaCamera asked the Finance Committee to bring their budget books to Town Meeting. The Town Meeting Books will be left at the Police Station.

Review and vote to approve 1-year extension of contracts for Town Carpenter, Plumber & Electrician

Chairman Fabian said the Town Carpenter, Plumber and Electrician contracts need to be extended. All three (3) have agreed to a one-year extension at their current rates.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To approve the one-year extension of the contracts for Town Carpenter, Plumber and Electrician and have the Town Administrator sign the contract.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Request for reappointment as Constable – Matthew Pauliks

Chairman Fabian said a request has come in from Matthew Pauliks to be reappointed as a Constable. The Police Chief has reported no issues.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To reappoint Matthew Pauliks as a Constable for a term to expire June 25, 2021.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Request from Fire Chief for appointment of three (3) Call Firefighters and one (1) Junior Call Firefighter

Present for the discussion was Michael O'Brien, Fire Chief. Chief O'Brien requested the appointment of three (3) Call Firefighters and summarized their experience and qualifications. He also is requesting the appointment of a Junior Call Firefighter.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To appoint Brian Procida, David Shaw and Samantha Cardin as Call Firefighters. All appointments would be subject to the successful completion of a Department approved physical examination, a Physical Ability Test and a one (1) year probationary period for terms to expire July 31, 2021.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

Upon a motion made by Chairman Fabian and seconded by Selectman LaCamera, it was:

VOTED: To appoint Trinity Rebello as a Junior Call Firefighter for a term to expire July 31, 2021.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

New Business

Ms. Candito read a press release regarding public meetings for the proposed grant for the APC. This grant is to follow up on the study that was done to help alleviate flooding.

Old Business:

Lakeville Hospital property

Selectman LaCamera said the developer is ready to present the project to the Town for Lakeville Hospital. He will attend the Board of Selectmen meeting at 7:00 PM on June 22, 2020.

Lakeville Country Club

Selectman LaCamera said the Town is still waiting for the owner to respond about the back taxes.

Adjourn

Upon a motion made by Chairman Vlahopoulos and seconded by Ms. Sipiora, it was:

VOTED: To adjourn the Finance Committee Meeting at 9:01 PM.

Roll call vote: Ms. Sipiora – aye; Mr. Day -aye; Mr. Beals – aye and Chairman Vlahopoulos – aye.

Upon a motion made by Lia Selectman LaCamera and seconded by Chairman Fabian, it was:

VOTED: To adjourn the Board of Selectmen's Meeting at 9:01 PM.

Roll call vote: Chairman Fabian – aye and Selectman LaCamera – aye.

List of documents provided at the Board of Selectmen Meeting of June 15, 2020

1. Agenda Item page
2. Agenda Item page
3. Agenda Item page; proposed job description
4. Agenda Item page; memo regarding Warrant Review; Annual Town Meeting Warrant; Special Town Meeting Warrant
5. Agenda Item page; list of transfers
6. Agenda Item page; email from Building Commissioner; contract extensions
7. Agenda Item page; reappointment request; email from Police Chief
8. Agenda Item page; memos from Fire Chief regarding appointment requests
9. Agenda Item page
10. Agenda Item page
11. Agenda Item page

