

**TOWN OF LAKEVILLE
FIRE STATION BUILDING COMMITTEE
May 31, 2023 – 6:30 pm
Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA**

On May 31, 2023, the Fire Station Building Committee held a meeting at 6:30 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at by Chairman Lorraine Carboni. Members present were Ari Sky; Nathan Darling, Michael O'Brien; Larry Kostant; Michael McCullough; Peter Conroy; Matthew Simon; Kate Shing; and Chairman Lorraine Carboni. Also present was Christina Cotsoridis, Assistant to the Town Administrator. LakeCAM was recording the meeting for broadcast.

Review and discuss ranking for Owner Project Manager bids

The committee discussed the responses to the Town's RFQ for an Owner Project Manager (OPM). Prior to this meeting, Mr. Sky tabulated the committee members' ratings and rankings of the firms from the matrix he provided at the last meeting. The firms were ranked as follows:

CHA Architecture rated 208
Colliers Engineering and Design rated 195
Pomroy Associates rated 185
RTA Architects and OPM rated 153
RGB Architects rated 149

Mr. Sky stated that he did not receive Mr. Simon's ratings. Mr. Simon said that he sent them in an email and wasn't sure why the email didn't go through to Mr. Sky. Mr. Simon said that his top three selections are the same as the other committee members' top three selections.

A motion was made by Mr. McCullough and seconded by Mr. Kostant to select the top three firms to interview with the committee.

VOTED: To select the top three (3) firms to interview with the committee.

Roll Call Vote: Chief O'Brien -aye, Mr. Conroy -aye, Chairman Carboni -aye,
Mr. Darling -aye, Mr. Sky -aye, Mr. Simon -aye, Mr. Kostant -aye, Ms. Shing -aye.
Mr. McCullough -aye.

VOTE: 9-0-0 (Unanimous)

Discuss next steps and possible vote to select Owner Project Manager

Committee members discussed the next steps. The committee would like to schedule interviews for the top three (3) firms on June 21, 2023, at 6:30 PM. Mr. Sky's office will invite CHA

Architecture, Colliers Engineering and Design, and Pomroy Associates to meet with the committee. Mr. Sky recommended that they ask the firms to provide a presentation. The committee agreed that each firm will be given approximately forty-five (45) minutes to present and answer questions from committee members. Chairman Carboni asked members to submit interview questions to Mr. Sky by Friday June 9, 2023. Mr. Darling offered to send members the list of questions that the Police Station Building Committee used when selecting an OPM. He said that they can look at the list to see what kind of questions were asked and build from there.

Chairman Carboni asked that the Town's administrative staff send letters of appreciation for the RFQ submittal and to ask the firms to keep their eyes open for other projects that may be up and coming. Mr. Sky said he will do this once they hire an OPM.

Chief O'Brien reported that Captain McCullough attended a new fire station construction conference in St. Louis. He will share information, including some power points, that Captain McCullough sent to him.

Chairman Carboni said she would like to see the committee take a field trip to look at some other fire stations. Mr. Sky suggested that they do this after an OPM is hired. Chief O'Brien offered to reach out to other Chiefs if any member is interested in visiting a particular fire station.

Chairman Carboni advised the committee that they would need to discuss a potential location for the new fire station at an upcoming meeting. She talked about the feasibility study for the new fire station location. The feasibility study recommended two (2) sites, located at Ted Williams Camp. She said that any consideration for these locations would involve conversations with the Parks Commission. A third location that had been suggested was building the fire station at its current location. Chairman Carboni reported that there had been discussions about whether this was a viable option. She said that there are some strong concerns, which include the flood zone and septic system. Chief O'Brien added that he was told it would be the most expensive option. Chairman Carboni said that they would have to decide on a location, sooner rather than later, before they got into the design stage.

Schedule next meeting

The next meeting for the Fire Department Building Committee was scheduled for June 21, 2023 at 6:30 PM.

Adjournment

A motion was made by Mr. Sky and seconded by Mr. McCullough to adjourn the meeting.

VOTED: To adjourn the meeting at 6:57 PM.

Roll Call Vote: Chief O'Brien -aye, Mr. Conroy -aye, Chairman Carboni -aye, Mr. Darling -aye, Mr. Sky -aye, Mr. Simon -aye, Mr. Kostant -aye, Ms. Shing -aye, Mr. McCullough -aye.

VOTE: 9-0-0 (Unanimous)

List of documents provided at the meeting

No documents provided at this meeting.