# TOWN OF LAKEVILLE
# FY 2024 RECOMMENDED BUDGET



Lakeville Select Board

Ari J. Sky, Town Administrator

# Town of Lakeville, Massachusetts
# Fiscal Year 2024
# Recommended Budget

## Lakeville Select Board

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**Lillian Drane, Town Clerk**

**Erika Correia, Treasurer/Collector**
**Todd Hassett, Town Accountant**
**John Viarella, Director of Human Resources**

***Special thanks to the Freetown-Lakeville and Old Colony school districts and the dedicated employees of the Town of Lakeville.***

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**FISCAL YEAR 2024 RECOMMENDED BUDGET**

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# TOWN OF LAKEVILLE
## Town Administrator's Office
346 Bedford Street
Lakeville, MA 02347
(508) 946-8803


April 13, 2023

**TO:** Lakeville Select Board

**FROM:** Ari J. Sky, Town Administrator

**SUBJECT:** FY 2024 Operating Budget & Capital Plan

**CC:** Finance Committee

I am pleased to provide the Select Board's recommended FY 2024 budget and FY 2024-2028 capital plan. This document constitutes the basis for articles to be proposed at the May 8, 2023, annual town meeting.

The FY 2024 budget and capital plan build upon the Town Administrator's preliminary budget, which was submitted on February 13, 2023, in accordance with Chapter III, Section 26, Subsection 2c, of the Town of Lakeville's General By-Laws. The Select Board and Finance Committee met in joint session in February and March to consider the proposal and voted to approve the plan as presented in this document, on April 10, 2023.

The development of the FY 2024 budget takes place in an uncertain environment. The Covid-19 pandemic continues to take a toll: since its outset in 2020, the Massachusetts Department of Health has recorded more than 3,300 cases in Lakeville, while nearly 2,000 Plymouth County residents overall have died. These statistics are our neighbors, friends and families, and the effect on our community has been profound.

While unemployment remains low, overall property valuations continue to rise, and global supply chains have generally improved, the Federal Reserve's ongoing efforts to curb inflation by raising interest rates are having an effect on economic activity. In addition, costs for a wide variety of products and services are significantly higher than a year ago, and it is likely that future interest rate increases will impact the cost of borrowing.

Despite these conditions, the Town of Lakeville has maintained a pattern of strong and sustained growth. New Growth for FY 2023 totaled $540,758, which is the second-highest number recorded, and the Town recorded 468 building permits in 2022. The unemployment rate for February 2023 was 4.5%, which is largely comparable to the 4.3% rate reported for February 2022, and the median price for residential properties in 2022 was 10.7% higher than in 2021.

However, within these numbers, indications can be found of a slowing economy. While sales prices continued to increase, overall volume declined by 18.2% in 2022, and the average 30-year

mortgage rate at the end of 2022 (6.27%) was more than double the average rate for the same period in 2021 (3.11%).

The development of a sustainable budget requires the incorporation of realistic revenue estimates. The recommended budget includes a conservative estimate of $350,000 for New Growth, which is nearly $200,000 below the three-year average and $190,758 less than FY 2023.

Local receipts estimates reflect uncertainty regarding cannabis revenues resulting from the State's 2022 law and incorporate the replacement of annual payments for the Fern Street cell tower with the one-time payment negotiated through the new lease. The impact of these losses is mitigated in part by continued performance in other areas, especially ambulance fees and motor vehicle excise tax. Nevertheless, local receipts estimates overall remain well below performance in earlier years, which is consistent with the Town's longstanding tradition of conservative budgeting.

There is also considerable uncertainty regarding expected State revenue. The State's consensus revenue estimate puts overall revenue at 1.6% above the latest estimate for FY 2023, which is also 2.1% higher than the estimate utilized for the FY 2023 budget. The implications of the consensus estimate, and the planned disposition of revenue from the newly passed "Fair Share Amendment," will not become clear until the Legislature completes its development of the FY 2024 budget. For the time being, the operating budget incorporates State revenue as estimated in the Governor's proposed budget.

The approach we took in developing FY 2024 revenue estimates resulted in a conservative budget proposal which is structured to focus on core needs and maintaining current levels of service in a sustainable manner. Funding is directed mainly toward contractual obligations and limits growth to where increased costs are anticipated.

FY 2024 Budget Process

The FY 2024 budget process has been developed to ensure that the recommended budget and capital plans meet statutory obligations, and that all stakeholders are provided with sufficient opportunity to identify issues of concern and to submit their recommendations. The budget process began with a budget outlook presentation in November; staff provided the Select Board with a prospective overview, discussed allowances for compensation, major revenue and expenditures and approved the budget process calendar. An internal kickoff meeting was held at the end of the month, during which department heads were given an overview of general conditions and guidance regarding base budgets and requests for additional resources.

Budget development meetings were held in January with departments, the Park Commission and the Board of Assessors. Resource recommendations were incorporated into the budget's structure during these and subsequent meetings. Given the current economic uncertainty, my recommendations were developed with a focus on near and long-term sustainability, while ensuring that the Town will be able to maintain current levels of service by responding to increased costs and that Lakeville remains a workplace of choice for talented employees.

The FY 2024 budget and capital plans accomplish these objectives through a conservative approach which emphasizes the proper funding of existing services and refrains from proposing significant new initiatives. The budget document continues the work that was begun with the FY 2023 budget process to provide additional background and transparency through more management information, context regarding the Town's organizational structure, and informative narrative regarding departments' individual requests.

Operating Budget Overview

The FY 2024 recommended budget totals $34,927,165, of which the General Fund is the largest component at $34,255,645. The recommended budget attempts to ensure that we can sustain services at levels our residents expect, without placing an undue burden on the Town's residential and commercial taxpayers. The budget is built upon conservative estimates regarding state aid and local receipts, along with the traditional 2.5% levy increase along with new growth.

The recommended budget was built on sustainability as its primary objective. Department budgets were reviewed in detail to ensure that adequate resources were provided to maintain services, and we generally refrained from funding significant new initiatives. As a result, the principal adjustments fell into two areas:

- Funding to meet increased costs due to inflationary increases, including utilities expenses and maintenance agreements.

- Implementation of collective bargaining agreements for union personnel and funding for wage increases for nonunion employees.

The recommended budget also includes funding to provide Night Differential pay for dispatchers in the Police Department and overtime expenses in the Fire Department and supports anticipated increases in employee health care costs and general insurance. Discussions regarding departments' recommended budgets can be found in each department's overview section.

Determining the appropriate resource levels for education was challenging, given that school districts' budget processes have been impacted by delays to the State's budget process. The recommended budget includes assessments as tentatively approved by the Freetown-Lakeville and Old Colony districts pending the outcome of the State budget process, and funding is included to accommodate anticipated enrollment at the Bristol and Norfolk county agricultural schools.

Capital Plan Overview

The five-year capital plan includes funding recommendations for FY 2024 and project planning estimates for FY 2025-2028. The capital plan totals $2,081,045 in FY 2024, $24,036,045 overall, and would be funded principally by a combination of borrowing ($17,525,000) and free cash ($5,135,045). The remaining $1,376,000 would consist of a combination of retained earnings, capital stabilization, grant funding and overlay surplus. The Capital Expenditures Committee voted on March 2, 2023, to approve the capital plan.

The largest project in the capital plan is a $16,000,000 placeholder for design and construction of a replacement program for the Town fire station, for which schematic design funding was approved at the Fall 2022 Town Meeting. It is anticipated that approval of this project will require a voter-approved debt exclusion.

Additional projects include $600,000 over five years for replacement police cruisers, $1,975,000 for roadway improvements, $885,045 for public works vehicles, and $155,000 for parks projects. Placeholder funding is included in FY 2024-2025 for an addition to the Lakeville Senior Center, for which design will be funded by developer contributions. The capital plan also includes $75,000 to continue renovations at the Peach Barn, located at the Betty's Neck conservation area.

It should be noted that, in addition to the financing considerations identified by the capital plan, the Fall 2022 Town Meeting approved an article funding the replacement of windows and doors at Assawompset Elementary School. This project, which has a maximum total budget of $4,222,294, will be financed by a combination of grant funding from the Massachusetts School Building Authority and a debt issue that would be accommodated within the Town's levy limit.

The ability of the Town to support the recommended capital plan is aided by the ongoing retirement of debt. The Town's overall debt service budget declined by $240,302 from FY 2020 to 2023, including a $228,635 reduction in debt service supported within the levy limit. However, debt service within the levy limit will increase in FY 2024, due principally to the onset of debt service for the Assawompset Elementary School windows & doors replacement project.

<u>COVID Relief Funding</u>
The Town has benefited greatly from federal pandemic relief, initially provided through Plymouth County per the CARES Act. Through the end of calendar 2021, the Town spent $1,537,619 on eligible activities, including $449,832 for essential supplies and mitigation measures for Town responders and staff, and $1,087,787 for improvements to school facilities.

In March 2021, the Federal government passed the American Rescue Plan Act (ARPA), which provided additional funding intended to facilitate recovery from the public health emergency and to invest in certain public infrastructure. Funding under ARPA consists of two streams: (1) direct funding to the Town and (2) funding provided to Plymouth County, which in turn allocates a portion of the revenue received to cities and towns.

*Direct Funding*
The Town received two tranches of ARPA funding directly from the U.S. Treasury, totaling $1,210,073. Of that amount, the Select Board has designated $100,000 for COVID response, $44,785 to restore the Ted Williams Camp tennis courts, $170,000 to renovate the Gamache Playground (with the possibility of obtaining funding from Plymouth County), $20,000 to support efforts to install a cover on the festival stage, and $14,800 to conduct a feasibility study for providing water and sewer to Town facilities, leaving an unobligated balance of $860,488. The revenue replacement exemption of up to $10 million per locality means that the Town has relatively broad flexibility in terms of potential uses. The Select Board has previously indicated

a desire to apply the funding towards community capital projects, in addition to COVID response.

*Plymouth County Funding*
Like most counties, Plymouth County received direct ARPA funding, which it is empowered with allocating as grants to municipalities located within its borders. The Town is eligible for as much as $2,077,294 in County COVID funding, subject to approval regarding project eligibility. To date, the Town has applied for $332,800 to improve water and sewer access for Town facilities and $183,700 to install restroom facilities at the Historic Town Hall. In addition, the Board further directed staff to apply to the County as an alternate funding source for the Gamache Playground project. Notification of approval was still pending as of the date of publication.

Next Steps & Acknowledgements
The combination of a new administration in Boston and mixed economic indicators represent the potential for continued uncertainty in terms of core financials as well as overall policy. Certain aspects should become clearer as the Legislature's budget process continues. In the meantime, the FY 2024 budget was developed based on conservative assumptions and core sustainability.

The organization's dedication and commitment to responding to this year's unique circumstances is admirable. I am especially appreciative of the efforts of our staff and elected officials who have worked collaboratively to ensure that we provide the tools necessary for the organization to respond to the needs of our community.

Thank you for your consideration.

# *Budget Summaries*

| DESCRIPTION | FY2021 ADOPTED | FY2022 ADOPTED | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|
| Levy Base | $23,627,168 | $24,667,773 | $25,918,179 | $27,106,892 |
| Amended prior year growth | | | | |
| 2 1/2% increase | 590,679 | 616,694 | 647,954 | 677,672 |
| New Growth | 449,926 | 633,712 | 540,758 | 350,000 |
| Overrides | 0 | 0 | 0 | 0 |
| Debt Exclusions | 927,300 | 897,999 | 913,163 | 923,007 |
| L-F RSD Exclusions | 298,607 | 281,159 | 285,691 | 161,380 |
| Unused Levy | (19,970) | (14,885) | (160,717) | |
| **Property Tax Levy** | **$25,873,710** | **$27,082,453** | **$28,145,029** | **$29,218,951** |
| Cherry Sheet Receipts | $1,560,992 | $1,637,942 | $1,878,609 | $1,819,585 |
| Local Receipts | 3,575,000 | 3,789,886 | 3,983,500 | 3,769,000 |
| **Subtotal, Revenues** | **$31,009,702** | **$32,510,281** | **$34,007,138** | **$34,807,536** |
| **Add: Additional Sources** | | | | |
| Free Cash - operating | $294,000 | $203,639 | $0 | $0 |
| Free Cash - capital/other | 802,602 | 864,362 | 2,086,975 | 1,395,045 |
| Overlay Surplus | 230,000 | 0 | 0 | 0 |
| Other | 148,178 | 44,340 | 50,000 | 59,687 |
| **Subtotal, Additional Sources** | **$1,474,780** | **$1,112,341** | **$2,136,975** | **$1,454,732** |
| **Less:** | | | | |
| Overlay | ($270,166) | ($285,989) | ($290,669) | ($250,000) |
| Cherry sheet offsets | (18,818) | (24,009) | (28,928) | (29,980) |
| Cherry Sheet charges | (193,051) | (199,591) | (201,309) | (209,400) |
| Other deficits raised | 0 | 0 | (30,411) | 0 |
| Park Enterprise subsidy | (50,000) | 0 | (17,500) | (17,500) |
| Landfill Enterprise subsidy | (100,000) | (95,000) | (95,000) | (102,500) |
| **Subtotal** | **($632,035)** | **($604,589)** | **($663,817)** | **($609,380)** |
| **Net available for Appropriation** | **$31,852,447** | **$33,018,032** | **$35,480,297** | **$35,652,888** |
| **Expenditures By Category:** | | | | |
| Fixed Costs | $4,644,562 | $4,803,999 | $4,817,511 | $5,096,638 |
| General Government | 2,235,272 | 2,414,480 | 2,680,182 | 2,736,108 |
| Public Safety | 4,156,058 | 4,317,227 | 4,515,139 | 4,745,592 |
| Public Works | 1,104,932 | 1,248,535 | 1,241,447 | 1,277,548 |
| Human Services | 545,964 | 565,080 | 552,532 | 563,561 |
| Culture & Recreation | 394,577 | 397,485 | 400,828 | 409,776 |
| Education | 17,610,827 | 18,328,225 | 19,185,682 | 19,426,422 |
| **Subtotal, Operating Budget** | **$30,692,192** | **$32,075,031** | **$33,393,321** | **$34,255,645** |
| Articles - non-capital | $14,714 | $8,001 | $11,975 | $0 |
| Articles - capital | 1,095,542 | 685,000 | 1,065,000 | 835,045 |
| Transfer to OPEB Fund | 50,000 | 0 | 310,000 | 310,000 |
| Transfer to Stabilization Fund(s) | 0 | 250,000 | 700,000 | 250,000 |
| **Total Expenditures/Uses** | **$31,852,447** | **$33,018,032** | **$35,480,296** | **$35,650,690** |
| **Surplus (Shortfall)** | $0 | $0 | $0 | $2,198 |

| REVENUE SOURCE | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|
| Motor vehicle excise | $2,062,964 | $2,155,242 | $1,950,000 | $2,000,000 |
| Other excise | 4,343 | 5,772 | 5,000 | 5,000 |
| Penalties and interest | 208,258 | 204,412 | 190,000 | 190,000 |
| PILOT | 19,167 | 18,117 | 18,000 | 19,000 |
| ***Other charges:*** | | | | |
| Ambulance/EMS Fees | 1,002,169 | 1,010,955 | 875,000 | 925,000 |
| **Fees:** | 164,481 | 197,361 | 170,000 | 170,000 |
| Assessor fees | | | | |
| Appeal board fees | | | | |
| BOH fees | | | | |
| Concomm fees | | | | |
| Collector fees | | | | |
| Fire inspection fees | | | | |
| Detail admin | | | | |
| Clerk fees | | | | |
| Highway fees | | | | |
| Cannabis Benefit fees | 291,480 | 209,996 | 175,000 | 0 |
| ***Rentals:*** | | | | |
| Lease town owned | 49,621 | 40,556 | 40,000 | 0 |
| ***Departmental:*** | | | | |
| Cemeteries | | | | |
| ***Licenses & permits:*** | 613,535 | 699,840 | 495,000 | 385,000 |
| Dog licenses | | | | |
| Selectmen licenses | | | | |
| Building permits | | | | |
| Gas permits | | | | |
| Planning | | | | |
| Plumbing | | | | |
| Wiring | | | | |
| Weights and measures | | | | |
| Police permits | | | | |
| Other departmental revenue | 70,896 | 53,659 | 50,000 | 50,000 |
| Special Assessments | 743 | 723 | 0 | 0 |
| ***Fines & forfeits:*** | | | | |
| Police fines/Plymouth Cty | 9,004 | 10,559 | 10,000 | 10,000 |
| Other | | | | |
| Investment income | 4,016 | 3,808 | 5,500 | 15,000 |
| Miscellaneous non-recurring | 55,161 | 69,886 | 0 | 0 |
| | **$4,555,838** | **$4,680,886** | **$3,983,500** | **$3,769,000** |

| Line # | | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|---|
| | **GENERAL GOVERNMENT:** | | | | |
| | 122 SELECTMEN/ADMINISTRATION | | | | |
| 1 | Salaries | $259,697 | $379,598 | $331,180 | $340,547 |
| 2 | Expenses | 68,817 | 72,960 | 76,100 | 69,100 |
| | 131 FINANCE COMMITTEE | | | | |
| 3 | Expenses | 180 | 180 | 400 | 600 |
| 4 | Reserve Fund (budget) | 150,000 | 150,000 | 150,000 | 150,000 |
| | 135 ACCOUNTANT | | | | |
| 5 | Salaries | 57,270 | 58,410 | 61,685 | 63,866 |
| 6 | Expenses | 80,915 | 81,088 | 83,955 | 85,125 |
| | 141 ASSESSORS | | | | |
| 7 | Salaries | 83,743 | 85,238 | 91,040 | 91,598 |
| 8 | Expenses | 103,548 | 109,125 | 109,800 | 116,960 |
| | 145 TREASURER/COLLECTOR | | | | |
| 9 | Salaries | 135,811 | 158,369 | 189,006 | 195,476 |
| 10 | Expenses | 106,266 | 85,635 | 53,750 | 55,000 |
| | 151 LEGAL SERVICES | | | | |
| 11 | Expenses | 91,934 | 54,357 | 75,000 | 75,000 |
| | 152 HUMAN RESOURCES & PAYROLL | | | | |
| 12 | Salaries | 146,929 | 148,556 | 185,820 | 188,124 |
| 13 | Expenses | 17,048 | 24,465 | 57,640 | 35,460 |
| 14 | Compensation Reserve | 0 | 0 | 0 | 0 |
| | 155 INFORMATION TECHNOLOGY | | | | |
| 15 | Salaries | 51,603 | 0 | 0 | 0 |
| 16 | Expenses | 298,360 | 326,640 | 424,638 | 428,990 |
| | 161 TOWN CLERK | | | | |
| 17 | Salaries | 136,418 | 128,181 | 148,978 | 155,800 |
| 18 | Expenses | 10,516 | 7,728 | 14,000 | 14,100 |
| | 162 ELECTIONS | | | | |
| 19 | Expenses | 24,518 | 14,048 | 28,200 | 28,700 |
| | 163 BOARD OF REGISTRARS | | | | |
| 20 | Expenses | 12,017 | 11,016 | 19,000 | 19,400 |
| | 171 CONSERVATION COMMISSION | | | | |
| 21 | Salaries | 17,671 | 16,323 | 29,911 | 30,687 |
| 22 | Expenses | 851 | 1,031 | 3,100 | 3,100 |
| | 175 PLANNING BOARD | | | | |
| 23 | Salaries | 0 | 0 | 130,730 | 137,294 |
| 24 | Expenses | 107 | 201 | 3,500 | 3,500 |
| | 176 APPEALS BOARD | | | | |
| 24 | Expenses | 92 | 92 | 150 | 150 |
| | 191 HISTORIC TOWN HOUSE | | | | |
| 25 | Expenses | 248 | 507 | 0 | 0 |
| | 192 TOWN OFFICE/FIRE STATION | | | | |
| 26 | Expenses | 71,885 | 78,547 | 120,600 | 121,225 |

| Line # | | | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|---|---|
| | 193 | TOWN FACILITIES | | | | |
| 27 | | Salaries | $102,668 | $93,561 | $173,199 | $207,506 |
| 28 | | Expenses | 70,871 | 80,365 | 110,000 | 110,000 |
| | 195 | TOWN REPORT | | | | |
| 29 | | Expenses | 0 | 0 | 800 | 800 |
| | 198 | CABLE TV ADVISORY COMMITTEE | | | | |
| 30 | | Expenses | 8,432 | 6,969 | 8,000 | 8,000 |
| | 199 | OTHER GENERAL GOVERNMENT | | | | |
| 31 | | Expenses | 16,149 | 9,475 | 0 | 0 |
| | | **Subtotal, GENERAL GOVERNMENT** | **$2,124,564** | **$2,182,665** | **$2,680,182** | **$2,736,108** |
| | | | | | **11.00%** | **2.09%** |
| | **PUBLIC SAFETY:** | | | | | |
| | 210 | POLICE | | | | |
| 32 | | Salaries | $1,956,626 | $2,032,424 | $2,226,680 | $2,351,654 |
| 33 | | Expenses | 191,763 | 205,183 | 219,270 | 224,270 |
| | 215 | COMMUNICATIONS | | | | |
| 34 | | Salaries | 0 | 0 | 0 | 0 |
| | 220 | FIRE & AMBULANCE | | | | |
| 35 | | Salaries | 1,378,808 | 1,594,605 | 1,421,410 | 1,510,465 |
| 36 | | Expenses | 117,823 | 139,933 | 158,085 | 158,085 |
| | 241 | BUILDING INSPECTION | | | | |
| 37 | | Salaries | 258,258 | 261,275 | 262,969 | 270,062 |
| 38 | | Expenses | 817 | 2,928 | 4,000 | 4,000 |
| | 242 | P-T INSPECTORS | | | | |
| 39 | | Salaries | 84,318 | 87,040 | 83,300 | 83,600 |
| | 291 | EMERGENCY MANAGEMENT | | | | |
| 40 | | Salaries | 2,500 | 2,500 | 2,500 | 2,500 |
| 41 | | Expenses | 2,214 | 5,356 | 5,480 | 5,480 |
| | 292 | ANIMAL CONTROL | | | | |
| 42 | | Salaries | 101,832 | 109,732 | 111,995 | 115,201 |
| 43 | | Expenses | 15,368 | 17,180 | 19,450 | 20,275 |
| | | **Subtotal, PUBLIC SAFETY** | $4,110,327 | $4,458,156 | $4,515,139 | $4,745,592 |
| | | | | | **4.58%** | **5.10%** |

| Line # | | | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|---|---|
| | **EDUCATION:** | | | | | |
| | 300 | FREETOWN-LAKEVILLE REGIONAL | | | | |
| 44 | | School Committee-Stipends | $6,500 | $6,500 | $6,500 | $6,500 |
| 45 | | Operating Assessment | 15,319,922 | 15,758,683 | 15,655,724 | 16,050,986 |
| | | Transportation | | | 354,089 | 269,731 |
| | | NonExcluded Debt | | | 0 | 0 |
| | | Excluded Debt | | | 285,691 | 161,380 |
| | | | | | $16,295,504 | $16,482,097 |
| 46 | 330 | OLD COLONY REGIONAL VOC-TECH | $1,988,835 | $2,210,455 | $2,494,913 | $2,496,060 |
| 47 | 340 | BRISTOL AGRICULTURAL | 265,948 | 277,072 | 388,765 | 441,765 |
| | | **Subtotal, EDUCATION** | **$17,581,205** | **$18,252,710** | **$19,185,682** | **$19,426,422** |
| | | | | | **4.68%** | **1.25%** |
| | **PUBLIC WORKS:** | | | | | |
| | 420 | HIGHWAY | | | | |
| 48 | | Salaries | $592,486 | $655,195 | $798,097 | $831,198 |
| 49 | | Expenses | 170,433 | 227,762 | 268,350 | 271,350 |
| | 423 | SNOW & ICE | | | | |
| 50 | | Salaries | 32,241 | 41,868 | 35,000 | 35,000 |
| 51 | | Expenses | 154,429 | 164,989 | 100,000 | 100,000 |
| | 424 | STREET LIGHTING | | | | |
| 52 | | Expenses | 15,597 | 21,134 | 25,000 | 25,000 |
| | 491 | CEMETERY | | | | |
| 53 | | Expenses | 10,394 | 16,298 | 15,000 | 15,000 |
| | | **Subtotal, PUBLIC WORKS** | **$975,580** | **$1,127,246** | **$1,241,447** | **$1,277,548** |
| | | | | | **8.09%** | **2.91%** |
| | **HUMAN SERVICES:** | | | | | |
| | 511 | BOARD OF HEALTH | | | | |
| 54 | | Salaries | $105,454 | $112,350 | $114,809 | $117,029 |
| 55 | | Expenses | 2,420 | 5,058 | 9,000 | 13,050 |
| 56 | | VNA Services | 4,000 | 5,493 | 5,000 | 5,000 |
| | 541 | COUNCIL ON AGING | | | | |
| 57 | | Salaries | 179,042 | 191,232 | 214,114 | 212,491 |
| 58 | | Expenses | 24,608 | 30,088 | 31,000 | 32,860 |
| | 543 | VETERANS | | | | |
| 59 | | Salaries | 19,128 | 19,144 | 19,719 | 20,311 |
| 60 | | Expenses | 117,849 | 127,440 | 158,890 | 162,820 |
| | | **Subtotal, HUMAN SERVICES** | **$452,501** | **$490,805** | **$552,532** | **$563,561** |
| | | | | | **-2.22%** | **2.00%** |

| Line # | | | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|---|---|
| | **CULTURE & RECREATION:** | | | | | |
| | 610 | LIBRARY | | | | |
| 61 | | Salaries | $270,843 | $268,057 | $284,258 | $299,331 |
| 62 | | Expenses | 101,577 | 105,511 | 116,070 | 109,945 |
| | 660 | HISTORIC LIBRARY | | | | |
| 63 | | Expenses | 6,629 | 5,972 | 0 | 0 |
| 64 | 691 | HISTORICAL COMMISSION | $339 | $491 | $500 | $500 |
| | | **Subtotal, CULTURE & RECREATION** | **$379,388** | **$380,031** | **$400,828** | **$409,776** |
| | | | | | **0.84%** | **2.23%** |
| | **DEBT SERVICE:** | | | | | |
| | 710 | DEBT SERVICE | | | | |
| 65 | | Principal | $858,492 | $908,128 | $828,293 | $877,293 |
| 66 | | Interest | 277,126 | 250,628 | 224,959 | 220,788 |
| 67 | | Short-Term Interest | 22,386 | 13,393 | 22,350 | 144,938 |
| | | **Subtotal, DEBT SERVICE** | **$1,158,004** | **$1,172,149** | **$1,075,602** | **$1,243,019** |
| | | | | | **-8.29%** | **15.56%** |
| | **INTERGOVERNMENTAL:** | | | | | |
| | 830 | COUNTY | | | | |
| 68 | | Plymouth County Coop Ext. | $0 | $0 | $0 | $0 |
| | 850 | REGIONAL | | | | |
| 69 | | Regional Planning | 2,036 | 2,086 | 2,325 | 2,440 |
| | | **Subtotal, INTERGOVERNMENTAL** | **$2,036** | **$2,086** | **$2,325** | **$2,440** |
| | | | | | **-10.13%** | **4.95%** |
| | **FIXED COSTS:** | | | | | |
| 70 | 911 | PLYMOUTH COUNTY RETIREMENT | $1,134,278 | $1,277,423 | $1,377,667 | $1,500,803 |
| 71 | 913 | UNEMPLOYMENT COMPENSATION | 16,373 | 1,110 | 10,000 | 5,000 |
| 72 | 914 | GROUP INSURANCE | 1,867,494 | 1,799,027 | 2,059,142 | 2,035,026 |
| 73 | 945 | RISK MANAGEMENT | 263,509 | 263,544 | 292,775 | 310,350 |
| | | **Subtoal, FIXED COSTS** | **$3,281,654** | **$3,341,104** | **$3,739,584** | **$3,851,179** |
| | | | | | **3.06%** | **2.98%** |
| | | **SUBTOTAL, GENERAL FUND** | **$ 30,065,259** | **$ 31,406,952** | **$ 33,393,321** | **$ 34,255,645** |
| | | | | | **4.44%** | **2.58%** |

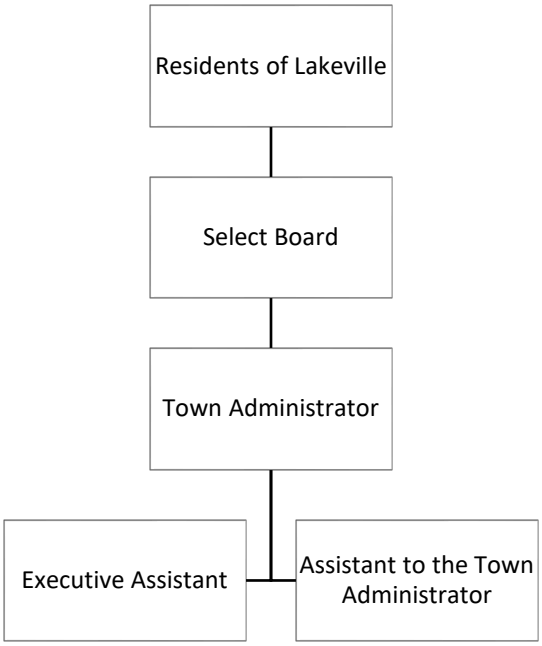
| Line # | | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 BUDGET | FY2024 REC |
|---|---|---|---|---|---|
| | **PARK:** | | | | |
| | Salaries | $66,797 | $93,960 | $125,365 | $137,279 |
| | Expenses | 69,946 | 70,255 | 88,855 | 88,610 |
| | **Subtotal, PARK** | **$136,743** | **$164,215** | **$214,220** | **$225,889** |
| | | | | **8.42%** | **5.45%** |
| | **SOLID WASTE:** | | | | |
| | Salaries | $183,932 | $187,429 | $206,007 | $216,639 |
| | Expenses | 193,831 | 207,531 | 203,517 | 228,992 |
| | **Subtotal, SOLID WASTE** | **$377,763** | **$394,960** | **$409,524** | **$445,631** |
| | | | | **3.00%** | **8.82%** |
| | **TOTAL - ALL BUDGETS** | **$ 30,579,765** | **$ 31,966,127** | **$ 34,017,065** | **$ 34,927,165** |
| | | | | **4.44%** | **2.68%** |

# *General Government*

**Overview:** The Select Board is a three-member elected board which serves as the Chief Elected and Executive Officers of the Town, and which is responsible for appointing a Town Administrator to manage the operations of town government on a daily basis. The Town Administrator serves as the chief administrative officer of the Town and is responsible to the Select Board for administering and coordinating all employees, activities and departments placed by General Laws, or by-laws, which are under the control of the Select Board. The Select Board and the Town Administrator have an integrated budget and operation.

**Department Description:** The Select Board and Town Administrator's Office is comprised of three popularly elected Board Members, the Town Administrator, Assistant to the Town Administrator and one Executive Assistant. The Department is responsible for executing the Board's agenda and overseeing the daily operations of town government.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| Expenditures | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **(122) Select Board** | $328,514 | $452,558 | $407,280 | $409,647 | 0.6% |
| **(131) Finance Committee** | $180 | $180 | $400 | $600 | 50.0% |
| **(132) Reserve Fund** | $150,000 | $150,000 | $150,000 | $150,000 | 0.0% |
| **(151) Legal Services** | $91,934 | $54,357 | $75,000 | $75,000 | 0.0% |
| **(176) Appeals Board** | $92 | $92 | $150 | $150 | 0.0% |
| **(191) Historic Town House** | $248 | $507 | $0 | $0 | N/A |
| **(192) Public Buildings & Properties** | $71,885 | $79,414 | $120,600 | $121,225 | 0.5% |
| **(195) Town Reports** | $0 | $0 | $800 | $800 | 0.0% |
| **(198) Cable TV Advisory CMT** | $8,432 | $6,969 | $8,000 | $8,000 | 0.0% |
| **(199) Other General Government** | $16,149 | $8,124 | $0 | $0 | N/A |
| **(660) Historic Library** | $6,629 | $6,457 | $0 | $0 | N/A |
| **(691) Historic Commission** | $339 | $491 | $500 | $500 | 0.0% |
| **Position Distribution** | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | |
| Part-Time | 0 | 1 | 0 | 0 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs.

**FY 2022/2023 Accomplishments**

- Established a multi-departmental working group intended to evaluate the Town's current process for addressing abandoned or otherwise problem properties.
    - Successfully passed five articles at Fall Town Meeting intended to empower departments with the tools necessary to act on blighted properties.
- Made a number of significant investments in the Town's cyber security profile including securing a $113,347 IT Infrastructure Grant through the Commonwealth's Community Compact Grant Program to add more robust Disaster Recovery capability to the Town's network, and $168,876 to connect the Town's remain public properties to the Town's fiber network.
- In partnership with LakeCam, the Town Administrator launched a communications campaign called Welcome to Lakeville Town Government, which is a series of walking tours designed to introduce residents to the daily operations of town departments.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **122** | **SELECT BOARD** | | | | | | |
| 1122100 | SELECT BOARD - SALARIES | | | | | | |
| 1122100 | 510100 | ELECTED OFFICIAL - CHAIR | $4,995 | $4,995 | $4,995 | $4,995 | 0.0% |
| 1122100 | 510200 | ELECTED OFFICIAL - 2ND MBR | 4,500 | 4,500 | 4,500 | 4,500 | 0.0% |
| 1122100 | 510300 | ELECTED OFFICIAL - 3RD MBR | 4,500 | 4,500 | 4,500 | 4,500 | 0.0% |
| 1122100 | 511000 | TOWN ADMINISTRATOR SALARY | 168,393 | 160,957 | 159,650 | 164,435 | 3.0% |
| 1122100 | 511100 | ASST TO TOWN ADMINISTRATOR | 0 | 69,069 | 84,460 | 86,994 | 3.0% |
| 1122100 | 511150 | EXECUTIVE ASSISTANT | 60,145 | 64,093 | 63,808 | 65,722 | 3.0% |
| 1122100 | 511700 | TOWN PLANNER | 0 | 40,685 | 0 | 0 | N/A |
| 1122100 | 512000 | HRLY WAGES PART TIME | 11,453 | 21,663 | 0 | 0 | N/A |
| 1122100 | 514100 | APP OFF LONGEVITY | 4,210 | 4,336 | 4,467 | 4,601 | 3.0% |
| 1122100 | 519400 | CONTRACTUAL AUTO ALLOWANCE | 1,500 | 4,800 | 4,800 | 4,800 | 0.0% |
| | **SALARIES** | | **$259,696** | **$379,598** | **$331,180** | **$340,547** | **2.83%** |
| 1122200 | SELECT BOARD - EXPENSES | | | | | | |
| 1122200 | 530100 | AUDITING/ACTUARIAL SERVICES | $36,700 | $30,000 | $37,100 | $30,000 | -19.1% |
| 1122200 | 530500 | CONSULTING SERVICES | 0 | 20,000 | 0 | 0 | N/A |
| 1122200 | 531000 | CONTRACT SERVICES | 19,993 | 8,286 | 20,000 | 20,000 | 0.0% |
| 1122200 | 531200 | TRAINING/EDUCATION PROGRAMS | 796 | 1,705 | 3,000 | 3,000 | 0.0% |
| 1122200 | 534200 | POSTAGE | 1,002 | 525 | 750 | 750 | 0.0% |
| 1122200 | 534300 | PRINTING | 491 | 418 | 750 | 750 | 0.0% |
| 1122200 | 534400 | ADVERTISING | 2,857 | 1,704 | 3,000 | 3,000 | 0.0% |
| 1122200 | 542000 | OFFICE SUPPLIES | 3,616 | 1,423 | 2,000 | 2,000 | 0.0% |
| 1122200 | 571000 | MEETINGS AND TRAVEL EXP | 0 | 5,316 | 6,000 | 6,000 | 0.0% |
| 1122200 | 573000 | DUES & SUBSCRIPTION | 3,362 | 3,584 | 3,500 | 3,600 | 2.9% |
| | **EXPENSES** | | **$68,817** | **$72,960** | **$76,100** | **$69,100** | **-9.2%** |
| **TOTAL** | **SELECT BOARD** | | **$328,514** | **$452,558** | **$407,280** | **$409,647** | **0.6%** |
| **131** | **FINANCE COMMITTEE** | | | | | | |
| 1131200 | FINANCE COMMITTEE - EXPENSES | | | | | | |
| 1131200 | 534300 | PRINTING | $0 | $0 | $100 | $100 | 0.0% |
| 1131200 | 571000 | MEETINGS AND TRAVEL EXP | 0 | 0 | 0 | 300 | N/A |
| 1131200 | 573000 | DUES & SUBSCRIPTIONS | 180 | 180 | 300 | 200 | -33.3% |
| | **EXPENSES** | | **$180** | **$180** | **$400** | **$600** | **50.0%** |
| **TOTAL** | **FINANCE COMMITTEE** | | **$180** | **$180** | **$400** | **$600** | **50.0%** |
| **132** | **RESERVE FUND** | | | | | | |
| 1132200 | RESERVE FUND | | | | | | |
| 1132200 | 579000 | RESERVE FUND (BUDGET) | $150,000 | $150,000 | $150,000 | $150,000 | 0.0% |
| | **RESERVE FUND** | | **$150,000** | **$150,000** | **$150,000** | **$150,000** | **0.0%** |
| **TOTAL** | **RESERVE FUND** | | **$150,000** | **$150,000** | **$150,000** | **$150,000** | **0.0%** |
| **151** | **LEGAL SERVICES** | | | | | | |
| 1151200 | LEGAL - EXPENSES | | | | | | |
| 1151200 | 531000 | CONTRACTED PROF SERVICES | $91,934 | $54,357 | $75,000 | $75,000 | 0.0% |
| | **EXPENSES** | | **$91,934** | **$54,357** | **$75,000** | **$75,000** | **0.0%** |
| **TOTAL** | **LEGAL SERVICES** | | **$91,934** | **$54,357** | **$75,000** | **$75,000** | **0.0%** |

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **176** | **APPEALS BOARD** | | | | | | |
| 1176200 | APPEALS BD - EXPENSES | | | | | | |
| 1176200 | 542000 | OFFICE SUPPLIES | $92 | $92 | $100 | $100 | 0.0% |
| 1176200 | 542500 | SUPPLIES COMPUTER | 0 | 0 | 50 | 50 | 0.0% |
| | **EXPENSES** | | **$92** | **$92** | **$150** | **$150** | **0.0%** |
| **TOTAL** | **APPEALS BOARD** | | **$92** | **$92** | **$150** | **$150** | **0.0%** |
| **191** | **HISTORIC TOWN HOUSE** | | | | | | |
| 1191200 | HISTORIC TOWN HOUSE - EXP | | | | | | |
| 1191200 | 542000 | OFFICE SUPPLIES | 248 | 507 | 0 | 0 | N/A |
| | **EXPENSES** | | **$248** | **$507** | **$0** | **$0** | **N/A** |
| **TOTAL** | **HISTORIC TOWN HOUSE** | | **$248** | **$507** | **$0** | **$0** | **N/A** |
| **192** | **PUBLIC BUILDINGS & PROPERTIES** | | | | | | |
| 1192200 | PUBLIC BUILDINGS & PROPERTIES - EXP | | | | | | |
| 1192200 | 521000 | ELECTRICITY | $18,934 | $20,732 | $27,000 | $27,000 | 0.0% |
| 1192200 | 521300 | HEATING FUEL | 6,299 | 9,974 | 17,500 | 17,500 | 0.0% |
| 1192200 | 523000 | WATER SERVICE | 1,991 | 3,473 | 4,500 | 4,500 | 0.0% |
| 1192200 | 524000 | R & M/BUILDINGS & GROUNDS | 2,296 | 399 | 6,300 | 6,300 | 0.0% |
| 1192200 | 525000 | R & M/OFFICE EQUIPMENT | 652 | 2,121 | 1,500 | 1,500 | 0.0% |
| 1192200 | 525500 | R & M/EQUIPMENT | 0 | 4,572 | 0 | 0 | N/A |
| 1192200 | 527100 | POSTAL EQUIPMENT RENTAL | 0 | 0 | 2,500 | 2,500 | 0.0% |
| 1192200 | 529100 | RUBBISH REMOVAL | 2,374 | 2,374 | 2,500 | 3,125 | 25.0% |
| 1192200 | 531000 | OTHER CONTRACTED SERVICES | 702 | 6,250 | 24,000 | 24,000 | 0.0% |
| 1192200 | 534100 | TELEPHONE | 27,791 | 23,768 | 21,000 | 21,000 | 0.0% |
| 1192200 | 542000 | OFFICE SUPPLIES | 501 | 1,329 | 3,000 | 3,000 | 0.0% |
| 1192200 | 542100 | CENTRAL COPIER SUPPLIES | 4,594 | 1,948 | 5,000 | 5,000 | 0.0% |
| 1192200 | 543000 | SUPPLIES BLDG/EQP MAINT SUPPL | 0 | 0 | 900 | 900 | 0.0% |
| 1192200 | 543100 | GROUNDSKEEPING SUPPLIES | 779 | 434 | 900 | 900 | 0.0% |
| 1192200 | 545000 | CUSTODIAL SUPPLIES | 4,973 | 2,039 | 4,000 | 4,000 | 0.0% |
| | **EXPENSES** | | **$71,885** | **$79,414** | **$120,600** | **$121,225** | **0.5%** |
| **TOTAL** | **PUBLIC BUILDINGS & PROPERTIES** | | **$71,885** | **$79,414** | **$120,600** | **$121,225** | **0.5%** |
| **195** | **TOWN REPORTS** | | | | | | |
| 1195200 | TOWN REPORTS - EXPENSES | | | | | | |
| 1195200 | 534300 | PRINTING | $0 | $0 | $800 | $800 | 0.0% |
| | **EXPENSES** | | **$0** | **$0** | **$800** | **$800** | **0.0%** |
| **TOTAL** | **TOWN REPORTS** | | **$0** | **$0** | **$800** | **$800** | **0.0%** |
| **198** | **CABLE TV ADVISORY CMT** | | | | | | |
| 1198200 | CABLE TV ADVISORY - EXPENSES | | | | | | |
| 1198200 | 531000 | CONTRACTED PROF SERVICES | $8,432 | $6,969 | $8,000 | $8,000 | 0.0% |
| | CABLE TV ADVISORY - EX | | **$8,432** | **$6,969** | **$8,000** | **$8,000** | **0.0%** |
| **TOTAL** | **CABLE TV ADVISORY CMT** | | **$8,432** | **$6,969** | **$8,000** | **$8,000** | **0.0%** |

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **199** | **OTHER GENERAL GOVERNMENT** | | | | | | |
| 1199200 | OTHER GEN GOVT - EXPENSES | | | | | | |
| 1199200 | 523000 | WATER USAGE CHARGES | $0 | $0 | $0 | $0 | N/A |
| 1199200 | 531800 | CNTRCTD SRVCS/SECRETARIAL | 8,453 | 2,325 | 0 | 0 | N/A |
| 1199200 | 534200 | POSTAGE | 1,771 | 217 | 0 | 0 | N/A |
| 1199200 | 542900 | DEPT GENERAL SUPPLIES | 24 | 0 | 0 | 0 | N/A |
| 1199200 | 548500 | VEHICLE GASOLINE | 5,901 | 5,582 | 0 | 0 | N/A |
| | **EXPENSES** | | **$16,149** | **$8,124** | **$0** | **$0** | **N/A** |
| **TOTAL** | **OTHER GENERAL GOVERNMENT** | | **$16,149** | **$8,124** | **$0** | **$0** | **N/A** |
| **660** | **HISTORIC LIBRARY** | | | | | | |
| 1660200 | HISTORIC LIBRARY - EXPENSES | | | | | | |
| 1660200 | 521000 | ELECTRICITY | $2,545 | $1,276 | $0 | $0 | N/A |
| 1660200 | 521300 | HEATING FUEL | 1,940 | 2,479 | 0 | 0 | N/A |
| 1660200 | 523000 | WATER SERVICE | 1,919 | 2,702 | 0 | 0 | N/A |
| 1660200 | 524000 | R & M/BUILDINGS & GROUNDS | 72 | 0 | 0 | 0 | N/A |
| 1660200 | 531000 | CONTRACTED SERVICES | 152 | 0 | 0 | 0 | N/A |
| | **EXPENSES** | | **$6,629** | **$6,457** | **$0** | **$0** | **N/A** |
| **TOTAL** | **HISTORIC LIBRARY** | | **$6,629** | **$6,457** | **$0** | **$0** | **N/A** |
| **691** | **HISTORICAL COMMISSION** | | | | | | |
| 1691200 | HISTORICAL COMM - EXPENSES | | | | | | |
| 1691200 | 531000 | CONTRACTED SERVICES | $0 | $27 | $50 | $50 | 0.0% |
| 1691200 | 534200 | POSTAGE | 0 | 0 | 10 | 10 | 0.0% |
| 1691200 | 542000 | OFFICE SUPPLIES | 339 | 364 | 340 | 340 | 0.0% |
| 1691200 | 573000 | DUES & SUBSCRIPTIONS | 0 | 100 | 100 | 100 | 0.0% |
| | **EXPENSES** | | **$339** | **$491** | **$500** | **$500** | **0.0%** |
| **TOTAL** | **HISTORICAL COMMISSION** | | **$339** | **$491** | **$500** | **$500** | **0.0%** |

**Mission Statement:** The Accounting Department is responsible for maintaining the financial records of the Town of Lakeville in conformance with all local, state, and federal statutes, regulations, and other mandates, as well as adherence to Generally Accepted Accounting Principles (GAAP) and sound internal control procedures as prescribed by Generally Accepted Governmental Auditing Standards (GAGAS).

**Department Description:** The Accounting Department is responsible for maintaining and administering a fund accounting system that provides accurate, complete, and timely information pertaining to all financial activities of Town departments, agencies, commissions, and authorities. This includes adequate internal controls over Town expenditures, including the examination of all payrolls and vendor invoices to make sure they are correct and properly recorded. The Accounting Department is also the custodian of all Town contracts and generates warrants for all approved disbursements. The department is staffed by one part-time Town Accountant and one full-time Accounting Specialist.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $138,185 | $139,498 | $145,640 | $148,991 | 2.3% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | |
| Part-Time | 1 | 1 | 1 | 1 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel.

**FY 2022/2023 Accomplishments**

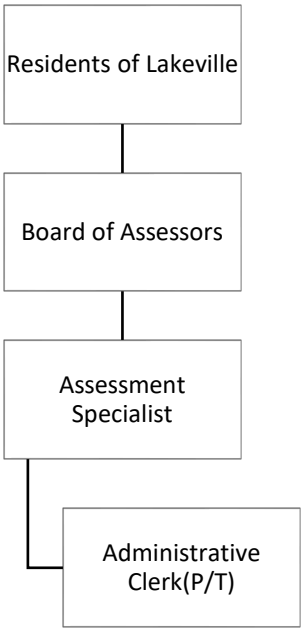
- Combined Balance Sheet as of 06/30/2022 submitted to DOR/DLS.
- FY2022 Schedule A Report filed (Revenues, Expenditures, and Changes to Equity).
- Certification of Free Cash and Retained Earnings, available as of July 1, 2022.
- Issuance of annual audited financials for fiscal year ended June 30, 2022.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **135** | **TOWN ACCOUNTANT** | | | | | | |
| 1135100 | ACCOUNTING - SALARIES | | | | | | |
| 1135100 | 511000 | TOWN ACCOUNTANT SALARY | $0 | $0 | $0 | $0 | N/A |
| 1135100 | 511500 | HRLY ACCTG SPECIALIST | 54,544 | 55,630 | 56,715 | 58,753 | 3.6% |
| 1135100 | 513000 | HRLY WAGES OVERTIME | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 1135100 | 514200 | HRLY WAGES LONGEVITY | 2,726 | 2,780 | 3,970 | 4,113 | 3.6% |
| | **SALARIES** | | **$57,270** | **$58,410** | **$61,685** | **$63,866** | **3.5%** |
| 1135200 | ACCOUNTING - EXPENSES | | | | | | |
| 1135200 | 530400 | FINANCIAL SERVICES | 79,681 | 79,380 | 80,230 | 81,500 | 1.6% |
| 1135200 | 531200 | TRAINING/EDUCATION PROGRAMS | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 1135200 | 534200 | POSTAGE | 4 | 2 | 25 | 20 | -20.0% |
| 1135200 | 534300 | PRINTING & BINDING | 0 | 0 | 500 | 480 | -4.0% |
| 1135200 | 542000 | OFFICE SUPPLIES | 1,230 | 1,706 | 1,750 | 1,750 | 0.0% |
| 1135200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 200 | 200 | 0.0% |
| 1135200 | 573000 | DUES & SUBSCRIPTIONS | 0 | 0 | 250 | 175 | -30.0% |
| | **EXPENSES** | | **$80,915** | **$81,088** | **$83,955** | **$85,125** | **1.4%** |
| **TOTAL** | **TOWN ACCOUNTANT** | | **$138,185** | **$139,498** | **$145,640** | **$148,991** | **2.3%** |

**Mission Statement:** The Assessor's Office is mandated by the Massachusetts legislature via the Department of Revenue to determine the value of all real and personal property located within the Town of Lakeville for taxation purposes and to reassess said values annually based on the current market and property sales.

**Department Description:** The Assessor's Office handles all abatement and exemption requests, and addresses Appellate Tax Board filings contesting valuations. The office staff and on-the-road inspector record and research all real property transfers, and inspect approximately 800 properties annually, in addition to all new personal property accounts. The valuation methodologies and valuations must meet Department of Revenue standards annually for certification, classification, and setting the annual tax rates.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $187,291 | $194,363 | $200,840 | $208,558 | 3.8% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | |
| Part-Time | 4 | 4 | 4 | 4 | |

**FY 2024 Budget Analysis:** Assessment services in the Town of Lakeville are provided by a combination of in-house staff and contractual services. The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel.

**FY 2022/2023 Accomplishments**

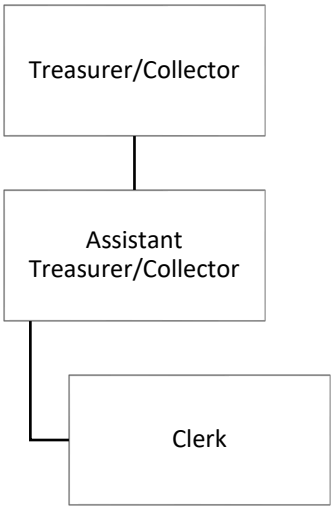
- The Lakeville Assessors' Office continues to the serve the Town by carrying out its statutory mandate - to equitably assess all properties, ensuring that each property owner pays no more or less than their fair share of property taxes required to fund the Town's budget.
    - This responsibility manifests itself in a long list of activities that include maintaining the town's property database, inspecting new structures subject to taxation, conducting annual revaluations, and responding to taxpayer assessment appeals.
    - The office's track record over the past years has been outstanding and is largely due to a progressive Board of Assessors, dedicated staff, and the implementation of assessment practices that have resulted in a decline in tax appeals. It is the Board's desire to continue down the path of reliably carrying out its work.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **141** | **BOARD OF ASSESSORS** | | | | | | |
| 1141100 | ASSESSING - SALARIES | | | | | | |
| 1141100 | 510100 | ELECTED OFFICIAL - CHAIR | $2,000 | $2,000 | $2,000 | $2,000 | 0.0% |
| 1141100 | 510200 | ELECTED OFFICIAL - 2ND MBR | 1,500 | 1,500 | 1,500 | 1,500 | 0.0% |
| 1141100 | 510300 | ELECTED OFFICIAL - 3RD MBR | 1,500 | 1,500 | 1,500 | 1,500 | 0.0% |
| 1141100 | 511100 | ASSESSMENT SPECIALIST | 56,646 | 57,705 | 58,798 | 58,753 | -0.1% |
| 1141100 | 511500 | HRLY WAGES CLERK | 18,134 | 18,494 | 23,126 | 23,732 | 2.6% |
| 1141100 | 514100 | HRLY WAGES LONGEVITY | 3,962 | 4,038 | 4,116 | 4,113 | -0.1% |
| | **SALARIES** | | **$83,743** | **$85,237** | **$91,040** | **$91,598** | **0.6%** |
| 1141200 | ASSESSORS - EXPENSES | | | | | | |
| 1141200 | 524500 | R & M/VEHICLES | 108 | 147 | 250 | 250 | 0.0% |
| 1141200 | 525000 | R & M/OFFICE EQUIPMENT | 0 | 0 | 200 | 200 | 0.0% |
| 1141200 | 530000 | PROFESSIONAL & REVAL SERVICES | 4,739 | 6,275 | 4,000 | 5,000 | 25.0% |
| 1141200 | 530200 | CONTRACED ASSESSMENT SERVICE | 76,000 | 78,083 | 79,950 | 82,110 | 2.7% |
| 1141200 | 530700 | COMPUTER & GIS SERVICES | 11,520 | 17,099 | 14,000 | 17,500 | 25.0% |
| 1141200 | 530800 | VAL MT UPGRADE/MAP UPGRDS | 8,600 | 5,300 | 7,500 | 8,000 | 6.7% |
| 1141200 | 531200 | TRAINING/EDUCATION PROGRAMS | 0 | 0 | 500 | 500 | 0.0% |
| 1141200 | 534200 | POSTAGE | 732 | 657 | 700 | 700 | 0.0% |
| 1141200 | 534300 | PRINTING | 0 | 0 | 0 | 0 | N/A |
| 1141200 | 542000 | OFFICE SUPPLIES | 1,273 | 1,163 | 1,200 | 1,200 | 0.0% |
| 1141200 | 542500 | SUPPLIES COMPUTER | 0 | 0 | 250 | 250 | 0.0% |
| 1141200 | 548000 | SUPPLIES MOTOR VEHICLES | 0 | 0 | 0 | 0 | N/A |
| 1141200 | 548500 | VEHICLE GASOLINE | 221 | 264 | 500 | 500 | 0.0% |
| 1141200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 250 | 250 | 0.0% |
| 1141200 | 573000 | DUES & SUBSCRIPTIONS | 355 | 137 | 500 | 500 | 0.0% |
| | **EXPENSES** | | **$103,548** | **$109,125** | **$109,800** | **$116,960** | **6.5%** |
| **TOTAL** | **BOARD OF ASSESSORS** | | **$187,291** | **$194,363** | **$200,840** | **$208,558** | **3.8%** |

**Mission Statement:** The mission of the Town Treasurer-Collector is to serve, in accordance with Massachusetts General Law, as custodian of all town assets; to maintain the public trust by ensuring that all funds in the care and custody of the office are responsibly and effectively managed; and to provide friendly, efficient service to every customer doing business with the Town of Lakeville.

**Department Description:** The Treasurer's Office is responsible for addressing constituent questions and requests; collecting payments; recording daily departmental receipts; managing tax title and bankruptcy; payment of all funds initiated by the town; debt service; research and preparation of municipal lien certificates; computation and payment of federal and state tax liabilities; and collection of delinquent town accounts. In addition, the Treasurer is responsible for all short and long term borrowing as well as investing the Town's funds in accordance with the guidelines imposed by Chapter 44, Section 55 of Massachusetts General Laws. The department is staffed by the Town Treasurer/Collector, Assistant Treasurer/Collector and one clerk.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $242,077 | $244,004 | $242,756 | $250,476 | 3.2% |
| **Position Distribution** | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | |
| Part-Time | 0 | 0 | 0 | 0 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. The Treasurer's expense budget includes an increase in in-state travel to accommodate anticipated conferences and trainings.

**FY 2022/2023 Accomplishments**

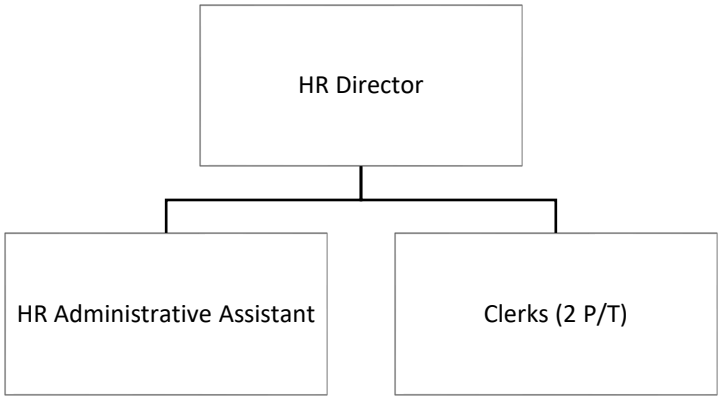
- Secured 0% financing through the Massachusetts Clean Water Trust for septic loans issued to residents by the Board of Health.
- Reclaimed and secured property owned by the Town but inhabited illegally, to be prepared for auction and returned to the Town's tax roll.
- Increased real estate and personal property tax collections by $1.6 million dollar from the prior fiscal year.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **145** | **TREASURER/COLLECTOR** | | | | | | |
| 1145100 | TREAS/COLL - SALARIES | | | | | | |
| 1145100 | 511000 | TREASURER-COLLECTOR SALARY | $28,490 | $60,154 | $87,550 | $90,177 | 3.0% |
| 1145100 | 511100 | ASST TREAS/COLL SALARY | 53,297 | 57,843 | 58,653 | 62,575 | 6.7% |
| 1145100 | 511500 | HRLY WAGES CLERK | 45,833 | 37,396 | 42,303 | 42,224 | -0.2% |
| 1145100 | 513000 | HRLY WAGES OVERTIME | 0 | 0 | 500 | 500 | 0.0% |
| 1145100 | 514000 | ELECT OFF LONGEVITY | 5,401 | 0 | 0 | 0 | N/A |
| 1145100 | 514100 | SALARY LONGEVITY | 0 | 0 | 0 | 0 | N/A |
| 1145100 | 514200 | HRLY WAGES LONGEVITY | 2,291 | 2,726 | 0 | 0 | N/A |
| 1145100 | 515200 | EDUCATION STIPEND | 500 | 250 | 0 | 0 | N/A |
| | **SALARIES** | | **$135,811** | **$158,369** | **$189,006** | **$195,476** | **3.4%** |
| 1145200 | TREAS/COLL - EXPENSES | | | | | | |
| 1145200 | 530300 | BANKING SERVICES | $4,269 | $5,737 | $4,000 | $4,000 | 0.0% |
| 1145200 | 530400 | FINANCIAL SERVICES | 59,373 | 25,160 | 0 | 0 | N/A |
| 1145200 | 530700 | COMPUTER SERVICES | 7,202 | 3,359 | 6,000 | 6,000 | 0.0% |
| 1145200 | 531200 | TRAINING/EDUCATION PROGRAMS | 40 | 175 | 1,500 | 1,500 | 0.0% |
| 1145200 | 531800 | TAX TITLE FORECLOSURES | 10,480 | 16,455 | 15,000 | 16,000 | 6.7% |
| 1145200 | 534200 | POSTAGE | 16,771 | 19,884 | 16,000 | 16,000 | 0.0% |
| 1145200 | 534300 | PRINTING | 7,069 | 11,296 | 7,100 | 7,100 | 0.0% |
| 1145200 | 534400 | ADVERTISING | 0 | 0 | 300 | 300 | 0.0% |
| 1145200 | 542000 | OFFICE & PROF SUPPLIES | 985 | 2,986 | 2,500 | 2,500 | 0.0% |
| 1145200 | 571000 | IN-STATE TRAVEL | 26 | 533 | 1,250 | 1,500 | 20.0% |
| 1145200 | 573000 | DUES & SUBSCRIPTIONS | 50 | 50 | 100 | 100 | 0.0% |
| | **EXPENSES** | | **$106,266** | **$85,635** | **$53,750** | **$55,000** | **2.3%** |
| **TOTAL** | **TREASURER/COLLECTOR** | | **$242,077** | **$244,004** | **$242,756** | **$250,476** | **3.2%** |

**Mission Statement:** The Human Resources Department is committed to providing the best services possible to employees, retirees and citizens of Lakeville; to apply best practices in all areas of Human Resource management and, in doing so; improving the lives of Town employees and retirees. The Human Resources Department is also committed to assisting Town leadership in running the Town as efficiently and effectively as possible.

**Department Description:** The Human Resource Department is responsible for a wide variety of people related tasks including but not limited to: developing effective recruitment and training programs, designing and administering employee benefits, employee evaluation and progressive discipline, legal compliance and the creation of employment related policies and procedures. In order to provide the best service possible, the Human Resources Department must stay informed of regulatory changes as well as current industry best practices. The Department is staffed by the Director of Human Resources and a HR Administrative Assistant. The Department also manages two part-time floaters within Town Hall.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | **$163,977** | **$173,021** | **$243,460** | **$223,584** | **-8.2%** |
| **Position Distribution** | | | | | |
| Full-Time | 2 | 2 | 2 | 2 | |
| Part-Time | 1 | 1 | 2 | 2 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. The largest reduction in the expense budget come from savings in payroll services, contractual services and postage.

**FY 2022/2023 Accomplishments**

- Completed the process of changing the health insurance premium split for newer employees.
- Implemented a new Flexible Spending Plan and Health Insurance HSA Plan.
- Implemented a new payroll and HRIS system as well as an employee self service portal.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **152** | **HUMAN RESOURCES & PAYROLL** | | | | | | |
| 1152100 | HUMAN RESOURCES - SALARIES | | | | | | |
| 1152100 | 511200 | HR DIRECTOR | $74,675 | $83,094 | $89,610 | $92,298 | 3.0% |
| 1152100 | 511300 | HR ADMIN ASSISTANT | 52,956 | 43,317 | 54,309 | 51,161 | -5.8% |
| 1122100 | 512000 | HRLY WAGES PART TIME | 19,298 | 22,146 | 41,901 | 44,665 | 6.6% |
| | **SALARIES** | | **$146,929** | **$148,557** | **$185,820** | **$188,124** | **1.2%** |
| 1152200 | HUMAN RESOURCES - EXPENSES | | | | | | |
| 1152200 | 530700 | PAYROLL SERVICES | $6,205 | $6,095 | $15,000 | $12,000 | -20.0% |
| 1152200 | 531000 | CONTRACT SERVICES | 6,109 | 7,988 | 35,000 | 10,000 | -71.4% |
| 1152200 | 531200 | TRAINING/EDUCATION PROGRAMS | 50 | 718 | 1,200 | 3,000 | 150.0% |
| 1152200 | 534200 | POSTAGE | 395 | 274 | 750 | 350 | -53.3% |
| 1152200 | 534300 | PRINTING | 0 | 0 | 0 | 0 | N/A |
| 1152200 | 534400 | ADVERTISING | 2,405 | 7,277 | 3,000 | 7,500 | 150.0% |
| 1152200 | 542000 | OFFICE SUPPLIES | 1,346 | 1,220 | 1,500 | 1,400 | -6.7% |
| 1152200 | 571000 | IN-STATE TRAVEL | 11 | 0 | 200 | 200 | 0.0% |
| 1152200 | 573000 | DUES & SUBSCRIPTIONS | 527 | 892 | 990 | 1,010 | 2.0% |
| | **EXPENSES** | | **$17,048** | **$24,465** | **$57,640** | **$35,460** | **-38.5%** |
| **TOTAL** | **HUMAN RESOURCES & PAYROLL** | | **$163,977** | **$173,021** | **$243,460** | **$223,584** | **-8.2%** |

The Town of Lakeville has a contracted IT provider which supports all core business needs through the development, use, and support of new technologies and information systems; identifies emerging technologies and trends to improve employee productivity and reduce operating costs; provides ongoing evaluation, recommendation, acquisition, installation, training and support for all computer-related needs and software used by the Town. Their contractors' primary responsibilities incorporate the Town's data and communications network infrastructures and in ensuring the security of the Town's information and data processes.

**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $349,964 | $326,640 | $424,638 | $428,990 | 1.0% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 0 | 0 | 0 | |
| Part-Time | 0 | 0 | 0 | 0 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes minor reductions in maintenance agreements, other professional and technical services, and back up network storage enabling the department line to stay mostly flat from the prior year.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **155** | **INFORMATION SYSTEMS** | | | | | | |
| 1155100 | TECHNOLOGY - SALARIES | | | | | | |
| 1155100 | 511000 | IT DIRECTOR SALARY | $51,603 | $0 | $0 | $0 | N/A |
| | **SALARIES** | | **$51,603** | **$0** | **$0** | **$0** | N/A |
| 1155200 | TECHNOLOGY - EXPENSES | | | | | | |
| 1155200 | 530700 | MAINTENANCE AGREEMENTS | $119,043 | $83,928 | $117,705 | $114,075 | -3.1% |
| 1155200 | 531000 | CONTRACT SERVICES | 88,171 | 134,401 | 168,380 | 165,000 | -2.0% |
| 1155200 | 531800 | OTHER PROFESSIONAL & TECH SVC | 30,318 | 650 | 5,000 | 4,350 | -13.0% |
| 1155200 | 531900 | SOFTWARE LICENSING | 12,963 | 54,629 | 56,505 | 64,065 | 13.4% |
| 1155200 | 534100 | INTERNET SERVICES - TMLP | 41,124 | 41,362 | 40,764 | 43,000 | 5.5% |
| 1155200 | 539000 | BACK-UP STORAGE FOR NETWORK | 0 | 0 | 4,284 | 4,000 | -6.6% |
| 1155200 | 542500 | TECHNOLOGY SUPPLIES | 5,769 | 4,737 | 4,000 | 4,000 | 0.0% |
| 1155200 | 570000 | MISCELLANEOUS EXPENSES | 0 | 95 | 10,000 | 10,000 | 0.0% |
| 1155200 | 587100 | IT EQUIPMENT REPLACEMENT | 973 | 6,837 | 18,000 | 20,500 | 13.9% |
| | **EXPENSES** | | **$298,361** | **$326,640** | **$424,638** | **$428,990** | **1.0%** |
| **TOTAL** | **INFORMATION SYSTEMS** | | **$349,964** | **$326,640** | **$424,638** | **$428,990** | **1.0%** |

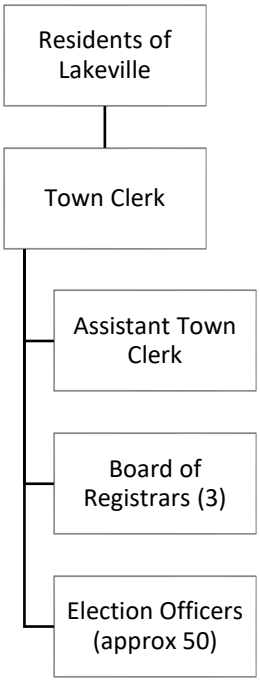
**Mission Statement:** The Lakeville Town Clerk's Office is committed to providing competent, courteous, and efficient service to all residents and non-residents alike, striving to work efficiently and cooperatively with all departments, boards and committees and keeping the integrity of the office.

**Department Description:** The Lakeville Town Clerk is an elected position that serves the residents of Lakeville as the official custodian and record keeper of Town Meeting records and vital records dating from 1853 to the present. The department is made up of the Town Clerk, Assistant Town Clerk, Board of Registrars and 50 election poll workers.

The responsibilities of the Office of the Town Clerk include:

- Serving as the Chief Election Official, recording official, registrar of vital records (births, deaths, and marriages), and super public records officer for the Town of Lakeville.
- Issuing state licenses and permits, including marriage licenses, business licenses (DBA's) and renewals, dog licenses, fuel storage licenses, raffle/bazaar permits, and requests for public documents.
- Providing oversight of the Town's polling location and conducting elections and election related activity including: voter registration and absentee/vote by mail ballots, preparation of ballots, voting equipment and voter lists, certification of nomination papers and initiative petitions and reporting official election results to the Secretary of State of the Commonwealth of Massachusetts. The Town Clerk also works closely with the U.S. Election Assistance Commission on overseas and military voting.
- Serving as the municipal agent of the decennial census and is responsible for the re-precincting/re-districting process for the Town.
- Recording and certifying all official actions of the Town including town meeting legislation and appropriations, Planning and Zoning Board decisions and is the keeper of the Town Seal.
- Submitting bylaws and zoning ordinances to the Attorney General for approval and administering the oath of office and maintaining appointments and resignations of all Town Officials.
- Bearing the responsibility of ensuring compliance with the State Open Meeting Law and Conflict of Interest Law by posting all public meetings of government entities.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | | | | | |
| **(161) Town Clerk** | $146,934 | $135,909 | $162,978 | $169,900 | 4.2% |
| **(162) Elections** | $24,518 | $14,048 | $28,200 | $28,700 | 1.8% |
| **(163) Registration** | $12,017 | $11,016 | $19,000 | $19,400 | 2.1% |
| **Position Distribution** | | | | | |
| Full-Time | 2 | 2 | 2 | 2 | |
| Part-Time | 0 | 0 | 0 | 0 | |

**FY 2024 Budget Analysis:** The FY 2024 recommendedbudget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel.

**FY 2022/2023 Accomplishments**

- Successfully implemented Poll Pads for check-in process at Elections and Town Meetings. The Poll Pad has replaced the outdated and inefficient paper model that is often the cause of long lines at the polls and inefficient election record keeping. The introduction of Poll Pads has also improved accuracy, and reduced preparation time and storage requirements.

- Continue to provide an access to vital records and an outstanding level of service to the public despite the office being understaff, especially during election cycles and throughout the ongoing COVID-19 pandemic.
    - Effectively cross trained staff floater in order to compensate for the increase demand for services, conferences, zoom classes by Secretary of State, sick and vacation leaves and emergency purposes.

- Enhanced the process of all Boards and Committees' minutes be cross checked with agendas and uploaded to the website by a staff floater, providing greater transparency to the general public.

- Successfully worked with Town Boards and Committees as well as Departments to ensure that the Conflict-of-Interest law is implemented yearly and in full compliance.

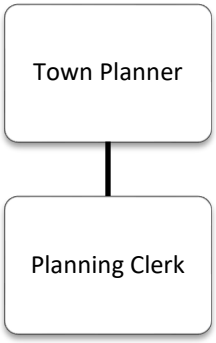
- Our entire Team joined together to develop a highly effective Mission Statement which incorporated the Town Values Statement that guide our decision-making process.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **161** | **TOWN CLERK** | | | | | | |
| 1161100 | TOWN CLERK - SALARIES | | | | | | |
| 1161100 | 511000 | TOWN CLERK SALARY | $69,507 | $74,071 | $73,741 | $75,953 | 3.0% |
| 1161100 | 511100 | ASST TOWN CLERK SALARY | 60,145 | 46,648 | 62,575 | 67,030 | 7.1% |
| 1161100 | 512000 | HRLY WAGES TEMPORARY | 0 | 0 | 5,500 | 5,500 | 0.0% |
| 1161100 | 514000 | TOWN CLERK LONGEVITY | 4,865 | 5,012 | 5,162 | 5,317 | 3.0% |
| 1161100 | 515200 | EDUCATION STIPEND | 900 | 450 | 0 | 0 | N/A |
| 1161100 | 515500 | CERTIFICATION STIPEND | 1,000 | 2,000 | 2,000 | 2,000 | 0.0% |
| | **SALARIES** | | **$136,418** | **$128,181** | **$148,978** | **$155,800** | **4.6%** |
| 1161200 | TOWN CLERK - EXPENSES | | | | | | |
| 1161200 | 531000 | OTHER CONTRACTED SERVICES | $0 | $0 | $2,100 | $2,100 | 0.0% |
| 1161200 | 531200 | TRAINING/EDUCATION PROGRAMS | 3,965 | 1,376 | 3,000 | 3,000 | 0.0% |
| 1161200 | 534300 | PRINTING | 1,863 | 1,244 | 3,000 | 3,000 | 0.0% |
| 1161200 | 542000 | OFFICE SUPPLIES | 3,303 | 2,062 | 2,000 | 2,000 | 0.0% |
| 1161200 | 571000 | IN-STATE TRAVEL | 0 | 421 | 400 | 500 | 25.0% |
| 1161200 | 572000 | OUT-OF-STATE TRAVEL | 0 | 0 | 400 | 400 | 0.0% |
| 1161200 | 573000 | DUES & SUBSCRIPTIONS | 1,385 | 2,625 | 3,100 | 3,100 | 0.0% |
| | **EXPENSES** | | **$10,516** | **$7,728** | **$14,000** | **$14,100** | **0.7%** |
| **TOTAL** | **TOWN CLERK** | | **$146,934** | **$135,909** | **$162,978** | **$169,900** | **4.2%** |
| **162** | **ELECTIONS** | | | | | | |
| 1162200 | ELECTIONS - EXPENSES | | | | | | |
| 1162200 | 525500 | R & M/VOTING EQUIPMENT | $1,000 | $1,200 | $2,600 | $3,000 | 15.4% |
| 1162200 | 530000 | ELECTION OFFICERS | 12,163 | 4,417 | 12,000 | 12,000 | 0.0% |
| 1162200 | 531200 | TRAINING/EDUCATION PROGRAMS | 1,976 | 70 | 2,500 | 2,500 | 0.0% |
| 1162200 | 534200 | POSTAGE | 50 | 102 | 100 | 200 | 100.0% |
| 1162200 | 534300 | PRINTING | 4,540 | 4,627 | 8,000 | 8,000 | 0.0% |
| 1162200 | 542000 | OFFICE SUPPLIES | 1,157 | 508 | 1,000 | 1,000 | 0.0% |
| 1162200 | 542900 | SUPPLIES OTHER | 3,632 | 3,124 | 2,000 | 2,000 | 0.0% |
| | **EXPENSES** | | **$24,518** | **$14,048** | **$28,200** | **$28,700** | **1.8%** |
| **TOTAL** | **ELECTIONS** | | **$24,518** | **$14,048** | **$28,200** | **$28,700** | **1.8%** |
| **163** | **REGISTRATION** | | | | | | |
| 1163200 | REGISTRATION - EXPENSES | | | | | | |
| 1163200 | 530000 | REGISTRATION OFFICERS | $533 | $628 | $1,600 | $1,600 | 0.0% |
| 1163200 | 534200 | POSTAGE | 5,020 | 4,629 | 11,000 | 11,000 | 0.0% |
| 1163200 | 534300 | PRINTING | 4,272 | 4,577 | 4,200 | 4,600 | 9.5% |
| 1163200 | 542000 | OFFICE SUPPLIES | 2,192 | 1,182 | 2,000 | 2,000 | 0.0% |
| 1163200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 200 | 200 | 0.0% |
| | **EXPENSES** | | **$12,017** | **$11,016** | **$19,000** | **$19,400** | **2.1%** |
| **TOTAL** | **REGISTRATION** | | **$12,017** | **$11,016** | **$19,000** | **$19,400** | **2.1%** |

**Mission Statement:** The Planning Department is responsible for providing leadership and facilitating the production and implementation of plans to shape the future of Lakeville. The Planning Department is also responsible for the coordination and orderly review of development proposals submitted to the Town. This includes balancing future growth with maintaining and preserving Lakeville's semi-rural character, animal habitats, resource areas, and natural beauty.

**Department Description:** The Planning Department works to accomplish the goals of the Town's ten year master plan which includes, among other things: supporting the local economy while exploring additional opportunities to create new business and economic development in appropriate areas; continuing to support the current and future maintenance and creation of open space and recreation areas while working to enhance accessibility and connectivity; pursuing additional sidewalks and bike facilities to allow for alternative transportation options; and providing a variety of housing options that meet the need of the entire community. The department is staffed by the Town Planner and a full-time clerk and works in partnership with the Town's Planning Board.

**Department Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $107 | $201 | $134,230 | $140,794 | 4.9% |
| **Position Distribution** | | | | | |
| Full-Time | 0 | 0 | 0 | 2 | |
| Part-Time | 0 | 0 | 0 | 0 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel.

**FY 2022/2023 Accomplishments**

- Rewrote the Site Plan Review by-law which passed at Annual Town Meeting.
- Rewrote the sign by-law which passed at Annual Town Meeting.
- Worked with the Problem Properties Working Group to pass several articles at Fall Town Meeting including:
    - An article to restrict the issuance of junk dealer licenses to properties in commercially zoned areas only.
    - An article amending the general by-law for Junk, Old Metals or Second Hand Articles to include language mandating junk dealers show commercial activity as a requirement for license renewal.

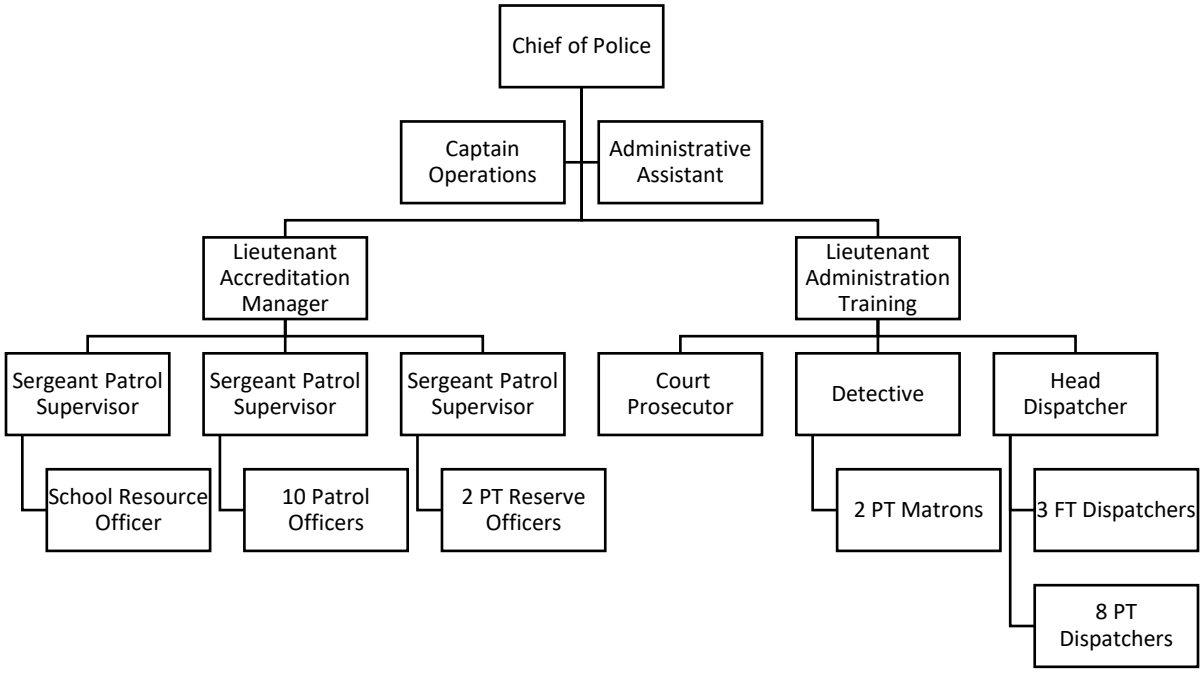
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **175** | **PLANNING** | | | | | | |
| 1175100 | PLANNING - SALARIES | | | | | | |
| 1175100 | 511100 | TOWN PLANNER | $0 | $0 | $84,460 | $86,994 | 3.0% |
| 1175100 | 511600 | HRLY WAGES - CLERK | 0 | 0 | 46,270 | 49,400 | 6.8% |
| 1175100 | 515200 | EDUCATION STIPEND | 0 | 0 | 0 | 900 | N/A |
| | **SALARIES** | | **$0** | **$0** | **$130,730** | **$137,294** | **5.0%** |
| 1175200 | PLANNING - EXPENSES | | | | | | |
| 1175200 | 531200 | TRAINING/EDUCATION PROGRAMS | $0 | $0 | $1,000 | $1,000 | 0.0% |
| 1175200 | 542000 | OFFICE SUPPLIES | 0 | 94 | 1,250 | 1,250 | 0.0% |
| 1175200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 750 | 750 | 0.0% |
| 1175200 | 573000 | DUES & SUBSCRIPTIONS | 107 | 107 | 500 | 500 | 0.0% |
| | **EXPENSES** | | **$107** | **$201** | **$3,500** | **$3,500** | **0.0%** |
| **TOTAL** | **PLANNING** | | **$107** | **$201** | **$134,230** | **$140,794** | **4.9%** |

# *Public Safety*

**Mission Statement:** The mission of the Lakeville Police Department is to serve the community with a sense of courage, dedication, compassion, and integrity. We will deliver professional police services efficiently and effectively. We, as a Department, will work to make a difference every day through positive interaction with the community.

**Department Description:** The Lakeville Police Department, established in 1949, has 20 full-time sworn police officers, 4 full-time police/fire dispatchers, one full-time administrative assistant, and 12 part-time support personnel. The 20 sworn personnel are comprised of a Chief of Police, a Captain, two Lieutenants, three Sergeants, and thirteen Patrolmen. Police Officers patrol the Town in traditional sector style policing, which allows them to separate the town geographically into north and south sectors in order to deter crime, reduce response times, and provide adequate patrol coverage to the Town of Lakeville and its residents.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| Expenditures | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **(210) Police** | $2,148,390 | $2,237,607 | $2,445,950 | $2,575,924 | 5.3% |
| **Position Distribution** | | | | | |
| Full-Time | 24 | 24 | 25 | 25 | |
| Part-Time | 11 | 11 | 11 | 12 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases and planned cost of living increases for non-union personnel. The recommended budget also includes increases for sergeant adjustments and dispatch night differentials as well as a placeholder for collective bargaining increases. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs.

**FY 2022/2023 Accomplishments**

- In January, the Lakeville Police Department launched its news blog, allowing the department to quickly push out important public safety information, alerts, news releases, and community policing events with ease over its social media platforms (Facebook, Instagram, and Twitter).

- On March 21, 2022, the Lakeville Police Department implemented a broad use body worn camera program. Since this time, the cameras have proven successful, capturing evidence which aids in the prosecution of criminals, while solidifying public trust. The Lakeville Police Department applied for, and received funding for the cameras through the Edward Byrne Memorial Grant. The program is 100% grant funded.

- Community policing remains an important program. The philosophy of partnering with the community is a proven method in crime reduction and the building of public trust. On October 5, 2022, officers of the police department met community members at Dukin Donuts during a community policing program known as Coffee with a Cop. This program allows citizens an opportunity to speak with police officers over a cup of coffee to discuss any topic. Continued community policing plans, including plans for a Citizen Police Academy, are in the works for 2023.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **210** | **POLICE DEPARTMENT** | | | | | | |
| 1210100 | POLICE - SALARIES | | | | | | |
| 1210100 | 511000 | POLICE CHIEF SALARY | $130,000 | $139,904 | $145,000 | $149,350 | 3.0% |
| 1210100 | 511150 | CNTRCT WAGES CAPTAIN | 82,036 | 83,477 | 84,947 | 84,947 | 0.0% |
| 1210100 | 511100 | CNTRCT WAGES LIEUTENANT | 154,071 | 156,653 | 159,893 | 159,893 | 0.0% |
| 1210100 | 511200 | CNTRCT WAGES SERGEANTS | 215,556 | 220,150 | 224,840 | 234,616 | 4.3% |
| 1210100 | 511300 | CNTRCT WAGES PATROLMEN | 661,400 | 659,770 | 792,064 | 812,549 | 2.6% |
| 1210100 | 511500 | HRLY WAGES ADMIN ASST | 55,541 | 57,128 | 58,842 | 58,757 | -0.1% |
| 1210100 | 511600 | HRLY WAGES, HD DISPATCHER | 39,278 | 42,659 | 55,401 | 55,332 | -0.1% |
| 1210100 | 511700 | HRLY WAGES DISPATCHERS | 117,284 | 108,220 | 150,201 | 146,891 | -2.2% |
| 1210100 | 511900 | HRLY WAGES MATRON | 159 | 0 | 1,500 | 1,500 | 0.0% |
| 1210100 | 512000 | HRLY WAGES/RESERVE OFF | 5,565 | 4,016 | 11,000 | 11,000 | 0.0% |
| 1210100 | 512200 | HRLY WAGES PT DISPATCHER | 36,252 | 34,771 | 30,000 | 30,000 | 0.0% |
| 1210100 | 513000 | CNTRCT WAGES OVERTIME | 137,519 | 161,910 | 138,000 | 138,000 | 0.0% |
| 1210100 | 513100 | HRLY POL SICKPAY COVERAGE | 17,110 | 15,240 | 15,000 | 15,000 | 0.0% |
| 1210100 | 513200 | COURT OVERTIME | 11,932 | 11,443 | 28,000 | 28,000 | 0.0% |
| 1210100 | 513300 | WAGES TRAINING COVERAGE | 21,703 | 43,186 | 22,000 | 22,000 | 0.0% |
| 1210100 | 513500 | HRLY WAGES DISPATCHER OT | 18,438 | 42,828 | 16,000 | 16,000 | 0.0% |
| 1210100 | 513600 | WAGES DISP SICK COVERAGE | 4,653 | 4,032 | 5,000 | 5,000 | 0.0% |
| 1210100 | 513900 | TOWN DETAILS | 0 | 0 | 1,500 | 1,500 | 0.0% |
| 1210100 | 514000 | CNTRCT WAGES LONGEVITY | 21,652 | 22,339 | 25,348 | 25,348 | 0.0% |
| 1210100 | 514100 | HRLY WAGES LONGEVITY DISP | 1,569 | 1,614 | 1,614 | 1,660 | 2.9% |
| 1210100 | 514200 | HRLY LONGEVITY ADMIN ASST | 3,888 | 3,999 | 3,999 | 4,113 | 2.9% |
| 1210100 | 514500 | CNTRCT SHIFT DIFFERENTIAL | 21,938 | 22,894 | 24,000 | 24,000 | 0.0% |
| 1210100 | 514600 | CNTRT SRO DIFFERENTIAL | 0 | 0 | 3,259 | 3,259 | 0.0% |
| 1210100 | 514700 | DISP SHIFT DIFFERENTIAL | 0 | 0 | 0 | 7,200 | N/A |
| 1210100 | 515000 | CNTRCT WAGES HOLIDAY | 58,036 | 53,414 | 71,920 | 76,312 | 6.1% |
| 1210100 | 515100 | HRLY WAGES DISP HOLIDAY | 8,747 | 9,018 | 10,708 | 10,847 | 1.3% |
| 1210100 | 515300 | CNTRCT WAGES CAREER INCENT | 98,224 | 100,500 | 105,451 | 111,835 | 6.1% |
| 1210100 | 515500 | CNTRCT EMT CERTIFICATION | 400 | 400 | 800 | 800 | 0.0% |
| 1210100 | 515700 | CHIEF VACATION BUYBACK | 5,000 | 5,192 | 5,193 | 5,745 | 10.6% |
| 1210100 | 515800 | CNTRCT UNUSED SICK BONUS | 4,000 | 3,200 | 5,600 | 5,600 | 0.0% |
| 1210100 | 519000 | CONTRACT CLOTHING ALLWNCE | 22,923 | 21,799 | 24,000 | 24,000 | 0.0% |
| 1210100 | 519100 | CNTRCT CLTHNG ALLWNC/DISP | 1,000 | 1,539 | 3,600 | 3,600 | 0.0% |
| 1210100 | 519200 | HRLY RSRVE CLOTHING ALLOW | 752 | 1,129 | 2,000 | 2,000 | 0.0% |
| 1210100 | 579000 | COMPENSATION RESERVE | 0 | 0 | 0 | 75,000 | N/A |
| | **SALARIES** | | **$1,956,627** | **$2,032,424** | **$2,226,680** | **$2,351,654** | **5.6%** |
| 1210200 | POLICE - EXPENSES | | | | | | |
| 1210200 | 521000 | ELECTRICITY | $30,298 | $31,418 | $34,000 | $34,000 | 0.0% |
| 1210200 | 521300 | HEATING FUEL | 2,026 | 2,941 | 3,000 | 3,000 | 0.0% |
| 1210200 | 523000 | WATER SERVICE | 5,838 | 3,659 | 8,000 | 8,000 | 0.0% |
| 1210200 | 524000 | R & M/BUILDINGS & GROUNDS | 4,636 | 5,506 | 5,000 | 5,000 | 0.0% |
| 1210200 | 524500 | R & M/VEHICLES | 1,370 | 733 | 4,000 | 4,000 | 0.0% |
| 1210200 | 525000 | R & M/OFFICE EQUIPMENT | 0 | 1,528 | 1,000 | 1,000 | 0.0% |
| 1210200 | 525500 | R & M/ARMS/RADIO & AUXIL | 842 | 1,011 | 1,000 | 1,000 | 0.0% |
| 1210200 | 529100 | RUBBISH REMOVAL | 1,474 | 1,665 | 1,700 | 1,700 | 0.0% |
| 1210200 | 531000 | PROF CONTRACTED SERVICES | 24,501 | 34,910 | 30,000 | 30,000 | 0.0% |
| 1210200 | 531200 | EDUCATION & TRAINING | 10,627 | 5,597 | 10,000 | 10,000 | 0.0% |
| 1210200 | 534000 | TELETYPE EXPENSE | 730 | 1,352 | 1,000 | 1,000 | 0.0% |
| 1210200 | 534100 | TELEPHONE | 8,515 | 6,770 | 9,000 | 9,000 | 0.0% |
| 1210200 | 534200 | POSTAGE | 594 | 414 | 650 | 650 | 0.0% |

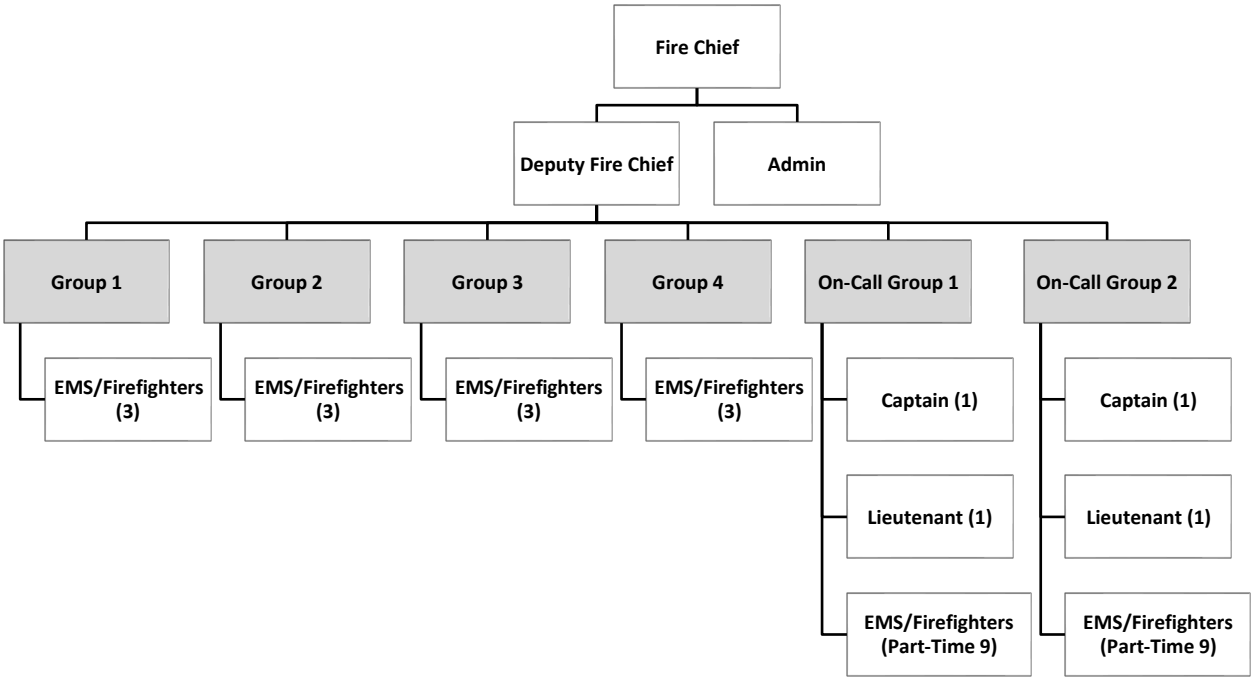
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| 1210200 | 534300 | PRINTING | 303 | 52 | 2,000 | 2,000 | 0.0% |
| 1210200 | 534500 | INTERNET-CABLE SERVICES | 1,069 | 1,122 | 1,120 | 1,120 | 0.0% |
| 1210200 | 538000 | LAUNDRY SERVICES | 324 | 358 | 300 | 300 | 0.0% |
| 1210200 | 542000 | OFFICE SUPPLIES | 3,915 | 6,263 | 7,000 | 7,000 | 0.0% |
| 1210200 | 542500 | SUPPLIES COMPUTER | 2,751 | 0 | 500 | 500 | 0.0% |
| 1210200 | 545000 | CUSTODIAL SUPPLIES | 1,510 | 3,916 | 4,000 | 4,000 | 0.0% |
| 1210200 | 548000 | SUPPLIES MOTOR VEHICLES | 14,156 | 11,368 | 14,500 | 14,500 | 0.0% |
| 1210200 | 548500 | VEHICLE GASOLINE | 33,810 | 51,387 | 50,000 | 55,000 | 10.0% |
| 1210200 | 549000 | SUPPLIES - WATER | 179 | 1,102 | 500 | 500 | 0.0% |
| 1210200 | 549500 | PRISONER SUPPLIES | 874 | 656 | 500 | 500 | 0.0% |
| 1210200 | 558000 | OTHER PUBLIC SAFETY SUPPLIES | 240 | 0 | 1,500 | 1,500 | 0.0% |
| 1210200 | 558100 | SUPPLIES BULLETS & AMMO | 34,305 | 20,982 | 16,500 | 16,500 | 0.0% |
| 1210200 | 571000 | IN-STATE TRAVEL | 22 | 211 | 500 | 500 | 0.0% |
| 1210200 | 572000 | OUT-OF-STATE TRAVEL | 0 | 1,550 | 4,000 | 4,000 | 0.0% |
| 1210200 | 573000 | DUES & SUBSCRIPTIONS | 6,854 | 8,713 | 8,000 | 8,000 | 0.0% |
| | **EXPENSES** | | **$191,763** | **$205,183** | **$219,270** | **$224,270** | **2.3%** |
| **TOTAL** | **POLICE DEPARTMENT** | | **$2,148,390** | **$2,237,607** | **$2,445,950** | **$2,575,924** | **5.3%** |

**Mission Statement:** The mission of the Lakeville Fire Department is the protection of lives and property through the delivery of emergency medical services, fire protection, and rescue operations.

**Vision Statement**: Lakeville Fire Department endeavors to create an all-hazard response force, committed to providing ever improving service to the residents of and visitors to the Town of Lakeville. The Lakeville Fire Department shall be dedicated to the delivery of a professional, responsive, and compassionate response to any and all requests for assistance. The promotion and maintenance of practices and policies designed to maximize the safety of responders and constituents shall be paramount. Fire Department members shall serve the Lakeville Fire Department mission and vision through the maintenance and promotion of an environment of inclusiveness, respect, and professionalism. All department operations and conduct shall promote institutional advancement and improvement through collaborative and coordinated efforts.

**Department Description:** The Lakeville Fire Department (LFD) is led by the Fire Chief and supported by one Deputy Fire Chief. The Department is comprised of two divisions, full-time and on-call. The full-time division includes four lieutenants and eight firefighters. The on-call division is composed of two captains, two lieutenants, and eighteen firefighters. The Department is supported by an administrative assistant. In addition to emergency response and management, the Department is responsible for life safety and fire prevention education within the community as well as investigations, inspections and the issuance of all permits.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| Expenditures | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **(220) Fire** | $1,496,631 | $1,734,538 | $1,579,495 | $1,668,550 | 5.6% |
| **(291) Emergency Management** | $4,714 | $7,856 | $7,980 | $7,980 | 0.0% |
| **Position Distribution** | | | | | |
| **Full-Time** | 13 | 15 | 15 | 15 | |
| **Part-Time** | 18 | 15 | 22 | 22 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. The salaries budget also includes increases to the Deputy Chief's base salary as well as educational attainment and increased funding for emergency overtime.

**FY 2022/2023 Accomplishments**

- Record call volume managed.
- Reduction of employee turnover from 125% (5-year average) to 25% in FY 2023.
- Completed 1,058 fire prevention activities, a new department record.
- Migrated to a new records management system, creating efficiency and improved data analysis capability.
- Generated new revenue that exceeded growth of operational budget (4th consecutive year).

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **220** | **FIRE DEPARTMENT** | | | | | | |
| 1220100 | FIRE - SALARIES | | | | | | |
| 1220100 | 511000 | FIRE CHIEF SALARY | $110,043 | $117,268 | $116,745 | $120,250 | 3.0% |
| 1220100 | 511100 | DEPUTY CHIEF SALARY | 74,591 | 79,021 | 80,965 | 87,778 | 8.4% |
| 1220100 | 511200 | CNTRCT WAGES CAPTAIN | 0 | 0 | 66,233 | 0 | -100.0% |
| 1220100 | 511300 | CNTRCT WAGES LIEUTENANTS | 297,898 | 283,931 | 186,727 | 256,528 | 37.4% |
| 1220100 | 511400 | CNTRCT WAGES FIREFIGHTERS | 244,067 | 305,511 | 420,042 | 438,357 | 4.4% |
| 1220100 | 511450 | BACK WAGES | 0 | 173,959 | 0 | 0 | N/A |
| 1220100 | 511500 | FT HRLY WAGES ADMIN ASST | 52,263 | 57,128 | 58,842 | 60,840 | 3.4% |
| 1220100 | 512100 | HRLY WAGES CLMN/EMERGENCY | 40,547 | 35,982 | 45,000 | 45,000 | 0.0% |
| 1220100 | 512200 | HRLY WAGES CLMN DRLLS/EMT | 8,542 | 10,197 | 12,000 | 12,000 | 0.0% |
| 1220100 | 512300 | CALL SHIFT COVERAGE | 1,561 | 2,983 | 2,500 | 2,500 | 0.0% |
| 1220100 | 513000 | CNTCRT WAGES OT/EMERGENCY | 117,733 | 73,383 | 100,000 | 110,000 | 10.0% |
| 1220100 | 513100 | SICK/PRSNL COVERAGE | 29,215 | 49,082 | 32,700 | 32,700 | 0.0% |
| 1220100 | 513200 | CNTRCT HOL VAC & LV COVRG | 73,770 | 73,217 | 105,000 | 105,000 | 0.0% |
| 1220100 | 513300 | HRLY WAGES FFGHTRS DRILL | 9,017 | 14,899 | 12,000 | 12,000 | 0.0% |
| 1220100 | 513400 | PROJ AND ASSIGNED OT | 1,817 | 1,096 | 0 | 0 | N/A |
| 1220100 | 513500 | TEMPORARY EMERGENCY COVERA | 102,132 | 84,210 | 10,000 | 10,000 | 0.0% |
| 1220100 | 513600 | OT-SHIFT COVERAGE INJURIES | 24,197 | 54,897 | 0 | 0 | N/A |
| 1220100 | 513700 | ADMIN ASST, OVERTIME | 0 | 0 | 0 | 0 | N/A |
| 1220100 | 514000 | APP OFF LONGEVITY D CHIEF | 4,939 | 0 | 0 | 0 | N/A |
| 1220100 | 514100 | CNTRCT WAGES LONGEVITY | 0 | 0 | 0 | 0 | N/A |
| 1220100 | 514200 | CALL HRLY WAGES LONGEVITY | 0 | 675 | 750 | 750 | 0.0% |
| 1220100 | 515100 | APP OFF D CH EDUCATION | 8,951 | 9,483 | 9,716 | 30,213 | 211.0% |
| 1220100 | 515200 | HRLY FT FF EDUCATION | 17,905 | 11,988 | 7,477 | 9,500 | 27.1% |
| 1220100 | 515300 | APP OFF D CH EMT INCENTIVE | 5,772 | 9,519 | 9,235 | 10,641 | 15.2% |
| 1220100 | 515350 | CNTRCT COM PARAMEDIC STIPENI | 0 | 1,550 | 2,018 | 2,018 | 0.0% |
| 1220100 | 515400 | CNTRCT TRAINING INCENTIVE | 2,600 | 1,900 | 3,200 | 3,200 | 0.0% |
| 1220100 | 515500 | CNTRCT SPCLZTN PAY ART-22 | 80,763 | 86,484 | 110,760 | 127,690 | 15.3% |
| 1220100 | 515600 | TRAINING/QUARTERMASTER STIPE | 0 | 0 | 0 | 4,000 | N/A |
| 1220100 | 515700 | CNTRCT WAGES VAC BUYBACK | 48,254 | 29,415 | 0 | 0 | N/A |
| 1220100 | 515800 | CNTRCT WAGES SICK BUYBACK | 0 | 0 | 0 | 0 | N/A |
| 1220100 | 515900 | UNUSED SICK BONUS | 4,400 | 2,800 | 6,000 | 6,000 | 0.0% |
| 1220100 | 519000 | APP OFF CLOTHING ALLOWANCE | 1,732 | 2,309 | 2,000 | 2,000 | 0.0% |
| 1220100 | 519100 | CONTRACT CLOTHING ALLOWANCI | 9,194 | 12,584 | 13,000 | 13,000 | 0.0% |
| 1220100 | 519200 | CALLMEN CLOTHING ALLOW | 2,050 | 2,345 | 2,500 | 2,500 | 0.0% |
| 1220100 | 519500 | MEDICAL & PHYSICAL TRNG | 4,855 | 6,790 | 6,000 | 6,000 | 0.0% |
| | **SALARIES** | | **$1,378,808** | **$1,594,606** | **$1,421,410** | **$1,510,465** | **6.3%** |
| 1220200 | FIRE - EXPENSES | | | | | | |
| 1220200 | 524000 | R & M/BUILDINGS & GROUNDS | $885 | $542 | $750 | $750 | 0.0% |
| 1220200 | 524500 | R & M/VEHICLES | 32,586 | 17,859 | 30,000 | 30,000 | 0.0% |
| 1220200 | 525500 | R & M/EQUIPMENT | 1,726 | 2,111 | 3,500 | 3,500 | 0.0% |
| 1220200 | 531000 | OTHER CONTRACTED SERVICES | 13,998 | 22,865 | 14,000 | 14,000 | 0.0% |
| 1220200 | 531200 | TRAINING/EDUCATION PROGRAMS | 3,831 | 11,449 | 12,000 | 12,000 | 0.0% |
| 1220200 | 531500 | LEGAL SERVICES | 0 | 0 | 0 | 0 | N/A |
| 1220200 | 534100 | TELEPHONE | 3,511 | 3,624 | 3,600 | 3,600 | 0.0% |
| 1220200 | 534200 | POSTAGE | 115 | 124 | 135 | 135 | 0.0% |
| 1220200 | 534300 | PRINTING | 100 | 0 | 50 | 50 | 0.0% |
| 1220200 | 542000 | OFFICE SUPPLIES | 992 | 397 | 1,000 | 1,000 | 0.0% |
| 1220200 | 545000 | CUSTODIAL SUPPLIES | 803 | 807 | 750 | 750 | 0.0% |
| 1220200 | 548000 | SUPPLIES MOTOR VEHICLES | 6,739 | 10,313 | 9,000 | 9,000 | 0.0% |

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| 1220200 | 548500 | VEHICLE GASOLINE | 19,094 | 35,237 | 20,000 | 20,000 | 0.0% |
| 1220200 | 549000 | FOOD SERVICE SUPPLIES | 0 | 100 | 300 | 300 | 0.0% |
| 1220200 | 558300 | PROTECTIVE EQUIPMENT | 0 | 18 | 25,000 | 25,000 | 0.0% |
| 1220200 | 558600 | SUPPLIES FIRE EQUIPMENT | 9,799 | 7,337 | 10,000 | 10,000 | 0.0% |
| 1220200 | 558700 | EMS SUPPLIES | 19,374 | 20,465 | 20,000 | 20,000 | 0.0% |
| 1220200 | 571000 | IN-STATE TRAVEL | 60 | 757 | 1,000 | 1,000 | 0.0% |
| 1220200 | 572000 | OUT-OF-STATE TRAVEL | 0 | 1,703 | 4,000 | 4,000 | 0.0% |
| 1220200 | 573000 | DUES & SUBSCRIPTIONS | 4,211 | 4,226 | 3,000 | 3,000 | 0.0% |
| | **EXPENSES** | | **$117,823** | **$139,933** | **$158,085** | **$158,085** | **0.0%** |
| **TOTAL** | **FIRE DEPARTMENT** | | **$1,496,631** | **$1,734,538** | **$1,579,495** | **$1,668,550** | **5.6%** |
| **291** | **EMERGENCY MANAGEMENT** | | | | | | |
| 1291100 | EMERGENCY MANAGEMENT - SAL | | | | | | |
| 1291100 | 515500 | EMA DIRECTOR STIPEND | $2,500 | $2,500 | $2,500 | $2,500 | 0.0% |
| | **SALARIES** | | **$2,500** | **$2,500** | **$2,500** | **$2,500** | **0.0%** |
| 1291200 | EMERGENCY MANAGEMENT - EXP | | | | | | |
| 1291200 | 534100 | TELEPHONE | $0 | $0 | $480 | $480 | 0.0% |
| 1291200 | 542000 | OFFICE SUPPLIES | 169 | 31 | 100 | 100 | 0.0% |
| 1291200 | 544000 | SUPPLIES EMA EQUIPMENT | 2,045 | 5,325 | 4,900 | 4,900 | 0.0% |
| | **EXPENSES** | | **$2,214** | **$5,356** | **$5,480** | **$5,480** | **0.0%** |
| **TOTAL** | **EMERGENCY MANAGEMENT** | | **$4,714** | **$7,856** | **$7,980** | **$7,980** | **0.0%** |

**Mission Statement:** With a principal focus of increasing the delivery of services to the Town of Lakeville, the Department of Inspectional Services & Permitting was established by Special Legislation in 2017 and is currently comprised of the Building Department, Board of Health and Conservation.

It is the mission of the Building Department to protect the public's safety and welfare by insuring that all construction, reconstruction, alterations, repairs, occupancy, moving and demolition of buildings and/or structures conform to the requirements of the Building, Mechanical, Electrical, Plumbing and Gas Codes of the Commonwealth, and the Town of Lakeville Zoning By-Laws.

The Board of Health's mission is to preserve and protect the health and wellness of the community and perform the core functions of public health assessment, assurance and surveillance.

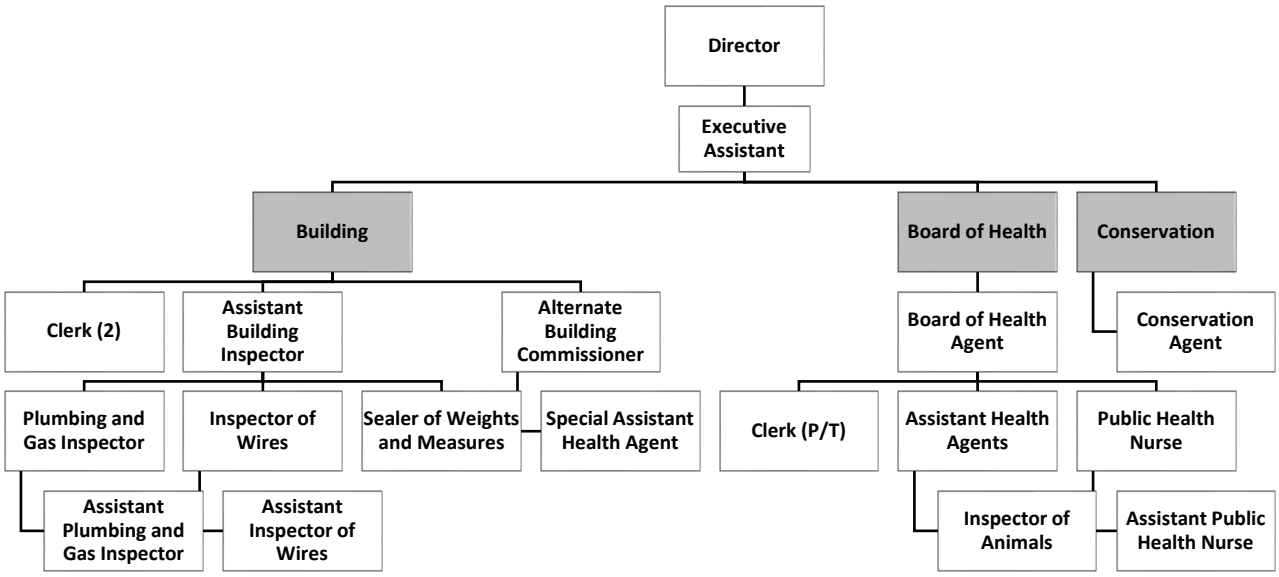
The mission of Conservation is to protect the natural resources of the Town by reviewing and regulating projects located in or near resource areas as defined by the Wetland Protection Act (WPA).

**Department Description:** The Building Department consists of the Building Commissioner, an Executive Assistant, one full-time and one part time Clerk, and various per diem inspectors including: Building, Plumbing, Gas, Electrical, Sealer of Weights and Measures and Special Assistant Health Agent. The Building Department is responsible for zoning enforcement, plan review, permitting and inspections for new construction and/or alterations to any structure within the Town of Lakeville.

The Board of Health operates under the policy direction of an elected three-member Board. The staff includes a full-time Health Agent, a part-time Clerk as well as a per-diem Public Health Nurse, Assistant Public Health Nurse, two Assistant Health Inspectors, and an Animal Inspector. The Board of Health meets twice monthly and administers and coordinates public health programs and services, enforces state and local public health regulations and sanitary codes, including local regulations.

Conservation has a part-time Agent who works approximately 18 hours per week and operates under the policy direction of an appointed, five-member Commission, who meets monthly. They review proposed projects located in or near resource areas and then issues permits regulating and conditioning the work while ensuring the interests of the Wetlands Protection Act (WPA).

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| Expenditures | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **(171) Conservation Commission** | $18,522 | $17,354 | $33,011 | $33,787 | 2.4% |
| **(241) Inspectional Services** | $259,075 | $264,203 | $266,969 | $274,062 | 2.7% |
| **(242-247) Part-Time Inspector** | $84,318 | $87,040 | $83,300 | $83,600 | 0.4% |
| **(510) Board of Health** | $107,874 | $117,408 | $123,809 | $130,079 | 5.1% |
| **(522) Board of Health/Visiting Nurse** | $4,000 | $5,493 | $5,000 | $5,000 | 0.0% |
| **Position Distribution** | | | | | |
| Full-Time | 6 | 6 | 4 | 4 | |
| Part-Time | 5 | 5 | 3 | 3 | |
| Per-Diem | 13 | 13 | 13 | 13 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. This budget also reflects the removal of the Facilities budget from Inspectional Services to its own independent budget.

**FY 2022/2023 Accomplishments**

- In FY 2022 the Inspectional Services Department conducted 2,938 inspections, issued 1,634 permits and collected nearly $500,000 in revenue.

- Reorganized the facilities function and hired a director to oversee facilities staff and manage projects (as well as their respective budgets) on town properties.

- Despite staffing shortages and turn over in the first half of FY 2023, the department continued to provide excellent maintenance of town buildings and staff support upon request.

- The Board of Health, along with the invaluable expertise/advice from the Health Agent and Public Health Nurse, continues to keep the workplace safe and residents informed during the COVID-19 pandemic by adhering to guidelines, providing sound guidance and helping wherever they are needed.

- The Conservation Agent successfully managed numerous projects within the Commission's jurisdiction to ensure compliance with the Wetlands Protection Act (WPA).

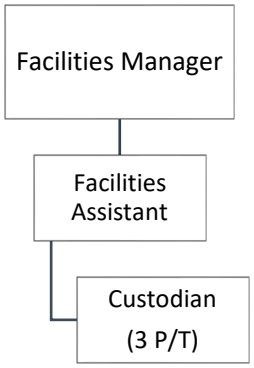
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **171** | **CONSERVATION COMMISSION** | | | | | | |
| 1171100 | CONSERVATION - SALARIES | | | | | | |
| 1171100 | 511100 | PT HRLY CNSVTN AGENT | $17,672 | $16,323 | $29,911 | $30,687 | 2.6% |
| | **SALARIES** | | **$17,672** | **$16,323** | **$29,911** | **$30,687** | **2.6%** |
| 1171200 | CONSERVATION - EXPENSES | | | | | | |
| 1171200 | 531200 | TRAINING/EDUCATION PROGRAMS | $0 | $190 | $1,000 | $1,000 | 0.0% |
| 1171200 | 534200 | POSTAGE | 0 | 0 | 100 | 100 | 0.0% |
| 1171200 | 534300 | PRINTING | 0 | 0 | 100 | 100 | 0.0% |
| 1171200 | 542000 | OFFICE SUPPLIES | 278 | 254 | 600 | 600 | 0.0% |
| 1171200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 300 | 300 | 0.0% |
| 1171200 | 573000 | DUES & SUBSCRIPTIONS | 573 | 588 | 1,000 | 1,000 | 0.0% |
| | **EXPENSES** | | **$851** | **$1,032** | **$3,100** | **$3,100** | **0.0%** |
| **TOTAL** | **CONSERVATION COMMISSION** | | **$18,522** | **$17,354** | **$33,011** | **$33,787** | **2.4%** |
| **241** | **INSPECTIONAL SERVICES** | | | | | | |
| 1241100 | INSPECTION - SALARIES | | | | | | |
| 1241100 | 511000 | BUILDING COMM SALARY | $100,786 | $107,403 | $106,924 | $110,132 | 3.0% |
| 1241100 | 511100 | ASSISTANT INSPECTOR | 1,720 | 1,040 | 10,000 | 10,000 | 0.0% |
| 1241100 | 511500 | HRLY WAGES ADMINISTRATIVE ASS | 59,798 | 55,649 | 68,876 | 71,631 | 4.0% |
| 1241100 | 511600 | HRLY WAGES - CLERKS | 85,169 | 89,367 | 67,669 | 69,699 | 3.0% |
| 1241100 | 513000 | HRLY WAGES OVERTIME | 0 | 0 | 2,000 | 2,000 | 0.0% |
| 1241100 | 514000 | HRLY WAGES LONGEVITY | 4,186 | 765 | 0 | 0 | N/A |
| 1241100 | 515200 | EDUCATION STIPEND | 1,800 | 2,250 | 2,700 | 1,800 | -33.3% |
| 1241100 | 519400 | CNTRCT AUTO ALLOWANCE | 4,800 | 4,800 | 4,800 | 4,800 | 0.0% |
| | **SALARIES** | | **$258,258** | **$261,275** | **$262,969** | **$270,062** | **2.7%** |
| 1241200 | INSPECTION - EXPENSES | | | | | | |
| 1241200 | 531200 | TRAINING/EDUCATION PROGRAMS | $0 | $0 | $1,000 | $1,000 | 0.0% |
| 1241200 | 534200 | POSTAGE | 4 | 6 | 100 | 100 | 0.0% |
| 1241200 | 534300 | PRINTING | 0 | 0 | 300 | 300 | 0.0% |
| 1241200 | 542000 | OFFICE SUPPLIES | 743 | 2,852 | 2,500 | 2,500 | 0.0% |
| 1241200 | 573000 | DUES & SUBSCRIPTIONS | 70 | 70 | 100 | 100 | 0.0% |
| | **EXPENSES** | | **$817** | **$2,928** | **$4,000** | **$4,000** | **0.0%** |
| **TOTAL** | **INSPECTIONAL SERVICES** | | **$259,075** | **$264,203** | **$266,969** | **$274,062** | **2.7%** |
| **242-247** | **PART-TIME INSPECTORS** | | | | | | |
| 1242200 | 531000 | GAS INSPECTOR - EXPENSES | $15,680 | $16,800 | $15,000 | $15,000 | 0.0% |
| 1243200 | 531000 | PLUMBING INSP - EXPENSES | 18,560 | 18,160 | 19,000 | 19,000 | 0.0% |
| 1244200 | 531000 | SEALER OF WEIGHTS & MEASURES | 3,500 | 4,000 | 6,000 | 6,300 | 5.0% |
| 1245200 | 531000 | ELECTRICAL INSP - EXPENSES | 41,080 | 39,860 | 34,000 | 34,000 | 0.0% |
| 1246200 | 531000 | ANIMAL INSP - EXPENSES | 3,938 | 6,300 | 6,300 | 6,300 | 0.0% |
| 1247200 | 531000 | HEALTH INSP - EXPENSES | 1,560 | 1,920 | 3,000 | 3,000 | 0.0% |
| | **EXPENSES** | | **$84,318** | **$87,040** | **$83,300** | **$83,600** | **0.4%** |
| **TOTAL** | **PART-TIME INSPECTORS** | | **$84,318** | **$87,040** | **$83,300** | **$83,600** | **0.4%** |
| **510** | **BOARD OF HEALTH** | | | | | | |
| 1510100 | BOARD OF HEALTH - SALARIES | | | | | | |
| 1510100 | 510100 | ELECTED OFFICIAL - CHAIR | $2,000 | $2,000 | $2,000 | $2,000 | 0.0% |

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| 1510100 | 510200 | ELECTED OFFICIAL - 2ND MBR | 1,500 | 1,500 | 1,500 | 1,500 | 0.0% |
| 1510100 | 510300 | ELECTED OFFICIAL - 3RD MBR | 1,500 | 1,500 | 1,500 | 1,500 | 0.0% |
| 1510100 | 511000 | HEALTH AGENT SALARY | 73,458 | 77,502 | 82,000 | 84,460 | 3.0% |
| 1510100 | 512000 | HRLY PT ASST H INPSECTOR | 6,615 | 9,065 | 5,000 | 5,000 | 0.0% |
| 1510100 | 512500 | HRLY WAGES CLERK PART TIME | 19,481 | 19,882 | 21,909 | 22,569 | 3.0% |
| 1510100 | 515200 | EDUCATION STIPEND | 900 | 900 | 900 | 0 | -100.0% |
| | **SALARIES** | | **$105,454** | **$112,350** | **$114,809** | **$117,029** | **1.9%** |
| 1510200 | BOARD OF HEALTH - EXPENSES | | | | | | |
| 1510200 | 524500 | R & M/VEHICLES | $17 | $0 | $500 | $500 | 0.0% |
| 1510200 | 530900 | CNTCD PRF SRVCS/LGL&RABBS | 193 | 875 | 1,500 | 6,000 | 300.0% |
| 1510200 | 531200 | TRAINING/EDUCATION PROGRAMS | 0 | 780 | 2,000 | 2,000 | 0.0% |
| 1510200 | 534200 | POSTAGE | 328 | 418 | 500 | 500 | 0.0% |
| 1510200 | 534300 | PRINTING | 89 | 133 | 300 | 300 | 0.0% |
| 1510200 | 534400 | ADVERTISING | 0 | 184 | 500 | 500 | 0.0% |
| 1510200 | 542000 | OFFICE SUPPLIES | 1,082 | 1,430 | 2,000 | 2,000 | 0.0% |
| 1510200 | 548000 | SUPPLIES MOTOR VEHICLES | 97 | 455 | 250 | 250 | 0.0% |
| 1510200 | 548500 | VEHICLE GASOLINE | 405 | 533 | 750 | 750 | 0.0% |
| 1510200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 450 | 0 | -100.0% |
| 1510200 | 573000 | DUES & SUBSCRIPTIONS | 210 | 250 | 250 | 250 | 0.0% |
| | **EXPENSES** | | **$2,420** | **$5,058** | **$9,000** | **$13,050** | **45.0%** |
| **TOTAL** | **BOARD OF HEALTH** | | **$107,874** | **$117,408** | **$123,809** | **$130,079** | **5.1%** |
| **522** | **BOH/VISITING NURSE** | | | | | | |
| 1522200 | VISITING NURSE - EXPENSES | | | | | | |
| 1522200 | 531000 | CONTRACTED PROF SERVICES | $4,000 | $5,493 | $5,000 | $5,000 | 0.0% |
| | **EXPENSES** | | **$4,000** | **$5,493** | **$5,000** | **$5,000** | **0.0%** |
| **TOTAL** | **BOH/VISITING NURSE** | | **$4,000** | **$5,493** | **$5,000** | **$5,000** | **0.0%** |

**Mission Statement:** The mission of the Facilities Department is to efficiently manage, repair and maintain the Town's facilities and associated grounds, ensuring that they meet code, health and safety standards.

**Department Description:** The Facilities Department has one full-time Facilities Manager, one full-time Facilities Assistant and three part-time Custodian-Groundskeepers. In addition to handling the maintenance and repairs of Town buildings, this Department handles the coordination of access, estimates, scheduling and performance of all contractors associated with facilities maintenance and improvements.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| Expenditures | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **(193) Facilities** | $173,539 | $173,926 | $283,199 | $317,506 | 12.1% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 1 | 2 | 2 | |
| Part-Time | 2 | 2 | 3 | 3 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. This budget has been extracted from the Department of Inspectional Services as an independent department for FY 2024.

**FY 2022/2023 Accomplishments**

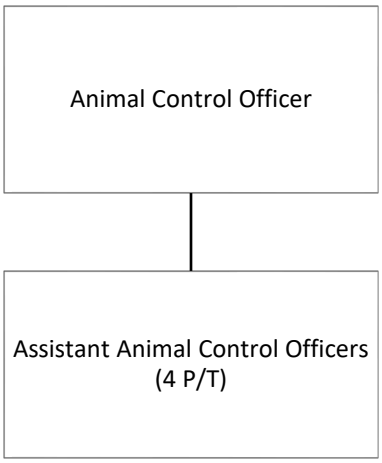
- In an effort to better maintain municipal buildings and move capital projects forward, the function of facilities management was separated from Inspectional Services in FY 2023.
- The Facilities Department has already taken the lead on several building projects including the Fire Station renovation; Park Commission capital projects; Historic Library ramp; and a preliminary evaluations of all municipal buildings.
- Despite numerous resignations and difficulties filling positions, the Facilities Department is currently fully staffed and operating at a very effective level.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **193** | **FACILITIES MAINTENANCE** | | | | | | |
| 1193100 | FACILITIES - SALARIES | | | | | | |
| 1193100 | 511000 | FACILITIES DIRECTOR SALARY | $0 | $0 | $50,000 | $80,340 | 60.7% |
| 1193100 | 511100 | FACILITIES F-T WAGES | 52,931 | 55,603 | 61,710 | 58,753 | -4.8% |
| 1193100 | 512000 | FACILITIES P-T WAGES | 42,546 | 21,320 | 53,163 | 56,425 | 6.1% |
| 1193100 | 513000 | FACILITIES - OVERTIME | 2,444 | 11,810 | 3,500 | 3,500 | 0.0% |
| 1193100 | 514000 | FACILITIES - LONGEVITY | 1,588 | 1,668 | 1,701 | 1,763 | 3.6% |
| 1193100 | 515700 | VACATION BUYBACK | 0 | 0 | 0 | 0 | N/A |
| 1193100 | 519000 | FACILITIES - CLOTHNG ALLOWANCI | 400 | 400 | 400 | 400 | 0.0% |
| 1193100 | 519400 | AUTO ALLOWANCE | 2,760 | 2,760 | 2,725 | 6,325 | 132.1% |
| | **SALARIES** | | **$102,668** | **$93,561** | **$173,199** | **$207,506** | **19.8%** |
| 1193200 | FACILITIES - EXPENSES | | | | | | |
| 1193200 | 524000 | FACILITY REPAIRS & MAINTENANCI | $0 | $1,145 | $80,000 | $90,000 | 12.5% |
| 1193200 | 524000 | FACILITIES MAINT - TOWN HALL | 22,156 | 10,186 | 0 | 0 | N/A |
| 1193200 | 524000 | BUILDING MAINT - HIST TOWN HO | 2,083 | 1,738 | 0 | 0 | N/A |
| 1193200 | 524000 | BUILDING MAINT - CONSERVATION | 111 | 675 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - POLICE STA | 2,066 | 23,935 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - FIRE STATION | 1,230 | 8,571 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - ANML SHELTR | 0 | 1,748 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - HWY GARAGE | 9,468 | 13,435 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - SENIOR CENTEI | 2,593 | 3,318 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - LIBRARY | 10,824 | 1,563 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - HISTORIC LIB | 11,048 | 3,642 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - PARK | 9,291 | 9,635 | 0 | 0 | N/A |
| 1193200 | 524000 | FACILITIES MAINT - TRANSFER STA | 0 | 773 | 0 | 0 | N/A |
| 1193200 | 529500 | OTHER CONTRACTED SERVICES | 0 | 0 | 30,000 | 20,000 | -33.3% |
| | **EXPENSES** | | **$70,871** | **$80,365** | **$110,000** | **$110,000** | **0.0%** |
| **TOTAL** | **FACILITIES MAINTENANCE** | | **$173,539** | **$173,926** | **$283,199** | **$317,506** | **12.1%** |

**Mission Statement:** It is the mission of Lakeville Animal Control to provide care and shelter for stray and unwanted animals and to rehome those animals into forever homes. The Lakeville Animal Shelter serves as the only regional municipal animal shelter in southeastern Massachusetts, and maintains contractual agreements with eleven surrounding towns to board stray and surrendered animals.

**Department Description:** Lakeville Animal Control provides a number of essential town services including responding to wildlife as well as stray calls 24 hours a day, 7 days a week. The department also operates a shelter and provides care to stray, surrendered and lost animals from Lakeville and eleven surrounded communities. The department is staffed by one full-time Animal Control Officer and four part-time officers.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $117,200 | $126,912 | $131,445 | $135,476 | 3.1% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | |
| Part-Time | 4 | 4 | 4 | 4 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs.

**FY 2022/2023 Accomplishments**

- Sheltered and provided care for 163 dogs in calendar year 2022.
- Collected over $36,350 in donations to the Lakeville Animal Shelter in FY2023 to date.
- Continued to participate in the MA Department of Agricultural Resources' municipal partnership program for the spay/neuter of stray and surrendered animals.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **292** | **DOG OFFICER** | | | | | | |
| 1292100 | ANIMAL CONTROL - SALARIES | | | | | | |
| 1292100 | 511000 | ANIMAL CONTROL OFFICER SAL | $72,100 | $76,834 | $76,491 | $78,786 | 3.0% |
| 1292100 | 511100 | CALLBACK STIPENDS - ACO | 24,600 | 27,700 | 30,000 | 30,750 | 2.5% |
| 1292100 | 511500 | LONGEVITY - ACO | 5,047 | 5,198 | 5,354 | 5,515 | 3.0% |
| 1292100 | 519000 | NON CONTRCL CLTHG ALLOW | 84 | 0 | 150 | 150 | 0.0% |
| | **SALARIES** | | **$101,832** | **$109,732** | **$111,995** | **$115,201** | **2.9%** |
| 1292200 | ANIMAL CONTROL - EXPENSES | | | | | | |
| 1292200 | 521000 | ELECTRICITY | $1,497 | $1,837 | $1,650 | $1,900 | 15.2% |
| 1292200 | 521300 | HEATING FUEL | 2,621 | 3,086 | 3,250 | 3,500 | 7.7% |
| 1292200 | 524000 | R & M/BUILDINGS & GROUNDS | 1,620 | 1,481 | 1,500 | 1,600 | 6.7% |
| 1292200 | 524500 | R & M/VEHICLES | 673 | 554 | 400 | 400 | 0.0% |
| 1292200 | 529100 | RUBBISH REMOVAL | 1,496 | 1,496 | 1,600 | 2,000 | 25.0% |
| 1292200 | 531000 | OTHER CONTRACTED SERVICES | 1,677 | 1,622 | 2,000 | 2,000 | 0.0% |
| 1292200 | 531200 | TRAINING/EDUCATION PROGRAMS | 0 | 0 | 500 | 500 | 0.0% |
| 1292200 | 534100 | TELEPHONE | 1,891 | 1,684 | 2,500 | 2,250 | -10.0% |
| 1292200 | 534200 | POSTAGE | 37 | 139 | 100 | 100 | 0.0% |
| 1292200 | 534300 | PRINTING | 98 | 226 | 150 | 225 | 50.0% |
| 1292200 | 542000 | OFFICE SUPPLIES | 715 | 593 | 750 | 700 | -6.7% |
| 1292200 | 545000 | CUSTODIAL SUPPLIES | 999 | 1,393 | 2,000 | 1,600 | -20.0% |
| 1292200 | 548000 | SUPPLIES MOTOR VEHICLES | 67 | 415 | 500 | 500 | 0.0% |
| 1292200 | 548500 | VEHICLE GASOLINE | 1,633 | 2,525 | 2,250 | 2,750 | 22.2% |
| 1292200 | 558400 | DOG & CAT FOOD | 345 | 129 | 300 | 250 | -16.7% |
| | **EXPENSES** | | **$15,368** | **$17,180** | **$19,450** | **$20,275** | **4.2%** |
| **TOTAL** | **DOG OFFICER** | | **$117,200** | **$126,912** | **$131,445** | **$135,476** | **3.1%** |

*Education*

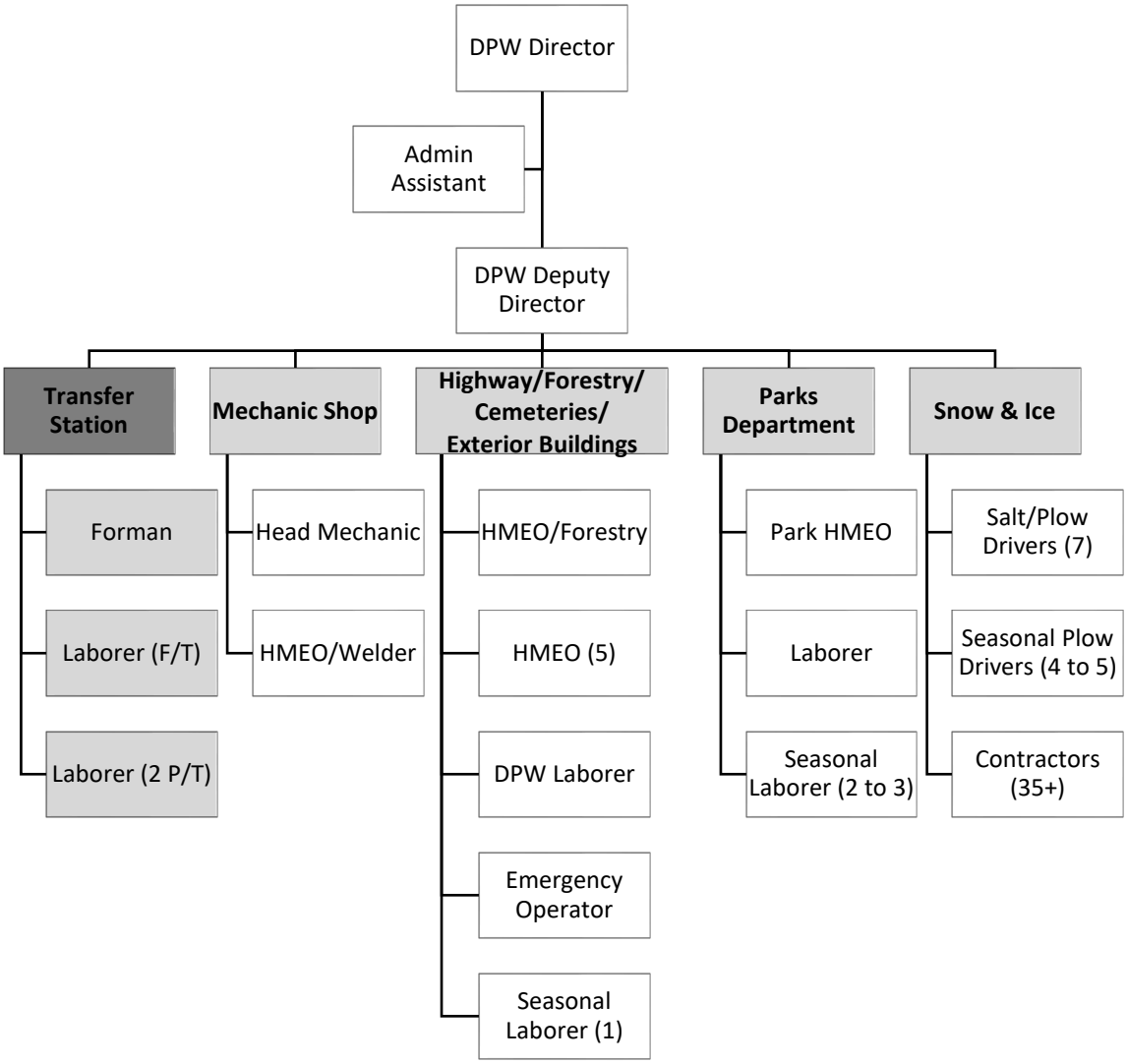
| DESCRIPTION | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|
| **300** | **EDUCATION** | | | | | |
| 1300100 | F-L SCHOOL COMMITTEE-STIPENDS | | | | | |
| 1300100 510100 | ELECTED OFFICIAL - STIPEND | $6,500 | $6,500 | $6,500 | $6,500 | 0.0% |
| | F-L SCHOOL COMMITTEE-S | **$6,500** | **$6,500** | **$6,500** | **$6,500** | **0.0%** |
| **TOTAL** | **EDUCATION** | **$6,500** | **$6,500** | **$6,500** | **$6,500** | **0.0%** |
| **320** | **FREETOWN-LAKEVILLE REGIONAL SCHOOL DISTRICT** | | | | | |
| 1320200 | FREETOWN-LAKEVILLE RSD | | | | | |
| 1320200 532000 | FREETOWN-LAKEVILLE RSD A | $15,319,922 | $15,758,683 | $16,295,504 | $16,482,097 | 1.1% |
| | **FREETOWN-LAKEVILLE RSD** | **$15,319,922** | **$15,758,683** | **$16,295,504** | **$16,482,097** | **1.1%** |
| **TOTAL** | **F-L REGIONAL SCHOOL DISTRICT** | **$15,319,922** | **$15,758,683** | **$16,295,504** | **$16,482,097** | **1.1%** |
| **350** | **OLD COLONY VOCATIONAL** | | | | | |
| 1350200 | OLD COLONY VOCATIONAL | | | | | |
| 1350200 532000 | OLD COLONY RVTHS ASSMN | $1,988,835 | $2,210,455 | $2,494,913 | $2,496,060 | 0.0% |
| | **OLD COLONY VOCATIONAL** | **$1,988,835** | **$2,210,455** | **$2,494,913** | **$2,496,060** | **0.0%** |
| **TOTAL** | **OLD COLONY VOCATIONAL** | **$1,988,835** | **$2,210,455** | **$2,494,913** | **$2,496,060** | **0.0%** |
| **360** | **BRISTOL COUNTY AGRICULTURAL** | | | | | |
| 1360200 | BRISTOL AGRICULTURAL | | | | | |
| 1360200 532000 | BRISTOL AGRICULTURAL TUI | $265,948 | $277,073 | $388,765 | $360,010 | -7.4% |
| 1360200 532100 | NORFOLK AGRICULTURAL TU | 0 | 0 | 0 | 81,755 | N/A |
| | **BRISTOL AGRICULTURAL** | **$265,948** | **$277,073** | **$388,765** | **$441,765** | **13.6%** |
| **TOTAL** | **BRISTOL COUNTY AGR** | **$265,948** | **$277,073** | **$388,765** | **$441,765** | **13.6%** |
| **TOTAL - EDUCATION** | | **$17,581,205** | **$18,252,710** | **$19,185,682** | **$19,426,422** | **1.3%** |

# *Public Works*

**Mission Statement:** The mission of the Department of Public Works is to improve the quality of life for the people of Lakeville by ensuring a safe and healthy environment in which to live, work and enjoy Lakeville open spaces. The department is dedicated to providing the residents of Lakeville with responsive customer service and serves as the single point of contact for all maintenance related to the Town's public rights-of-way and publicly owned open spaces.

**Department Description:** The Department of Public Works is responsible for the maintenance of all cemeteries and public roadways (including street sweeping cutting of brush, mowing cul-de-sacs, road repair and snow plowing) within the Town of Lakeville as well as all of the properties under the supervision of the Park Commission. In addition, the DPW provides maintenance and repair services for the town's vehicle fleet. The department is staffed by a DPW director, a Deputy Director, an administrative assistant, mechanic, eight equipment operators, and four part-time laborers who serve in a number of capacities across four division.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | | | | | |
| **(420) Highway** | $762,919 | $882,956 | $1,066,447 | $1,102,548 | 3.4% |
| **(423) Snow and Ice** | $186,670 | $206,857 | $135,000 | $135,000 | 0.0% |
| **(424) Street Lighting** | $15,597 | $21,134 | $25,000 | $25,000 | 0.0% |
| **(491) Cemeteries** | $10,394 | $16,298 | $15,000 | $15,000 | 0.0% |
| **Position Distribution** | | | | | |
| Full-Time | 11 | 12 | 13 | 13 | |
| Part-Time | 4 | 3 | 2 | 2 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs. The salaries budget also includes an increase to the administrative assistant salary to reflect her expanded workload.

**FY 2022/2023 Accomplishments**

- Completed a number of significant resurfacing projects including, Pierce Ave., Montgomery St., and Long Pond Rd.
- Received two National Asphalt Paving Association (NAPA) awards Quality in Construction for Clear Pond Rd. and Bedford St. resurfacing projects.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **420** | **HIGHWAY DEPARTMENT** | | | | | | |
| 1420100 | HIGHWAY - SALARIES | | | | | | |
| 1420100 | 511000 | DPW DIRECTOR SALARY | $81,600 | $92,286 | $91,875 | $94,630 | 3.0% |
| 1420100 | 511100 | HRLY WAGES FOREMAN | 60,739 | 62,942 | 64,018 | 67,441 | 5.3% |
| 1420100 | 511200 | HRLY WAGES TR DR & OPRTR | 284,583 | 298,537 | 456,510 | 477,077 | 4.5% |
| 1420100 | 511300 | HRLY WAGES MECHANIC | 62,960 | 63,986 | 65,062 | 68,280 | 4.9% |
| 1420100 | 511500 | HRLY WAGES - CLERK | 29,859 | 32,424 | 34,026 | 36,000 | 5.8% |
| 1420100 | 512000 | HRLY WAGES PT LABORERS | 38,073 | 55,304 | 34,839 | 35,523 | 2.0% |
| 1420100 | 513000 | HRLY WAGES OVERTIME | 7,052 | 5,802 | 14,500 | 14,500 | 0.0% |
| 1420100 | 513900 | HWY - POLICE DETAILS | 16,881 | 30,962 | 25,000 | 25,000 | 0.0% |
| 1420100 | 514000 | HRLY WAGES LONGEVITY | 2,559 | 2,714 | 2,767 | 2,847 | 2.9% |
| 1420100 | 515200 | EDUCATION STIPEND | 500 | 750 | 500 | 500 | 0.0% |
| 1420100 | 515700 | VACATION BUYBACK | 0 | 0 | 0 | 0 | N/A |
| 1420100 | 519000 | CONTRACT CLOTHING ALLOWANCI | 5,528 | 8,225 | 7,500 | 7,900 | 5.3% |
| 1420100 | 519100 | NON CONT'L CLOTHING | 2,152 | 1,264 | 1,500 | 1,500 | 0.0% |
| | **SALARIES** | | **$592,486** | **$655,195** | **$798,097** | **$831,198** | **4.1%** |
| 1420200 | HIGHWAY - EXPENSES | | | | | | |
| 1420200 | 521000 | ELECTRICITY | $6,307 | $5,681 | $7,500 | $7,500 | 0.0% |
| 1420200 | 521300 | HEATING FUEL | 0 | 0 | 600 | 600 | 0.0% |
| 1420200 | 523000 | WATER SERVICE | 229 | 195 | 400 | 400 | 0.0% |
| 1420200 | 524000 | R & M/BUILDINGS | 1,063 | 8,197 | 15,000 | 15,000 | 0.0% |
| 1420200 | 524100 | GROUNDS MAINT SERVICES | 0 | 3,459 | 12,000 | 12,000 | 0.0% |
| 1420200 | 524500 | R & M/VEHICLES | 9,217 | 27,247 | 7,500 | 7,500 | 0.0% |
| 1420200 | 525500 | R & M/EQUIPMENT | 0 | 1,560 | 300 | 300 | 0.0% |
| 1420200 | 531000 | OTHER CONTRACTED SERVICES | 1,559 | 10,058 | 10,000 | 10,000 | 0.0% |
| 1420200 | 531200 | TRAINING/EDUCATION PROGRAMS | 350 | 655 | 2,750 | 2,750 | 0.0% |
| 1420200 | 534100 | TELEPHONE | 4,480 | 4,911 | 4,500 | 4,500 | 0.0% |
| 1420200 | 534200 | POSTAGE | 157 | 188 | 150 | 150 | 0.0% |
| 1420200 | 538000 | LAUNDRY SERVICES | 1,996 | 2,809 | 2,250 | 2,250 | 0.0% |
| 1420200 | 538500 | ROADWAY MAINTENANCE | 29,885 | 0 | 40,000 | 40,000 | 0.0% |
| 1420200 | 538510 | LINEPAINTING | 12,101 | 22,967 | 20,000 | 20,000 | 0.0% |
| 1420200 | 538550 | CATCHBASIN CLEANING | 12,010 | 15,028 | 17,000 | 17,000 | 0.0% |
| 1420200 | 539000 | OTHER CONTRACTUAL - LICENSES | 1,476 | 965 | 1,500 | 1,500 | 0.0% |
| 1420200 | 542000 | OFFICE SUPPLIES | 2,261 | 2,001 | 4,000 | 4,000 | 0.0% |
| 1420200 | 543100 | GROUNDSKEEPING SUPPLIES | 54 | 0 | 450 | 450 | 0.0% |
| 1420200 | 545000 | CUSTODIAL SUPPLIES | 627 | 206 | 650 | 650 | 0.0% |
| 1420200 | 548500 | VEHICLE GASOLINE/DIESEL | 26,962 | 41,412 | 32,000 | 35,000 | 9.4% |
| 1420200 | 553000 | PUBLIC WORKS MATERIALS | 11,711 | 32,976 | 35,000 | 35,000 | 0.0% |
| 1420200 | 553100 | SUPPLIES/MACHINERY | 43,434 | 42,663 | 50,000 | 50,000 | 0.0% |
| 1420200 | 569500 | REGIONAL SERVICES | 4,100 | 4,100 | 4,100 | 4,100 | 0.0% |
| 1420200 | 571000 | IN-STATE TRAVEL | 4 | 0 | 200 | 200 | 0.0% |
| 1420200 | 573000 | DUES & SUBSCRIPTIONS | 450 | 484 | 500 | 500 | 0.0% |
| | **EXPENSES** | | **$170,433** | **$227,761** | **$268,350** | **$271,350** | **1.1%** |
| **TOTAL** | **HIGHWAY DEPARTMENT** | | **$762,919** | **$882,956** | **$1,066,447** | **$1,102,548** | **3.4%** |
| **423** | **SNOW & ICE** | | | | | | |
| 1423100 | SNOW & ICE - SALARIES | | | | | | |
| 1423100 | 511200 | HRLY WAGES OTHER S & I | $29,851 | $39,376 | $32,500 | $32,500 | 0.0% |
| 1423100 | 515500 | HRLY WAGES OTH STIPEND | 2,390 | 2,492 | 2,500 | 2,500 | 0.0% |
| | **SALARIES** | | **$32,241** | **$41,868** | **$35,000** | **$35,000** | **0.0%** |

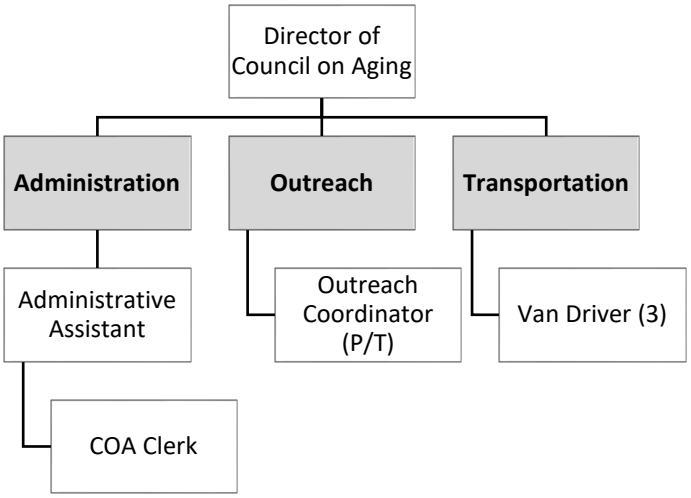
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| 1423200 | SNOW & ICE - EXPENSES | | | | | | |
| 1423200 | 524500 | R & M/VEHICLES & CONTRACT | $21,282 | $13,263 | $20,000 | $20,000 | 0.0% |
| 1423200 | 531000 | OTHER CONTRACTED SERVICES | 64,341 | 64,895 | 45,000 | 45,000 | 0.0% |
| 1423200 | 553500 | SUPPLIES SALT & SAND | 68,806 | 86,831 | 35,000 | 35,000 | 0.0% |
| | **EXPENSES** | | **$154,429** | **$164,989** | **$100,000** | **$100,000** | **0.0%** |
| **TOTAL** | **SNOW & ICE** | | **$186,670** | **$206,857** | **$135,000** | **$135,000** | **0.0%** |
| **424** | **STREET LIGHTING** | | | | | | |
| 1424200 | STREET LIGHTING - EXPENSES | | | | | | |
| 1424200 | 521000 | ELECTRICITY | $14,430 | $14,416 | $20,000 | $20,000 | 0.0% |
| 1424200 | 524000 | R & M/BUILDINGS & GROUNDS | 1,167 | 6,719 | 5,000 | 5,000 | 0.0% |
| | **EXPENSES** | | **$15,597** | **$21,134** | **$25,000** | **$25,000** | **0.0%** |
| **TOTAL** | **STREET LIGHTING** | | **$15,597** | **$21,134** | **$25,000** | **$25,000** | **0.0%** |
| **491** | **CEMETERIES** | | | | | | |
| 1491200 | CEMETERY - EXPENSES | | | | | | |
| 1491200 | 524000 | R & M/GROUNDS | $0 | $9,900 | $4,000 | $6,000 | 50.0% |
| 1491200 | 531000 | OTHER CONTRACTED SERVICES | 10,024 | 5,851 | 9,500 | 8,000 | -15.8% |
| 1491200 | 534200 | POSTAGE | 31 | 11 | 100 | 100 | 0.0% |
| 1491200 | 542900 | SUPPLIES OTHER | 339 | 536 | 1,400 | 900 | -35.7% |
| | **EXPENSES** | | **$10,394** | **$16,298** | **$15,000** | **$15,000** | **0.0%** |
| **TOTAL** | **CEMETERIES** | | **$10,394** | **$16,298** | **$15,000** | **$15,000** | **0.0%** |

# *Human Services*

**Mission Statement:** The Council on Aging was established for the purpose of coordinating and carrying out programs designed to identify and meet the physical, mental and emotional needs of Lakeville residents 60 and older. Once identified, it is our responsibility to inform and help our elders and the community gain the understanding of these available services. We do this while promoting independence and providing a safe, friendly environment. Funding to meet these needs is provided by the Town and through various grants and donations. The Lakeville Senior Center provides various volunteer opportunities, numerous activities and a caring, welcoming setting to socialize and enjoy others company. We are your home away from home.

**Department Description:** The Lakeville Council on Aging was created by a unanimous vote at Town Meeting on June 26, 1972 and is supported by local, state, and federal funds, as well as grants and donations. The Council consists of Nine board members and two alternate members. The department is staffed by the Director, an administrative assistant and clerk, one part-time outreach coordinator, three part-time van drivers, and 2 volunteer SHINE Councilors, in addition to a multitude of various volunteers. The Lakeville COA connects seniors with resources including: transportation, nutrition needs, exercise programs, socialization, durable medical equipment, educational programming, information & referrals and other vital services. The COA plans and facilitates educational programming, day/overnight trips, transports seniors to appointments, adult day health programs, food shopping and other destinations in the area and offers volunteer out-of-town medical rides, blood pressure and hearing clinics, Meals on Wheels delivery, weekly congregate meals and outreach/advocacy services.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $203,650 | $221,320 | $245,114 | $245,351 | 0.1% |
| **Position Distribution** | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | |
| Part-Time | 3 | 3 | 3 | 3 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs.

**FY 2022/2023 Accomplishments**

- 2022/2023 brought significant staffing changes to the Council on Aging including the transition of a new director and administrative assistant. The department is currently in the process of hiring a full time Clerk, which will complete the turnover of every full-time employee in the department in the last fiscal year.
- Continuing to help navigate seniors through vaccinations/COVID testing, food needs, fuel and Snap benefits assistance, etc.
- Returned to pre-COVID outreach and activity levels, including educational, social, and entertainment programming as well as expanding access to the Senior Center beyond the physical building including: the department's ongoing monthly newsletter, advertising through the town website, Facebook page, LakeCam and now the Nemasket Week newspaper. Also "Welcome to Town Government", a video tour of Lakeville town departments, was launched in early FY 2023 and the Lakeville COA episode aired in September 2022.
- Applied for and was awarded the Title III Grant Funding from Old Colony Planning Council, and are able to continue providing Nutrition Simplified classes each month for a year, free of charge.
    - Applied for five Lakeville Cultural Council Grants and was awarded all five. These will provide free educational programming and entertainment for Lakeville Seniors.
    - Applied for and was granted the SIG (Service Incentive Grant) through the Massachusetts Executive Office of Elder Affairs, for our Outreach Worker in FY 2023.
- Became a Meals on Wheels Distribution Site; which required training of more volunteers to assemble meals, drinks and desserts for 52 daily consumers to be ready for pick up by volunteer drivers at 9:45am every morning.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **541** | **COUNCIL ON AGING** | | | | | | |
| 1541100 | COUNCIL ON AGING - SALARIES | | | | | | |
| 1541100 | 511000 | COA DIRECTOR SALARY | $60,770 | $68,251 | $66,593 | $68,591 | 3.0% |
| 1541100 | 511400 | HRLY WAGES ADMIN ASSISTANT | 0 | 4,735 | 53,244 | 55,162 | 3.6% |
| 1541100 | 511500 | HRLY WAGES F-T CLERK | 87,571 | 87,377 | 47,669 | 40,914 | -14.2% |
| 1541100 | 512000 | HRLY WAGES PART TIME | 0 | 1,860 | 0 | 0 | N/A |
| 1541100 | 512100 | HRLY WAGES OUTREACH | 540 | 9 | 14,368 | 14,368 | 0.0% |
| 1541100 | 512200 | HRLY WAGES VAN DRIVER | 30,161 | 28,723 | 32,240 | 33,456 | 3.8% |
| 1541100 | 513000 | OVERTIME | 0 | 277 | 0 | 0 | N/A |
| | **SALARIES** | | **$179,042** | **$191,232** | **$214,114** | **$212,491** | **-0.8%** |
| 1541200 | COUNCIL ON AGING - EXPENSES | | | | | | |
| 1541200 | 521000 | ELECTRICITY | $5,845 | $7,230 | $6,700 | $6,700 | 0.0% |
| 1541200 | 521300 | HEATING FUEL | 4,801 | 5,254 | 6,500 | 6,500 | 0.0% |
| 1541200 | 523000 | WATER SERVICE | 195 | 286 | 450 | 450 | 0.0% |
| 1541200 | 524000 | R & M/BUILDINGS & GROUNDS | 2,388 | 2,362 | 2,500 | 2,500 | 0.0% |
| 1541200 | 525000 | R & M/OFFICE EQUIPMENT | 163 | 263 | 500 | 500 | 0.0% |
| 1541200 | 529100 | RUBBISH REMOVAL | 960 | 960 | 1,000 | 1,260 | 26.0% |
| 1541200 | 531000 | OTHER CONTRACTED SERVICES | 814 | 609 | 500 | 500 | 0.0% |
| 1541200 | 531200 | TRAINING/EDUCATION PROGRAMS | 187 | 736 | 700 | 700 | 0.0% |
| 1541200 | 534100 | TELEPHONE | 283 | 249 | 300 | 300 | 0.0% |
| 1541200 | 534200 | POSTAGE | 76 | 155 | 250 | 250 | 0.0% |
| 1541200 | 534300 | PRINTING | 1,417 | 253 | 1,000 | 750 | -25.0% |
| 1541200 | 542000 | OFFICE SUPPLIES | 1,373 | 2,209 | 1,500 | 1,750 | 16.7% |
| 1541200 | 542500 | SUPPLIES COMPUTER | 757 | 935 | 500 | 500 | 0.0% |
| 1541200 | 544500 | COUNCIL ACTIVITY SUPPLIES | 270 | 785 | 500 | 550 | 10.0% |
| 1541200 | 545000 | CUSTODIAL SUPPLIES | 1,385 | 1,432 | 1,600 | 1,600 | 0.0% |
| 1541200 | 548500 | VEHICLE GASOLINE | 2,309 | 4,365 | 5,000 | 6,600 | 32.0% |
| 1541200 | 549000 | FOOD SERVICE SUPPLIES | 1,201 | 1,791 | 1,200 | 1,200 | 0.0% |
| 1541200 | 571000 | IN-STATE TRAVEL | 61 | 80 | 200 | 150 | -25.0% |
| 1541200 | 573000 | DUES & SUBSCRIPTIONS | 125 | 136 | 100 | 100 | 0.0% |
| | **EXPENSES** | | **$24,609** | **$30,088** | **$31,000** | **$32,860** | **6.0%** |
| **TOTAL** | **COUNCIL ON AGING** | | **$203,650** | **$221,320** | **$245,114** | **$245,351** | **0.1%** |

**Mission Statement:** The mission of the Department of Veterans' Services is to advocate for all Lakeville Veterans and to assist veterans and their dependents with the coordination of benefits from the state and federal government.

**Department Description:** The Veterans' Agent is responsible for administering the financial aid program under M.G.L. Chapter 115 as well as helping clients apply for all benefits to which they may be entitled, including compensation, pension, G.I. Bill benefits and widow's pension. The department is staffed by one part-time Veteran's Agent.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $136,977 | $146,584 | $178,609 | $183,131 | 1.4% |
| **Position Distribution** | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | |
| Part-Time | 1 | 1 | 1 | 1 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Veterans' benefits include a placeholder pending release of the state budget.

**FY 2022/2023 Accomplishments**

- Continued working with the new "ON BASE" system for state claims.
- The local veteran's agent is responsible for administering the Commonwealth of Massachusetts' financial aid program, which makes payments to 216 unique veterans and beneficiaries in the Town of Lakeville, at a combined value of $300,558 every month.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **543** | **VETERANS SERVICES** | | | | | | |
| 1543100 | VETERANS - SALARIES | | | | | | |
| 1543100 | 511000 | VETERANS AGENT SALARY | $19,128 | $19,144 | $19,719 | $20,311 | 3.0% |
| | **SALARIES** | | **$19,128** | **$19,144** | **$19,719** | **$20,311** | **3.0%** |
| 1543200 | VETERANS - EXPENSES | | | | | | |
| 1543200 | 525000 | R & M/OFFICE EQUIPMENT | $0 | $0 | $40 | $0 | -100.0% |
| 1543200 | 531000 | OTHER CONTRACTED SERVICES | 0 | 0 | 100 | 0 | -100.0% |
| 1543200 | 531200 | TRAINING/EDUCATION PROGRAMS | 8 | 33 | 400 | 150 | -62.5% |
| 1543200 | 531800 | CONTRACTED CLERICAL SRVCS | 0 | 0 | 250 | 0 | -100.0% |
| 1543200 | 534200 | POSTAGE | 0 | 8 | 50 | 40 | -20.0% |
| 1543200 | 534300 | PRINTING | 0 | 0 | 50 | 0 | -100.0% |
| 1543200 | 534400 | ADVERTISING | 0 | 0 | 100 | 0 | -100.0% |
| 1543200 | 542000 | OFFICE SUPPLIES | 321 | 245 | 450 | 300 | -33.3% |
| 1543200 | 542500 | SUPPLIES COMPUTER | 0 | 0 | 150 | 0 | -100.0% |
| 1543200 | 542900 | SUPPLIES OTHER | 0 | 523 | 250 | 2,250 | 800.0% |
| 1543200 | 571000 | IN-STATE TRAVEL | 7 | 453 | 225 | 250 | 11.1% |
| 1543200 | 573000 | DUES & SUBSCRIPTIONS | 43 | 43 | 75 | 80 | 6.7% |
| 1543200 | 577100 | VET'S BEN/ORDINARY & MEDICAL | 89,803 | 100,160 | 117,000 | 120,000 | 2.6% |
| 1543200 | 577200 | VET'S BEN/FUEL | 27,669 | 25,976 | 39,750 | 39,750 | 0.0% |
| | **EXPENSES** | | **$117,849** | **$127,440** | **$158,890** | **$162,820** | **2.5%** |
| **TOTAL** | **VETERANS SERVICES** | | **$136,977** | **$146,584** | **$178,609** | **$183,131** | **2.5%** |

# *Culture and Recreation*

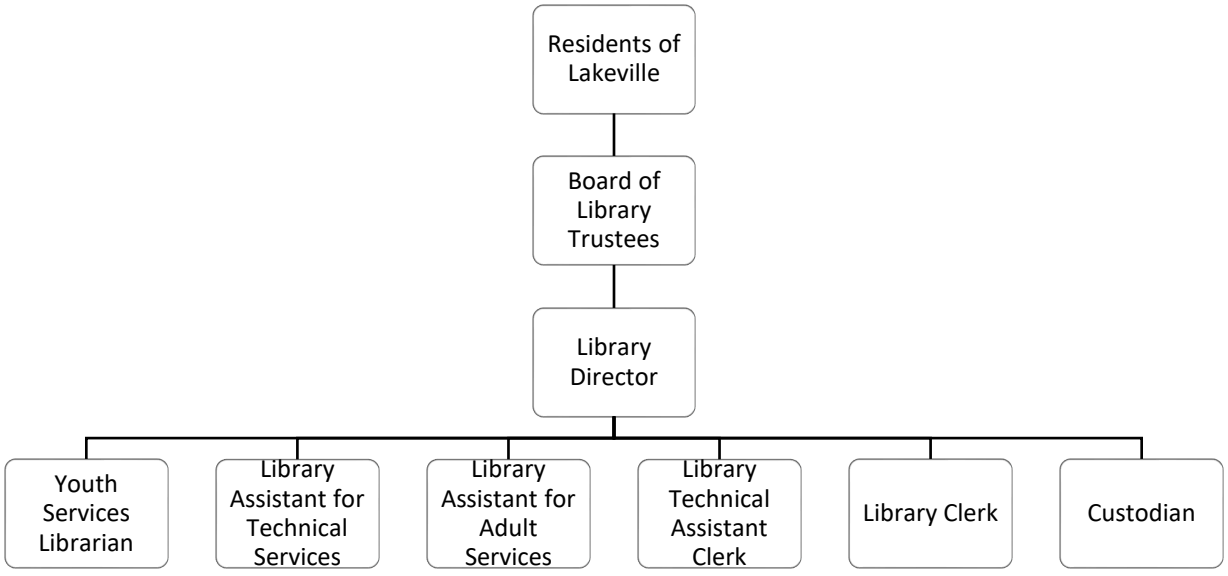
**Mission Statement:** The mission of the Lakeville Public Library is to act as a community center, offering free educational, informational, cultural, and recreational library services to all individuals in the community.

**Department Description:** The Lakeville Public Library is governed by an elected board consisting of three Trustees and managed by a certified Library Director, a full-time professional Youth Services Librarian, two full-time Library Assistants, one full-time Library Technical Assistant Clerk, 3 part-time Library Clerks and a part-time Custodian. The library is currently open 42 hours per week, including 3 evenings and on Saturdays.

The Library's collection consists of fiction and non-fiction titles for children, young adults and adults. In addition to books, videos, audiobooks, music CDs, newspapers and magazines, the Library provides access to online digital resources and research databases, as well as personal assistance at no cost. Free access to the Internet and productivity software is available through public access computers. Patrons may also take advantage of the Library's free Wi-Fi and printing, copying and faxing are available to the public for a small fee. When not being used for library programming, meeting rooms may be reserved by municipal boards, community groups and other non-profit organizations that need a place to gather. Quiet study rooms are available to small groups and students working on school projects. The Great Ponds Gallery offers exhibit space for local artists to display their works to the community.

The Library also provides a friendly environment that serves as a community meeting place in which curiosity, free inquiry and lifelong learning are encouraged. The Library provides programs for community members of all ages throughout the year. Free children's programs, such as Storyhour, support emerging literacy and foster a love of books. Our Summer Reading program encourages children to read during the summer, reinforcing the skills gained during the school year. Adult programming includes book discussions, local author talks as well as other varied presenters throughout the year who share their expertise or experience in an area that is of interest to the general public. Library programming is not funded by the appropriated budget from the Town, but is made possible by the generosity of the Friends of the Lakeville Library or supported by local, state or federal grants and/or gift funds.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $372,420 | $373,567 | $400,328 | $409,276 | 2.2% |
| **Position Distribution** | | | | | |
| Full-Time | 5 | 5 | 5 | 5 | |
| Part-Time | 4 | 4 | 4 | 4 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs.

**FY 2022/2023 Accomplishments**

- The Lakeville Public Library partnered with the Massachusetts Board of Library Commissioners (MBLC) to pilot lending Mobile Hotspots to the community. These Hotspots provide on-the-go Wi-Fi access for up to 10 devices, anywhere in the U.S. with T-Mobile cellular coverage. This grant funded program supported the Massachusetts Board of Library Commissioners' goal to Advance Equitable Access to Resources by promoting "excellent connectivity and technology infrastructure, training, and support frameworks to equitably meet the needs of library users in Massachusetts" and the Institute of Museum and Library Services' American Rescue Plan Act Objective 1.1 to advance digital inclusion. Although the pilot program has ended, the Lakeville Library will continue to offer these Mobile Hotspots to patrons through local grant funds. Hotspots may be borrowed for 1 week by cardholders who are at least 18 years old and in good standing with the library.

- Staff completed an inventory of the Local History Collection. Work is on-going towards re-classifying and organizing the collection by subject, using the Dewey Decimal System. Once the project is complete, we will be better able to promote this collection, highlighting the resources available to the local community throughout the year.

- In partnership with the SAILS Library Network, the Lakeville Public Library hosted a successful virtual legislative breakfast for our region in March of 2022. The purpose of the event was to bring together library supporters and state legislators to discuss issues affecting libraries and advocate for increased funding for the State Aid to Libraries Program. This year's event not only had the greatest turnout of legislators in attendance from our area (over 76% represented), but helped to realize the largest state aid awards that certified libraries have received since the program began over 100 years ago. Legislators and the governor responded to years of efforts by the library community with a 23% increase in FY2023.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **610** | **LIBRARY** | | | | | | |
| 1610100 | LIBRARY - SALARIES | | | | | | |
| 1610100 | 511000 | LIBRARY DIRECTOR SALARY | $71,576 | $76,275 | $75,935 | $78,212 | 3.0% |
| 1610100 | 511100 | HRLY WAGES YOUTH LIB | 54,505 | 55,937 | 56,967 | 59,254 | 4.0% |
| 1610100 | 512000 | HRLY WAGES ASST & CLERKS | 113,410 | 117,627 | 129,459 | 138,617 | 7.1% |
| 1610100 | 512500 | HRLY WAGES CUSTODIAN | 10,575 | 9,575 | 13,186 | 14,235 | 8.0% |
| 1610100 | 514100 | LONGEVITY YOUTH LIB | 2,726 | 2,780 | 2,836 | 2,950 | 4.0% |
| 1610100 | 514200 | HRLY WAGES LONGEVITY | 7,541 | 1,912 | 1,925 | 2,113 | 9.8% |
| 1610100 | 515200 | EDUCATION STIPEND | 3,950 | 3,950 | 3,950 | 3,950 | 0.0% |
| 1610100 | 515700 | VACATION BUYBACK | 6,561 | 0 | 0 | 0 | N/A |
| | **SALARIES** | | **$270,843** | **$268,057** | **$284,258** | **$299,331** | **5.3%** |
| 1610200 | LIBRARY - EXPENSES | | | | | | |
| 1610200 | 521000 | ELECTRICITY | $14,905 | $15,396 | $18,000 | $17,500 | -2.8% |
| 1610200 | 521300 | HEATING FUEL | 5,843 | 7,959 | 7,500 | 8,750 | 16.7% |
| 1610200 | 523000 | WATER SERVICE | 6,609 | 540 | 750 | 750 | 0.0% |
| 1610200 | 524000 | R & M/BUILDINGS & GROUNDS | 4,692 | 4,240 | 10,500 | 4,800 | -54.3% |
| 1610200 | 525000 | R & M/OFFICE EQUIPMENT | 2,879 | 2,593 | 2,965 | 2,600 | -12.3% |
| 1610200 | 529100 | RUBBISH REMOVAL | 960 | 960 | 960 | 1,100 | 14.6% |
| 1610200 | 531000 | OTHER CONTRACTED SERVICES | 4,311 | 4,468 | 5,000 | 5,000 | 0.0% |
| 1610200 | 534100 | TELEPHONE | 290 | 289 | 325 | 325 | 0.0% |
| 1610200 | 534200 | POSTAGE | 220 | 0 | 220 | 220 | 0.0% |
| 1610200 | 542000 | OFFICE SUPPLIES | 1,499 | 1,500 | 1,500 | 1,450 | -3.3% |
| 1610200 | 545000 | CUSTODIAL SUPPLIES | 1,480 | 1,096 | 1,500 | 1,250 | -16.7% |
| 1610200 | 551000 | BOOKS | 35,039 | 38,927 | 40,000 | 40,000 | 0.0% |
| 1610200 | 551100 | AUDIO | 2,187 | 3,496 | 3,200 | 3,200 | 0.0% |
| 1610200 | 551200 | VIDEO | 1,347 | 3,497 | 3,200 | 3,200 | 0.0% |
| 1610200 | 551300 | PERIODICAL SUBSCRIPTIONS | 2,296 | 2,280 | 2,250 | 2,300 | 2.2% |
| 1610200 | 573000 | DUES & SUBSCRIPTIONS | 17,020 | 18,269 | 18,200 | 17,500 | -3.8% |
| | **EXPENSES** | | **$101,577** | **$105,511** | **$116,070** | **$109,945** | **-5.3%** |
| **TOTAL** | **LIBRARY** | | **$372,420** | **$373,567** | **$400,328** | **$409,276** | **2.2%** |

# *Debt Service*

| DESCRIPTION | | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|---|
| **710** | **RETIREMENT OF DEBT** | | | | | | | |
| 1710200 | DEBT SERVICE - PRINCIPAL | | | | | | | |
| 1710200 | 591000 | 700 | PRINC - MWPAT | $5,525 | $0 | $0 | $0 | N/A |
| 1710200 | 591000 | 701 | PRINC - SRF SEWER | 7,967 | 8,128 | 8,293 | 8,460 | 2.0% |
| 1710200 | 591000 | 706 | PRINC - BETTYS NECK LAND | 60,000 | 60,000 | 0 | 0 | N/A |
| 1710200 | 591000 | 708 | PRINC - TAMARACK LAND | 5,000 | 5,000 | 0 | 0 | N/A |
| 1710200 | 591000 | 709 | PRINC - SENIOR CENTER | 35,000 | 35,000 | 0 | 0 | N/A |
| 1710200 | 591000 | 710 | PRINC - LIBRARY BLDG | 110,000 | 110,000 | 105,000 | 100,000 | -4.8% |
| 1710200 | 591000 | 711 | PRINC - POLICE STATION | 440,000 | 440,000 | 440,000 | 440,000 | 0.0% |
| 1710200 | 591000 | 712 | PRINC - SEPTIC LOAN PROGRAM | 0 | 0 | 0 | 38,833 | N/A |
| 1710200 | 595000 | 814 | PYDWN - TW CAMP REPAVEMENT | 35,000 | 0 | 0 | 0 | N/A |
| 1710200 | 595000 | 816 | PYDWN-FIRE PUMPER | 110,000 | 110,000 | 0 | 0 | N/A |
| 1710200 | 595000 | 819 | PYDWN - AMBULANCE 17-14 | 50,000 | 100,000 | 0 | 0 | N/A |
| 1710200 | 595000 | 820 | PYDWN-POLICE STATION CONSTR | 0 | 0 | 85,000 | 100,000 | 17.6% |
| 1710200 | 595000 | 821 | PYDWN - SEPTIC LOAN PROGRAM | 0 | 40,000 | 40,000 | 0 | -100.0% |
| 1710200 | 595000 | 822 | PYDWN-ROUTE 79 RECONSTRUCTION | 0 | 0 | 50,000 | 50,000 | 0.0% |
| 1710200 | 595000 | 823 | PYDWN - AMBULANCE 22-4 | 0 | 0 | 100,000 | 100,000 | 0.0% |
| 1710200 | 595000 | 824 | PYDWN - AES FEASIBILITY WINDOWS/DOOF | 0 | 0 | 0 | 40,000 | N/A |
| | **PRINCIPAL** | | | **$858,492** | **$908,128** | **$828,293** | **$877,293** | **5.9%** |
| **TOTAL** | **RETIREMENT OF DEBT** | | | **$858,492** | **$908,128** | **$828,293** | **$877,293** | **5.9%** |
| **751** | **LONG TERM DEBT INTEREST** | | | | | | | |
| 1751200 | DEBT SERVICE - LT INTEREST | | | | | | | |
| 1751200 | 591500 | 701 | INT - SRF (150,000) | $926 | $765 | $646 | $434 | -32.8% |
| 1751200 | 591500 | 702 | INT - SCHOOL ROOF | 0 | 0 | 0 | 0 | N/A |
| 1751200 | 591500 | 706 | INT - BETTYS NECK LAND | 1,800 | 600 | 0 | 0 | N/A |
| 1751200 | 591500 | 707 | INT - HOWLAND RD LAND | 0 | 0 | 0 | 0 | N/A |
| 1751200 | 591500 | 708 | INT - TAMARACK LAND | 150 | 50 | 0 | 0 | N/A |
| 1751200 | 591500 | 709 | INT - SENIOR CENTER | 1,050 | 350 | 0 | 0 | N/A |
| 1751200 | 591500 | 710 | INT - LIBRARY BLDG | 9,200 | 6,863 | 4,313 | 1,500 | -65.2% |
| 1751200 | 591500 | 711 | INT - POLICE STATION | 264,000 | 242,000 | 220,000 | 198,000 | -10.0% |
| 1751200 | 591500 | 712 | INT - SEPTIC LOAN PROGRAM | 0 | 0 | 0 | 20,854 | N/A |
| | **L-T INTEREST** | | | **$277,126** | **$250,628** | **$224,959** | **$220,788** | **-1.9%** |
| **TOTAL** | **LONG TERM DEBT INTEREST** | | | **$277,126** | **$250,628** | **$224,959** | **$220,788** | **-1.9%** |

| DESCRIPTION | | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|---|
| **752** | **SHORT TERM DEBT INTEREST** | | | | | | | |
| 1752200 | DEBT SERVICE - ST INTEREST | | | | | | | |
| 1752200 | 592500 | 814 | ST INT - TW CAMP REPAVEMENT | 710 | 0 | 0 | 0 | N/A |
| 1752200 | 592500 | 816 | ST INT - FIRE PUMPER | 3,043 | 932 | 0 | 0 | N/A |
| 1752200 | 592500 | 819 | ST INT - AMBULANCE 17-14 | 4,463 | 848 | 0 | 0 | N/A |
| 1752200 | 592500 | 820 | ST INT-POLICE STATION CONSTR | 6,250 | 1,386 | 3,850 | 13,403 | 248.1% |
| 1752200 | 592500 | 821 | ST INT-SEPTIC LOAN PROGRAM | 7,920 | 8,427 | 10,000 | 0 | -100.0% |
| 1752200 | 592500 | 822 | ST INT-ROUTE 79 RECONSTRUCTION | 0 | 1,800 | 5,000 | 20,104 | 302.1% |
| 1752200 | 592500 | 823 | ST INT - AMBULANCE 22-4 | 0 | 0 | 3,500 | 11,169 | 219.1% |
| 1752200 | 592500 | 824 | ST INT - AES FEASIBILITY WINDOWS/DOORS | 0 | 0 | 0 | 1,787 | N/A |
| 1752200 | 592500 | 825 | ST INT - AES WINDOWS/DOORS | 0 | 0 | 0 | 98,475 | N/A |
| | **S-T INTEREST** | | | **$22,386** | **$13,393** | **$22,350** | **$144,938** | **548.5%** |
| **TOTAL** | **SHORT TERM DEBT INTEREST** | | | **$22,386** | **$13,393** | **$22,350** | **$144,938** | **548.5%** |
| **TOTAL - DEBT SERVICE** | | | | **$1,158,004** | **$1,172,148** | **$1,075,602** | **$1,243,019** | **15.6%** |

| DEBT SERVICE PLAN | 2021 BUDGET | 2022 BUDGET | 2023 BUDGET | 2024 REC |
|---|---|---|---|---|
| Within Tax Levy Limit: | | | | |
| Sewer - CWMP | $8,893 | $8,893 | $8,939 | $8,894 |
| School Roof | | | | |
| Howland Road Land | | | | |
| Tamarack Land | 5,150 | 5,050 | - | |
| TWC Repavement | 35,710 | - | - | |
| Ambulance | 54,463 | 100,848 | 103,500 | 111,169 |
| Fire Pumper | 113,043 | 110,932 | - | |
| Highway Facility (TBD) | | | | |
| AES Windows/Doors (net of MSBA 53.53%) | | | | 140,262 |
| | **$217,259** | **$225,723** | **$112,439** | **$260,325** |
| Excluded Debt: | | | | |
| F-L RSD MS/HS and GRAMS | $298,607 | $281,159 | $285,691 | $161,380 |
| Bettys Neck Land | 61,800 | 60,600 | - | - |
| Senior Center | 36,050 | 35,350 | - | - |
| Library | 119,200 | 116,862 | 109,313 | 101,500 |
| Police Station | 710,250 | 683,386 | 748,850 | 751,403 |
| Route 79 Improvements | | 1,800 | 55,000 | 70,104 |
| | **$1,225,907** | **$1,179,157** | **$1,198,854** | **$1,084,387** |
| Other Debt: | | | | |
| MWPAT - Septic | $5,525 | - | - | - |
| Septic Loan Program | 7,920 | 48,427 | 50,000 | 59,687 |
| | **$13,445** | **$48,427** | **$50,000** | **$59,687** |
| **TOTAL DEBT SERVICE** | **$1,456,611** | **$1,453,307** | **$1,361,293** | **$1,404,399** |

# *Fixed Costs*

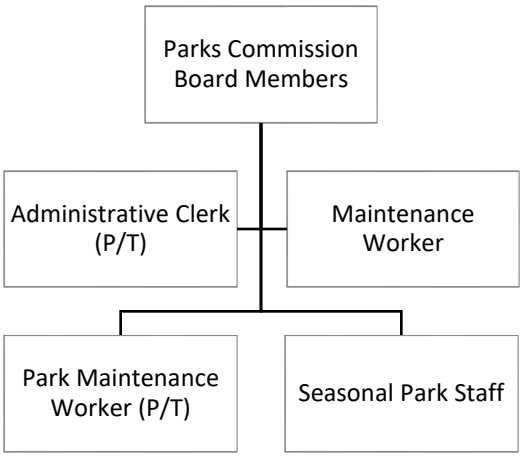
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **911** | | **CONTRIBUTORY PENSIONS** | | | | | |
| 1911200 | | PENSIONS | | | | | |
| 1911200 | 518000 | PLYMOUTH COUNTY CRS ASSMN | $1,134,278 | $1,277,423 | $1,377,667 | $1,500,803 | 8.9% |
| **PENSIONS** | | | **$1,134,278** | **$1,277,423** | **$1,377,667** | **$1,500,803** | **8.9%** |
| **TOTAL** | | **CONTRIBUTORY PENSIONS** | **$1,134,278** | **$1,277,423** | **$1,377,667** | **$1,500,803** | **8.9%** |
| **913** | | **UNEMPLOYMENT COMPENSATION** | | | | | |
| 1913200 | | UNEMPLOYMENT COMPENSATION | | | | | |
| 1913200 | 518600 | TOWN UNEMPLOYMENT | $16,373 | $1,110 | $10,000 | $5,000 | -50.0% |
| | | | **$16,373** | **$1,110** | **$10,000** | **$5,000** | **-50.0%** |
| **TOTAL** | | **UNEMPLOYMENT COMPENSATION** | **$16,373** | **$1,110** | **$10,000** | **$5,000** | **-50.0%** |
| **914** | | **EMPLOYEE GROUP INSURANCE** | | | | | |
| 1914200 | | EMPLOYEE GROUP INSURANCE | | | | | |
| 1914200 | 516000 | MEDICARE TAX TOWN SHARE | $85,957 | $93,566 | $90,465 | $107,500 | 18.8% |
| 1914200 | 516100 | BCBS TWN RET4050923R | 271,113 | 227,752 | 222,600 | 220,000 | -1.2% |
| 1914200 | 516200 | BCBS SCH RET 4050924R | 63,410 | 51,705 | 65,731 | 40,000 | -39.1% |
| 1914200 | 516300 | BCBS TWN 4050923 | 942,125 | 842,162 | 1,046,288 | 971,373 | -7.2% |
| 1914200 | 516400 | BCBS TWN MDX 502353052R | 169,084 | 204,975 | 226,882 | 225,623 | -0.6% |
| 1914200 | 516500 | BCBS PPO BLUE CARE ELECT | 10,869 | 25,483 | 11,521 | 80,000 | 594.4% |
| 1914200 | 516600 | BS TWN RET 4052185R PPO | 10,869 | 0 | 11,521 | 0 | -100.0% |
| 1914200 | 516700 | BS SCH RET 4052185R PPO | 21,738 | 21,303 | 23,042 | 23,371 | 1.4% |
| 1914200 | 516800 | BS SCH RET MDX 502353052 | 149,515 | 153,365 | 164,053 | 161,659 | -1.5% |
| 1914200 | 517500 | GROUP LIFE INSURANCE TOWN | 5,310 | 5,407 | 6,039 | 5,500 | -8.9% |
| 1914200 | 517900 | HEALTH INSURANCE REBATES | 134,879 | 162,060 | 175,000 | 185,000 | 5.7% |
| 1914200 | 518800 | WELLNESS PROGRAMS | 2,625 | 3,500 | 7,500 | 6,500 | -13.3% |
| 1914200 | 518900 | OTHER CONTRACTUAL | 0 | 7,750 | 8,500 | 8,500 | 0.0% |
| **EMPLOYEE GROUP INS** | | | **$1,867,494** | **$1,799,027** | **$2,059,142** | **$2,035,026** | **-1.2%** |
| **TOTAL** | | **EMPLOYEE GROUP INSURANCE** | **$1,867,494** | **$1,799,027** | **$2,059,142** | **$2,035,026** | **-1.2%** |
| **945** | | **PROPERTY/ LIABILITY INSURANCE** | | | | | |
| 1945200 | | RISK MANAGEMENT | | | | | |
| 1945200 | 518500 | WORKERS' COMPENSATION | $75,404 | $75,492 | $86,800 | $92,000 | 6.0% |
| 1945200 | 574000 | PROPERTY & LIAB INSURANCE | 188,105 | 188,052 | 205,975 | 218,350 | 6.0% |
| **RISK MANAGEMENT** | | | **$263,509** | **$263,544** | **$292,775** | **$310,350** | **6.0%** |
| **TOTAL** | | **PROPERTY/ LIABILITY INSURANCE** | **$263,509** | **$263,544** | **$292,775** | **$310,350** | **6.0%** |
| **TOTALS - EMPLOYEE BENEFITS & INSURANCE** | | | **$3,281,654** | **$3,341,105** | **$3,739,584** | **$3,851,179** | **3.0%** |

*Enterprise Funds*

**Mission Statement:** The Park Commission is dedicated to preserving and improving both the quality and accessibility of our open spaces and natural environment; as well as promoting healthy activities and programs in our safe, well-maintained parks and public spaces.

**Department Description:** The Park Commission is a five-member elected Board of residents who volunteer their time to manage the operation of Ted Williams Camp, John Paun Park, Shaw Park, Dickran Diran Square, and Clear Pond Park. The Commission is supported by one part-time clerk as well as a number of seasonal employees who staff Clear Pond Park from Memorial Day to Labor Day.

**Organizational Chart**




**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $136,743 | $164,215 | $214,220 | $225,889 | 5.4% |
| **Position Distribution** | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | |
| Part-Time | 2 | 2 | 2 | 2 | |

**FY 2024 Budget Analysis:** The FY 2024 budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs. The Parks Commission capital budget also includes $15,000 in retained earnings to support facility improvements.

**FY 2022/2023 Accomplishments**

- Appointed two new members to the Lakeville Parks Commission, filling the two vacant seats.
- Hired a new part-time clerk to assist in the day to day administrative tasks of the Commission.
- Formalized a capital plan for the parks system.
- Successfully opened Clear Pond Park for the summer months to Lakeville residents only.

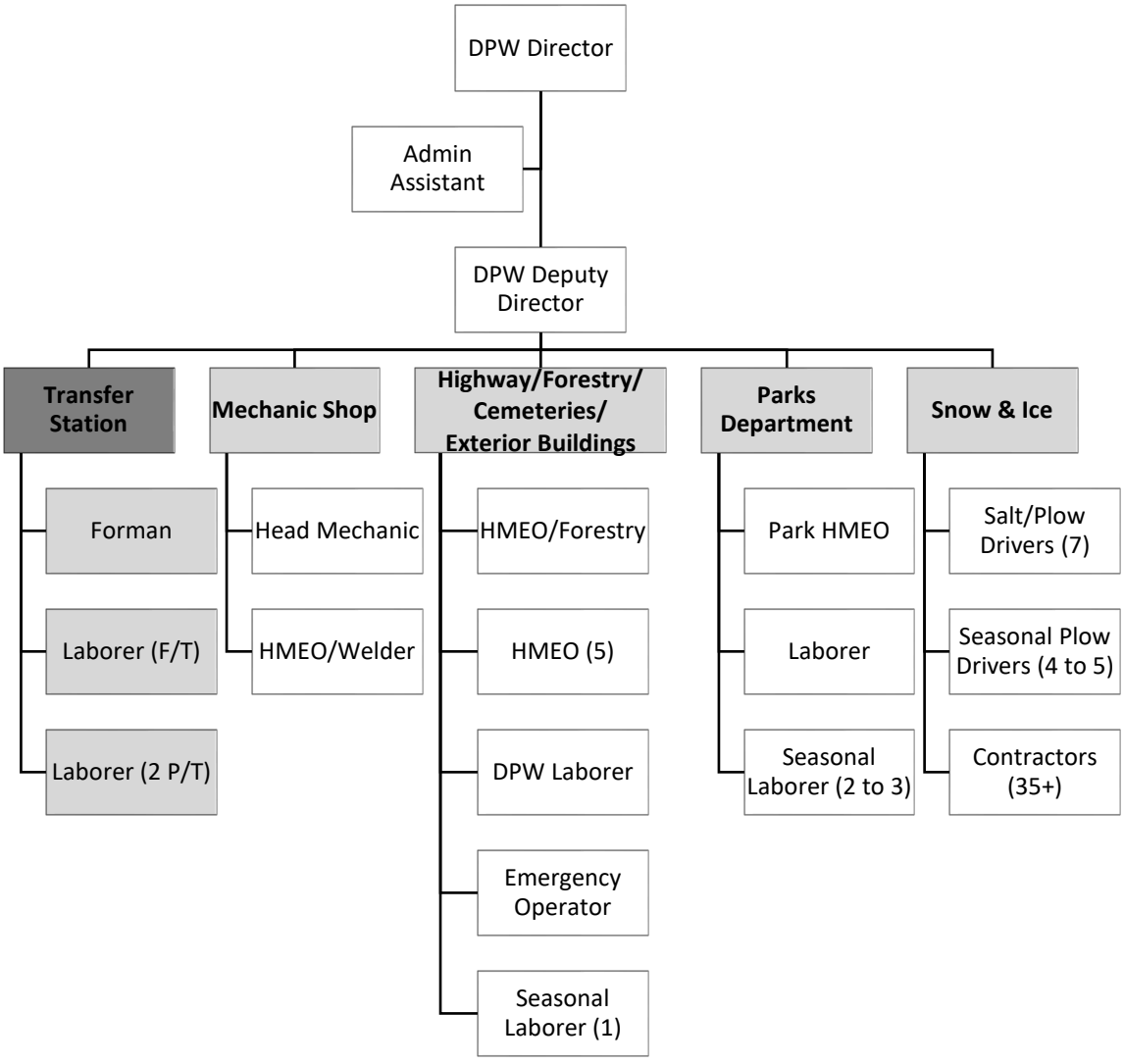
| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **630** | **PARK DEPARTMENT** | | | | | | |
| 60630100 | PARK - PERSONAL SERVICES | | | | | | |
| 60630100 | 512000 | HRLY WAGES, MAINTENANCE | $9,837 | $5,380 | $12,500 | $7,500 | -40.0% |
| 60630100 | 512100 | HRLY WAGES, HWY STAFF | 41,235 | 43,325 | 45,290 | 49,504 | 9.3% |
| 60630100 | 512200 | HRLY WAGES, GUARDS | 171 | 9,943 | 19,500 | 31,000 | 59.0% |
| 60630100 | 512300 | HRLY WAGES, AUX STAFF | 521 | 13,171 | 15,000 | 17,000 | 13.3% |
| 60630100 | 512500 | HRLY WAGES C POND DIRECTOR | 0 | 7,167 | 8,000 | 8,400 | 5.0% |
| 60630100 | 512600 | HRLY WAGES CLERK PT | 9,508 | 8,192 | 11,250 | 11,250 | 0.0% |
| 60630100 | 516000 | FICA/MEDICARE TAX | 781 | 1,167 | 1,650 | 1,700 | 3.0% |
| 60630100 | 516500 | EMPLOYEE BENEFITS/GROUP INS | 0 | 0 | 6,650 | 5,150 | -22.6% |
| 60630100 | 518000 | EMPLOYEE RETIREMENT ASSMT | 3,150 | 3,250 | 3,400 | 3,500 | 2.9% |
| 60630100 | 518500 | WORKERS' COMPENSATION | 1,595 | 2,365 | 2,125 | 2,275 | 7.1% |
| | **SALARIES** | | **$66,797** | **$93,960** | **$125,365** | **$137,279** | **9.5%** |
| 60630200 | PARK - EXPENSES | | | | | | |
| 60630200 | 521000 | ELECTRICITY | $10,473 | $11,480 | $12,500 | $12,000 | -4.0% |
| 60630200 | 521300 | HEATING FUELS | 4,950 | 6,711 | 5,500 | 7,050 | 28.2% |
| 60630200 | 523000 | WATER SERVICE | 490 | 2,063 | 1,200 | 2,100 | 75.0% |
| 60630200 | 524000 | R & M/BUILDINGS & GROUNDS | 4,194 | 4,073 | 5,000 | 4,100 | -18.0% |
| 60630200 | 524500 | R & M/VEHICLES | 376 | 372 | 400 | 375 | -6.3% |
| 60630200 | 525500 | R & M/EQUIPMENT | 1,228 | 516 | 1,500 | 800 | -46.7% |
| 60630200 | 529100 | RUBBISH REMOVAL | 1,471 | 1,980 | 3,000 | 2,750 | -8.3% |
| 60630200 | 530000 | MGMT SRVCS - LOON POND LODGI | 9,559 | 165 | 0 | 0 | N/A |
| 60630200 | 531000 | OTHER CONTRACTED SERVICES | 2,389 | 2,830 | 3,500 | 2,800 | -20.0% |
| 60630200 | 534100 | TELEPHONE | 676 | 611 | 400 | 600 | 50.0% |
| 60630200 | 534200 | POSTAGE | 0 | 1 | 50 | 25 | -50.0% |
| 60630200 | 534300 | PRINTING | 0 | 70 | 100 | 100 | 0.0% |
| 60630200 | 534400 | ADVERTISING | 0 | 0 | 0 | 150 | N/A |
| 60630200 | 540000 | SUPPLIES | 2,704 | 2,372 | 750 | 2,000 | 166.7% |
| 60630200 | 542000 | OFFICE SUPPLIES | 247 | 133 | 400 | 250 | -37.5% |
| 60630200 | 543100 | GROUNDSKEEPING SUPPLIES | 18,003 | 16,377 | 16,000 | 17,250 | 7.8% |
| 60630200 | 543600 | SUPPLIES SMALL TOOLS | 19 | 486 | 500 | 500 | 0.0% |
| 60630200 | 544000 | EQUIPMENT | 1,675 | 2,500 | 2,000 | 3,160 | 58.0% |
| 60630200 | 544500 | PARK ACTIVITIES/EVENTS | 0 | 311 | 0 | 500 | N/A |
| 60630200 | 545000 | CUSTODIAL SUPPLIES | 83 | 600 | 1,550 | 700 | -54.8% |
| 60630200 | 548000 | SUPPLIES MOTOR VEHICLES | 0 | 132 | 0 | 100 | N/A |
| 60630200 | 548500 | VEHICLE GASOLINE | 1,361 | 3,786 | 2,000 | 3,500 | 75.0% |
| 60630200 | 549000 | FOOD SERVICE SUPPLIES | 0 | 2,033 | 1,750 | 4,500 | 157.1% |
| 60630200 | 570000 | OTHER USES | 0 | 0 | 100 | 50 | -50.0% |
| 60630200 | 573000 | DUES & SUBSCRIPTIONS | 50 | 100 | 100 | 100 | 0.0% |
| 60630200 | 574000 | PROPERTY & LIABILITY INSURANCE | 0 | 3,226 | 3,226 | 3,000 | -7.0% |
| 60630200 | 579500 | INDIRECT CHARGES | 7,149 | 7,329 | 7,329 | 5,150 | -29.7% |
| | **EXPENSES** | | **$67,096** | **$70,255** | **$68,855** | **$73,610** | **6.9%** |
| 60630300 | PARK - CAPITAL | | | | | | |
| 60630300 | 580000 | FACILITY IMPROVEMENTS | $2,850 | $0 | $20,000 | $15,000 | -25.0% |
| | **CAPITAL** | | **$2,850** | **$0** | **$20,000** | **$15,000** | **-25.0%** |
| **TOTAL** | **PARK ENTERPRISE FUND** | | **$136,743** | **$164,215** | **$214,220** | **$225,889** | **5.4%** |

| ACCOUNT # | DESCRIPTION | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 ORIG BUD | FY2024 REC |
|---|---|---|---|---|---|
| **REVENUE** | | | | | |
| **Park Enterprise:** | | | | | |
| 60-630-4300-4321 | SEASON PASSES | $0 | $9,610 | $8,000 | $8,000 |
| 60-630-4300-4322 | CONCESSION STAND CLR POND | 0 | 2,390 | 5,000 | 6,780 |
| 60-630-4300-4323 | SWIM LESSONS | 0 | 315 | 750 | 1,700 |
| 60-630-4300-4324 | GROUP OUTING FEES CP | 0 | 375 | 1,500 | 375 |
| 60-630-4300-4325 | GATE FEES | 0 | 5,762 | 8,000 | 7,800 |
| 60-630-4300-4326 | CP FAMILY ACTIVITY FEES | 0 | 0 | 0 | 75 |
| 60-630-4300-4327 | GROUP OUTING FEES TWC | 0 | 770 | 1,000 | 4,800 |
| 60-630-4300-4328 | CAMPING RALLY GROUPS | 0 | 0 | 0 | 0 |
| 60-630-4360-4360 | OTHER FIELD RENTALS | 26,765 | 34,496 | 24,000 | 38,000 |
| 60-630-4360-4361 | HALL RENTAL TWC | 2,295 | 46,990 | 65,000 | 52,000 |
| 60-630-4360-4362 | BAR RENTAL | 402 | 12,523 | 20,000 | 15,350 |
| 60-630-4360-4363 | RENTAL STUDIO | 4,456 | 6,290 | 5,750 | 6,500 |
| 60-630-4370-4371 | FIELD ELECTRIC | 0 | 0 | 3,000 | 1,000 |
| 60-630-4370-4372 | FOOD SERVICES L P LODGE | 1,041 | 33,285 | 30,000 | 45,000 |
| 60-630-4840-4800 | BOTTLE REVENUE | 6,653 | 7,003 | 5,000 | 5,000 |
| 60-630-4820-4820 | EARNINGS ON INVESTMENTS | 388 | 324 | 220 | 509 |
| 60-630-4840-4830 | FUND RAISER/GIFT REVENUE | 0 | 0 | 0 | 0 |
| 60-630-4840-4850 | MISCELLANEOUS RECEIPTS | 0 | 3,100 | 0 | 500 |
| 60-630-4840-4950 | OTHER SOURCE/ RETAINED EARNINGS | 106,964 | 0 | 20,000 | 15,000 |
| 60-990-4970-4971 | TRANSFERS FROM GENERAL FUND | 50,000 | 0 | 17,500 | 17,500 |
| **TOTAL** | **PARK ENTERPRISE REVENUE** | **$198,965** | **$163,233** | **$214,720** | **$225,889** |

**Mission Statement:** The Town of Lakeville is committed to providing the people of Lakeville with a clean, well-managed and efficiently operated Transfer Station at which to dispose of municipal solid waste and recyclable materials.

**Department Description:** The Lakeville Transfer Station is operated as an enterprise fund within the Department of Public Works. The facility is managed by the DPW director and one foreman. The Transfer Station offers a wide variety of recycling options, a swap shop program, and hosts a yearly Household Hazardous Waste Day for residents. The facility is maintained by one foreman, one laborer, and two part-time laborers.

**Organizational Chart**



**FY 2024 Recommended Budget Summary**

| | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIGINAL | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|
| **Expenditures** | $377,763 | $394,960 | $409,524 | $445,631 | 8.8% |
| **Position Distribution** | | | | | |
| Full-Time | 2 | 2 | 2 | 2 | |
| Part-Time | 2 | 2 | 2 | 2 | |

**FY 2024 Budget Analysis:** The FY 2024 recommended budget includes funding for compensation increases required by collective bargaining agreements and planned cost of living increases for non-union personnel. Expense budgets throughout this document include adjustments to heating fuel, electricity, rubbish removal and vehicle gasoline to reflect fluctuating utility costs. The Transfer Station expense budget also includes an increase in bulky waste disposal.

**FY 2022/2023 Accomplishments**

- Received an SMRP (Sustainable Materials Recovery Program) Grant through the Massachusetts Department of Environmental Protection.
- Held a successful Household Hazardous Waste Day.
- Completed an LED lighting project.

| DESCRIPTION | | | 2021 ACTUAL | 2022 ACTUAL | 2023 ORIG BUD | 2024 REC | PCT CHANGE |
|---|---|---|---|---|---|---|---|
| **430** | **SOLID WASTE** | | | | | | |
| 65430100 | LNDFLL - PERSONAL SERVICES | | | | | | |
| 65430100 | 511100 | HRLY WAGES, EQUIP OPERATORS | $54,309 | $55,120 | $56,376 | $57,984 | 2.9% |
| 65430100 | 511500 | HRLY WAGES, CLERK | 19,906 | 21,598 | 22,684 | 24,000 | 5.8% |
| 65430100 | 512000 | HRLY WAGES, LABORER | 57,462 | 64,258 | 73,942 | 78,925 | 6.7% |
| 65430100 | 513000 | HRLY WAGES, OVERTIME | 7,453 | 1,908 | 3,500 | 3,500 | 0.0% |
| 65430100 | 516000 | MEDICARE TAX | 1,632 | 1,532 | 2,275 | 2,375 | 4.4% |
| 65430100 | 516500 | EMPLOYEE GROUP BENEFITS | 31,570 | 24,589 | 33,450 | 32,150 | -3.9% |
| 65430100 | 517500 | LIFE INSURANCE | 0 | 0 | 55 | 55 | 0.0% |
| 65430100 | 518000 | EMPLOYEE RETIREMENT ASSMT | 6,325 | 5,775 | 6,125 | 6,450 | 5.3% |
| 65430100 | 518500 | WORKERS COMPENSATION | 5,125 | 12,650 | 5,400 | 9,000 | 66.7% |
| 65430100 | 519100 | CONTRACT CLOTHING ALLOWANCE | 0 | 0 | 1,800 | 1,800 | 0.0% |
| 65430100 | 519200 | NON-CONTRACT CLOTHING ALLOW | 149 | 0 | 400 | 400 | 0.0% |
| | **SALARIES** | | **$183,932** | **$187,429** | **$206,007** | **$216,639** | **5.2%** |
| 65430200 | LNDFLL - EXPENSES | | | | | | |
| 65430200 | 521000 | ELECTRIC | $3,861 | $3,757 | $5,000 | $5,000 | 0.0% |
| 65430200 | 521100 | GAS | 0 | 0 | 300 | 300 | 0.0% |
| 65430200 | 521300 | OIL HEAT | 1,931 | 2,228 | 2,750 | 2,750 | 0.0% |
| 65430200 | 523000 | WATER | 238 | 264 | 350 | 350 | 0.0% |
| 65430200 | 524000 | R & M/BUILDINGS & GROUNDS | 433 | 0 | 2,000 | 2,000 | 0.0% |
| 65430200 | 524500 | R & M/VEHICLES | 195 | 4,339 | 6,500 | 6,500 | 0.0% |
| 65430200 | 525000 | R & M/OFFICE EQUIPMENT | 0 | 0 | 100 | 100 | 0.0% |
| 65430200 | 525500 | R & M/EQUIPMENT | 1,382 | 0 | 2,000 | 2,000 | 0.0% |
| 65430200 | 529100 | MUNICIPAL SOLID WASTE SERVICE | 49,370 | 48,578 | 49,500 | 49,500 | 0.0% |
| 65430200 | 529200 | MONITORING SERVICES | 11,080 | 4,769 | 14,000 | 14,000 | 0.0% |
| 65430200 | 529500 | CNTRD/BULKY WASTE DISPOSAL | 70,232 | 79,723 | 55,000 | 70,000 | 27.3% |
| 65430200 | 529700 | HAZARDOUS WASTE DISPOSAL | 0 | 0 | 0 | 7,500 | N/A |
| 65430200 | 531000 | OTHER CONTRACTED SERVICES | 25,097 | 25,109 | 25,000 | 25,000 | 0.0% |
| 65430200 | 534100 | TELEPHONE | 789 | 990 | 1,200 | 1,200 | 0.0% |
| 65430200 | 534200 | POSTAGE | 0 | 0 | 50 | 50 | 0.0% |
| 65430200 | 534300 | PRINTING | 14,917 | 16,388 | 14,917 | 14,917 | 0.0% |
| 65430200 | 538000 | LAUNDRY SERVICES | 16 | 0 | 0 | 0 | N/A |
| 65430200 | 542000 | OFFICE & PROF SUPPLIES | 641 | 448 | 350 | 350 | 0.0% |
| 65430200 | 542900 | SUPPLIES | 318 | 34 | 800 | 800 | 0.0% |
| 65430200 | 544500 | RETAIL BAG SUPPLIES | 0 | 0 | 1,500 | 1,500 | 0.0% |
| 65430200 | 548000 | SUPPLIES MOTOR VEHICLES | 3,706 | 288 | 4,000 | 4,000 | 0.0% |
| 65430200 | 548500 | VEHICLE DIESEL | 4,824 | 8,360 | 5,500 | 8,000 | 45.5% |
| 65430200 | 571000 | IN-STATE TRAVEL | 0 | 0 | 100 | 100 | 0.0% |
| 65430200 | 574000 | PROPERTY & LIABILITY INS | 0 | 1,874 | 2,000 | 3,825 | 91.3% |
| 65430200 | 579500 | INDIRECT COSTS | 4,800 | 10,381 | 10,600 | 9,250 | -12.7% |
| | **EXPENSES** | | **$193,831** | **$207,531** | **$203,517** | **$228,992** | **12.5%** |
| **TOTAL** | **LANDFILL ENTERPRISE FUND** | | **$377,763** | **$394,960** | **$409,524** | **$445,631** | **8.8%** |

| ACCOUNT # | DESCRIPTION | FY2021 ACTUAL | FY2022 ACTUAL | FY2023 ORIG BUD | FY2024 REC |
|---|---|---|---|---|---|
| **REVENUE** | | | | | |
| **Landfill Enterprise:** | | | | | |
| 65-430-4200-4221 | RESIDENTIAL PERMITS/STKRS | $95,780 | $93,290 | $90,000 | $95,000 |
| 65-430-4200-4222 | TRASH BAGS & TAGS | 154,817 | 138,618 | 132,000 | 137,500 |
| 65-430-4200-4223 | C & D MATERIALS | 81,342 | 80,325 | 64,681 | 72,000 |
| 65-430-4200-4224 | TIRES | 1,175 | 1,020 | 750 | 1,000 |
| 65-430-4200-4225 | RECYCLABLES | 23,342 | 40,871 | 22,500 | 31,000 |
| 65-430-4200-4226 | BRUSH | 5,075 | 4,840 | 4,000 | 4,500 |
| 65-430-4600-4680 | STATE GRANT REVENUE | 4,200 | 4,200 | 0 | 0 |
| 65-430-4820-4820 | EARNINGS ON INVESTMENTS | 981 | 709 | 593 | 2,131 |
| 65-430-4840-4850 | MISCELLANEOUS RECEIPTS | 0 | 28 | 0 | 0 |
| 65-430-4840- | TRANSFER FROM RETAINED EARNINGS | 0 | 0 | 0 | 0 |
| 65-990-4970-4971 | TRANSFERS FROM GENERAL FUND | 100,000 | 95,000 | 95,000 | 102,500 |
| 65-990-4970-4973 | TRANSFERS FROM CAPITAL PROJECTS | 0 | 0 | 0 | 0 |
| **TOTAL** | **LANDFILL ENTERPRISE REVENUE** | **$466,712** | **$458,902** | **$409,524** | **$445,631** |

# *Capital Improvement Plan*

| DESCRIPTION | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 |
|---|---|---|---|---|---|
| **SELECT BOARD** | | | | | |
| *(2)* Design/Construct - Fire Station | $1,000,000 | $15,000,000 | | | |
| Technology Improvements | $0 | $100,000 | $100,000 | $125,000 | $125,000 |
| **FACILITIES** | | | | | |
| *(1)* Security Improvements | $41,000 | | | | |
| *(2)* Peach Barn Weatherization/Stabilization | $75,000 | | | | |
| Library Roof replacement | | $250,000 | | | |
| Library Heating System replacement | | | | $100,000 | |
| **POLICE** | | | | | |
| Cruisers replacement w/equip | $120,000 | $120,000 | $120,000 | $120,000 | $120,000 |
| Unmarked replacement w/equip | | | $50,000 | | |
| Firearms replacement | | | | | |
| **FIRE-EMA** | | | | | |
| *(-)* Ladder Truck (lease-purchase) | $175,000 | $175,000 | $175,000 | $175,000 | $175,000 |
| *(1)* Thermal Imaging/Firefighter Tracking | $25,000 | | | | |
| *(1)* Pump Operations Equipment/Valves | $20,000 | | | | |
| Ambulance replacement | | $375,000 | | | $400,000 |
| Engine replacement | | | | $750,000 | |
| **PUBLIC WORKS** | | | | | |
| Roadway Improvements | $375,000 | $375,000 | $400,000 | $400,000 | $425,000 |
| Front End Loader w/equipment | | | | | |
| Replace Sander & Body Work | $35,045 | | | | |
| Storage Shed w/staging & electrical | $60,000 | | | | |
| 4x4 Pickup Truck w/equipment | $70,000 | | | $70,000 | |
| 1 Riding & 1 Zero turn Mowers w/eqp | | $25,000 | | | $25,000 |
| Bud Permit Material Removal | | $25,000 | $25,000 | $25,000 | |
| 1 Ton Dump Truck w/equip | | $75,000 | | | $75,000 |
| Pave DPW Lot & Install Drainage | | $200,000 | | | |
| Sidewalk Plow w/equipment | | | $75,000 | | |
| Cab & Chassis w/Dump & Salt Equipment | | | $150,000 | | $150,000 |
| *(2)* DPW Facility Improvements (placeholder) | (TBD) | | | | |
| **SOLID WASTE/TRANSFER STATION** | | | | | |
| Crackseal & sealcoat parking lot | | | | | |
| Rolloff Truck w/equipment | | $200,000 | | | |
| **CEMETERIES** | | | | | |
| Historic Posts (54) - Thompson Cemetery | | $50,000 | | | |
| **COUNCIL ON AGING** | | | | | |
| *(2)* Addition to Senior Center | $60,000 | $500,000 | | | |
| **PARK** | | | | | |
| Jon Paun Park Building Demolition | | | | | |
| Replace Clear Pond Park Guard Shack | | | | | |
| TWC Skatepark Improvements | $25,000 | | | | |
| Clear Pond Bathhouse | | $30,000 | | | |
| Repairs to Snack Bar | | | $20,000 | | |
| Clear Pond Basketball Courts | | | | $30,000 | |
| Clear Pond Playground Equipment | | | | | $50,000 |
| **TOTALS** | **$2,081,045** | **$17,500,000** | **$1,115,000** | **$1,795,000** | **$1,545,000** |

*(1) May 2023 Special Town Meeting*
*(2) November 2023 Special Town Meeting*

| DESCRIPTION | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 |
|---|---|---|---|---|---|
| Borrowing | $1,000,000 | $15,375,000 | $0 | $750,000 | $400,000 |
| Free Cash | 910,045 | 1,095,000 | 1,070,000 | 990,000 | 1,070,000 |
| Retained Earnings | 25,000 | 230,000 | 20,000 | 30,000 | 50,000 |
| Debt/Capital Stabilization | 0 | 250,000 | 0 | 0 | |
| Other/Old Capital | 105,000 | 500,000 | 0 | 0 | |
| Overlay Surplus | 41,000 | 50,000 | 25,000 | 25,000 | 25,000 |
| | **$2,081,045** | **$17,500,000** | **$1,115,000** | **$1,795,000** | **$1,545,000** |
| | - | - | - | - | - |

***NOTES:***

1) Does not include Education requests F-L RSD requires no local funding for FY2024.

2) Old Colony Vocational School Feasibility Study will be presented to ATM under a separate Article. Lakeville's share estimated at $135k, to be paid via debt assessment in future years starting in FY2025.

3) ARPA Capital Projects require Select Board and (if required) Plymouth County approval. To-date approved projects include:

Ted Williams Camp tennis courts ($44,785, Town);
Gamache Playground restoration ($170,000, County);
Outdoor Stage Pavilion ($20,000 Town); and
Water/Septic Facilities to Town Facilities & Parks ($14,800 Town, $516,500 County).

| DESCRIPTION | AMOUNT |
|---|---|
| Total FY 2023 Free Cash | $2,125,559 |
| | |
| Proposed Allocations | |
| Prior Year Bills (STM 11/2022) | $11,975 |
| | |
| Capital Projects (Fall 2022 Town Meeting) | $250,000 |
| Prior Year Bills (STM 05/2023) | $833 |
| Snow and Ice Budget Contingency | - |
| FY2024 Operating Budget | - |
| FY2024 Capital Plan | $660,045 |
| Ladder Truck lease payment #1 | $175,000 |
| | |
| General Stabilization (per Fiscal Policy) | $250,000 |
| OPEB Trust | $310,000 |
| **Total Proposed Allocations:** | **$1,657,853** |