



HUMAN RESOURCES
TELEPHONE 508-946-8808

Town of Lakeville

Town Office Building
346 Bedford Street
Lakeville, MA 02347

JOB POSTING

TOWN OF LAKEVILLE PART-TIME LANDFILL/TRANSFER STATION LABORER

POSTING DATE: April 8, 2021

POSITION: Skilled manual work of a responsible nature in the operation of the Town's Transfer Station. Full job description is attached to this posting and is also available in Human Resources. All interested parties should apply in writing with application attached to: Clorinda Dunphy, Human Resources Director, 346 Bedford Street, Lakeville, MA 02347. Email: cdunphy@lakevillema.org.

HOURS: Approximately 8 - 16 hours per week, to be determined by the Transfer Station Supervisor and depending on various circumstances, start and finish times may vary.

WAGES: Salary range: \$17.03/hour to \$19.93/hour, commensurate with knowledge, skills, and experience. Non-Union, Level 8.

DUTIES: Ability to take direction and perform those tasks, as assigned by the Transfer Station Supervisor or person assigned by the Superintendent of Streets, to direct the operation of the Transfer Station.

QUALIFICATIONS: Valid Massachusetts Motor Vehicle Operator's License required. Knowledgeable of procedures, policy and terminology specific to Massachusetts Department of Environmental Protection 310 CMR 19.00, Solid Waste Management Facility. High school diploma and/or vocational training.

POSTING CLOSING: May 7, 2021

The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact Clorinda Dunphy, Human Resources Director, cdunphy@lakevillema.org, 508-946-8808.

JOB DESCRIPTION

TOWN OF LAKEVILLE LANDFILL/TRANSFER STATION LABORER

GENERAL STATEMENT OF DUTIES: Skilled manual work of a responsible nature in the operation of the Town's Transfer Station.

SUPERVISION RECEIVED: General supervision received from the Transfer Station Supervisor.

ESSENTIAL RESPONSIBILITIES:

The list of essential functions, duties, qualifications and skills listed below is not exhaustive and may be supplemented at any time. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Ability to take direction and perform those tasks, as assigned by the Transfer Station Supervisor or person assigned by the Superintendent of Streets, to direct the operation of the Transfer Station.

Ability to exercise tact, diplomacy and independent judgment on conditions related to the operation of the Transfer Station.

Communicate verbally with those using the Transfer Station, Transfer Station Supervisor, other employees, and Superintendent of Streets on any condition related to the operation of the Transfer Station deemed necessary.

Maintains recycling and residential disposal areas.

Checks and issues Transfer Station stickers.

Records incoming loads.

QUALIFICATIONS AND SKILLS:

Valid Massachusetts Motor Vehicle Operator's License required.

Knowledgeable of procedures, policy and terminology specific to Massachusetts Department of Environmental Protection 310 CMR 19.00, Solid Waste Management Facility.

Knowledge of procedures, policy and terminology specific to composting per Massachusetts Department of Environmental Protection.

Working knowledge of the occupation hazards and safety precautions relating to the operation of the Transfer Station.

Ability to read and write English and carry out oral and written instructions.

EXPERIENCE AND TRAINING:

High school diploma and/or vocational training.

PHYSICAL REQUIREMENTS

The physical demands listed are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

Ability to perform heavy manual labor for long periods of time. Incumbent is frequently required to stand, walk, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is frequently required to sit, climb or balance, stoop, kneel, crouch, or crawl, talk or hear. The incumbent must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Carries heavy materials associated with the operation of the Transfer Station.

WORKING CONDITIONS

Approximately 8 hours per week, to be determined by the Transfer Station Supervisor and depending on various circumstances, start and finish times may vary.

Work is generally performed outdoors under variable weather conditions, near hazards associated with the operation of a Transfer Station.

This position is a non-exempt position as regarding federal and state minimum wage and overtime requirements and, therefore, is eligible to be paid at the rate of time and one half (i.e., one and one half times) the regular rate of pay for all hours worked beyond forty hours in a workweek.