

**LAKEVILLE PUBLIC LIBRARY**  
BOARD OF TRUSTEES MEETING  
Lakeville Library Local History Room  
Wednesday, December 13, 2023 – 9:00 a.m.

The December 13 Board meeting was called to order at 9:09 a.m. by Trustee Chair Nancy LaFave. In attendance were Trustees Nancy LaFave, Patrick Marshall and Ruth Gross, Director Jennifer Jones and Interim Director, Jayme Viveiros. The meeting was not recorded.

A motion was made by Marshall and seconded by Gross to **"waive reading of the October 11, 2023 minutes and accept minutes as written."** **The motion passed unanimously.**

A motion was made by Marshall and seconded by Gross to **"waive reading of the October 25, 2023 minutes and accept minutes as written."** **The motion passed unanimously.**

A motion was made by Marshall and seconded by Gross to **"waive reading of the October 25, 2023 Executive Session minutes and accept minutes as written."** **The motion passed unanimously.**

A motion was made by Marshall and seconded by Gross to **"waive reading of the November 8, 2023 minutes and accept minutes as written."** **The motion passed unanimously.**

**Financial Report:** The water line, same item of concern as previous months, stands at 558.7% of the budgeted amount due to the failure of the irrigation line from Ted Williams Camp necessitating the purchase of water for summer irrigation of the grounds. It may be May or June before we know whether there is money somewhere else in the budget to cover this. Paul Nee, Facilities Manager, will be contacted to see if the problem with the irrigation has been fixed.

**Director's Report:** Fall Story Hour has finished and there will be a break until the New Year. The Gingerbread Workshop was a huge success with over 100 "architects and builders". Historic Houses talk and NoteAble Blend Chorus were successful programs, with 63 listeners for the chorus. In January, we will have a Paint Night with local artist, Elsie Goldstein.

**Building and Grounds:** Fire alarm panel replacement is still pending. Outside lighting issues are being addressed.

**2024 Holiday Schedule:** Director Jones presented the Trustees with the 2024 staff Holiday Schedule for approval. A motion was made by Marshall and seconded by Gross to **"approve the 2024 Holiday Schedule"**. **The motion passed unanimously.**

**Staffing Update:**

Interim Director Viveiros has been updating Director Jones about the intricacies of the job. This (12/13/2023) is Interim Director Viveiros last day and she officially turned in her key to the building with the thanks and best wishes of the Board of Directors.

Trustee LaFave stated that Teresa Mirra did an excellent job of keeping the library running in the absence of a full-time director. We are very grateful for her efforts on many issues that came up during that time. A motion was made by LaFave and seconded by Gross to **"place a letter in the file of Teresa Mirra describing her excellent effort in leading the Lakeville Library during this time."** **The motion passed unanimously.** Trustee LaFave will write the letter to be sent to HR.

The Trustees received a letter of resignation of Library Clerk, Nancy Youngquest, effective December 21. A motion was made by Gross and seconded by Marshall to **"accept the resignation with regret"**. **The motion passed unanimously.**

The Trustees received a letter of resignation of Library Clerk, Diane Brennan, effective December 21. This will conclude her 25-year career in the Lakeville Library, since she worked previously as a fulltime Library Assistant. A motion was made by Gross and seconded by Marshall to **"accept the resignation with regret"**. **The motion passed unanimously.**

Director Jones invited the Trustees to a Retirement Dinner for Diane Brennan on December 27, 6:15, at the library.

The Trustees delegated Director Jones to choose a gift for Diane Brennan.

Director Jones has spoken to HR and the positions will be posted for a week in-house, beginning December 15, then open to the public on the town website. Both positions have the designation of "Library Clerk" and are 8-12 hours per week.

**Friends of the Lakeville Library:** The next meeting of the Friends will be Monday, 1/8/2024, 6:00 p.m.

**Great Ponds Gallery:** The exhibit by photographers Jennifer O'Keefe and Sally Spooner, "40 views of the Great Ponds and Their Surroundings" will be up until the end of December.

**Update on Stage Structure:** The stage structure behind the Old Town House will be discussed at the ZBA meeting on 12/21 in order to make sure the position of the structure is within building limits.

**Next Meeting:** Wednesday, January 24, 2024 – 9:00 a.m. in the Reynolds Local History Room of the Lakeville Public Library.

**Adjournment was at 10:20 a.m. "Motion to adjourn" made by Marshall, seconded by Gross. The motion passed unanimously.**

Respectfully submitted,  
Ruth Gross, Secretary