

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Lakeville Library Local History Room
Wednesday, February 28, 2024 – 9:00 a.m.

The February 28, 2024 Board meeting was called to order at 9:00 a.m. by Trustee Chair Nancy LaFave. In attendance were Trustees Nancy LaFave, Patrick Marshall and Ruth Gross and Director Jennifer Jones. John Cronin of LakeCAM recorded the meeting.

Secretary's Report: A motion was made by Marshall and seconded by Gross to **"waive reading of the January 10, 2024 minutes and accept minutes as written."** **The motion passed unanimously.**

Financial Report:

The Contracted Services line appears low because Advanced Air has only submitted an invoice for half the year. It will increase when they bill us for the second half.

Director Jones is working on increasing the Video collection.

We will need to dip into gifts to complete the year's payments for Building and Grounds.

Trustee LaFave and Facilities Manager, Paul Nee have been in touch concerning the water line for grounds irrigation. According to Paul, Middleboro Gas and Electric made major upgrades to the electrical and pumping system at Ted Williams Camp and, although done after last year's watering season, he doesn't believe we will continue to have any issues once the system is turned on this year.

Programs/Services:

The Chess Club (Young Adult) more than doubled last month.

The Book Club has been well attended and is available on Zoom as well as in person.

Dr. Martin Gross gave a talk on vaccines for adults and children and has left handouts for library patrons.

Local author, Richard Tripp, had a good turnout for the presentation of his new book.

Building and Grounds:

The heating system needs new parts. The cost will be covered from the facilities budget.

The boiler needs work sealing the system due to lingering odor. It will be done in spring or summer. The pipes need to be detached and the boiler moved.

The repaired fire alarm panel was tested on February 2 and is working correctly!!

Work orders are in to repair some lighting fixtures and the gallery door, which is fogged.

Burgess Pest Management estimated \$470 for required service – the money has already been approved.

Earth and Water contract will be \$1100 to fill and start the waterfall for the coming season.

Director Jones is collecting quotes for duct cleaning and upholstery cleaning.

Friends of the Lakeville Library:

The next Friends meeting will be March 4, 2024, 6:00 pm in the Local History Room.

Golf in the Library will take place on April 21.

Membership renewals were sent out in February.

Great Ponds Gallery:

March is the month for High School Art from Apponequet and Old Colony. The reception will be March 9.

Personnel:

We have filled the two 8-hour library assistant positions. Cecilia Tavares has experience from the New Bedford Whaling Museum library and Doris Murray worked at Bridgewater State.

Alyssa Ferreira submitted her resignation on January 30. A motion was made by Gross and seconded by Marshall to **"accept the resignation of Alyssa Ferreira, with regret"**. **The motion passed unanimously.**

The Trustees asked Youth Services Librarian, Teresa Mirra, to join us at the meeting. Trustee LaFave read a letter commending Teresa on her success in keeping the library running smoothly during the time between directors, her work coordinating the repairs that needed to be made to the building during that time and her valuable input as a member of the director's selection committee. The Library Trustees are very grateful for all her time, work and patience. This letter will go into Teresa's employee file in HR.

Annual Report:

Director Jones presented the Trustees with a Annual Report Draft. A motion was made by Marshall and seconded by Gross to, **"support the draft of the Annual Report". The motion passed unanimously.**

Policy:

Director Jones presented a list of policies to update and the Trustees spoke about a timeline. We will start in March with the Collection Development Policy and hope to complete all policies within a year's time.

New Business:

The library received a detailed request from a patron wanting to start a nonfiction anti-racist book club. The Trustees discussed the fact that, while this is a very valid subject, the idea of allowing patrons to offer book clubs to the public with library promotion could open us up to criticism if opposing views on controversial subjects are not (or are) included. Director Jones will write the patron that we will be reviewing policies and may reconsider in the future. She also suggested that she (Library Director) start a nonfiction book group which could include a title from the patron's list.

When asked how things were going in her first few months, Director Jones said that she was pleased that our level budget looks good to the Acting Town Manager. She is waiting to get the appointment time for meeting with FinComm.

Next Meeting: Wednesday, March 27, 2024 – 9:00 a.m. in the Reynolds Local History Room of the Lakeville Public Library.

Adjournment was at 10:01 a.m. "Motion to adjourn" made by Marshall, seconded by Gross. The motion passed unanimously.

Respectfully submitted,
Ruth Gross, Secretary