

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Lakeville Library Local History Room
Wednesday, March 27, 2024 – 9:00 a.m.

The March 27, 2024 Board meeting was called to order at 9:02 a.m. by Trustee Chair Nancy LaFave. In attendance were Trustees Nancy LaFave, Patrick Marshall and Ruth Gross and Director Jennifer Jones. John Cronin of LakeCAM recorded the meeting.

Secretary's Report: A motion was made by Marshall and seconded by Gross to **"waive reading of the February 28, 2024 minutes and accept minutes as written."** **The motion passed unanimously.**

Financial Report:

The budget is in good shape with the exception of the water line which should be back to the budgeted amount in FY25.

Director Jones is adding to the collection and will satisfy the state's requirement.

Gifts:

The library received a \$325 gift from the Small Kindness Project which is earmarked for the needs of the children's room.

We also received a \$25 gift from a patron in celebration of a friend's birthday.

Programming:

February vacation programming was very popular with large crowds. PACE resumed their playgroup meetings with pre-Covid attendance. Storyhours and Music Time continue to be well attended.

Adult programming has also been popular. The Pop-Up Art School had 21 adults in attendance. Speech services were discussed in the presentation, Foundation for First Words and the book discussion group continues to have great interest.

Golf in the Library is planned for April 21.

Director Jones will be speaking to the Lions Club on March 28 to explain the services offered to the public.

Building and Grounds:

Advance Air is still providing service to the HVAC system.

Lighting, gallery door and pest control services have been provided.

Irrigation issues have been resolved and we shouldn't have a problem this year.

The Fire Chief is supportive of our having a fire drill. First, an emergency plan and evacuation maps must be installed.

We are on the Capital for needed repairs: Roof Replacement for \$250,000 in FY2026 and replacement of the heating system - \$100,000 in FY2027.

Friends of the Lakeville Public Library:

The Friends will sponsor the Golf in the Library on April 21. The next Friends meeting will be Monday, April 1, 6:00 pm.

Great Ponds Gallery:

The April/May exhibit will be Curiosity – Illustrating the Wonders of Nature & Science from the Guild of Natural Science Illustrators, New England Chapter. A Reception is planned for May 4, 11 am, with a talk by wildlife illustrator Matt Petterson and live artist demonstrations.

Personnel:

Staff evaluations are taking place now with final assessments due on Friday.

Christina Refford will be joining us on April 1 to take over the technical library assistant position.

Meeting with FinCom:

Our meeting to approve the budget with Select Board and Finance Committee has not yet been scheduled. It will be on April 17, 18 or 25. Trustee Chair LaFave will accompany Director Jones to the meeting. At this point, no changes or restrictions have been mentioned.

Policy Review:

Director Jones submitted some wording changes to the Collections Development Policy. Information from American Library Association – Library Bill of Rights was added. Discussion ensued on the idea of “weeding” the collection which is not done in an arbitrary manner. There is a full protocol for this process. The results from our discussion will be added or subtracted and we will vote on changes at the next meeting. The Trustees discussed the idea of a “Library of Things” collection. We must have a waiver of liability and an appropriate age range for this to go forward.

Monthly Statistics:

Due to the popularity of vacation week programming, the Children’s Room had 877 participants in February. We have a cumulative 67.5 volunteer hours in February.

New Business:

The Parks Department will host Lakeville Day on Sunday, May 5, 11-3, at Ted Williams Camp. All town departments are invited to take part. Director Jones will talk to the Friends to see who will represent the library.

Trustee Chair LaFave offered a wholehearted thank you to Director Jones for organizing a very successful Legislative Breakfast. We were happy to see our representatives there.

Next Meeting: Wednesday, April 24, 2024 – 9:00 a.m. in the Reynolds Local History Room of the Lakeville Public Library.

Adjournment was at 9:49 a.m. “Motion to adjourn” made by Marshall, seconded by Gross. The motion passed unanimously.

Respectfully submitted,
Ruth Gross, Secretary