

**Lakeville Public Library  
Board of Trustees  
Meeting Minutes    August 7, 2009**

**Meeting called to order at 9:10 AM**

**Present: Nancy LaFave, Ruth Gross, Betsy Walters, Olivia Melo**

***Motion Approved: The minutes of the July 17<sup>th</sup> meeting were reviewed and approved.***

**Director's Report**

The library's *Boston Globe* subscription has been dropped, due to budgetary constraints. The library's materials budget has dropped from \$36,000.00 to \$13,500.00. The library will require an MBLC waiver as of 2010, in order to stay certified, as we are failing the materials and hours requirements. Staff hours have changed.

**Old Business**

Young Adult Room plaques, reading, "Computers donated in loving memory of Barbara Raynor" have been ordered at \$24.40.

The air conditioning system has been repaired and humidity is being monitored. Bay State Cooling will take care of both software and mechanical issues.

***Motion Approved: "Effective immediately, Standish Oil Company will be involved with the library's heating system, and Bay State Cooling will handle air conditioning."***

The meeting room air conditioning has not worked for over two years. Bay State Cooling will make the necessary repairs.

Water cooler: A second water cooler has also leaked and has been replaced by Belmont Springs.

Green Again: There are issues with the lawn turning brown in spite of abundant rain, due to being cut too short.

Building Maintenance: It is apparent that the building needs a full time custodian. There are leaks in the roof, and the gutters need to be cleaned, both jobs that cannot be handled on our current, curtailed maintenance schedule.

***The Trustees are concerned about exterior maintenance issues that must be dealt with in order to protect the longevity of the building's exterior and interior. The Trustees will inform the Selectmen of their concerns.***

One computer has died; a new hard drive will be ordered (paid for through the Gifts Fund.) The library's web page cannot be updated until the computer is replaced.

**Arts Committee**

On-going.

**New Business**

***Motion Approved: Beginning on September 11, the library will be closed every Friday until further notice. We will be open on Saturdays from 10:00 AM until 2:00 PM, as of 9/12/09.***

(Note: Olivia and Teresa, as salaried employees, will continue to work on Fridays.)

The library will be open for 32 hours per week, rather than 40, and will need a waiver in order to stay certified.

**Next meeting: September 12<sup>th</sup> at 9:00 AM.**

***Motion Approved: Meeting adjourned at 10:58 AM***

Respectfully submitted,

Elizabeth Walters

Secretary