

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
March 21, 2018 - 11:00 a.m.
Library Local History Room

The meeting was called to order at 11:12 a.m. by Board Chair Nancy LaFave

The meeting was not being recorded.

PRESENT:

Trustees: Nancy LaFave, Richard LaCamera, Ruth Gross
Library Director: Jayme Viveiros

READING OF MINUTES:

The February 7, 2018 minutes were approved as written. (Motion made, seconded, passed.)

DIRECTOR'S REPORT

Jayme attended Legislative Day at the State House. She met with Senator Rodrigues with a group who were invited to speak with him on library issues.

Attendance is good for programs. The "Garden Tourist" program had a good turnout, possibly demonstrating the public's desire for spring.

The Friends Book Sale is planned for March 24 & 26. Offering the additional Monday night was advantageous last time, so will be a part of the plan.

Jayme presented a "Big Picture Library Planning" document which outlines her present and future plan. We will discuss this plan in more detail at a later date.

BUILDING AND GROUNDS:

During the meeting, the Trustees noticed a sand truck circling the driveway and parking lot. This pro-active approach to the upcoming storm was appreciated.

Overhead Doors has fixed an issue with the security gate.

The security company has added a panic button in the Children's Room. They have also presented a plan to add a door sensor in the gallery to alleviate the problem of the alarm system going off. It will be approximately \$195. The alarm company has stated that the alarm panels we have are up to date.

Rich spoke to the police department who said that the police station could monitor a remote exterior security camera if we wish to install one.

STAFFING

The new hire probationary period was unsuccessful and she has been let go. Jayme is working with HR to fill the position.

BUDGET

The budget meeting has been scheduled for April 5, 6:30 p.m. at the COA.

Rich pointed out that we need to make sure money is included in the budget for outside maintenance and to re-pave the parking lot.

GIFTS & ENDOWMENTS

The Savas Trust is up almost 20%. There is no need to take more money out at this time.

GREAT PONDS GALLERY

The minutes of the December 11, 2017 meeting were supported by the Trustees. (Motion made, seconded, passed.)

The High School exhibit is up and the work is excellent . The reception on March 10 was very successful.

NEXT MEETING: Tuesday, April 3, 2018, 10:30 a.m., Library Local History Room.

MEETING ADJOURNED: The Library Trustees were adjourned at 12:02 p.m. (Motion made, seconded, passed.)

Respectfully submitted,
Ruth Gross, Secretary