

TOWN OF LAKEVILLE
Master Plan Implementation Committee
Meeting Minutes
May 19, 2021 – 7:00 PM
REMOTE LOCATION

On May 19, 2021, the Master Plan Implementation Committee held a meeting at 7:00 PM remotely from various locations. The Master Plan Implementation Committee meeting was called to order at 7:01 PM by Chairman Rodney Dixon. Chairman Dixon acknowledged the Master Plan Implementation Committee Members present were: Chairman Dixon, James Rogers, Rita Garbitt, Patrick Marshall and Jack Lynch. Absent was Joseph Chamberlain.

In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c.30A, §20, relating to the 2020 novel Coronavirus outbreak emergency, the May 19, 2021 public meeting of the **Master Plan Implementation Committee** shall be physically closed to the public to avoid group congregation. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

MEETING MINUTES

Chairman Dixon asked for a review of the April 21, 2021 minutes. There are no changes noted.

Upon motion made by Member P. Marshall and seconded by Member J. Rogers, the Master Plan Implementation Committee vote to approve the April 21, 2021 minutes as presented. Polled vote: Rodney Dixon - Aye, James Rogers - Aye, Rita Garbitt - Aye, Patrick Marshall - Abstain and Jack Lynch – Aye.

UPDATE REGARDING A MEETING WITH SENATOR RODRIGUES

Chairman Dixon spoke about how he did reach out to Senator Rodrigues' office and extended an invitation for this meeting. The Senator is working on the budget and was not able to attend; however, his staff has asked that the Committee provide a few dates that he can choose from, if we still want him to attend our meeting. Chairman Dixon asked the Members to think about some additional dates in addition to the Committee's next meeting, which is scheduled for June 16th.

UPDATE REGARDING MEMO TO THE BOARD OF SELECTMEN RELATIVE TO THE UPDATED MASTER PLAN IMPLEMENTATION CHART

Chairman Dixon spoke about the memo he sent dated April 30, 2021 to the Board of Selectmen with the vote of the Master Plan Implementation Committee, which was to send the updated Master Plan Implementation Chart. Chairman Dixon received an email response from Selectmen Rich LaCamera dated May 3, 2021 thanking him for the update and recommending the change from Town Coordinator to Town Administrator throughout the entire document. Chairman Dixon asked for a vote of the Committee to make this change.

Upon motion made by Member P. Marshall and seconded by Member J. Lynch, the Master Plan Implementation Committee vote to change the wording Town Coordinator to Town Administrator as requested. Polled vote: Rodney Dixon - Aye, James Rogers - Aye, Rita Garbitt - Aye, Patrick Marshall - Aye and Jack Lynch – Aye.

REVIEW MEMO FROM BARBARA MANCOVSKY, VICE CHAIR OF PLANNING BOARD, REGARDING PROGRESS WITH THEIR GOALS AND SAMPLE SIGN BY-LAWS

Chairman Dixon read into the record the list of five goals that was provided in the memo from Barbara Mancovsky. They are as follows:

Goal #2-1-3	Hire a Town Planner
Goal #6-1-1	Hire a Conservation Agent
Goal #2-2-2	Update the Sign By-law
Goal #2-1-1	Focus Future Large Scale Businesses in Key Locations
Goal #1-1-2	Community Preservation Act

It is noted that a Conservation Agent has been hired but it is thought that this position is not full time. Member R. Garbitt will look into this and report back. Member J. Lynch spoke briefly about a request the Planning Board received for signage and how it could not be approved due to the Town Sign By-Law not addressing it. The By-Law will need to be reviewed and revised by the Planning Board and then brought to Town Meeting for a vote.

UPDATE ON TOWN MEETING ACTION REGARDING THE DEVELOPMENT OPPORTUNITIES DISTRICT (DOD)

Chairman Dixon noted that the Town Meeting took the action of tabling the DOD Petition Article. The DOD stands as it as of right now, with no changes. There was further discussion regarding the procedure for bringing this back to Town Meeting again.

NEXT MEETING DATES

It is noted that the next meeting of the Master Plan Implementation Committee will be on Wednesday, June 16, 2021. There is a brief discussion on future meeting dates so that the Chairman can extend an initiation to Senator Rodrigues. The dates of July 21st, August 18th and September 15th are agreed upon with the understanding that Senator Rodrigues will be extended those dates to pick from. Member R. Garbitt asked that an invitation to Normal Orrall be extended as well.

NEW BUSINESS

Member Garbitt reviewed with the Master Plan Implementation Committee the idea of a two page handout that can be distributed as an Executive Summary. The Committee thanks R. Garbitt for putting this together.

OLD BUSINESS

Member Garbitt noted that she is working on adding narrative to the pictures that are posted. She will work with Jed Cornock on this.

At 7:55, Member P. Marshall left the meeting.

ADJOURNMENT

Upon motion made by Member J. Rogers and seconded by Member R. Garbitt, the Master Plan Implementation Committee vote to adjourn at 7:59 PM. Polled vote: Rodney Dixon - Aye, James Rogers - Aye, Rita Garbitt - Aye, and Jack Lynch – Aye.