

**LAKEVILLE PARK COMMISSION  
MEETING MINUTES  
REMOTE LOCATION  
MONDAY, OCTOBER 19, 2020@ 6:30PM**

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Members Present: Mike Nolan, Joe Coscia, Jesse Medford, Scott Holmes, Paula Houle (@6:36)

Other Attendees: Neli Woodburn (Clerk)

Chairman Holmes opened the meeting at 6:30pm. LakeCam was recording and live streaming the meeting via Facebook. Chairman Holmes read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted. Roll call attendance was completed; Commissioner Houle was not in attendance. No additional speakers were scheduled.

**NEW BUSINESS**

ANY NEW BUSINESS FOR THE COMMISSION:

There was no new business presented for the Commission's review.

**OLD BUSINESS**

REVIEW / APPROVE MEETING MINUTES:

There were no Meeting Minutes available for review.

REVIEW ELECTRIC BILLS:

Commissioner Nolan was notice a couple of items on the recent electric bills to review. (Commissioner Houle entered the meeting at this time) Commissioner Nolan continued the bill review with the Precinct St maintenance pole; he believed this pole has lights which are not working at this time but use is shown on the bill. He will contact the company to further research this item and to speak with them on renaming the meters for more accurate tracking. He noted the usage amount at the Loon Pond Lodge (LPL) which was still high while closed; he will also review this with the company. The Bedford St pump house was discussed. Commissioner Nolan believed this was for the new fields' area, but it is not confirmed. He feels the amount is low for the current usage at the fields. There has been discussion of upgrading the TWC pump for better use. Commissioner Nolan noted the difference in cost between the pump at the new fields and the older pump at TWC; he would like to further research how to make the TWC pump more efficient. The current setup for the pump was reviewed. Commissioner Nolan spoke on the current charge for the Clear Pond pump house while it is closed. Chairman Holmes believes the pump is running at this time which could be due to a leak. He further suggested shutting the pump down now for the winter season. There were no objections to Commissioner Nolan following up with Middleboro Gas & Electric on the stated items. Commissioner Coscia inquired on the procedure of assessing electricity charges to the teams/groups at the parks. The Commission Clerk compiles the electricity charges for the specific areas for the season and provides an invoice to the appropriate team/group. Commissioner Coscia suggested reviewing these amounts to prior to sending out the invoices.

LPL/SEM UPDATES:

*(Heating System Test)* The Commission Clerk requested to test the heating system at the LPL for upcoming elections. She will turn the system up to a regular temperature and will have it run for a span of time. The LPL system may be currently running due to the cold overnight temperatures. It is normally set around sixty degrees to avoid frozen pipes.

*(General updates)* Commissioner Coscia inquired about the status of the security system at the LPL. Individual training can be conducted. The Commission Clerk suggested waiting until after elections to handle the system.

#### TWC UPDATES:

Commissioner Medford observed the flags at TWC were not in good condition; Chairman Holmes noted the flag at the tennis courts belongs to the Pickleball group. Commissioner Nolan requested a message sent to the Pickleball group in regards to their flag which will need to be replaced or at minimum removed. The other flag at TWC is not very old, but needs to be replaced. The Commission Clerk will research how to purchase a replacement flag. Commissioner Nolan noted the flag's position is dependent on the Police Department's flag; the Highway Department handles moving the position as instructed. Commissioner Nolan suggested removing the flag for the winter to help keep it in good condition. Commissioner Coscia recommended reaching out to some local veterans for volunteers to maintain the flag. Proper disposal of the flag was discussed.

Chairman Holmes will reach out to the Board of Selectmen for approval of in person meetings at the LPL.

*(LMMA request)* Commissioner Nolan has been in touch with John Marando of Lakeville Mixed Martial Arts (LMMA) regarding use of the LPL for classes during the winter. He discussed this idea with SEM who felt it would work as long as the building was cleaned for Saturday mornings when tours are usually scheduled. Mr. Marando would like to hold classes Monday thru Thursday night and possibly on Saturday. The Board of Health was also contacted and approved of the use as long as all state guidelines are being upheld. Mr. Marando has submitted a plan and had reviewed what they believe are the applicable guidelines for this. The required documentation was received. The group's ability to grapple was in question. Chairman Holmes reviewed the current guidelines on the state website which does not detail grappling. He would like to see in writing the information Mr. Marando received about grappling. The LMMA is currently holding all classes outdoors, but with the colder weather approaching they will need to go inside. The current location is too small to hold regular classes in. Commissioner Coscia inquired on the cleaning process for the class; the group would clean between classes including the bathrooms and deep clean the building once a week. The current cleaning company at the LPL is certified for Covid cleaning; this service was offered to the group at their cost. They may also hire another company who is Covid certified. All mats and equipment would be removed from the building. There was a concern of the LPL obtaining an odor from this type of consistent exercise. The storage room at the office has space for the equipment if needed. A fee would have to be determined for use of the LPL; it was noted the LMMA will still be paying for their normal location during this time as well. Besides rent for use of the space; heat and electricity will be charged to the group. Commissioner Houle suggested waiting for the needed plan from LMMA to review and ensure it aligns with current regulations. The current rent for the LMMA studio was reviewed. Mr. Marando plans on continuing his classes outdoors for the rest of the month leaving time for the Commission to receive the plan and review at the next meeting. Providing Saturday availability would be dependent on whether SEM has tours scheduled. Mr. Marando is interested in either Saturday or Sunday and would follow any schedule provided.

*(Review of Scavenger Hunt Request)* The Commission Clerk confirmed the Scavenger Hunt request was for only one table at TWC and all in attendance would be wearing masks; the time at the checkpoint would be short. The Clerk informed the Board of Selectmen of the decision to

allow this checkpoint; the group has also reached out to the Board for approval to use other areas in town. Chairman Holmes emphasized it is not a scavenger hunt throughout TWC, but only a checkpoint. Commissioner Coscia reviewed the Commission has already provided approval for this event. No fee will be charged. A date for the scavenger hunt has not been confirmed yet.

*(General updates)* The request from a local Cub Scout group for meeting space was presented at another meeting; Chairman Holmes had further details for this request. The group would like to meet on Monday and Thursday evenings (5:30pm to 7:30pm) and are looking to use the area next to the LPL around the fire pit. Chairman Holmes noted it will be dark during those times. The group has been informed the only bathroom facilities at TWC are the portable units across the field. The group is also looking to hold meetings on a couple of Saturdays. Chairman Holmes emphasized the group must not go over the 50 person limit. Commissioner Coscia inquired if the group would be looking to hold meetings past November; at this time the only request is for November. Commissioner Coscia suggested the group use space at John Paun Park (JPP) where lights are available; sports at JPP are finished in November. Commissioner Medford noted the Scouts would probably bring lamps as needed for their meetings. Commissioner Houle felt as long as the group follows the current guidelines the space mentioned can be provided. Commissioner Houle was concerned about any insurance liability for the group being on site; Chairman Holmes noted the group can provide an insurance binder. Commissioner Nolan felt the use of JPP was a good idea, although the cost of the lights would need to be discussed. He also suggested the area across from the Lodge provides electricity for portable lights and a closer area to the portable restrooms. Commissioner Coscia suggested the group may be able to provide services at the park in lieu of a payment to use the area. He offered to speak with the group about JPP; the Commission Clerk will reach out to the group with this option and contact information. All Covid documentation will be required from the group along with their plan to follow current guidelines.

#### SPORTS UPDATES:

*(General updates)* Baseball is still playing at this time. Women's soccer is playing and the grass on the soccer fields is being mowed upon their request. Soccer try-outs did occur over a couple of days. The Commission Clerk received the required documentation expect for the group's personal plan. Chairman Holmes requested the group remove the nets from the soccer fields once they are finished for the season; this will allow for easier mowing. Commissioner Medford noted Men's softball is still playing; Chairman Holmes believed this weekend is the finals for their season. Horseshoes is also ending this week.

#### CPP UPDATES:

*(General updates)* There were no updates at this time.

#### JPP UPDATES:

*(General updates)* Free-Lake softball is finishing up their season this weekend with a Fun Day on Sunday. Blooperball and Mass Drifters will be finished by the end of the month. Some maintenance items from the list provided to the Highway Department were worked on.

#### ANY OTHER OLD BUSINESS TO REVIEW:

*(Route 18 Field updates)* Commissioner Nolan made sure the Commission was aware a letter from Town Council was sent to the Lakeville Haunted House; this was mentioned at a previous meeting. The official letter was not sent out immediately so the due date was changed to reflect this. The deadline would be this Wednesday; if no response is received the items in the

LHH building are the property of the Park Commission. A decision will be needed on what to do with the contents. Commissioner Coscia wanted to ensure the building will be secured after the deadline; Chairman Holmes said one entrance will need to be secured better. A recent incident where someone gained access to the building was reviewed; this person had a key to the door which needs to be further secured. Chairman Holmes observed someone in the area again recently; this person ran a Haunted House in another location and was interested in purchasing the contents. Chairman Holmes gathered the person's phone number to contact him at a later date should the items become available for purchasing. Commissioner Coscia would like to tour the building to take note of the contents and if there are items worth selling. Commissioner Nolan noted another person who attended a meeting with interest in the contents of the building. Commissioner Houle questioned if the building was condemned; Chairman Holmes confirmed it was not, but it could not be used due to lack of a sprinkler system. Clean up of the area is still ongoing; Commission Nolan felt only half the work needed has been completed. Several dumpster loads have been removed from the area. He estimated \$2500 has already been spent on the cleanup project with a volunteer providing the labor. The Highway Department can come with equipment to help finish the project.

### **OTHER BUSINESS**

#### ITEMS FROM THE CLERK:

*(General updates)* The Commission Clerk did not have any updates to provide at this time expect for Correspondence.

#### CORRESPONDENCE:

The Commission Clerk received correspondence from the Lakeville Arts Council cancelling their December craft fair. The group would like to keep the dates already booked for 2021, 2022, and 2023.

#### ANY OTHER BUSINESS FROM THE COMMISSION:

There was no further business for the Commission.

Next meeting scheduled for Monday, November 02, 2020 @ 6:30pm via remote access.

**MOTION** by Joe Coscia: Adjourn the meeting at 7:57pm. Seconded by Jesse Medford

**Roll Call Vote:** Joe Coscia – aye, Mike Nolan – aye, Jesse Medford – aye, Paula Houle – aye, Scott Holmes – aye; **MOTION PASSED**

\*\*\*\*\*Meeting adjourned at 7:57pm\*\*\*\*\*