

Lakeville Park Commission
Meeting Minutes
Loon Pond Lodge
Saturday, February 16, 2019@ 8:55am

Members Present: Scott Holmes, Mike Nolan, Justin Bradley, Ken Lalli, Ken Olivieri (@8:59am)

Other Attendees: Neli Woodburn (Clerk)

Vice-Chairman Nolan opened the meeting at 8:56am

Vice-Chairman Nolan inquired if anyone was recording the meeting; LakeCam was recording.

Chairman Holmes changed the agenda order and began the meeting by discussing a couple of purchases need; a laminating machine and a label maker. The Park commissioner Clerk confirmed a label maker was already owned. Funds for a laminating machine were approved at a previous meeting. Chairman Holmes found a machine to purchase with sheets totaling approximately \$45.00. He priced out four different options before bringing the suggested item to the Commission.

Motion by Ken Lalli: Purchase the laminating machine presented by Chairman Holmes. Seconded by Mike Nolan

Voted: Unanimous in favor – Motion Passed

Drainage plans for the parking area in from of Lakeville MMA were presented. A review of the area shown in the plans was provided. Commissioner Lalli inquired if this type of work/project would need to go out to bid or if the only estimate provided (Conway Excavating) would be hired. He also questioned the Commission purchasing supplies for the project. Chairman Holmes confirmed the funds for this particular drainage project, in from of the LMMA studio, were already encumbered bases off of rough estimates provided a few years prior by Jeremy Peck, former Superintendent of Streets for Lakeville. Zenith Consulting Engineers provided two plans and estimates for the area. The first being the plans currently being reviewed, and the second costing over \$50,000 to complete. Commissioner Lalli agreed with moving forward with the presented plan, however questioned the hiring process for it. His concern is by not allowing local businesses to bid on the project, it may strain relationships with these businesses for future needs; already having received some less positive feedback from some local businesses. Placing the project out for bid would delay its completion and increase the price due to prevailing wage. The current company (Conway Excavating) is a Sole Proprietor which does not require prevailing wage to be paid. Commissioner Lalli stated his further concern on the amount of work needed for the project and having a sole proprietor completing it alone. Commissioner Olivieri asked about the consequences should the company bring in employees to assist with the work. The responsibility of who would pay, Park Commission or Company, the extra employees prevailing wage is not known. Commissioner Olivieri further stated if the project is truly completed by a Sole Proprietor, other businesses or groups who have assisted the Park Commission in the past should understand the reasoning

behind the hiring. The cost of the project decreases significantly when prevailing wage is not charged. There was further debate on whose responsibility it would be if additional employees were brought in by the Sole Proprietor. Commissioner Lalli agreed the price quoted is good for the project needing to be completed; however, he did not agree with how the process to get to this point was completed. Ideally, Commissioner Lalli would like this project to tie into the second drainage project and the Route 18 field project. Commissioner Nolan did not feel many companies would want a 'labor only' project since the materials are being purchased separately. Commissioner Olivieri agreed businesses in the area that have assisted the Park Commission in the past should be given the opportunity to bid for the job. Chairman Holmes reminded the Commission this discussion has been ongoing for a few months and this concern was not presented. At this point, there is a company able to do the work for less than expected and the importance is to complete this drainage project. He further stated his understanding for Commissioner Lalli's concern. Commissioner Nolan shared previous experiences with businesses who did not gain a contract at TWC after a bid process; however, this is how a Town works and cannot be changed. Commissioner Olivieri further stated concern if the Sole Proprietor brings additional employees to the project and the possible responsibility of the Park Commission to pay those workers.

Motion by Ken Lalli: Approve the estimate from Conway Excavating due to the timing and ability to complete the project prior to sport season start. Seconded by Ken Oliveiri

Voted: Unanimous in favor – Motion Passed

Chairman Holmes confirmed the project with materials should cost approximately \$15,000. (Ken Olivieri left the meeting at 9:12am)

The next set of plans presented is for drainage at the parking area near the soccer fields. It is understood this project will not be paid by the Park Commission since the drainage issue began in conjunction with the Police Station construction. Commissioner Bradley inquired if guard rails were added to the plans. Chairman Holmes was uncertain if they were in the plans, but had spoken with the Building Commissioner and they were being added. Landscaping for the area was reviewed. A section of the area will need to be raised for proper drainage. Soccer may have to adjust the field in this area. The Parking area is losing space; however it would be more organized so the amount of parking available in the area may be the same. If the parking area is paved and lined, this would provide additional organization. Commissioner Lalli stated the price being provided for this work is not the complete project; it is being made into smaller projects which the Park Commission was not able to do for previous work. He further feels by the Commission approving the plans, some part of the project will become the responsibility of the Park Commission and not the Police Station Committee. Commissioner Bradley confirmed the approval of the Park Commission is providing the company permission to complete the work at TWC. It was further confirmed the Park Commission is not funding any part of this drainage project.

Motion by Ken Lalli: Move forward with the Town installing the drainage plan at Soccer parking area. Seconded by Mike Nolan

Voted: Unanimous in favor – Motion Passed

Chairman Holmes confirmed the motion approved the final 'go ahead' with the work needed.

Chairman Holmes discussed some work needed at the LPL bathrooms. A couple of toilets are not working properly and he attempted to troubleshoot the issues. Parts will be needed to fix the issues. Replacing the full part was estimated at \$300. The individual parts can be purchases as well. Chairman Holmes further suggested purchasing extra parts should another one break.

Motion by Ken Lalli: Approve purchasing a whole new unit and additional parts. Seconded by Mike Nolan

Voted: Unanimous in favor – Motion Passed

Next meeting scheduled previously scheduled for Monday, February 25, 2019 @ 6:30pm at the Loon Pond Lodge at Ted Williams Camp.

Motion by Mike Nolan: Adjourn the meeting. Seconded by Justin Bradley

Voted: Unanimous in favor – Motion Passed

*****Meeting adjourned at 9:21am*****