

Lakeville Park Commission  
Meeting Minutes  
Remote Location  
Monday, July 27, 2020@ 6:30pm

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Members Present: Mike Nolan, Joe Coscia, Scott Holmes, Paula Houle, Jesse Medford (@6:50pm)

Other Attendees: Neli Woodburn (Clerk)

Chairman Holmes opened the meeting at 6:30pm. LakeCam was recording and live streaming the meeting via Facebook. Chairman Holmes read an introduction regarding the need for a remote meeting and how a remote meeting will be conducted. Roll call attendance was completed; Commissioner Medford was not in attendance. No additional speakers were scheduled for the meeting.

**NEW BUSINESS**

ROAD GRINDING LEFT AT TWC AND JPP:

Commissioner Nolan provided permission to the DPW Director to leave grindings at John Paun Park (JPP) and Ted Williams Camp (TWC). These grindings will be used to clean up the parking lots at a later time; probably in the fall. Commissioner Coscia had planned on adding posts to the parking at JPP in the fall and the grinding pile may be in the way. Further discussion with the DPW Director in regards to this work can be completed at a later date.

ANY NEW BUSINESS FOR THE COMMISSION:

Chairman Holmes spoke with the Building Commissioner to request new locks for the bathrooms at TWC. Signs may be needed showing the bathrooms are closed, and caution tape can be used.

**OLD BUSINESS**

REVIEW / APPROVE MEETING MINUTES: There were no minutes to review at this meeting.

LPL/SEM UPDATES:

*(Reopen discussion)* Commissioner Nolan stated the first event at TWC since the shutdown was scheduled for August 30<sup>th</sup>. It is an outdoor event with approximately 40 guests. SEM has been in contact with the renter and a plan is set to ensure tables are the required distance apart. Commissioner Nolan has spoken with the maintenance supply company in regards to hand sanitizer stations. The recommendation from the company was to have portable sanitizer stations at the Lodge since events will be held outdoors and indoors. Commissioner Nolan approved the purchase of three portable sanitizer units and two cases of sanitizer. This purchase was approved with the Town Administrator as a Covid expense to be paid from those funds.

*(General updates)* There were no further updates at this time.

TWC UPDATES:

*(Update on Hot Air Balloon plan)* Chairman Holmes requested an update on the Hot Air Balloon event previously proposed by Commissioner Houle. Commissioner Houle was having connection issues on the meeting; Chairman Holmes decided to move forward due to the issues.

*(AED update)* The Commission Clerk was able to provide an update on this; Commissioner Houle has been working on the AED machines. All machines are currently with the Fire Department for inspection as well as ordering any needed supplies. Mounting locations for the AED machines will need to be determined. Each park will have an AED machine and one at the Loon Pond Lodge (LPL). Chairman Holmes checked in with Commissioner Houle at this time; she was not able to be heard.

*(Portable restrooms)* Commissioner Nolan stated the portable restrooms were delivered to TWC. He apologized for the delay, but there was difficulty finding a company with available units. Someone is committed to help clean the units on a daily basis. He also noted the baseball group does have a unit for themselves at TWC now. The portable restrooms now delivered are being paid for with Covid relief funds. Commissioner Coscia inquired if these restrooms will be locked at night; there was no plan at this time since the units were just delivered.

*(Paving review)* Paving of the MMA studio parking lot is now completed. Commissioner Nolan noted the material is still very soft. The DPW Director suggested blocking off the parking lot for an additional week to help it set. There was no objection to this. The parking lot will be lined at a later time. *Jessie Medford entered the meeting @ 6:50pm*

*(Open maintenance position status)* Commissioner Nolan spoke with the first applicant and it was not a good fit since they were going back to school at the end of summer. The second applicant has not responded back, but is also a student; he will continue to attempt contact. The position is still open at this time. Commissioner Houle was still not able to be heard at this time.

*(General updates)* A representative from BeFit in Lakeville reached out to Commissioner Nolan who explained use of the fields for a professional fitness class cannot be done without permission. An agreement was reached to use the back field by the trails for his class. Commissioner Nolan did not approve the business posting signs in the area. A donation will be provided for use of the field (\$150). The other group seen using the fields without approval has not been back; contact information for this group has not been found yet. Commissioner Coscia suggested reaching out to the Soccer Club in case they have this information. BeFit has not yet passed in the needed documents for field use.

Commissioner Nolan noted the new fields have clover growing within the last two weeks. The DPW Director did not have a solution to this issue, so Commissioner Nolan will reach out to the company hired last time this occurred on the fields.

#### SPORTS UPDATES:

*(Covid status and impact on league/teams)* Commissioner Coscia wanted to review the current regulations to ensure consistency throughout the parks. All teams/groups currently using the fields have provided all needed documents including their personal Covid plan. Tournaments were reviewed; per the Board of Health no tournaments are allowed for Baseball at this time. Commissioner Coscia stated EEE was found in Middleboro recently and urged the Commission to be prepared for this as well.

*(Pickleball review)* The Pickleball group was recently sent a letter and a response was received. A plan to rectify issues was due for this meeting; no plan was provided from the group. In the response, the group representative stated no further investment in the courts will be made at this time. Chairman Holmes highlighted the group was not provided permission to paint Pickleball lines on all three courts as stated in their response. Court #3 was to be painted with Pickleball lines, court #2 would be dual

purpose, and Court #1 not to be painted. Commissioner Nolan stated in the letter, in 2019 this detail for all three courts was provided. The group also noted an open house was held with new sign ups which they will send an additional payment for; no payment was received yet. Commissioner Coscia felt the breach of contract was enough to warrant a suspension of play. Commissioner Nolan would like a more amicable solution. The group currently has 22 Lakeville residents playing. Commissioner Coscia suggested having the Commission repair all cracks on the courts if the Pickleball group paints the courts as detailed by the Commission. An individual did visit the courts to provide an estimate to the Commission for line painting; this was requested by Commissioner Nolan. Commissioner Coscia feels the group should not be allowed to play until the courts are painted at their cost. Chairman Holmes checked with Commissioner Houle; she was not able to respond due to technical issues. Commissioner Medford did not want to disrupt the Lakeville residents from playing Pickleball. The financial burden of this issue may fall upon the Commission.

*(Central location for schedules)* Commissioner Coscia inquired if there is a central calendar for TWC scheduling; there was a yahoo calendar utilized a few years ago. It was unclear what method the previous Commissioner was using. Commissioner Coscia would like to have this schedule in one central location for everyone to reference when needed.

*(General updates)* There were no further updates.

#### CPP UPDATES:

*(General updates)* Doug Berry recently reached out to Rich Standish about tilling the sand due to grass; he has not heard back yet.

#### JPP UPDATES:

*(General updates)* Commissioner Coscia will be removing the trash weekly from JPP and taking it to the dumpster at TWC. This is to avoid renting a dumpster for JPP which has led to issues of unauthorized dumping in the past.

#### UPDATED COVID NOTIFICATIONS PER BOARD OF HEALTH AND TOWN ADMINISTRATOR:

The Commission Clerk has created a document listing the current regulations and Town requirements for use of the fields. Bathroom cleaning and rentals was detailed. Commissioner Nolan read a communication from the Board of Health agent in regards to field use over the weekend. He observed a number of violations and requested contact information for the teams/groups to speak with them directly. Due to the communication, Chairman Holmes requested the document being sent to teams have an updated attendance regulation; only one spectator for players under 18, and none for players over 18. Further discussion on the current regulations was present. Commissioner Coscia was concerned the Park Commission would be held liable if the teams/groups are found in violation; Chairman Holmes stated the Commission would not be, but the team/group would be responsible. The document lists the teams/groups requirement to complete contact tracing. The consequence for violating these regulations was discussed. Commissioner Nolan noted teams/groups will have one warning and then their field permit will be revoke; this is done by the Board of Health, not the Park Commission. Commissioner Nolan inquired if similar teams/groups can share a portable restroom if it is cleaned daily; this must be sent to the Board of Health for further details. The Commission Clerk asked to clarify which contact information should be sent to the Board of Health; Commissioner Nolan suggested sending contact

information for all teams/groups currently using TWC. This will allow the Board of Health to reach out to any of them directly. Chairman Holmes directed the Clerk to send the document to all teams/groups as amended on the meeting. Commissioner Coscia noted the document should not be specific to TWC instead include all parks; this was updated.

Chairman Holmes checked in with Commissioner Houle who was able to respond. She missed a portion of the meeting due to technical difficulties. She went back to the Hot Air Balloon proposal from the beginning of the meeting to provide an update. All companies in the area have closed or are not currently operating. She will look toward an event next year.

#### ANY OTHER OLD BUSINESS TO REVIEW:

Chairman Holmes returned the discussion to Pickleball. He is willing to visit the courts with another Commissioner, but wishes to have a plan in place. Commissioner Coscia would like to have a meeting with the representative (outdoors and socially distanced) and volunteered to do so. Chairman Holmes will try to set up a meeting for the weekend.

#### **ITEMS FROM THE CLERK**

##### CLERK UPDATES:

*(General updates)* The Commission Clerk was contacted by the volleyball group for a tournament; however it seems this is not allowed until phase 4. One of the groups is currently playing volleyball. The other group has not responded back to recent communication. The current team would like the lights to be on longer for their times; Chairman Holmes stated not to provide an update on lights at this time.

The Commission Clerk reviewed a communication from LakeCAM to utilize the meeting room at the Police Station for future meetings. Chairman Holmes noted this has been requested before.

#### **OTHER BUSINESS**

##### ANY OTHER BUSINESS FROM THE COMMISSION

Commissioner Coscia suggested getting the alarm system fully active prior to events starting back up at the Lodge. Additionally, he felt the Commission should refrain from commenting on social media. Chairman Holmes agreed and noted the issue from the weekend was not at the fault of the Commission. He emphasized the bathrooms are not open at this time and it was unknown how they were unlocked. Commissioner Medford did not agree with refraining from social media as long as policy is being followed.

Commissioner Nolan left the meeting at this time.

Next meeting scheduled for Monday, August 10, 2020 @ 6:30pm via remote access. The Commission Clerk noted she will not be available for this meeting.

**MOTION** by Joe Coscia: Adjourn the meeting. Seconded by Jesse Medford

**Roll Call Vote:** Joe Coscia – aye, Jesse Medford – aye, Scott Holmes – aye; **MOTION PASSED**

\*\*\*\*\*Meeting adjourned at 7:57pm\*\*\*\*\*