

**TOWN OF LAKEVILLE
Select Board Meeting Minutes
November 22, 2022 – 5:30 PM
Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA**

On November 22, 2022, the Select Board held a meeting at 5:30 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 5:30 PM by Chairman LaCamera. Members present were Chairman LaCamera, Member Fabian and Member Carboni. Also present was Ari Sky, Town Administrator attending remotely and Tracie Craig-McGee, Executive Assistant to the Select Board & Town Administrator. LakeCAM was recording the meeting for broadcast.

Select Board Announcements

Chairman LaCamera read the Select Board announcements.

Town Administrator Announcements

Mr. Sky read the Town Administrator's announcements.

Reorganization of the Select Board

Chairman LaCamera said for personal reasons, he is stepping down as Chairman of the Select Board. Member Fabian, as Vice Chair, will run the meeting. Member LaCamera asked for a motion to appoint a new Chairman and a motion was not brought forward. Member Carboni said she would like Member LaCamera to remain Chairman until the end of his term. Member LaCamera exited the meeting at 5:36 PM so that Vice Chair Fabian could take over the running of the meeting.

Discuss and vote to appoint a Select Board Member to the Regional Finance Committee

Vice Chair Fabian said Member LaCamera is a member but does not want to remain in this position.

Upon a motion made by Vice Chair Fabian stepping down and seconded by Member Carboni, it was:

VOTED: To appoint Member Carboni to the Regional Finance Committee.
Unanimous in favor.

Discuss and vote to appoint a Select Board Member to the Capital Expenditures Committee

Vice Chair Fabian said that Member LaCamera currently serves on the Capital Expenditures Committee and does not want to remain in this position.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To appoint Vice Chair Fabian to the Capital Expenditures Committee for a term to expire July 31, 2023.
Unanimous in favor.

Public Hearing – Request for New General On Premises All Alcoholic Beverages License – 348 Bedford Street – Red Hand Brewing Company, Inc.

Present for the discussion was Robert Pellegrini of PK Boston Law, attorney for the applicant. Vice Chair Fabian read the legal notice into the record. It was noted that due to the change of date and time of the hearing, the legal ad was not correct. The ABCC has advised on how to correct the matter.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To open the public hearing for the request for a new General on Premises All Alcoholic Beverages License for 348 Bedford Street – Red Hand Brewing Company, Inc.
Unanimous in favor.

Attorney Pellegrini said this is a Section 12 Pouring License for a proposed brewery at Lakeside Landing at 348 Bedford Street. The applicant is Red Hand Brewery, Inc. made up of Lakeville residents Sean Donnelly and Karen Donnelly as owners and Brian Donnelly as the proposed manager. There will be 13 bar seats and 32 restaurant seating inside and 20 seats outside. Their proposed hours are Wednesday and Thursday from 11:00 AM to 10:00 PM; Friday and Saturday from 11:00 AM to 11:00 PM and Sunday 11:00 AM to 9:00 PM. The facility will not be open during brewing, which takes place on Mondays and Tuesdays from 9:00 AM to 5:00 PM. The proposed hours of operation are different from current businesses located there. There are 113 parking spaces available. The brewery area is not accessible to the public. The funding for the project is coming from consulting work and trade shows with some funding from family funds.

Member Carboni asked where they were with Planning Board and the Conservation Commission. Attorney Pellegrini said they are meeting with Conservation tonight at 7:00 PM and the Planning Board is December 8th. The Board of Health has approved the project. Vice Chair Fabian said there were concerns regarding overflow parking on the Town's property, which we do not want. Mr. Sky asked what could be done to ensure that people are not parking at Town Hall and walking over. Attorney Pellegrini said the applicant does not own the property, but he can speak to the Building Owner. Attorney Pellegrini said they must show a barrier around outdoor area. Servers will bring the drinks out from the main building. He did not know the exact square footage of the outdoor area, but will provide that information. Joseph Chamberlain asked who will be providing the water. Attorney Pellegrini said there will be City of Taunton Water. The 1" main going into the building will be adequate. They are estimating a total water usage of 240 gallons per day, which is within the existing allocation to the plaza. Mr. Chamberlain asked about the

outdoor toilets. Attorney Pellegrini said the outdoor toilets are portable. There will have running water, but it will be self-contained. Richard Scott asked about the physical barrier for parking at Town Hall. Vice Chair Fabian said the Planning Board would discuss that. We could not allow parking and would have to start towing. They would need to put up signage. Attorney Pellegrini said he would speak to the owner about a split rail fence with signage on the fence. Mark Knox, Planning Board Chairman, said a split rail fence is not going to stop someone from walking over it. Signage will probably be the way to go. His biggest concern is the volume of parking during the usage of the plaza and brewery.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To close the public hearing.
Unanimous in favor.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To approve a new General on Premises All Alcoholic Beverage License for 348 Bedford Street for Red Hand Brewery based on the submitted floor plan as submitted, with the hours of operation for the Liquor License of Wednesdays and Thursdays from 11:00 AM to 10:00 PM; Fridays and Saturdays from 11:00 AM to 11:00 PM and Sundays from 11:00 AM to 9:00 PM. The approval is subject to approval by Board of Health, Planning Board and Conservation Commission.
Unanimous in favor.

Approval of FY24 Budget Calendar and budget outlook

Todd Hassett, Town Accountant was present for the discussion. Mr. Sky said based on the vote from Town Meeting, the Board will now set a budget calendar each year. Budget kick off is scheduled with Department Heads for November 30, 2022. Mr. Sky reviewed the FY24 Budget Outlook presentation consisting of home sales; median sale prices; employment of residents and unemployment rates; general fund revenue and expenditures history; new growth tax levy; budget considerations; free cash; and budget calendar.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To approve the FY24 budget calendar.
Unanimous in favor.

Mr. Hassett reviewed the preliminary FY24 Budget outlook. New tax revenue is estimated at \$677,000 based on a 2.5% increase. With new growth, we are estimating a lower amount at \$350,000. For State Aid we are looking at \$170,000 and Local Receipts of \$250,000 for total estimated revenue growth of \$1,447,217. We are advocating to maintain current levels of staffing. There is a Facilities Manager Position funded for a partial year at Town Meeting. Collective

Bargaining Agreements are up for 2023 and we have a placeholder for union staff and COLA for non-union staff. Group insurance is estimated at an 8% increase. The Pension Assessment was at \$250,000; we have asked Plymouth County to spread the increase over two (2) years. We are estimating a \$150,000 increase. General Insurance is anticipated at a \$15,000 adjustment. We have placeholder numbers for education: \$520,000 for the Region; \$100,000 for Old Colony Vocational High School and \$60,000 for Bristol County Agricultural. We estimate \$100,000 for a cost escalation for utilities. The estimated total expenditures are \$1,426,000. We have two (2) Enterprise Funds. The Park Fund has rebounded well after the pandemic. The Transfer Station is doing well. We don't anticipate any major subsidies for FY24. We will have a budget for Community Preservation Commission this year.

Discuss and possible vote to approve additional vacation time and vehicle allowance for Facilities Manager

John Viarella and Paul Nee were present for the discussion. Mr. Sky said there was a lengthy employment process with many applicants, but only four (4) met the qualifications. Interviews were held, and the panel unanimously recommended Mr. Nee. He has accepted the salary, but is requesting a vehicle allowance of \$300 per month consistent with other staff and three (3) weeks of vacation.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To approve the vacation time of three (3) weeks as requested and the \$300 per month vehicle allowance.
Unanimous in favor.

Discuss and possible vote to appoint Lori Fahey as Council on Aging Director

Vice Chair Fabian said the Town Administrator has requested that Lori Fahey be appointed as the Council on Aging Director. Ms. Fahey was appointed as Interim Director in the spring.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To appoint Lori Fahey as Council on Aging Director.
Unanimous in favor.

Discuss and possible vote to approve request from Department of Public Works Director to re-hire Charles Henriques as Emergency Snow and Ice Worker at Grade 6, Step 5

John Viarella, Human Resources Director, was present for the meeting. Vice Chair Fabian said the Department of Public Works Director has requested that Charles Henriques be rehired as Emergency Snow and Ice Worker at Grade 6, Step 5. Mr. Viarella said Mr. Henriques came on Board last year and he is looking to return. We have some competitive issues with wages.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To approve re-hiring of Charles Henriques as Emergency Snow and Ice Worker at Grade 6, Step 5.
Unanimous in favor.

Discuss and possible vote to appoint Anthony Zucco as Associate Member on the Zoning Board of Appeals

Member Carboni said the Zoning Board of Appeals has requested Anthony Zucco to be appointed as an Associate Member.

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To appoint Anthony Zucco as an Associate Member on the Zoning Board of Appeals for a term to expire July 31, 2023.
Unanimous in favor.

Review and possible vote to approve Select Board Meeting Minutes of November 7, 2022

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To approve the November 7, 2022 Select Board Meeting Minutes.
Unanimous in favor.

New Business

Member Carboni said yesterday there was a group of School administration personnel and law enforcement from Lakeville that toured the Region's School Buildings to review current protocols. There will be further information coming from the Town Administrator as things unfold. Mr. Sky said he was sent an email from the School District regarding formation of a Safety Committee, which he and Chief Perkins are on. There is a position for a Select Board Member to join.

Upon a motion made by Vice Chair Fabian stepping down and seconded by Member Carboni, it was:

VOTED: To appoint Member Carboni to the Freetown/Lakeville Region's Safety Committee.
Unanimous in favor.

Old Business

There was no Old Business discussed.

Adjournment

Upon a motion made by Member Carboni with Vice Chair Fabian stepping down to second, it was:

VOTED: To adjourn the Select Board Meeting at 6:49 PM.
Unanimous in favor.

List of documents provided at the Select Board Meeting of November 22, 2022

1. Agenda page
2. Agenda page
3. Agenda page
4. Agenda page
5. Agenda page
6. Agenda page; legal ad; ABCC application for a new license and associated documents
7. Agenda page; budget calendar and budget presentation
8. Agenda page; memo from Town Administrator; Paul Nee resume
9. Agenda page; memo from Town Administrator; Lori Fahey resume and list of accomplishments as Interim Director
10. Agenda page; memo from Department of Public Works Director
11. Agenda page; memo from Zoning Board of Appeals; Anthony Zucco resume and letter of interest
12. Agenda page; Select Board Meeting Minutes of November 7, 2022
13. Agenda page
14. Agenda page