

TOWN OF LAKEVILLE
Select Board Meeting Minutes
July 11, 2022 – 6:00 PM
Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA

On July 11, 2022, the Select Board held a meeting at 6:00 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 6:00 PM by Chairman LaCamera. Members present were Chairman LaCamera, Member Fabian and Member Carboni. Also present was Ari Sky, Town Administrator. LakeCAM was recording the meeting for broadcast.

Select Board Announcements

Chairman LaCamera read the Select Board announcements.

Town Administrator Announcements

Mr. Sky read the Town Administrator announcements.

Meet with Finance Committee to discuss Departmental Transfers for FY22 and possible vote to approve transfers

Present for the meeting were Finance Committee Members Brian Day; Lawrence Kostant; Katherine Desrosiers; and Christopher Plonka and Todd Hassett, Town Accountant. The Finance Committee called their meeting to order at 6:05 PM. Mr. Hassett said the first request is relating to the Transfer Station for \$11,000 to be transferred into the expense account from salary account. This is needed for additional disposal costs of construction material.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Kostant, it was:

VOTED: To approve \$7,000 to be transferred from the Solid Waste Salaries – Laborers and \$4,000 from Solid Waste Salaries – Group Insurance to Solid Waste Expenses – Bulky Waste.

Roll call vote: Ms. Desrosiers – aye; Mr. Kostant – aye; Mr. Lynch – aye; Mr. Plonka – aye and Chairman Day – aye.

Mr. Hassett said the next transfer is for \$2,625.00 from Inspection/Salaries – Longevity to Animal Control Salaries – ACO Salary.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Plonka, it was:

VOTED: To approve \$2,625 to be transferred from Inspection Salaries – Longevity to Animal Control Salaries – ACO Salary.

Roll call vote: Mr. Plonka – aye; Ms. Desrosiers – aye; Mr. Kostant – aye; Mr. Lynch – aye; and Chairman Day – aye.

Mr. Hassett said the last Department transfer is from Selectmen expenses to Treasurer/Collector expenses due to active pursuit of delinquent accounts and expenses due to the implementation of the Community Preservation Act.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Plonka, it was:

VOTED: To approve \$8,000 to be transferred from Select Board – Contracted Services to \$2,000 to Treasurer/Collector postage account; \$5,300 for Treasurer/Collector printing account and \$700 for Treasurer/Collector tax title account .

Roll call vote: Mr. Plonka – aye; Ms. Desrosiers – aye; Mr. Kostant – aye; Mr. Lynch – aye; and Chairman Day – aye.

Chairman Day noted that the Finance Committee is required to provide a recommendation for a member to be appointed to the Capital Expenditure Committee.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Plonka, it was:

VOTED: To recommend Adam Lynch to serve as the Finance Committee’s representative for the Capital Expenditure Committee.

Roll call vote: Mr. Plonka – aye; Ms. Desrosiers – aye; Mr. Kostant – aye; Mr. Lynch – aye; and Chairman Day – aye.

Chairman Day said he would like to schedule a meeting in August, so could the members please let him know their availability in August.

Upon a motion made by Ms. Desrosiers and seconded by Mr. Plonka, it was:

VOTED: To adjourn the Finance Committee Meeting at 6:11 PM.

Roll call vote: Mr. Plonka – aye; Ms. Desrosiers – aye; Mr. Kostant – aye; Mr. Lynch – aye; and Chairman Day – aye.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the three (3) transfers in the amount of \$8,000; \$2,625 and \$7,000 .
Unanimous in favor.

Discuss Citizens’ Petition received to call a Special Town Meeting and possible vote to schedule a Special Town Meeting on August 8, 2022

Chairman LaCamera said according to Town By-laws, if the Town receives a citizen’s petition with more than 200 signatures on it, the Town is required to call a Special Town Meeting.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To call a Special Town Meeting at 6:30 on August 8, 2022 at Apponequet High School.
Unanimous in favor.

Discuss and possible vote on article for Special Town Meeting Warrant and vote to approve Warrant

Kathryn Goodfellow, Town Moderator, was present for the discussion. Chairman LaCamera said the Board has received a petition warrant article to be placed on the Special Town Meeting Warrant.

A motion was made Member Carboni and seconded by Member Fabian to place the petition warrant article on the August 8, 2022 Special Town Meeting.

Ms. Goodfellow said that the petition is not in the proper format to create a by-law. It is missing important steps regarding petitioning the General Court for Special Legislation. Even if it is passed in its current state, the decision will have no legal effect. She asked if it is permissible for the petitioner to work with Town Counsel to see if there is a remedy. She is concerned that we will show up at Town Meeting and meet for no purpose. Chairman LaCamera said they cannot change the article. Mr. Sky said the only way to change it is another petition. Roy Vetter of Reservoir Avenue said when they turned in the first petition, they were told the verbiage was not correct. They turned it into the Select Board's Office where it was stamped in, and then he returned to the Town Clerk's Office. We found out it the verbiage was not correct. We now have a second petition with the proper verbiage and we would like to present it. Chairman LaCamera asked if the signatures have been certified. Mr. Vetter said no. Member Fabian said we can't accept the petition until the Town Clerk approves it. Member Carboni said the first petition was certified; we have to move forward with it. The second petition is not valid right now, and we shouldn't be discussing it. We were scheduled to closed the warrant tonight, but maybe we can keep it open. The petition must go to the Town Clerk to get certified.

Brynna Donahue of Crooked Lane asked if a Special Town Meeting can only have one (1) article. Chairman LaCamera said it could. Ms. Donahue asked if the second petition could be submitted and the signatures can be certified by August 8th. Ms. Goodfellow said the minute a petition is accepted the clock starts and we have to have the meeting 45 days from that date. There is a small window of time that the warrant can be open and that is the discretion of the Select Board. Chairman LaCamera said we are meeting tonight to finalize the warrant. We can't wait to see if another petition is coming. Ms. Donahue said if the Town Clerk certifies the second petition, what happens. Chairman LaCamera said we would have to call another meeting. He asked if an attorney has looked at the language on the second petition. Susan Spieler of 10 Valley Road said an attorney is looking at it right now. She asked why can't the warrant be left open for a few days and we won't waste the taxpayer's money on another Special Town Meeting. Member Fabian asked why this can't wait until Fall Special Town Meeting? Ms. Goodfellow said we can't cancel the August 8th Special Town Meeting; it is the law. Ms. Donahue said the Special Town Meeting

is scheduled and we know it is useless. There are a few days for us to get this on the warrant. Why can't the Town Clerk be dedicated to this? Chairman LaCamera asked why would you submit something to the Town Clerk or Moderator if you don't know it is right. Ms. Donahue said it has the potential to be right. The signatures can be verified in 10 minutes with technology. Discussion occurred about the process for Special Legislation if it is approved at Town Meeting and the time it will take for approval by the Legislature.

Member Carboni said once it was determined that language was lacking to make this a valid by-law, the petitioner wanted to correct the language and they are trying to correct it. Chairman LaCamera said we can't put something on the warrant again that may not be right. Member Carboni said the Board should at least entertain keeping the warrant open. Chairman LaCamera said if we have a meeting and there is no quorum, the Moderator can accept a motion to dissolve. If this is the only order of business, she opens the meeting and dissolves it. Ms. Goodfellow said you can pass it, but nothing can happen with it. It will be disallowed by the Attorney General. Mr. Sky read an opinion from Town Counsel. The Town did pass a by-law last year which prohibits a motion from the floor on a by-law. The only option is a new petition.

Dick Scott from 9 Rush Pond Road asked for clarification for the proper procedure to avoid the problem that occurred with the first petition. Chairman LaCamera said the Town Clerk is responsible for petitions. Mr. Scott said the petitioners should have the petition vetted by an attorney. What do we do next? Chairman LaCamera said you would speak to the Town Clerk. Member Carboni said it needs to be turned into the Town Clerk for the starting point. It gets certified and then comes to the Select Board. Chairman LaCamera said there could have been a petition article with less than 200 signatures that would be put on the Fall Town Meeting. However, because there were over 200 signatures, it causes us to hold a Special Town Meeting. Rita Garbitt of 102 Main Street said when they submitted the petition to the Town Clerk, she said it needed to go to the Select Board. Mr. Sky said it was stamped in and sent it to the Town Clerk. Mr. Garbitt asked if the petition has to go to the Select Board, can the Board accept it tonight and then give to the Town Clerk for certification. Mr. Sky said it can come to us, we stamp it in and give it to the Town Clerk. Further discussion occurred regarding the possibility of getting the second petition onto the warrant.

Member Carboni said we could add other articles to the warrant for the Special Town Meeting. We have the article from the Planning Board to remove the Development Opportunities District (DOD) by-law. Can we add that article to this warrant? Member Fabian asked if the Planning Board has discussed it since we referred it back to them. Chairman LaCamera said no. Michele MacEachern asked the Board to place the DOD article on the warrant for August 8, 2022. Chairman LaCamera asked about the Planning Board saying that they wanted to do a target area for DOD. Ms. McEachern said it was discussed it, but we should focus on the removal of the DOD. Chairman LaCamera reviewed the history of the first attempt to have the DOD removed. Member Fabian said the Planning Board hasn't even met regarding our memo sending it to them for hearing. She doesn't want to approve something at Town Meeting to have the Attorney General's Office kick it back because it was done wrong. Chairman LaCamera asked why the Planning Board hasn't changed the DOD bylaw yet. Ms. McEachern said we need to remove it first because no one will be on board with putting it anywhere.

Brian Day of Elders Pond Drive said when he first got involved in the Town coming from a private sector, it was mind boggling how slow things happen. Its easy to trip up on things when you are rushing. Even if the Select Board were to leave the warrant open a few days, as soon as a petition is dropped off, the clock starts again. The Town Clerk has to start from scratch like the other petition does not exist. If she can't get the signatures certified in time to put on this warrant, we will have another Special Town Meeting. He asked the petitioners to work with the Town to get it on the Fall Special Town Meeting. Its going to be a year until anyone can do anything with this. The Select Board cannot change the laws. Ms. Goodfellow expressed her concerns about having the DOD article done in the proper order. Mr. Scott expressed his concerns about not putting the DOD Article on the warrant.

The vote on the previous motion was two (2) in favor and one (1) not in favor (Member Carboni).

Discuss and possible vote on Taunton Water Connection Application for 149 Bedford Street

Chairman LaCamera said the Board has received an application to connect to Taunton Water for the property located at 149 Bedford Street. They are requesting 255 gallons per day.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the application to connect to Taunton Water for the property located at 149 Bedford Street for 255 gallons per day for commercial use only.
Unanimous in favor.

Discuss and possible vote on annual Board, Committee and Commission reappointments

Chairman LaCamera said that the Board had the annual reappointments to vote on. Member Fabian said since Richard Medeiros is no longer the Superintendent of Schools, we can appoint the new Superintendent of Schools under Emergency Planning Committee.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the following appointments for the Police Department: Police Officer & Constable with terms to expire July 31, 2023: Robert Schiffer; Joseph Cowing; Alexander Malo; Weston Fazzino, Darryl Mackiewicz; Harold Marshall; Jared Taje and Zachary Mosher.

Reserve Police Officer and Constable with terms to expire July 31, 2023: Raymond Meleski; Nicholas Wade; and Anthony Keaney.

Special Police Officer with terms to expire July 31, 2023: James Bowles; Antonio Amaral; Patrick Curneen; John McGinn; Paul Hunt; John Vickery; Robert Stephanian; Bethia Dwyer; Jaunna Adesso; Rebekah Caylor; and Jesse Drane.

Matron for terms to expire July 31, 2023: Kristen J. Campbell; Karen Conway; Rebekah Caylor; Amanda Correia; Jaunna Adesso and Robin Bellows.

Keeper of the Lockup with term to expire July 31, 2023: Matthew Perkins

Surveyor of Wood, Bark & Lumber, Fence Viewer & Field Driver with term to expire July 31, 2023: Steven Leanues

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the following appointments for the Police Department with terms expiring July 31, 2025:

Police Chief: Matthew Perkins

Police Sergeant & Constable: Michael J. Dwyer; Richard Pacheco; Erik McNeice

Police Officer & Constable: Valerie Bartholomew and Adam Swift

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the following appointments to the 175th Anniversary Committee for a term to expire July 31, 2023: Brian Reynolds; Joan Gladu Morton; Geraldine Taylor; Delia Murphy; Nancy LaFave; Felicia Carter; Robert Barrack; and Kathleen Barrack.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Ari Sky as American with Disabilities Act Coordinator for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the following appointments for terms expiring July 31, 2023: Robert Whalen, Jr. as Alternate Building Inspector and Brandon Maroney as Assistant Building Inspector.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Paul Hunt and Henry Vanlaarhoven to the Agricultural Commission for terms to expire July 31, 2025 and Tracie Treleavan as Associate Member for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Gail Joseph and John Ashley as Assistant Board of Health Agents for terms to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Nancy Yeatts as the Assawompset Pond Complex Representative for a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Chris Carmichael and John Olivieri, Jr. as Members to the Zoning Board of Appeals for terms to expire July 31, 2025 and Christopher Sheedy as Associate Member to the Zoning Board of Appeals for a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Waltraud Kling and David Morwick to the Board of Registrars for terms to expire July 31, 2025.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Cable Television Advisory Committee with terms expiring July 31, 2023: Robert Marshall; Frederick Beal; Walter Healey, Jr. and Thomas Cirignano.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Capital Expenditures Committee with terms expiring July 31, 2023: Richard LaCamera, Darlene Donnelly and Ari Sky.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Conservation Commission with terms expiring July 31, 2025: Joshua Faherty, Nancy Yeatts and Joseph Chamberlain, II.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Council on Aging with terms expiring July 31, 2025: Paula Frodyma; Charlene Montleon; Paula Houle; Deveney Reis-

Boyadjian; and Bruce Baptiste and Evajune White as Alternate Member with a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Economic Development Committee with terms expiring July 31, 2023: Timothy Fletcher; James F. Rogers, II, Laurie Driscoll; John Olivieri, Jr. and Lorraine Carboni.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Emergency Planning Committee with terms expiring July 31, 2023: Michael O'Brien; Matthew Perkins; Franklin Moniz; Ari Sky; Gregg Goodwin; Nathan Darling; Lori Fahey; Alan Strauss (Superintendent of Schools); Jose Invencio; Thomas Parenteau; Lorraine Carboni and Pamela Garrant.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael O'Brien as Emergency Response Coordinator with a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Energy Advisory Committee with terms expiring July 31, 2023: James Kenney, Donald Foster, Nathan Darling, Richard Velez, Joseph Chamberlain, II and Lorraine Carboni.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Lorraine Carboni as Middleborough Gas & Electric Ad Hoc Representative for the Town of Lakeville for a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael O'Brien as Hazardous Waste Coordinator with a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Felicia Carter as Associate Member to the Historical Commission with a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint C. Robert Canessa as Inspector of Wires for a term to expire July 31, 2023 and Mellio Gazza as Assistant under M.G.L. Ch. 166, Sec. 32A for a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Lakeville Arts Council with terms to expire July 31, 2025: Robin Fielding, Gail Fish and Rose Cuddemi.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Jonathan Watkins as the Selectmen's Representative to LakeCAM Board of Directors with a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael O'Brien as Director and Pamela Garrant as Deputy Director of Lakeville Emergency Management Agency with terms to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Master Plan Committee: Rita Garbitt, Rodney Dixon, Ari Sky, Joseph Chamberlain, II, John Lynch and Patrick Marshall for terms to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael O'Brien as Municipal Coordinator Right to Know for a term to expire July 31, 2023.
Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Matthew Perkins as Municipal Hearings Officer for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael O'Brien as NIMS Coordinator Right to Know for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To Paula Frodyma to the Old Colony Planning Council Area Agency on Aging Advisory Committee for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following members to the Open Space Committee with terms to expire July 31, 2023: Amy Knox; Brian Reynolds; Frederick Frodyma, Elizabeth Nash; Joan Gladu Morton and Gary Flaherty.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Jon Catalano as Plumbing Inspector and Dennis Driscoll as Alternate Plumbing Inspector for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Lori Desmarais as Public Health Nurse for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Evagelia Fabian, Richard LaCamera and Lorraine Carboni to the Rent Control Board for terms to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint David Enos as Sealer of Weights and Measures for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Ari Sky as Smart Growth Reporting Officer for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint James Romano and Nathan Darling as Special Assistant Health Agents for terms to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Franklin Moniz as Storm Water Management Coordinator for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Jennifer Pombo as Temporary Part Time Nurse for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint KP Law as Town Counsel for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Franklin Moniz as Tree Warden for a term to expire July 31, 2023.

Unanimous in favor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Wilford Corey as Veterans' Agent/Graves Officer for a term to expire April 30, 2023.

Unanimous in favor.

Discuss and possible vote on request from Town Clerk to appoint Election Officers

Chairman LaCamera said the Board had received a request from the Town Clerk to appoint Election Officers.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint the following as Election Officers with terms to expire August 15, 2023: Joseph Chamberlain, II; Joan Morton; Jean Douillette; Beverly Ingraham; Kristen Main; Gary Mansfield; Joanne Corrieri-Upham; Stephanie Annichiarico; Francis Kenney, IV; Judy Roberts; Karen Keohane; JoAnn Chiuppi; Mary Fronzaglia; Donald Bernier, Jr.; Robert Marshall; Mary Sylvia; Maria Perrone-Martin; Peter Chiuppi; Barbara Hadsell; Cynthia Sousa; Margaret Bethune; Karen Regas; Melissa Fitzgerald; Cindy Barber; Richard Velez; Karen Donnelly; Robin Marques; Elizabeth Nash; Robert Bethune; Debra Kenney; Susan Dunn; Dale Horton; Ryan Jenkins; Paul McMeekin Janet Plonka; Bonnie Tucker and Jessie Berry.
Unanimous in favor.

Discuss and possible vote to appoint Michael Smith to the Community Preservation Committee

Chairman LaCamera said the Park Commission has designated Michael Smith as their representative to the Community Preservation Committee. His term would expire July 31, 2023.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To appoint Michael Smith to the Community Preservation Committee for a term to expire July 31, 2023.
Unanimous in favor.

Discussion on Facility Management issues and considerations

Nathan Darling, Building Commissioner, was present for the discussion. Chairman LaCamera said that Mr. Darling is responsible for many various areas and he cannot continue doing everything. He spoke of pending projects within the Town that have been funded and need to get moving. Mr. Darling said in 2017, the Board created Special Legislation for his current position, which allows the Select Board to appoint a Facilities Manager. Previously the former Town Administrator and Department Heads served as Facility Management. Member Fabian said the Special Legislation was good for what was happening in 2016/2017, but it is not sustainable. None of us could have seen the amount of inspections that are being done. Mr. Darling suggested blending a Facilities Manager with an Assistant Building Inspector. Member Carboni said this is a substantial project inventory. We have appropriated money for some of these capital improvements. With Mr. Darling's oversight, we can bring in some help to bring these to the final stretch. Chairman LaCamera said that we approved at the last meeting five (5) water projects and someone needs to manage those. There are pending projects that are very important, including the Fire Station renovations and the old Library handicapped ramp and stair repair. The DPW Building is a problem and that is important. The Jon Paun building demolition should be done this year; the guard shack at Clear Pond can wait until Fall. The Assawompset window project is coming up quickly, which is a \$3 to \$3.5 million project. You would not be managing that project, but we

need to make sure it is done correctly. We should start the feasibility study for the Senior Center addition to be ready for the spring. Loon Pond Lodge still has work to be finished. There are short term priorities that need to be addressed right away.

Mr. Darling noted that three (3) of the part time maintenance people left in December. We have been able to hire two (2) people, so Ted Dellarocco has become more available. Chairman LaCamera said over the next month, we can decide how we want to structure the position. Mr. Sky will draft a facilities manager job description? Mr. Sky said with a facilities manager, it is better to have separation between construction and inspection function. It is in the Town's best interest long term to have an inspection regime looking at all work, including for Town properties. There is justification for a full-time position, but we are not sure how to pay for this right now. Chairman LaCamera said the Facilities Manager should have trade skills. Mr. Darling said that is why he was thinking an Assistant Inspector since you have to be a licensed construction supervisor, which allows for carpentry trade skills.

Chairman LaCamera said he had asked for work order forms. They need to be done in your Department and sent to the Town Administrator so we know what needs repair. We aren't aware of repairs and we hear from Department Heads that things have not been fixed. This way we can have a master list of work orders. Mr. Darling said he has a spreadsheet and could put that on the Town's shared drive.

Discuss and possible vote to approve Job Description for Part Time Clerk for Inspectional Services

Nathan Darling, Building Commissioner, was present for the discussion. Chairman LaCamera said he would like to wait on approving this until we see what way we are going. Some of the tasks are duplicate to what the current Executive Assistant does. Mr. Darling said we tried to mirror the duties of the current clerical staff in Inspectional Services. When one of the full-time clerks moved over to the Planning Department, her function was 18-20 hours a week doing Planning and Zoning and for the rest of her time, she processed permits, scheduled inspections and covered other people's hours. Member Fabian asked if the floater is working in Inspectional Services, is she missing from other Departments. Mr. Sky said a floater clerk is helping with the Park Department and another in Inspectional Service. Mr. Darling said this is not a new position; it is to make the Department fully staffed. Mr. Sky said in splitting a clerk off to Planning, the intent was to create a position for front counter coverage, which the floating clerk is doing now. Member Carboni noted that the money is already in the budget for this position. Mr. Sky said he will bring this back to the Board when the Facilities Manager job description is brought back.

Discuss Select Board meeting schedule: August 15 & 29, September 12 & 26, October 11 & 24

Chairman LaCamera said that he is unable to meet on Mondays in September. He suggested September 13, 2022 and September 27, 2022 as meeting dates, which are Tuesdays. The other Board Members agreed to the meeting dates.

New Business

There was no New Business discussed.

Old Business

There was no Old Business discussed.

Any other business that may properly come before the Select Board

There was no Other Business discussed.

Adjournment

Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

VOTED: To adjourn the Select Board Meeting at 8:45 PM.
Unanimous in favor.

OTHER ITEMS

1. Thank you letter from The Tuesday Club of Assonet
2. Letter from Comcast regarding programming changes

List of documents provided at the Select Board Meeting of July 11, 2022

1. Agenda page
2. Agenda page
3. Agenda page; transfer sheets
4. Agenda page; emails from Town Counsel; timeline for Special Town Meeting; petition received
5. Agenda page; draft Warrant for August 8, 2022 Special Town Meeting
6. Agenda page; application for connection to Taunton Water
7. Agenda page; list of annual reappointments; memo from Police Chief
8. Agenda page; memo from Town Clerk with list of Election Officers appointments
9. Agenda page; email from Park Commission Chairman
10. Agenda page; Chapter 88 (Acts of 2017)
11. Agenda page; memo from Human Resources Director; proposed job description
12. Agenda page
13. Agenda page
14. Agenda page
15. Agenda page