

TOWN OF LAKEVILLE
Select Board Meeting Minutes
March 25, 2024 – 5:30 PM

Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA

On March 25, 2024 the Select Board held a meeting at 5:30 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 5:30 PM by Chairman Day. Members present were Chairman Day, Member Fabian and Member Carboni. Also present were Interim Town Administrator Robert Nunes and Tracie Craig-McGee, Executive Assistant to the Select Board and Town Administrator. LakeCAM was recording the meeting for broadcast.

Select Board announcements

Chairman Day read the announcements. Chief O'Brien announced that Deputy Chief Pam Garant was appointed to the National Fire Academy Executive Fire Officer Program.

Town Administrator announcements

Mr. Nunes read the Town Administrator announcements. He met with the Town Accountant and Treasurer regarding the Opioid Settlements. The Town received \$8,900 in FY23 that went into Free Cash. In FY24, a bit more than \$10,000 has been received. He will meet with the Chiefs and the Health Agent to put a plan together for using the \$10,000. That will be an annual payment for approximately 15 years. Also, last week the Police Chief and Fire Chief and he met with the F/L Superintendent of Schools Alan Strauss about filing a One Stop Grant regional application with SRPEDD for the district to develop an active shooter/hostile event plan.

Discuss and possible vote to approve Select Board Meeting Minutes of February 26, 2024 and March 11, 2024

Member Carboni had some comments and she will provide her corrections to Ms. Craig-McGees. Member Fabian said on page 10 at the top, she thought the motion was made by Chair Day and seconded by Member Carboni. Chairman Day said on page 5 the paragraph that starts with Member Fabian on the third line, should read Chairman Day the Board had no desire to remove or destroy the dog.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of February 26, 2024 as amended.
Unanimous in favor.

Member Carboni said on page 2, under discuss and possible vote on site plan for 210 Kenneth Welch Drive, it should note that the Select Board had no comments to submit. Also, there was a section to be removed that was a duplicate that she had already spoken to Ms. Craig-McGee about

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of March 11, 2024 as amended.
Unanimous in favor.

Discussion and possible vote on American Rescue Plan Act Projects

Todd Hassett, Town Accountant, was present for the discussion. Mr. Nunes said on the first page is a summary of available balances and projects voted on for Plymouth County and the Federal government. These projects are not on the Capital Plan. The Capital Expenditures Committee (CEC) is meeting Thursday and we will look at the regular Capital Plan and the ARPA Capital Projects. We need to submit the ARPA list to Plymouth County. Chairman Day said he wants to let CEC look at this as long as Plymouth County doesn't need this too soon. Member Fabian suggested funding for water service and possibly a traffic light for the proposed Fire Station location. Chairman Day said Parks has requested a well for the north fields. Member Fabian said we have a late entry from the Arts Council. Mr. Hassett said funds are committed in 2024, but we have until December 31, 2026 to spend them. Member Carboni asked can we encumber these. Mr. Hassett said yes as long as they are spent by December 31, 2026. Mr. Nunes said the list only included FY25 for firefighter staffing. The Chief is going to submit a SAFER grant for those four (4) firefighters. He is not looking for a vote this evening; the Department Heads want to come in and advocate for their items. Member Fabian asked if we know if any of these are for the skatepark? Mr. Hassett said that project would be a good candidate for some of these funds. Chairman Day said so these are possible projects. Mr. Nunes said yes; they came from the Department Heads. Richard LaCamera of Old Powderhouse Road said there will be significant costs for the water line and traffic light. It would be a good idea to use some of the ARPA. Two (2) years ago we received a State grant for a traffic light at Bridge Street; the traffic study is done and we need to allocate \$200,000 to move forward. MassDOT will release the money as long as we provide the \$200,000. We should try to do something about that and hopes the Board considers that for ARPA money. It is the most dangerous intersection in Town besides the Route 18/105 intersection. Chairman Day said we can see if that falls under infrastructure.

Discuss and possible vote to accept the proposed Fire Station site location recommendation from the Fire Station Building Committee

Michael O'Brien, Fire Chief, Kyle Robinson, Saccoccio Associate and Richard Pomroy of Pomroy Associates were present for the discussion. Member Carboni said the Fire Station Building Committee (FSBC) met and received a presentation for the three (3) proposed locations of the Fire Station in the Ted Williams Camp. A matrix of the locations was reviewed and there was one (1) site that stood out. Mr. Pomroy said Saccoccio was hired in December of 2023 and reviewed the programming of the Fire Department. Early diagrams have been created based on that to see where the facility would work. Once the site is picked we will refine the design. Programming was completed in mid-February and the design was tested on the sites and presented to the committee. If we get a site, we will begin working on pricing to prepare for a fall town meeting. Chairman Day asked about the square footage. Mr. Pomroy said we are looking at just over 24,000 square feet before refinement. Mr. Robinson said we came up with between 24-25,000 square feet. The first consideration was if all three (3) sites were able to accommodate this size station. Looking through the matrix, it is somewhat comparable on some aspects, like building size. After do they fit, we took

each site individually to compare. The Precinct Street site is a bowl collecting runoff and water and there are concerns about if it is a wetland area and it would need to be leveled. The other sites are located in the Camp with an internal area off of Bedford and across the driveway from the Police Station. Both were similar except the internal site is a logistical problem. Being on Bedford Street is direct access. Member Fabian said asked how did the internal site even get into this. Member Carboni said the sites were based on the feasibility study. Member Fabian said she thought it was going to be just the other two (2). Chairman Day said they are almost the same. Mr. Robinson said we took the layout based on the Bedford Street site and placed it on the other sites. The TWC internal site needs more pavement and takes up more area. It was felt that Bedford Street is a better site and there are cost benefits to that site in general.

Fire Chief O'Brien said the closer we are to the Routes 18/105 intersection means more lives and property can be saved. The farther away from that hub takes some of that away. Chairman Day said what kind of outlook are you doing in these designs. Mr. Robinson said they tried to cover 10 years out and see what could happen up to 20. The building has a 50 plus year life. You don't want to overbuild; we build on where the Department will be in 10 years. Member Fabian asked about the utilities, location and local traffic impact from the matrix. Mr. Robinson said water will need to be extended from the Police Station, taking site drainage and a septic system into account. Precinct Street scored lower because of those issues. It really came down to stormwater containment and runoff. We were looking at what is in the immediate surroundings. It was a combination of the impact on the main intersection and where calls come from. Precinct Street has more residential properties. Chief O'Brien said the Camp options would be the most disruptive to Ted Williams Camp functions. There could be gridlock with events at the camp. For the other site we would have to use the COA driveway and we weren't sure if the radius could be achieved with the equipment turning onto Precinct. For the Bedford Street site, all vehicles will be direct to Bedford. The intent is not to affect the camp road. Mr. Robinson said the staff can come through the camp road and the equipment leaves off of Bedford Street.

Member Carboni said the Committee met briefly this week and voted to recommend to the Select Board the proposed location be the Bedford Street location. Brynna Donahue asked if the Select Board had a copy of the deed for Ted Williams Camp. She wants to be aware of the issues we may face. Special Town Meeting 5/12/86 and read article #4. She is not sure if it was amended. She read from the Select Board handbook about handling municipal property. Darryl Bernier has threatened to go to the people that sold the land to the Town. Chairman Day said the land was determined not to be Chapter 97 land when the Police Station was built. Town Counsel has confirmed from the Police Station process that this is one of the offices has been vetted. There was a minor land swap that took place for the Police Station. There were no fines or fees in regards to the Police Station. Ms. Donahue said this land was just trees and brush. The other land has a stream and walking trails. They should be considered. Chairman Day said he doesn't think that it would affect the old haunted house building. Member Carboni said we had to start somewhere. Ms. Donahue said she wanted it on the record that we have investigated. Member Carboni said the FSBC will be keeping the Parks Commission posted with progress. Paula Houle asked if any kind of survey on the impact of a fire station on a public park is being done. Chief O'Brien said the site recommendation stays clear of the park. Having first responders' close increases the safety of those that use the park. The concerns the Park Commission had were reflected. Member Fabian said we

need to look forward and get professional opinions to make the best decision. We need to select a location to continue to move forward.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: That the Select Board accepts the recommendation of the proposed Fire Station location as the Bedford Street site (Option C).
Unanimous in favor.

Discuss and possible vote on request from the Fire Chief to adopt the Comprehensive Emergency Management Plan

Michael O'Brien, Fire Chief, was present for the discussion. Chief O'Brien thanked Cadet Greally, who was an intern at the Lakeville Fire Department starting in 2023. She did all the data gathering and used the MEMA template. Chairman Day said he has not had an opportunity to go through the report. Member Fabian said she sent a few comments to the Chief. Member Fabian said on page 12 on the final draft, she asked if listed events should include flooding. Chief O'Brien said he can include flooding. Chairman Day said the current fire station is listed as the Emergency Operations Center. Chief O'Brien said the location is wherever he is. Member Fabian said including flooding would help when we ask for money to mitigate flood issues. Member Carboni said flooding impacts our emergency vehicles getting through. If this comes back the next meeting and we approve, does this become a working document. Chief O'Brien said there is a section in there about the process to modify the document. This will come back to the Board with minor edits.

Discuss and possible vote on request from Fire Chief to declare boat motor as surplus equipment

Michael O'Brien, Fire Chief, was present for the discussion. Chief O'Brien said that the Police Department got a new motor for their boat, so he took that motor for the Fire Department boat. The motor has been well maintained with less hours. He is asking to surplus their old motor.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the request from the Fire Chief to declare the boat motor as surplus.
Unanimous in favor.

Discuss and possible vote on request from Fire Chief to receive ownership of an emergency response utility terrain vehicle from the Bristol County Fire Chiefs' Association

Michael O'Brien, Fire Chief, was present for the discussion. Chief O'Brien said Senator Rodrigues attached the Town to a bond bill for emergency rescue units relating to the MBTA. The money has been released and there will be a utility terrain vehicle equipped for patient carrying and light firefighting purposes. The State is buying them and Bristol County Fire Chiefs have to give it to someone who can accept them on behalf of the Town. This will most likely be used for rescuing hikers and to be able to get out on the tracks. The trailer did not survive the Capital Plan, but he is requesting it under ARPA.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To support the request from the Fire Chief to receive ownership on behalf of the Town for the emergency response utility terrain vehicle from the Bristol County Fire Chief's Association.
Unanimous in favor.

Discuss and possible vote on revising physical and drug testing hiring requirements

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said on the second page of the document, she broke down the positions that are required for physical and drug testing and the ones required by the union contract.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To support the recommendation of the Human Resources Director to change the verbiage in the employee handbook to state: as part of the Town of Lakeville's employment procedures, all new employees are required to undergo a medical examination and drug screening, depending on the nature of their job, after a conditional offer of employment has been made by the Town. The examination will be conducted by a physician designated by the Town of Lakeville.
Unanimous in favor.

Discuss and possible vote to approve job description for Part-Time Office Assistant for Town Clerk/Select Board

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said right now we are currently operating by two (2) floaters, one (1) which is substantially used by the Town Clerk's Office. Her budget is going down about \$15,000 in FY25. This will dedicate the part-time Office Assistant to the Town Clerk's Office and then still maintain two (2) floaters. Member Carboni said our Town Clerk has indicated that there was a need for a part time position for that office. Chairman Day said the Office Assistant is specifically for the Town Clerk's Office. Ms. Marshall said there will be a floater designated to the Select Board and an emergency floater. Discussion occurred regarding the funding of this position.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the job description for the Part Time Office Assistant for the Town Clerk's Office.
Unanimous in favor.

Discuss and possible vote to approve job description for Part-Time Assessor Field Assistant

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said the Assessors' Field Assistant is going to part time and there is a part time Office Assistant who will be going to full time. This is a decrease of \$20,000 in the Assessors' budget.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the job description for the Part Time Assessor Field Assistant.
Unanimous in favor.

Discuss and possible vote to approve job description for Full-Time Assessor Office Assistant

Member Fabian said this will give us more hours for the Assessors' window to be open.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the job description for the Full Time Assessor Office Assistant.
Unanimous in favor.

Discuss and possible vote to appoint at-large member on Town Administrator Search Committee

Member Carboni said it was important for a full Board to discuss this. Chairman Day read the names of the people that submitted letters of interest. This is for the at-large member of the Town Administrator Search Committee. There are a lot of qualified candidates here. He thought Ms. Desrosiers application, based upon her position in Mattapoisett and her knowledge of the Town, would be an excellent candidate. Member Carboni said where Ms. Desrosiers has worked under a Town Administrator, she would have a different perspective.

Chairman Day asked the prospective candidates if they would like to say a few words. Robert Marshall spoke of a list of what the Town should be looking for in a Town Administrator that he compiled and his experience with Town government. Katie Desrosiers said she has served two (2) terms on Finance Committee and is aware with the issues and her current position as Assistant Town Administrator allows her to note things that are not on the job description. She had previously worked in the Town Manager's Office in Bridgewater prior to Mattapoisett. Linda Elwell said she is the President of the Friends of the Council on Aging and brings managerial experience from 30 years working at Blue Cross/Blue Shield. She would like to help the Town make a good decision. Paul Meleedy said he has been an active member of various committees in Town, served as Chairman of the Board of Assessors, and has had a view of interaction between residents and the Town Administrator. Britney Lepore said she does not have any municipal experience, but is enrolled at Bristol Community College as an Executive Administrative Assistant and it would be good to be involved in the community and get experience.

Upon a motion made by Chairman Day and seconded by Member Carboni, it was:

VOTED: To appoint Katie Desrosiers as a member of the Town Administrator Search Committee for a term to expire on July 31, 2024.
Unanimous in favor.

Review proposals received from consultant firms for Town Administrator Search and possible vote on consultant

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said we had originally reached out in December and received three (3) responses: Gov HR Municipal Resources, Inc. and Community Paradigm. Based on the amount, which was over \$10,000, Ms. Craig-McGee reached out with an Invitation to Quote. GovHR did not provide a quote; Municipal Resources, Inc. submitted the same proposal and we received a new proposal from Groux-White. Municipal Resources, Inc. will be providing the same services as before based on a lower cost from being a previous customer. She would recommend Municipal Resources, Inc. at \$9,500 with \$1,500 additional for advertising. Groux-White quoted \$9,800, but did not give a cost for advertising. Member Carboni said because MRI developed the document explain who we are, they can just fine tune it. However, the job description would need to be reviewed. Member Fabian said they are offering to do significant amount of work for us. She is not seeing the same kind of services from Groux-White. Chairman Day said Municipal Resources, Inc. gave us the proposed timeline; the last time they were pretty spot on. Member Fabian said it was a phenomenal experience working with MRI last time and she would recommend going with them again.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To accept the quote of Municipal Resources, Inc. for the next Town Administrator recruitment process for the Town of Lakeville.
Unanimous in favor.

Member Fabian said she can work with Ms. Marshall regarding the amount of finalist candidates. Member Carboni said the charge should go off of the Select Board's policy.

Revisit discussion on dog hearing for 40 Clark Shores Road – Alisha Tetreault

Chairman Day said on February 26th we had a dangerous dog hearing and came up with three (3) requirements: muzzled when outside; kennel in place by March 11th and they would have fencing between the home and kennel by tonight. There have been multiple visits by the Animal Control Officer and the dog was muzzled. The kennel was not in place by the 11th; they were notified on the 12th and it was up by the 15th. Member Fabian said she and David Frates visited the site and the owners welcomed her to inspect with him. She did not touch the fencing, but Mr. Frates was grabbing the fence. There is a kennel inside of a fenced in area. He shook the fence on all sides and it is as secure as it will get. If there was chicken wire there she did not see it. The dog goes out the back door and it in an enclosed area. There is also some pavement that the dog cannot dig out of it. That is the best we are going to get, short of us deciding it is not good enough. In her opinion, it is the best we will get.

Chairman Day asked if they met the conditions. Member Fabian said yes. The dog was not barking as we were walking around the property and the dog has been using the kennel area. She would recommend that Mr. Frates make sporadic visits to ensure compliance. Member Carboni said she drove by and saw the same condition. Member Fabian said they should know that we have asked the ACO to make sporadic visits. Chairman Day said strongly recommended that they keep piecing

together as much fencing as they can. Member Fabian said they do have some fencing left over. It looks pretty secure. Member Carboni asked to send a letter to the dog owner. Douglas Caron of 8 Beechwood Avenue said at the previous meeting you said that chain link fence needed to be weaved into the kennel for no digging. The fence is located on the neighbor's property at one section. Member Fabian said she doesn't know what the property line is, but it does overlap the other fence. Chairman Day said the Board can circle back if something needs to be corrected. Member Fabian asked if the neighbor's property was seasonal? Mr. Caron said it may be. Chairman Day said we can't confirm where the property line is. Member Fabian asked Mr. Caron if the fence is on your property? Mr. Caron said no. Member Fabian said it is up to the neighbor who may be affected to complain. We will continue to monitor it.

Revisit the revised Housing Production Plan and possible vote to approve

Chairman Day said we received the revised plan that was updated by SRPEDD and we have the sample letter to send to the State.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Housing Production Plan and send a letter of approval to the State similar to the Town of Westbridge.
Unanimous in favor.

Update on information pertaining to a potential 40R sub-district encompassing some or all of 43 Main Street

Chairman Day said in early February, a working group was formed to talk to Rhino Capital about switching to a 40R development. They did not say no, but will likely file for a 40B development while we investigate this further. We have identified a few parcels already developed that can potentially be used to stitch together the 43D district. We asked Rhino for more information on their proposed project and would need that to be able to put in a potential by-law. Mark Knox said we need information from them. The Executive Office of Housing and Livable Communities was given a rough draft and thought it could work with more information. Member Carboni said where the developer has not submitted a 40B project yet and we put a sub-district overlay there, they could file both the 40B and 40R. Chairman Day said they could do both and decide. Mr. Knox said their view is they could permit a 40B quicker because they don't need frontage and subdivide it. We need the metes and bounds to try to craft this into a 40R. Member Carboni said if we want to redistrict and expand the smart growth district, does that happen first before a plan is filed. Mr. Knox said we cannot create a smart growth overlay until we have metes and bounds. Chairman Day said they may release an update around the next month. If the Board is still open, we can continue getting information with them.

Revisit potential disposal of surplus property – Cherry Street - 042-012-015A and possible vote on method of disposing of the property

Nathan Darling, Building Commissioner, was present for the discussion. Member Fabian said Mr. Nunes and the Treasurer/Collector and she worked together on the history of the acquisition of

this property. At one point the property was in tax title. It was redeemed and we later purchased it for \$2,000. Basically, the property at 5 Cherry Street was a conforming property, but the Town purchasing the lot with the garage turned it into a non-conforming lot. The Treasurer would like to see that lot made whole again by selling the lot back to 5 Cherry Street and it would go back on the tax roll. Instead of one (1) whole lot, we now have two (2) parcels that aren't legal. The Town bought it to create a location for a pumping station and that was years ago and she doesn't see that coming forward. We are not setting a precedent. We are restoring the original parcel. We agreed that there should be an appraisal on the lot to see what it is worth. Mr. Nunes said appraisal proposals were solicited and she received two (2).

Mr. Darling said the properties were held in common ownership in the late 50's and merged. When we bought it, we created infectious invalidity and the only way to fix it is to combine them again. This property needs to go to 5 Cherry Street. Member Fabian said this came to be through the proposed abutters' policy, but it doesn't have anything to do with that.

Discuss and possible vote to approve and sign the Southeastern Regional Services Group Department of Public Works services contracts

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Department of Public Works SERSG contacts and authorize the Town Administrator to sign the contracts.
Unanimous in favor.

Discuss and possible vote to comment on Definitive Subdivision Plan for Pinecrest Village

Member Carboni said it looks like where the location is that they are going to close it off and connect to Beechtree Drive. Chairman Day said this is in Huckleberry Shores. Member Carboni said Cedarwood Place is looking to expand. Chairman Day said the Board had no comments.

Discuss and possible vote to approve 1-day beer and wine license for The Bartending Service of New England, LLC – April 26, 2024 – 141 County Street

Member Carboni recused herself from the discussion.

Upon a motion made by Member Fabian and seconded by Chairman Day, it was:

VOTED: To approve the 1-day beer and wine license for the Bartending Service of New England on April 26, 2024 for 141 County Street from 6:30 to 9:00 PM.
Member Fabian and Chairman Day voted in favor; Member Carboni abstained.

Building Committee Updates:

Senior Center Feasibility Study Committee

Member Fabian said the Committee is re-evaluating some things. We will convene the Committee to get everyone up to speed.

Fire Station Building Committee

Vice Chair Carboni said the Committee is meeting this Wednesday at 6:30 PM at the Police Station to review the proposed Fire Station layout and site location.

Old Colony Regional Vocational Technical Building Committee

There was no update.

New Business

There was no New Business discussed.

Old Business

There was no Old Business discussed.

Correspondence

1. South Coast Rail Public Notification Requirement
2. Notice from Keolis regarding 2024 Yearly Operational Plan
3. Letter from Comcast regarding changes to Xfinity TV

Executive Session

The Select Board, members of the Community Preservation Committee, Conservation Commission and Open Space Committee will be going into Executive Session.

At 7:44 PM, upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To enter Executive Session pursuant to M.G.L c.30A Sec. 21(a)(6) to consider the purchase, exchange, lease or value of real estate if the Chairman declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not to return to Open Session.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman Day – aye.

The Community Preservation Committee had previously opened their meeting to conduct business. Members present were Susan Spieler; Barbara Standish; Kathleen Barrack; Nancy LaFave; Nancy Yeatts; John Lucey; Paula Houle and Chair Michelle MacEachern.

At 7:39 PM, the Community Preservation Committee, upon a motion made by Chair MacEachern and seconded by Mr. Lucey, it was:

VOTED: To enter Executive Session pursuant to M.G.L c.30A Sec. 21(a)(6) to consider the purchase, exchange, lease or value of real estate if the Chairman declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not to return to Open Session.

Roll call vote: Ms. Spieler – aye; Ms. Standish - aye; Ms. Barrack - aye; Ms. LaFave; - aye; Ms. Yeatts - aye; Mr. Lucey - aye; Ms. Houle – aye and Chair MacEachern – aye.

Amy Knox, Chair of the Open Space Committee opened their meeting. Members present were Joan Morton; Deveney Boyadjian; David Zelonis and Amy Knox, Chair.

At 7:41 PM, the Open Space Committee, upon a motion made by Chair Knox and seconded by Mr. Zelonis, it was:

VOTED: To enter Executive Session pursuant to M.G.L c.30A Sec. 21(a)(6) to consider the purchase, exchange, lease or value of real estate if the Chairman declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not to return to Open Session.

Roll call vote: Chair Knox – aye; Mr. Zelonis – aye; Ms. Morton – aye; and Ms. Boyadjian – aye.

Robert Bouchard, Chairman of the Conservation Commission opened their meeting. Members present were Nancy Yeatts; Joseph Chamberlain; Mark Knox and Robert Bouchard, Chairman.

At 7:42 PM, the Conservation Committee, upon a motion made by Chairman Bouchard and seconded by Ms. Yeatts, it was:

VOTED: To enter Executive Session pursuant to M.G.L c.30A Sec. 21(a)(6) to consider the purchase, exchange, lease or value of real estate if the Chairman declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not to return to Open Session.

Roll call vote: Ms. Yeatts – aye; Mr. Chamberlain – aye; Mr. Knox – aye; and Chairman Bouchard – aye.

List of documents provided at the Select Board Meeting of March 25, 2024

1. Agenda page
2. Agenda page; Town Administrator report
3. Agenda page; Select Board meeting minutes February 26, 2024 and March 11, 2024
4. Agenda page; ARPA Summary; email from Joanne Upham
5. Agenda page; memo from Town Administrator; matrix of locations; slides for three sites

6. Agenda page; memo from Fire Chief; Comprehensive Emergency Management Plan
7. Agenda page; memo from Fire Chief
8. Agenda page; memo from Fire Chief
9. Agenda page; memo from Human Resources Director with data
10. Agenda page; memo from Human Resources Director; draft job description
11. Agenda page; memo from Human Resources Director; draft job description
12. Agenda page; memo from Human Resources Director; draft job description
13. Agenda page; letters of interest for at-large position
14. Agenda page; response to request for quote from Municipal Resources, Inc. and Groux-White Consulting, LLC ;
15. Agenda page
16. Agenda page; memo from Planning Board; sample letter of approval; Housing Production Plan
17. Agenda page; email from Chairman Day
18. Agenda page; memo from Treasurer/Tax Collector; deeds and plans
19. Agenda page
20. Agenda page; memo from Planning Board and subdivision plan
21. Agenda page; application
22. Agenda page
23. Agenda page
24. Agenda page
25. Agenda
26. Agenda; correspondence
27. Agenda page