**TOWN OF LAKEVILLE**

**Select Board Meeting Minutes**

**April 11, 2022 – 6:30 PM**

**REMOTE LOCATION**

 On April 11, 2022, the Select Board held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chair Fabian. Members present were Chair Fabian, Member LaCamera and Member Carboni. Also present was Ari Sky, Town Administrator and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

 In accordance with provisions allowed by Chapter 20 of the Acts of 2021, the April 11, 2022 public meeting of the Lakeville Select Board will be held remotely. **However, to view this meeting in progress, please go to facebook.com/lakecam (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at** [**http://www.lakecam.tv/**](http://www.lakecam.tv/)**.**

**Reorganization of the Select Board**

 Chair Fabian said the first order of business is to reorganize the Select Board after an annual election.

 Upon a motion made by Chair Fabian stepping down and seconded by Member Carboni, it was:

 VOTED: To appoint Richard LaCamera as Chairman of the Select Board.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Chairman LaCamera stepping down and seconded by Member Fabian, it was:

 VOTED: To appoint Evagelia Fabian as Vice Chairman.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Chairman LaCamera stepping down and seconded by Member Fabian, it was:

 VOTED: To appoint Lorraine Carboni as Director of Veterans Service.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Carboni with Chairman LaCamera stepping down to second, it was:

 VOTED: To appoint Evagelia Fabian as the representative for the Plymouth County Advisory Board.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Fabian and with Chairman LaCamera stepping down to second, it was:

 VOTED: To appoint Lorraine Carboni as Parking Clerk.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Chairman LaCamera said there are other designated liaison positions to discuss.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To designate Chairman LaCamera to serve as the liaison with the Town Administrator.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To designate Member Carboni to serve as the liaison with the School Department.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Carboni with Chairman LaCamera stepping down to second, it was:

 VOTED: To designate Member Fabian to serve as the liaison with the Council on Aging.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Chairman LaCamera said the next position was in regards to attending Department Head Meetings. Since Mr. Sky has been hired, no Board Members have attended the Department Head meetings. It was agreed that the position was not needed, and a Board Member would attend if requested by Mr. Sky.

 Upon a motion made by Member Carboni with Chairman LaCamera stepping down to second, it was:

 VOTED: To designate Member Fabian to serve as the liaison with the Park Commission.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To designate Chairman LaCamera to serve on the Regional Finance Committee.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To designate Chairman LaCamera as the liaison for Union Negotiations.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Select Board Announcements**

 Chairman LaCamera read the Select Board announcements. Member Fabian said the Assawompset Pond Complex Management Team met with Representatives Schmidt and Orrall regarding the ongoing weed removal at Long Pond.

**Town Administrator Announcements**

 Mr. Sky read the Town Administrator announcements.

**Meet with Fire Chief to introduce newly hired Fire Department Personnel**

 *Fire Chief Michael O’Brien was present for the discussion.* Chief O’Brien introduced newly hired Fire Department Personnel: Richard (“Dick”) Velez, Ryan Rebello and Craig DeCosta, Firefighters and Nicole Bostic and Tyler LeTourneau as Call Firefighters.

**Review and vote to approve Warrant Articles for Special Town Meeting and vote to approve Final Warrant for Special Town Meeting – May 16, 2022**

 Chairman LaCamera said we are going to review and vote on the warrant articles for the Special Town Meeting. He read articles 1-3 into the record.

 Upon a motion made by Member Carboni and seconded by Member Fabian it was:

VOTED: To approve Warrant Articles 1-3 on the May 16, 2022 Special Town Meeting Warrant as presented.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye

**Review and vote to approve Warrant Articles for Annual Town Meeting and vote to approve Final Warrant for Annual Town Meeting – May 16, 2022**

 *Marc Resnick, Town Planner, was present for the discussion*. Mr. Sky said Articles 1-6 are okay; Articles 7 through 10 are zoning related and we have been working with Town Counsel on their wording. Mr. Resnick said we received the comments and he had spoken to Town Counsel. The articles have been edited, but should go back to Town Counsel for a last look. Member Fabian read Articles 1-6 into the record.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To place Warrant Articles 1-6 on the May 16, 2022 Annual Town Meeting Warrant as presented.

Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Discuss the process for exercising the Town’s Right of First Refusal regarding Lakeville Country Club Chapter 61A and B removal**

 Chairman LaCamera said we have received notice that the Lakeville Country Club is going to be sold. They have come forward with a Purchase and Sale Agreement. Emails have been sent to the Planning Board, Conservation Commission and Open Space Committee to review the documents and provide us with comments. Mr. Sky said the Board has the ability to decide to exercise the right of first refusal. You can decide to send it to Town Meeting for a vote, which would require a 2/3’s vote. A ballot question is needed if you decide to exercise the right of first refusal. The purchase price is $13,725,000 for the 61A and B properties. Chairman LaCamera said we should set up a meeting next week to discuss this with the Planning Board, Conservation Commission and Open Space Committee. Mr. Sky noted that July 2nd is the 120-day deadline; we could hold a special election around June 27th. Member Carboni asked what the average increase for the debt exclusion would be. Mr. Sky said approximately $260 per average household at a $15 million, 20 year note with 4% interest.

 Member Fabian said we should definitely bring this to the residents. She doesn’t want to send something to an election without people being able to speak to the issue. Member Carboni said we can’t vote in support of the right of first refusal unless we have a funding mechanism, so this would go to Town Meeting and then an election, but do we have to vote to exercise the right of first refusal first. Mr. Sky said it goes to Town Meeting first and then goes to the election to pass a debt exclusion. Timing is very tight. Chairman LaCamera said we want to make sure people have the opportunity to speak at this meeting. We can meet in person at the Library or open up the Zoom meeting for anyone that would like to speak. It was decided to hold an in-person meeting.

**Discuss 9 Harding Street electronic billboard proposal**

 *Marc Resnick, Town Planner, was present for the meeting*. Mr. Resnick said on March 16, 2017, the Zoning Board of Appeals approved a special permit to allow for the construction of an electronic billboard. However, there has been no filing to update the Special Permit. We received a notice from MassDOT about holding a virtual meeting that we believe is on that sign. Member Carboni said because they have exceeded the two (2) year special permit term without acting, they would have to go back to the Zoning Board of Appeals. Chairman LaCamera said they are proposing a 40’ x 14’ electronic billboard on both sides. Member Fabian suggested to send a letter to MassDOT that we do not support this application based on the original special permit being lapsed and that we are trying to change the sign bylaw and we don’t recommend supporting this.

**Discuss and possible vote on new job descriptions for Health Agent (Non Union), Treasurer/Collector Clerk and Assistant Facilities Manager**

 *John Viarella, Human Resources Director, was present for the discussion*. Chairman LaCamera said the Board will not discuss the Assistant Facilities Manager job description at this meeting. The Health Agent position is pretty much the same, just making it a non-union position. That was the only change. Member Fabian asked if this has been agreed to by the union. Chairman LaCamera said yes.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To approve the new job description for the Health Agent (Non-Union).

 Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman LaCamera – aye.

 Mr. Viarella said some of the duties are more concise in the Treasurer/Collector Clerk job description. Member Carboni said going forward it would be helpful to provide a red lined copy showing the changes on job descriptions.

 Upon a motion made by Member Fabian and seconded by Member Carboni, it was:

 VOTED: To approve the new job description for the Treasurer/Collector Clerk.

 Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman LaCamera – aye.

**Discuss and possible vote on FY23 Wage Scale**

 *John Viarella, Human Resources Director, was present for the discussion*. Chairman LaCamera said annually the wage scale is updated for non-union employees. Member Carboni said in the past we always showed what the changes were. She would like to show the changes for comparison. Chairman LaCamera said the changes are for cost of living increases only.

 Upon a motion made by Member Fabian and seconded by Member Carboni it was:

 VOTED: To approve the FY23 Wage Scale as presented.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Discuss and possible vote on Memoranda of Agreement – Firefighters, Police and Laborers’ Unions**

 *John Viarella, Human Resources Director, was present for the discussion*. Mr. Sky said this is the implementation of discussions regarding the affordability of health care for employees hired after July 1, 2017, which has led to a 65%/35% split. There were also some concessions for moving the Health Agent to non-union and certifications for Fire and Police hiring steps.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To approve the Memoranda of Agreement between the Town of Lakeville and Massachusetts Laborers District Council Laborers International Union of North America (NAFLCIO), effective July 1, 2022.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To approve the Memoranda of Agreement between the Town of Lakeville and the New England Police Benevolent Association Local 185, effective July 1, 2022.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To approve the Memoranda of Agreement between the Town of Lakeville and the Lakeville Permanent Firefighters IAFF Local 3188, effective July 1, 2022.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Discuss memo received from the Town Clerk regarding Park Commission Election Results**

 Chairman LaCamera said Michael Smith was a write in candidate for the three (3) year and two (2) year unexpired terms for the Park Commission. He has accepted the two (2) year unexpired term. That leaves two (2) three (3) year terms vacant that must be filled by joint appointment of the Select Board and remaining Park Commission Members.

 Upon a motion made by Member Fabian and seconded by Member Carboni it was:

 VOTED: To advertise for the vacancies through April 22, 2022 at 12:00 PM.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Discuss and possible vote to approve Sunken Island Triathlon – July 10, 2022**

 Chairman LaCamera said the Public Way License Application was approved for the Sunken Island Triathlon.

 Upon a motion made by Member Fabian and seconded by Member Carboni it was:

 VOTED: To approve the Sunken Island Triathlon on July 10, 2022.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Discuss and possible vote on request from Open Space Committee to appoint Joan Morton to the Open Space Committee**

 Chairman LaCamera said the Board had received a request from the Open Space Committee to appoint Joan Morton to the Open Space Committee to fill a vacancy.

 Upon a motion made by Member Carboni and seconded by Member Fabian it was:

 VOTED: To appoint Joan Morton to the Open Space Committee for a term to expire July 31, 2022.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Review and possible vote to accept letter of resignation from Donna Wabrek from Open Space Committee**

 Chairman LaCamera said the Board had received a letter of resignation from Donna Wabrek from the Open Space Committee.

 Upon a motion made by Member Carboni and seconded by Member Fabian it was:

 VOTED: To accept the letter of resignation from Donna Wabrek from the Open Space Committee.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

 **Review and possible vote to accept letter of resignation from Nora Cline from the Zoning Board of Appeals**

 Chairman LaCamera said the Board had received a letter of resignation from Nora Cline from the Zoning Board of Appeals since she was elected to the Planning Board. Member Fabian asked about advertising for the vacancy as there are two (2) Associate Members. Member Carboni said the Zoning Board of Appeals will make a recommendation to the Select Board.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To accept the letter of resignation from Nora Cline from the Zoning Board of Appeals.

 Roll call vote: Member Carboni - aye; Member Fabian - aye; and Chairman LaCamera – aye.

**Review and possible vote to approve Select Board Meeting Minutes of March 21, 2022**

 Upon a motion made by Member Carboni and seconded by Member Fabian it was:

 VOTED: To approve the Select Board Meeting Minutes of March 21, 2022.

 Roll call vote: Member Carboni – aye; Member Fabian - aye and Chairman LaCamera - aye.

**New Business**

 There was no New Business discussed.

**Old Business**

 Member Fabian read the thank you note from the Friends of the Lakeville Council on Aging. Member Carboni thanked Barbara Mancovsky for her years of serving as the Planning Board’s representative to SRPEDD. She would like to recommend her as Commissioner of the Year. Member Carboni will submit the nomination.

 Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

 VOTED: To recommend that Barbara Mancovsky be nominated for SRPEDD Commissioner of the Year.

 Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman LaCamera – aye.

**Adjournment**

 Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

 VOTED: To adjourn the Select Board Meeting at 7:52 PM.

 Roll call vote: Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

**Other Items**

1. Thank you card from Friends of the Lakeville Council on Aging
2. Notice of 2022 SRPEDD Annual Awards

**List of documents provided at the Select Board Meeting of April 11, 2022**

1. Agenda sheet
2. Agenda sheet
3. Agenda sheet
4. Agenda sheet; email from Fire Chief
5. Agenda sheet; draft Warrant for Special Town Meeting
6. Agenda sheet; draft Warrant for Annual Town Meeting
7. Agenda sheet; Rollback Tax Calculation; Tax Liens; Notices of Intent to Sell
8. Agenda sheet; notice from MassDOT; memo from Town Planner
9. Agenda sheet; memo from HR Director; proposed job descriptions
10. Agenda page; memo from HR Director; proposed FY23 Wage Scale
11. Agenda page; Memoranda of Agreements
12. Agenda page; memo from Town Clerk; MGL Chapter 41, Sections 10 & 11
13. Agenda page; letter and information on race route from On Your Left; Public Way License Application
14. Agenda page; email from Open Space Committee; email from Joan Morton
15. Agenda page; resignation letter from Donna Wabrek
16. Agenda page; resignation letter from Nora Cline
17. Agenda page; Select Board Meeting Minutes of March 21, 2022
18. Agenda page
19. Agenda page