

TOWN OF LAKEVILLE MEETING POSTING & AGENDA

*Town Clerk's Time Stamp
received & posted:*

*48-hr notice effective
when time stamped*

Notice of every meeting of a local public body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and **posted thereafter in accordance with the provisions of the Open Meeting Law, MGL 30A §18-22 (Ch. 28-2009)**. Such notice shall contain a listing of topics the Chair reasonably anticipates will be discussed at the meeting.

Name of Board or Committee:	<u>Select Board</u>
Date & Time of Meeting:	<u>Monday, January 22, 2024 @ 5:30 PM</u>
Location of Meeting:	<u>Lakeville Police Station 323 Bedford Street</u>
Clerk/Board Member posting notice:	<u>Tracie Craig-McGee</u>

Cancelled/Postponed to: _____ (circle one)

Clerk/Board Member Cancelling/Postponing: _____

PLEASE ASK IF ANYONE IS RECORDING THE MEETING AND ANNOUNCE THAT LAKECAM IS RECORDING

A G E N D A

1. Select Board announcements
2. Town Administrator announcements
3. Discuss and possible vote on Select Board Meeting Minutes of January 8, 2024 and January 11, 2024
4. Discuss and possible vote to approve and sign the Annual Election Warrant
5. Discuss and possible vote to appoint Interim Town Administrator as ADA Coordinator; Smart Growth Reporting Officer; Master Plan Implementation Committee; Capital Expenditures Committee; Emergency Planning Committee; Fire Station Building Committee and Senior Center Addition Feasibility Study Committee
6. Discuss and possible vote on request for reappointment of Kenneth W. Upham, Sr. as Constable
7. Discuss and possible vote on request from Board of Health to appoint Sofia DaCosta as Assistant Board of Health Agent
8. Building Committee Updates:
 - a. Senior Center Addition Feasibility Committee
 - b. Fire Station Building Committee
 - c. Old Colony Regional Vocational Technical Building Committee
9. New Business
10. Old Business
11. Correspondence

12. Possible Executive Session pursuant to M.G.L c.30A Sec. 21(a)(3) to discuss strategy with respect to collective bargaining, specifically with the PBA Local 185 if an open meeting may have a detrimental effect on the bargaining position of the public body and the Chair so declares and not to return to Open Session.

Please be aware that this agenda is subject to change. If other issues requiring immediate attention of the Select Board arise after the posting of this agenda, they may be addressed at this meeting.

AGENDA ITEM # 1
JANUARY 22, 2024

SELECT BOARD ANNOUNCEMENTS

Nomination papers for the April 1, 2024 Annual Town Election will be available on Monday, January 8, 2024 at the Town Clerk's Office, by appointment only. The last day to OBTAIN papers is February 8, 2024 and the deadline to RETURN them is February 12, 2024.

Papers can be pulled from the Town Clerk's Office on normal business days from 8:00 a.m. to 4:30 p.m. on Monday through Thursday and 8:00 a.m. to 12:00 p.m. on Friday by APPOINTMENT ONLY. For more information, call the Town Clerk's Office at (508) 946-8800.

**AGENDA ITEM #2
JANUARY 22, 2024**

TOWN ADMINISTRATOR ANNOUNCEMENTS

**AGENDA ITEM #3
JANUARY 22, 2024**

**DISCUSS AND POSSIBLE VOTE TO APPROVE SELECT
BOARD MINUTES OF JANUARY 8, 2024 AND JANUARY 11,
2024**

TOWN OF LAKEVILLE
Select Board Meeting Minutes
January 8, 2024 – 6:00 PM

Lakeville Police Station Meeting Room
323 Bedford Street, Lakeville, MA

On January 8, 2024 the Select Board held a meeting at 6:00 PM at the Lakeville Police Station Meeting Room. The meeting was called to order at 6:00 PM by Chairman Day. Members present were Chairman Day and Member Fabian; Member Carboni was attending remotely. Also present were Ari Sky, Town Administrator and Tracie Craig-McGee, Executive Assistant to the Select Board and Town Administrator. LakeCAM was recording the meeting for broadcast.

Select Board announcements

Chairman Day read the Select Board announcements. He thanked Department of Public Works for their work on the snow storm yesterday.

Town Administrator announcements

Mr. Sky read the Town Administrator announcements.

Discuss and possible vote on Select Board Meeting Minutes of December 4, 2023; December 11, 2023 and December 18, 2023

Member Carboni said on the December 4th minutes, page 5, 2nd paragraph ½ way down on the right “add Year before 2015”.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of December 4, 2023 as revised.
Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

Chairman Day said on the December 11th minutes, page 8 ½ way down under 43 Main change Rhino do own the parcel to Rhino does not own the parcel across from Bridge Street). Member Carboni said on page 8, a bit further down, on the left it should read “were having a conversation” instead of were had”.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of December 11, 2023 as revised.
Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

Member Carboni said on the December 18th minutes on page 1: Loon Pond Lodge, 2nd sentence, “the contract with Loon Pond Lodge management change to sent); at the bottom of the same paragraph – Park Chair Turcotte change to “asked” would the Board make the fee waiver decision. On Page 2 halfway down Park Chair Turcotte “said” are you going to do the league fees should be

changed to asked. On Page 3: under Common Victualler License for Aramark, the sentence should read Chairman Day said Aramark needs to do a better job on the renewal timing of these licenses. On Page 6: under Interim Town Administrator, the third sentence should read that Member Carboni made a motion. The next sentence should read Chairman Day asked Member Carboni if Member Fabian could speak to this.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the Select Board Meeting Minutes of December 18, 2023 as revised.
Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

Discuss and possible vote to award SERSG Drug/Alcohol Testing Contract

Lacey Marshall, Human Resources Director, was present for the discussion. Ms. Marshall said the fees went up \$5.00 for a 3-year bid. Member Carboni said that on the 4th page under notices it gives Abington’s address. Ms. Craig-McGee said she had requested a corrected page for the contract, which is in the sign folder. Member Fabian said she is hoping we can address who gets tested. Ms. Marshall said we have done ten (10) in the last few months and ten (10) of them were part time. We could look at revising who needs this. Member Fabian said it started for a particular reason, but years later perhaps that reason does or doesn’t apply. At some point she hopes that Ms. Marshall Lacey will bring this the Board.

Upon a motion made by Member Fabian and seconded by Member Fabian, it was:

VOTED: To award the SERSG Drug/Alcohol Testing Contract to Advantage Drug Testing of Andover, MA and to authorize the Town Administrator to sign the contract from January 1, 2024 to December 31, 2026.
Roll call vote: Member Fabian – aye; Member Carboni – aye and Chairman Day – aye.

Discuss path going forward regarding Planning Department organization and staffing

Mark Knox, Planning Board Chairman and Cathy Murray, Planning Board Clerk were present for the discussion. Chairman Day said the Town Planner has left the Town and we need to discuss how to move forward. Mr. Knox said he would like to see no changes. Some really good things came out of the Town Planner’s presence that we can continue to use. Maybe we can convene again in three (3) months to discuss this. The Planning Board is in a good place to continue. He would like involvement of two (2) Planning Board members if the Board goes forward with filling the position and he would like some changes in the structure. Member Carboni asked Mr. Knox has the Planning Board met to discuss what their thoughts are moving forward with regards to the Town Planner position. Mr. Knox said he wants to put it on their upcoming meeting and send a vote from the full Board to the Select Board. Member Carboni said Mr. Resnick attended a lot of meetings and carried a lot of information from these meetings and did the work outside of the meetings. Who will be attending those meetings in his place to carry on the projects ongoing. Ms. Murray said she attends Zoning Board of Appeals and Community Preservation Committee meetings; the only one she doesn’t go to is Open Space. She would attend if necessary. Mr. Sky said the Assistant to the

Town Administrator was Mr. Resnick's back-up so we can speak to Ms. Cotsoridis about filling that role. Mr. Knox said maybe the Select Board can reach out to the Chairs of all those Boards and Committees for feedback on their needs or support. Member Fabian said we need to decide on budgeting the position. Ms. Cotsoridis was supporting Community Preservation Committee at the beginning; now Ms. Murray is there. Mr. Sky said it's not realistic to expect the same level of staff support with 50% of the staffing. There needs to be an understanding that Ms. Murray cannot attend every meeting. Member Carboni asked about the reporting structure for Ms. Murray. Would that be the Town Administrator? Chairman Day said yes. Mr. Sky said the Planner reports through the Town Administrator to the Select Board. Chairman Day said we will discuss that on the 22nd. Mr. Sky said Ms. Murray and he have spoken about going to the Town Administrator with issues. Chairman Day asked Ms. Murray if she had any concerns. Ms. Murray said it is a bit slow and we will see how this plays out. If any of the larger projects come in sooner, if not a Planner, than a consultant is needed. Member Fabian said prior to a Planner, who did the communication with peer review. Ms. Murray said she would do some. Planning Board Chairman Knox said he communicate with them also. Mr. Sky said it's the question of enough hours in the day. Mr. Resnick spent a fair amount of time working on the Community Preservation Committee. Chairman Day said if you need help with anything speak up early. Member Carboni asked who is receiving Mr. Resnick's emails. Ms. Murray said she is getting them.

Mr. Sky said he would like to discuss a stipend for Ms. Murray. He has checked with the union and they need the work detailed. He recommended having Chairman Knox and Ms. Marshall put something together.

Discuss and possible vote on designee for Union Matters

Chairman Day asked if the Board wanted to give this to the Interim Town Administrator the ITA or change it. The only union matter is JMLC. Member Carboni said she would like to keep it with the Interim Town Administrator. Member Fabian said we always had the Select Board position for a Union representative. Chairman Day said Member Fabian has been that person already. Member Fabian said that the Town Administrator has always worked on Union matters and a Select Board was a liaison. She assumed that the Town Administrator would continue. Did we formally appoint the Town Administrator? Mr. Sky said there was a discussion after the last election and the Board directed him to continue working on the JMLC. Member Fabian said she believes there was a decision not to involve the Select Board Member going to the JMLC. Why would we change it? She assumed the Interim Town Administrator would be involved in this. Chairman Day said this is his opinion also. Member Fabian said there is a conversation for a different day on what we should be doing and should be done in Executive Session. She doesn't know why the Interim Town Administrator wouldn't be involved. Chairman Day said no vote is necessary; we can just carry on. Member Carboni said it was worth having the discussion so we were not leaving something hanging out there. Member Fabian said we should have an Executive Session to discuss the JMLC matter as soon as possible.

Discuss and possible vote to authorize Town Administrator and Town Council to discuss various matters with Interim Town Administrator designee prior to execution of employment agreement

Chairman Day said this is to give Town Council and Mr. Sky comfort to have conversations with the Interim Town Administrator. Member Fabian said Mr. Nunes needs to be able to hit the ground running.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To authorize Town Administrator and Town Council to discuss various matters with the Interim Town Administrator designee prior to execution of employment agreement.

Roll call vote: Member Fabian – aye; Member Carboni – aye and Chairman Day – aye.

Discuss and possible vote regarding Site Plan Review for the property located at 2 & 4 Bedford Street

Chairman Day said this property is the old A-Frame Restaurant location. He did not have any questions regarding water allocation or curb cuts. TRACIE: insert talk. Member Carboni said it is a well right now. The Board had no comment.

Discuss and possible vote to schedule Select Board Meetings for February, March and April

The dates for the February, March and April Select Board Meetings were discussed. Member Carboni asked if the Board wanted to start at 5:30 PM or go to 6:00 PM. It was agreed to start at 5:30 PM.

ARPA Water Projects Update with Environmental Partners

Sabrina Castaneda and Paul Millett of Environmental Partners were present for the discussion. Mr. Millett said there are no issues with Ted Williams Camp and Old Town House water connection. We would have to negotiate with Taunton and Blueberry Estates to tie into the existing water and connect to the John Paun Park. We did get a reasonable response from Taunton; the opposition was the Blueberry Estates terms and conditions that were prohibitive. They want us to tie into the water main before their meeting adding \$100,000 to the job. We have no leverage to push back. After consultation we put that part on hold. Mr. Millett said he recommends bidding just the Ted Williams Camp and Old Town House projects. John Paun Park was the large chunk; we could go back and convert the existing well to drinking water and add chemicals or to drill a new drinking water well. The practical option to tie into Taunton Water has fallen on its knees. ARPA will not fund us doing well work. You have unspent ARPA money on the table.

Member Fabian asked how much have we spent on legal fees? Mr. Sky said the it is not a lot. Member Fabian said she did not think this was viable from the beginning. She was on the trying to get a well going. Mr. Millett said the quantity is okay, but the water quality will need treatment and regular monitoring and sampling. It is an option, but ARPA won't pay for well work. Mr. Sky said

this funding is only water infrastructure, sewer or broadband. Water must be pulled off of a utility. Chairman Day asked are there any projects in that area coming down the pike or would these funds go back. Mr. Sky said this is project specific and you would need a new proposal. Clear Pond Park was looked at. The County is looking for a report by the end of March 2024 on what they want to do and provide a close out plan in June of 2024. They don't want to send money back to the Federal government. Member Carboni said she doesn't want to hold up the other two (2) projects. We have some time on when we want to go out to bid. We can hold off and see what we could add. Mr. Sky said he recommends going forward with the other two (2). There is a larger project tied to that which is the restroom at the Old Town House. Chairman Day said we should move forward with the other two (2). We have no other project to spend it on. If we do fund the well project ourselves, what systems do we need to maintain the water. Mr. Millett said it would cost about \$5,000 for testing for the well as you have to prove to DEP you are taking care of the water. Member Fabian said we have the option of a well, which puts us in the water monitoring business and the other option is leave it as is and maybe make it nicer with port a potty. There was a lot of interest from people using that facility to see water there. She wants to be able to tell them we investigated all options.

Chairman Day said if there are no problems with the Taunton water line, are there any operational costs to the water line. Mr. Millett said the chance is very low as it is a new pipe. The cost would be draining in the fall and start up in the spring. Member Fabian asked who would do that. Mr. Millett said it can be done by the Department of Public Works. You aren't changing the water chemistry and a plumber probably could do it. If we go back to square one, there is more work to be done at a huge cost. He can't recommend spending a lot of money on that line. Chairman Day said we can put forward the other two (2) projects. There is no harm going back to the County and let them know what it is to get that project done. Member Fabian said she wishes we could go back to the County and ask again about paying for a well. Mr. Sky said they won't. Chairman Day asked if the \$5,000 estimate regarding well operation was for the outside operator to test the well. Mr. Millett said yes. Member Fabian said just because you can do something doesn't mean you should be. It sounds like it is difficult to make it happen even throwing more money at it. Mr. Millett said even if the Federal government is going to pay, should we do it? Now you are in the water business for water operation and maintenance. Chairman Day said he is more scared of the well maintenance than the Taunton line. Mr. Millett said if a line broke, you would need a contractor on call. Well operation is reporting to DEP and testing.

Chairman Day said we should go ahead and move forward with the other two projects. Member Carboni agreed. Member Fabian said she hates to ask the Department of Public Works to take on maintenance of a water main on them. Chairman Day said isn't it below the frost line. Mr. Millett said the chance of it freezing is low. It would require some level of maintenance. Chairman Day said he would like to see the pros and cons. Member Fabian said there was a lot of people concerned about getting water there. If it is a no go, we need to give them a solid reason why. We need to evaluate both options. Mr. Sky said we will go back to the County and tell them we can do two (2) of the projects.

Building Committee Updates:

Senior Center Feasibility

Member Fabian said the Committee needs to meet to figure out when to bring this in front of the Select Board. Mr. Sky said he has asked the architect for the final report.

Fire Station Building Committee

Member Carboni said the smaller group met to look at the building needs and she asked the Owner's Project Manager to provide a blurb to share. They met and the facility assessment is completed. The civil engineer will be working on the due diligence for the three (3) sites. They are working on the concept layout for the test pits. They will meet next week for the concept layouts from the needs assessment. Member Fabian asked did we come up with a plan for the money for design for Town Meeting. Member Carboni said that will be as we get a bit closer. The Committee touched about the timing for Town Meeting. She doesn't think plans will be ready for June. Mr. Sky said the plan was to go to Town Meeting for full design, but we need some sort of renderings to show the public. Member Fabian said thought it was in the capital plan. Mr. Sky said there is a placeholder for FY25. Member Fabian said she would like to see the financing for part of the design at Town Meeting.

Old Colony Regional Vocational Technical Building Committee

Chairman Day said there were no updates.

New Business

Mr. Sky said the Governor announced 9C cuts. Most earmarks were reduced 50%. The \$75,000 for the Peach Barn will be \$37,500; we do have \$75,000 approved at Town Meeting. He does believe aid numbers will be increased.

Old Business

There was no Old Business discussed.

Correspondence

Chairman Day noted that we received a letter from Comcast on programming advisory.

At 7:15 PM upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To enter Executive Session pursuant to M.G.L c.30A Sec. 21(a)(3) to discuss strategy with respect to litigation (Bountiful Farms v. Town of Lakeville, Plymouth Superior Court CIVIL ACTION NO. 2283CV00230) if an open meeting may have a detrimental effect on the litigating position of the public body and the Chair so declares, and votes may be taken and pursuant to M.G.L c.30A Sec. 21(a)(2) to conduct strategy session in preparation for negotiations with non-union personnel (Interim Town Administrator) and/or conduct contract negotiations with non-union personnel (Interim Town Administrator) and not to return to Open Session.
Roll call vote: Member Fabian – aye; Member Carboni – aye and Chairman Day – aye.

List of documents provided at the Select Board Meeting of January 8, 2024

1. Agenda page
2. Agenda page; Town Administrator announcements
3. Agenda page; Select Board Meeting Minutes of December 4, 2023; December 11, 2023 and December 18, 2023
4. Agenda page; contract award sheet; proposed contract
5. Agenda page; memo from Town Planner
6. Agenda page
7. Agenda page
8. Agenda page; email from Planning Department Clerk; site plan review application; site plans
9. Agenda page
10. Agenda page; update report from Environmental Partners;
11. Agenda page
12. Agenda page
13. Agenda page
14. Agenda page; letter from Comcast
15. Agenda page

TOWN OF LAKEVILLE
Select Board Meeting Minutes
January 11, 2024 – 2:00 PM

REMOTE MEETING

On January 11, 2024 the Select Board held a meeting at 2:00 PM remotely various locations. The meeting was called to order at 2:00 PM by Chairman Day. Members present were Chairman Day, Member Fabian and Member Carboni. Also present was Tracie Craig-McGee, Executive Assistant to the Select Board and Town Administrator. LakeCAM was recording the meeting for broadcast.

In accordance with the provisions allowed by Chapter 2 of the Acts of 2023, the **January 11, 2024** public meeting of the **Lakeville Select Board** will be held remotely. **However, to view this meeting in progress, please go to [facebook.com/LakeCAM](https://www.facebook.com/LakeCAM) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>**

Discuss and possible vote to approve the positions on the Annual Town Election Warrant

Chairman Day said we had previously voted on this warrant, but there was a recent resignation on one of the Boards, so we have time to get a revised list of the positions on the warrant, which he read.

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To approve the revised positions for the April 1, 2024 Election Warrant as presented.
Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

New Business

There was no New Business discussed.

Old Business

Chairman Day said we did send a contract out for review for the Interim Town Administrator. We may have to schedule another short meeting to vote on it in Open Session.

Adjournment

Upon a motion made by Member Carboni and seconded by Member Fabian, it was:

VOTED: To adjourn the Select Board Meeting at 2:05 PM.
Roll call vote: Member Carboni – aye; Member Fabian – aye and Chairman Day – aye.

List of documents provided at the Select Board Meeting of January 11, 2024

1. Revised list of Annual Election positions

**AGENDA ITEM #4
JANUARY 22, 2024**

**DISCUSS AND POSSIBLE VOTE TO APPROVE AND SIGN
ANNUAL ELECTION WARRANT**

The Town Clerk has provided the final annual election warrant for the Board for possible approval and signature by the Board.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF LAKEVILLE**

Plymouth, ss:

To any of the Constables of the Town of Lakeville,

Greeting:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to meet in

**PRECINCT ONE, PRECINCT TWO AND PRECINCT THREE
TED WILLIAMS CAMP, LOON POND LODGE
28 PRECINCT STREET, LAKEVILLE, MA**

on **MONDAY, APRIL 1, 2024** from 12:00 P.M. to 8:00 P.M. then and there to act on the following:

Registered voters of the Town will elect the following positions into office:

Two Year Unexpired Term:

One- Cemetery Commissioner

One- Finance Committee Member

Three Year, Two Year and One Year Terms

(Terms to be determined by ballot count)

Three- Select Board members

Three Year Unexpired Term:

One – Planning Board Member

Three Year Term:

One Moderator

One Board of Health Member

Two Finance Committee Members

One Library Trustee

One Board of Assessors Member

One Cemetery Commissioner

One Park Commissioner

Five Year Term:

One Planning Board Member

The Board also moves to include on the Annual Town Election ballot the office of Freetown-Lakeville Regional School District Committee member as follows:

Lakeville: Two Three Year Terms

Freetown: One Three Year Term

You are directed to serve this warrant by posting an attested copy hereof seven days at least before April 1, 2024 at the following places: Town Office Building; Baldies Pizzeria; Fat Cousins, the Clark Shores Association Bulletin Board; Apponequet Regional High School; the Senior Center and Assawompset School.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 22nd day of January, 2024.

A true copy, Attest:

**Constable
Lakeville, March, 2024**

Brian Day, Chairman

Evagelia Fabian

Lorraine Carboni

LAKEVILLE SELECT BOARD

**AGENDA ITEM #5
JANUARY 22, 2024**

**DISCUSS AND POSSIBLE VOTE TO APPOINT INTERIM
TOWN ADMINISTRATOR AS ADA COORDINATOR; SMART
GROWTH REPORTING OFFICER; MASTER PLAN
IMPLEMENTATION COMMITTEE; CAPITAL EXPENDITURES
COMMITTEE; EMERGENCY PLANNING COMMITTEE; FIRE
STATION BUILDING COMMITTEE AND SENIOR CENTER
ADDITION FEASIBILITY STUDY COMMITTEE**

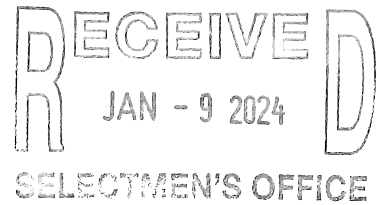
Listed above are the roles that Ari Sky previously held. The terms would expire July 31, 2024.

**AGENDA ITEM #6
JANUARY 22, 2024**

**DISCUSS AND POSSIBLE VOTE ON REQUEST FOR
REAPPOINTMENT OF KENNETH W. UPHAM, SR. AS
CONSTABLE**

The Board has received a letter from Kenneth W. Upham, Sr. requesting that he be reappointed as a constable. If appointed his term would expire January 18, 2025.

I have checked with the Police Chief and he reports no issues (see attached).



January 5, 2024

Select Board
Town of Lakeville
346 Bedford Street
Lakeville, MA 02346

Dear Madame/Sirs:

My appointment as Constable for the Town of Lakeville will expire on January 18, 2024.

I am respectfully requesting to be re-appointed as a Constable for the Town of Lakeville for the year 2024.

My Continuation Surety Bond is on file and is in effect until January 18, 2025

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Kenneth W. Upham Sr.", written in dark ink.

Kenneth W. Upham Sr.
9 Pinehaven Lane
Lakeville, MA 02347

Tracie Craig-McGee

From: Matthew Perkins, Lakeville Chief of Police
Sent: Friday, January 19, 2024 8:33 AM
To: Tracie Craig-McGee
Subject: RE: Ken Upham

Tracie,

All set, no issues with Ken.

Thanks,
Matt

From: Tracie Craig-McGee <tcraig-mcgee@lakevillema.org>
Sent: Thursday, January 18, 2024 2:52 PM
To: Matthew Perkins, Lakeville Chief of Police <mperkins@lakevillema.org>
Subject: Ken Upham

Hi Matt,

Ken Upham has asked to be reappointed as a constable. Are you aware of any issues?

*Tracie Craig-McGee
Executive Assistant - Select Board
& Town Administrator
Town of Lakeville
346 Bedford Street
Lakeville, MA 02347
508 946-8803*

**AGENDA ITEM #7
JANUARY 22, 2024**

**DISCUSS AND POSSIBLE VOTE ON REQUEST FROM
BOARD OF HEALTH TO APPOINT SOFIA DACOSTA AS
ASSISTANT BOARD OF HEALTH AGENT**

The Board of Health has requested the appointment of Sofia DaCosta as Assistant Board of Health Agent.

If appointed, the term would be effective February 1, 2024 through January 31, 2025.



Town of Lakeville
Board of Health
346 Bedford Street
Lakeville, MA 02347

RECEIVED
JAN 18 2024
SELECTMEN'S OFFICE

Board of Health
(508) 946-3473
(508) 946-8805
(508) 946-3971 fax

COMMONWEALTH OF MASSACHUSETTS

Town of Lakeville

January 18, 2024

The Lakeville Board of Health voted on January 17, 2024 to recommend to the Select Board to appoint the following for the period (February 1, 2024 through January 31, 2025)

Until

Sofia DaCosta

Assistant Board of Health Agent

January 31, 2025

For the Board of Health
Fran Lawrence
Clerk

cc: Select Board, Town Accountant, Payroll Dept., Town Clerk, Inspectional Services

Fran Lawrence, Part time Board of Health Clerk

From: Clorinda Dunphy
Sent: Friday, January 12, 2024 11:02 AM
To: Lacey Marshall
Cc: Nathan Darling, Building Commissioner & Zoning Enforcement Officer; Edward Cullen; Fran Lawrence, Part time Board of Health Clerk; Christopher Holt
Subject: Gail Joseph, Asst. BOH Agent - Resignation Letter
Attachments: retire position - Gail Joseph.pdf

Hi Lacey,

I know you have been working with Ed/Fran to facilitate hiring a new Assistant BOH Agent (Sophia DaCosta). Please see attached resignation letter from Gail Joseph, who served as our Assistant BOH Agent since October 19, 2020.

Please let us know if you have any questions.

Have a good weekend.

Clorinda Dunphy
Exec. Assistant to the Building Commissioner
Town of Lakeville
office location: 241 Main Street
mailing address: 346 Bedford Street
Lakeville, MA 02347
508-946-8804



From: [Gail Joseph](#)
To: [Clorinda Dunphy](#)
Cc: [Edward Cullen](#); Flawrence@lakeville.org
Subject: retire positon
Date: Friday, January 12, 2024 10:52:17 AM

Hi All,

It is with great sadness that I must inform you that I am retiring from my position as part time Health Agent. As previously mentioned to Ed Cullen, in confidence, my last day should have been December 31, but I contacted Covid so my employment ended on December 8, 2023.

Thank you all for giving me the opportunity to work for such a wonderful group of people. You will all be missed.

Respectfully,

Gail A Joseph

**AGENDA ITEM #8
JANUARY 22, 2024**

BUILDING COMMITTEE UPDATES:

- A. SENIOR CENTER ADDITION FEASIBILITY STUDY**

- B. FIRE STATION BUILDING COMMITTEE**

- C. OLD COLONY FEASIBILITY STUDY**

**AGENDA ITEM #9
JANUARY 22, 2024**

NEW BUSINESS

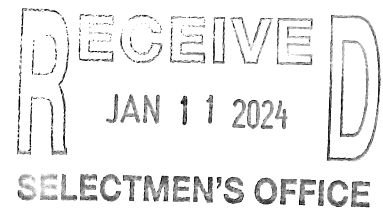
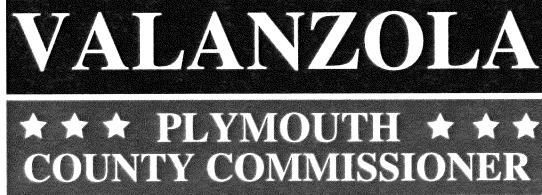
**AGENDA ITEM #10
JANUARY 22, 2024**

OLD BUSINESS

**AGENDA ITEM #11
JANUARY 22, 2024**

CORRESPONDENCE

1. Letter from Jared L. Valanzola, Chairman of Plymouth County Commission



January 4, 2024

Chairman Brian Day
346 Bedford St
Lakeville, MA 02347

Re: 2023 Plymouth County Year in Review

Dear Chairman Day,

First and foremost, thank you for all you do for Lakeville. It has been a pleasure working with you and your leadership team to bring effective and efficient services to our shared constituencies. I wanted to reach out and offer you an update on a very successful year in Plymouth County. These accomplishments are the shared achievements of our fantastic staff and leadership team—we couldn't do it without them, and I am grateful for the work they do for Plymouth County.

- **ARPA:** to date, over **\$39 million** in ARPA funds have been dispersed to member communities. And while the nationwide average to administer ARPA has been running at 5-7%, Plymouth County is currently on track to administer ARPA at **1%**, one of the lowest administration costs in the nation.
- **Mobile Integrated Health:** We have voted to begin exploring a partnership that would bring mobile integrated health to communities in Plymouth County. I am looking forward to continuing the due diligence work in 2024 to make this program a reality.
- **Group Purchasing:** Our Police and Municipal Vehicle Bid program increased by almost 50% to include nearly 300 communities throughout New England along with covering five manufacturers with an emphasis on new electric and hybrid vehicles. The program sells approximately \$25 million in vehicles per year and has saved municipalities millions in past years.
- **4-H and Extension Services:** Our team also ran a very successful Careers in Agriculture summer program for teens who are interested in a future agriculture career. The work continued this past fall with a "Raise your own bacon" program as well. Our entomologist has continued to be hard at work in the County monitoring new evasive species that wreak havoc on our lawns and agricultural fields.
- **Dredge Program:** Our dredge is currently at work in Mattapoisett and is scheduled for work throughout the winter. If your community has a need, please visit www.plymouthcountyma.gov to learn more and apply for use of the dredge.
- **Byrne Grant:** We continue to administer the Federal JAG Byrne Grant for qualifying communities and have awarded around \$1,000,000 for communication updates, police safety measures, and improved surveillance.
- **Plymouth County Parking Department:** Our parking program continues to expand our offerings to assist our municipalities with their parking ticket processing. Since 2022, we've added 10 new municipalities to the Plymouth County program and look forward to others that are interested in joining this great program.

As we embark on the new year, I wanted to again extend my appreciation for your partnership over the years and I am looking forward to continuing our work together.

Sincerely,

A handwritten signature in black ink that reads "Jared L. Valanzola".

Commissioner Jared L. Valanzola, Chairman
Plymouth County