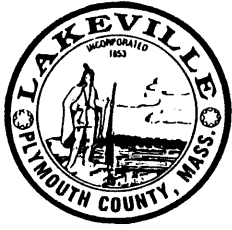


**AGENDA ITEM #8
APRIL 11, 2022**

**DISCUSS 9 HARDING STREET ELECTRONIC BILLBOARD
PROPOSAL**

Attached is a memo from the Town Planner and notice from MassDOT regarding an application for proposed electronic billboards to be located at 9 Harding Street (Saga Sushi).



Town of Lakeville
PLANNING DEPARTMENT
346 Bedford Street
Lakeville, MA 02347
774-776-4350

RECEIVED
APR - 7 2022
SELECTMEN'S OFFICE

Date: April 5, 2022

To: Ari Sky, Town Administrator

From: Marc Resnick, Town Planner

Re: 9 Harding Street

As you requested, I have researched the proposed construction of an electronic billboard at 9 Harding Street. An application has been submitted to the Office of Outdoor Advertising at MassDOT. Other than the notice of a Public Hearing no additional information was submitted to the Town of Lakeville.

On January 18, 2017, a Special Permit application was submitted to the Lakeville Zoning Board of Appeals to allow a sign to be larger and higher than permitted under the Zoning By-Laws at this same location. This application was approved by the Zoning Board of Appeals and the decision was filed with the Town Clerk on March 30, 2017. However, as two years has passed without the sign being constructed this Special Permit has lapsed.

At the Planning Board meeting on March 10, 2022, the Board voted to submit a major revision to Town Meeting for the Towns Sign By-Laws. Included in this revision is a specific prohibition on electronic outdoor advertising signs. They are specifically defined in the revised Sign By-Law and prohibited. The Board was specifically concerned about the proliferation of these signs on many roadways throughout the State and found that they are not in keeping with the rural character of Lakeville. As a result, I would recommend that the Town not support this application to the Office of Outdoor Advertising.

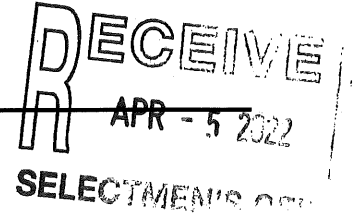


Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Jamey Tesler, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator



By Email on 3/29/2022 & By Certified Mail: 7020 1290 0000 7835 5027

Office of Outdoor Advertising
Ten Park Plaza, Suite 6160, Room 6141
Boston, MA 02116



March 29, 2022

Ari J. Sky, Town Administrator
Lakeville Town Hall
346 Bedford Street
Lakeville, MA 02347

Re: Notice of online meeting for applications for permit for the construction
of proposed electronic billboard(s)

Dear Mr. Sky:

Please be advised that on Thursday, April 14, 2022 the Office of Outdoor Advertising will hold a public meeting at 11 AM. Please note that this hearing will be conducted as a virtual online event; in order to participate, you must register at the following link:

https://zoom.us/webinar/register/WN_RCWP56y7R-2IqWt8VyuS1A

Our office notified you previously that the meeting agenda includes application by Rocco Realty II LLC for two permits for the construction of electronic billboard(s) at the following location(s):

- a. 9 Harding Street
Application 2022D007 (new structure, facing west)
- b. 9 Harding Street
Application 2022D008 (new structure, facing east)

Public comment regarding the proposed billboard(s) and/or display(s) may be presented at the meeting or in writing prior to the meeting to:

The Office of Outdoor Advertising,
Attention John R. Romano, Director
Ten Park Plaza, Suite #: 7760
Boston, MA 02116

Thank you for attention to this matter.

Sincerely,

John R. Romano, Director
MassDOT – Office of Outdoor Advertising

cc: Lillian Drane, Town Clerk

Ten Park Plaza, Suite #: 7760, Boston, MA 02116
Tel: 857-368-9700, TTY: 857-368-0655
www.mass.gov/outdoor-advertising-and-signage

**AGENDA ITEM #9
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE ON NEW JOB DESCRIPTIONS
FOR HEALTH AGENT (NON UNION); TREASURER/COLLECTOR
TOWN CLERK AND ASSISTANT FACILITIES MANAGER**

Attached is a memo from the HR Director and the proposed job descriptions for Health Agent (Non Union); Treasurer/Collector Town Clerk and Assistant Facilities Manager.



RECEIVED
MAR 30 2022
SELECTMEN'S OFFICE

MEMO

To: Lakeville Select Board
From: John Viarella, HR Director

Date: March 29, 2022
CC: Ari Sky, Town Administrator

Subject: Revised Job Descriptions and Fiscal Year 23
Salary Schedule

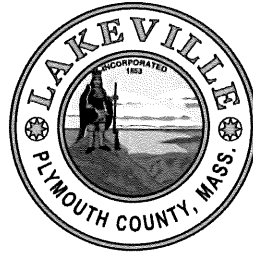
Summary:

Attached for your review is the draft job description for the position of Assistant Facilities Manager. This job description reflects the expanded role that our Facilities Custodian has taken on as well as his continued evolution towards becoming a facilities manager. It has been created through a collaborative effort between management, human resources and our union partners. The salary is in line with what has been presented as part of the budget for the upcoming fiscal year.

The job description for Treasurer/Collections Clerk has been revised to more accurately reflect the actual duties of the position. The modifications made to the description are similar in nature and scope to the current description and do not require any additional experience or expertise. Therefore, they are not considered substantial enough to warrant further consideration with regard to salary. Further, there are no incumbents in this position who would be impacted by the changes.

The revised job description for Board of Health Agent is also attached. It remains unchanged from its previous version other than a change of status from union to non-union. This change was negotiated with the employee and his union representative.

Finally, you have before you the salary schedule for fiscal year 2023. It is reflective of our current commitments with regard to our collective bargaining agreements and the merit increase projections for non-union employees put forth in the proposed budget for fiscal year 2023.



Job Title: Board of Health Agent
Department: Inspectional Services
Location: 4 Precinct St., Lakeville, MA 02347
Hours: Monday – Thursday 8:00 AM – 5:00 PM, Friday 8:00 AM – 12 Noon
Days and hours may vary. May require evenings or weekends.
Salary: \$82,000 per year plus benefits. This is a Non-union position.
FLSA Status: Exempt

Description:

Performs technical and field work as related to the administration and enforcement of State and Local Public Health regulations.

Essential Functions:

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Supervises all Board of Health employees to assist in achieving public health goals within available resources; provides guidance to help organize workloads and delegate other staff assignments when necessary.
- Performs soil and percolation tests to determine suitability for sewage disposal systems.
- Inspects installations of septic components and systems, and reviews plans and permits for septic designs and repairs.
- Provides technical advice to the Board of Health and reports and makes recommendations to the Board of Health when applicable.
- Performs inspections of food establishments; residences; and any other establishments and/or buildings as required by State and local public health regulations.
- Reviews complaints received by the Board of Health and investigates and reports to the Board when applicable.
- Works with and educates individuals and applicants in complying with health codes and regulations.
- Coordinates inspection and/or compliance parameters of public health programs and with other associated departmental programs or agencies when applicable.
- Works with businesses and individuals in mitigating environmental health problems and with other agencies when necessary.
- Composes correction and enforcement notices and letters to obtain compliance.

- Helps determine work procedures/policies to expedite workflow and improve efficiency and effectiveness of operations.
- Provides leadership and direction in the development of short and long range plans; coordinates department activities with other departments and boards, commissions and committees as needed.
- Provides information by telephone, email or in person to Town officials, employees, residents, and other parties concerning Board of Health policies and regulations.
- Performs other related duties as required.

Supervision Received:

Appointed by the Board of Selectmen and reporting to the Board of Health through the Director of Inspectional Services and Permitting. Work is performed under the policy direction of the Board of Health and in accordance with municipal policies and objectives, and all applicable provisions of the Massachusetts General Laws and Town By-laws.

Qualifications:

- Bachelor's Degree and 3-5 years practical experience in a related field; or any combination of education and work experience that provides the requisite knowledge, skills and abilities for this position.
- Must be State Certified Title V Inspector, State Certified Food Safety Manager, State Certified Soil Evaluator, State Certified Pool Operator, MA PHIT (MA Public Health Inspector Training), or be able to obtain these certifications and training within 18 months of start of employment.
- Must have a valid Massachusetts driver's license.

Knowledge, Skills and Abilities:

Knowledge:

- Substantial knowledge of the laws, rules and regulations pertaining to public health, sanitation and approved methods for safe food handling, under certain circumstances.
- Substantial knowledge of principles and practices of subsurface disposal system designs, operations, inspections, installations and maintenance thereof.

Skills:

- Skilled in the use of computers and automated systems with special emphasis on the Microsoft Office suite of products.
- Excellent organizational and communication skills.
- Strong problem solving and interpersonal skills.
- Must be organized and detail-oriented and be able to work both independently and as part of a team.

Abilities:

- Ability to enforce and interpret regulations firmly, tactfully and consistently.
- Ability to deal effectively with people in a pleasant and courteous manner.

- Ability to deal quickly and efficiently with certain emergency or disaster situations that impact public health when given training, certification and direction to do so.
- Ability to create and maintain accurate records.
- Ability to communicate effectively and efficiently verbally and in writing.
- Ability to work flexible hours if necessary.

Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

Employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand, talk, hear and walk on uneven ground and through wooded and bushy areas in all kinds of weather. The employee is required to sit, climb or balance, stoop, kneel, crouch or crawl and smell. May spend several hours walking or standing next to deep observation holes, wetlands and irregular topography in all types of weather. Must have the ability to recognize and distinguish colors. The employee may occasionally lift and/or move up to 40 pounds of weight.

40 Hour work week to be determined by the Director of Inspectional Services and Permitting, and depending on various circumstances, start and finish times may vary. Also must attend regular day and evening meetings of the Board of Health and those of other committees, agencies, or departments, when necessary, as directed by the Board of Health or the Director of Inspectional Services and Permitting.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

The Town of Lakeville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, ancestry, disability status, genetics, pregnancy or pregnancy-related conditions, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal and state laws. Applicants with disabilities needing reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privileges of employment, please contact John Viarella, Human Resources Director, jviarella@lakevillema.org 508-946-8808.

Interested candidates should apply online at www.lakevillema.org/human-resources/pages/job-openings



Job Title: Clerk
Department: Treasurer/Collector
Location: Lakeville Town Hall, 346 Bedford Street, Lakeville, MA 02347
Hours: Monday – Thursday 8:00 AM – 5:00 PM, Friday 8:00 AM – 12 Noon
Salary: \$18.73 - \$22.38 per hour plus benefits. This is a union position.
FLSA Status: Non-exempt

Description:

This person is responsible for providing administrative, customer service and record keeping support to the Treasurer/Collector Department. The Treasurer/Collector Clerk performs a variety of tasks to assist with the efficient functioning of the department.

Essential Functions:

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Receives and accurately records tax payments.
- Balances the office cash drawer daily.
- Accepting, responding to and filing various forms of correspondence including but not limited to letters, phone calls, emails and fax communications.
- Processes outgoing mail and keeps records of each department's postage budget.
 - Complies postage data, prepares and communicates postage reports.
- Accepts and balances cash turnovers from internal departments.
- Interacts with banks and tax payers to resolve billing issues.
- Collects and posts all real estate, personal property, and motor vehicle transactions.
- Investigates and corrects billing information.
- Posts payments and researches discrepancies.
- Researches and manually posts rejected Lockbox payments.
- Processes weekly turnovers from the Deputy Collector.
- Works with the attorney's office to prepare and research municipal lien certificates.
- Prepares bank deposits.
- Processes vendor checks.
- Performs other related duties as required.

Supervision Received:

Under the general direction of the Treasurer/Collector performs routine tasks utilizing established policies and procedures. May complete tasks of moderate complexity and seeks guidance when working on new or highly complex asks.

Qualifications:

- Bachelor's degree in Accounting, Finance or related field or the equivalent combination of education and experience required.
- One to four (1-4) years of related experience required preferably in a municipal setting.
- Previous cash handling experience and/or customer service preferred.
- Other skills such as language ability, software proficiency etc.

Knowledge, Skills and Abilities:

Knowledge:

- Knowledge of computers and other automated systems.
- Knowledge of real estate and excise tax laws preferred.

Skills:

- Excellent organizational, clerical and communication skills.
- Skilled in the use of common office software such as the Microsoft Office suite of products.
- Strong problem solving and interpersonal skills
- Must be organized and detail-oriented and be able to work both independently and as part of a team.

Abilities:

- Ability to maintain confidentiality.
- Ability to handle complex tasks as well as follow written and oral instructions.
- Ability to communicate effectively and efficiently verbally and in writing.
- Ability to work flexible hours if necessary.

Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

The work is performed primarily in an office setting. Position requires the ability to operate a keyboard and standard office equipment at an efficient speed.

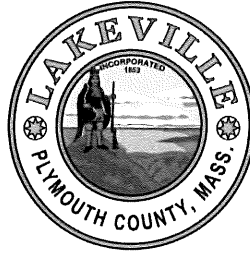
Light physical effort is required to perform administrative duties under typical office conditions. Employee must be able to lift objects weighing up to 30 pounds. The employee is required to stand, walk, sit, speak and hear/listen, and use hands to operate equipment and lift furniture, equipment and supplies. Vision requirements include the ability to read and analyze routine and complex documents and use a computer.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

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Interested candidates should apply online at www.lakevillema.org/human-resources/pages/job-openings



Job Title: Assistant Facilities Manager
Department: Inspectional Services
Location: 4 Precinct St., Lakeville, MA 02347
Hours: Monday – Thursday 8:00 AM – 5:00 PM, Friday 8:00 AM – 12 Noon
Days and hours may vary. May require evenings or weekends.
Salary: \$59,611 - \$73,295 per year plus benefits. This is a union position.
FLSA Status: Exempt

Description:

Responsible for groundskeeping, general custodial and maintenance services for municipal facilities and associated grounds. The Assistant Facilities Manager works on and coordinates all functions related to the maintenance and/or projects on or to municipal facilities and associated grounds.

Essential Functions:

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Supervises all groundskeeping, general custodial and maintenance staff, and any other staff, contractor and/or subcontractor conducting services on municipal facilities and associated grounds.
- Maintain Town Facilities and associated grounds in an orderly and clean condition including but not limited to disposal of trash, changing of light bulbs, cleaning of bathrooms, vacuuming, dusting, washing windows, replacing screens, power washing, clearing of leaves and debris, removal of snow, sanding/salting, mowing, weeding, trimming, and all other associated tasks requested by the Director of Inspectional Services and Permitting/Facilities Manager.
- Perform general repair, painting, and maintenance duties. This may include any/all duties not typically associated with electrical, plumbing, gas, or building permits.
- Move furniture and equipment as is reasonable and/or assist others if not.
- Arrange rooms for meetings and other functions as requested, including removing, adding, and adjusting chairs, tables, and other furniture at all town facilities.
- Keep an inventory of supplies such as trash bags, paper towels, soap, etc. and purchase and/or request purchasing of additional supplies to ensure that each facility has sufficient quantities, and that all associated dispensers are kept full.
- Maintain organization of all stock in supply rooms.

- Assist the Director of Inspectional Services and Permitting/Facilities Manager in the coordination and direction of all personnel hired to maintain and/or otherwise work on municipal facilities and associated grounds. This includes coordination, direction, granting access, assisting, scheduling, evaluating, and approval of any work as is directed and/or deemed necessary.
- Performs other related duties as required.

Supervision Received:

Works largely independently with general supervision received from the Director of Inspectional Services and Permitting/Facilities Manager.

Qualifications:

- At least five (5) years employment experience in groundskeeping, custodial work, maintenance work, and general trades, or similar knowledge/experience deemed equivalent by the Director of Inspectional Services and Permitting/Facilities Manager.
- Experience with the coordination and supervision of personnel in the groundskeeping, custodial work, maintenance work, and general trades, or similar knowledge/experience deemed equivalent by the Director of Inspectional Services and Permitting/Facilities Manager.
- Must have a high school diploma or equivalent.
- Must have a valid Massachusetts driver's license.

Knowledge, Skills and Abilities:

Knowledge:

- Knowledge of best practices in the field of building maintenance and general tradesman workmanship.
- Knowledge of groundskeeping, general trades, custodial and maintenance work.

Skills:

- Excellent organizational and communication skills.
- Skilled in the use of hand and power tools.
- Strong problem solving and interpersonal skills.
- Must be organized and detail-oriented and be able to work both independently and as part of a team.

Abilities:

- Ability to create and maintain accurate records.
- Ability to communicate effectively and efficiently verbally and in writing.
- Ability to work flexible hours if necessary.

Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

While performing the duties of this job, the employee is regularly required to use hands, fingers, feel or operate objects, tools or controls and reach with hands and arms and to talk and hear. The employee is required to stand, walk, sit, climb or balance. The employee is frequently required to stoop, kneel, crouch or crawl. The employee must frequently lift and or move up to 25 pounds and occasionally lift and or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance and peripheral vision, depth perception, and the ability to adjust focus.

While performing the duties of this job, the employee regularly works in outside weather conditions. Occasionally employee will be required to work during inclement weather conditions such as heavy rain, snow, flooding, hot and cold weather conditions. The employee regularly works near moving mechanical parts and is exposed to wet and humid conditions along with vibration. The employee occasionally works in precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. May be, required to work overtime in extended work day and emergency situations. May be, required to work in the evening or on weekends.

The noise level in the work environment is very loud in field settings and moderately loud at other work locations.

Disclaimer

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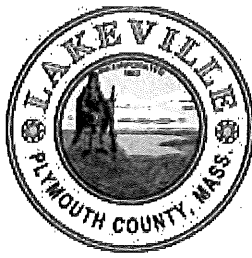
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Interested candidates should apply online at www.lakevillema.org/human-resources/pages/job-openings

**AGENDA ITEM #10
APRIL 11, 2022**

DISCUSS AND POSSIBLE VOTE ON FY23 WAGE SCALE

Attached is a memo from the HR Director and the proposed job wage scale for FY23.



RECEIVED
MAR 30 2022
SELECTMEN'S OFFICE

MEMO

To: Lakeville Select Board
From: John Viarella, HR Director

Date: March 29, 2022
CC: Ari Sky, Town Administrator

Subject: Revised Job Descriptions and Fiscal Year 23
Salary Schedule

Summary:

Attached for your review is the draft job description for the position of Assistant Facilities Manager. This job description reflects the expanded role that our Facilities Custodian has taken on as well as his continued evolution towards becoming a facilities manager. It has been created through a collaborative effort between management, human resources and our union partners. The salary is in line with what has been presented as part of the budget for the upcoming fiscal year.

The job description for Treasurer/Collections Clerk has been revised to more accurately reflect the actual duties of the position. The modifications made to the description are similar in nature and scope to the current description and do not require any additional experience or expertise. Therefore, they are not considered substantial enough to warrant further consideration with regard to salary. Further, there are no incumbents in this position who would be impacted by the changes.

The revised job description for Board of Health Agent is also attached. It remains unchanged from its previous version other than a change of status from union to non-union. This change was negotiated with the employee and his union representative.

Finally, you have before you the salary schedule for fiscal year 2023. It is reflective of our current commitments with regard to our collective bargaining agreements and the merit increase projections for non-union employees put forth in the proposed budget for fiscal year 2023.

TOWN OF LAKEVILLE

FY23

Date Adopted by Selectmen:

CLASSIFICATION AND COMPENSATION PLAN

FOR BENEFIT ELIGIBLE EXEMPT AND NON EXEMPT NON-UNION EMPLOYEES EFFECTIVE JULY 1, 2022

HRLY NON EXEMPT STEPS	LEVELS				
	1	2	3	4	5
1ST	\$23.26	\$21.77	\$20.30	\$19.48	\$17.66
2ND	\$23.88	\$22.39	\$20.92	\$20.10	\$18.27
3RD	\$24.53	\$23.02	\$21.51	\$20.65	\$18.79
4TH	\$25.22	\$23.69	\$22.11	\$21.22	\$19.29
5TH	\$26.89	\$25.25	\$23.58	\$22.60	\$20.55
LEVELS	CLASSIFICATIONS				
1	HR Administrative Assistant				
2	Admin. Asst. to the Police Chief +\$1.25, Admin. Asst. to the Fire Chief +\$1.25				
3	Dispatch Supervisor +\$1.25				
4	Dispatcher (Full Time) +\$1.25				
5	Intentionally Blank				
	Intentionally Blank				

SALARIED EXEMPT STEPS	GRADES				
	A	B	C	D	E
1ST	\$59,605	\$56,761	\$53,916	\$47,361	\$46,487
2ND	\$61,308	\$58,376	\$55,445	\$48,691	\$47,794
3RD	\$62,616	\$59,820	\$57,021	\$50,067	\$491,422
4TH	\$65,768	\$62,208	\$58,647	\$51,480	\$50,527
5TH	\$71,153	\$66,863	\$62,568	\$54,913	\$53,897
GRADES	CLASSIFICATIONS				
A	Intentionally Blank				
B	Intentionally Blank				
C	Executive Assistant for the Selectmen's Office				

GRADES	SALARIED APPOINTMENTS
D	Assistant to Town Administrator, Town Planner
E	Board of Health Agent
F	DPW Director
G	Building Commissioner/Facilities Manager/ Director of Int
H	Deputy Fire Chief (Plus Fire Contract Incentives)
I	Police Captain (\$5,000 above Lieutenant base & incenti
J	ACO (inclusive of call back stipends)
K	COA Director
L	HR Director
M	Treasurer/Collector
N	Library Director

APPENDIX "A"
TOWN OF LAKEVILLE
FY23

Date Adopted by Selectmen:

CLASSIFICATION AND COMPENSATION PLAN
FOR BENEFIT ELIGIBLE EXEMPT AND NON EXEMPT UNION EMPLOYEES
EFFECTIVE JULY 1, 2022

HRLY NON EXEMPT STEPS	LEVELS				
	1	2	3	4	5
1ST	\$22.81	\$21.35	\$19.91	\$19.10	\$17.32
2ND	\$23.41	\$21.96	\$20.51	\$19.71	\$17.91
3RD	\$24.06	\$22.57	\$21.09	\$20.26	\$18.42
4TH	\$24.75	\$23.24	\$21.69	\$20.81	\$18.91
5TH	\$26.38	\$24.77	\$23.11	\$22.16	\$20.16
6TH	\$27.16	\$25.50	\$23.82	\$22.83	\$20.76
LEVELS					
1	DPW Director (\$3.50 in combined differentials), Highway Foreman, Landfill/Transfer Station Supervisor (Master Mechanic \$1.00 Differential), Highway Mechanic/Laborer (Master Mechanic \$1.00 Differential and \$2.00 Differential for Certification in Air Brake Training), Youth Services Librarian, Assessment Specialist (\$1.00 Differential for Active Real Estate License), Accounting Specialist, Facilities Assistant, Park Supervisor, Administrative Assistant to the DPW Department, Heavy Equipment Operator/Laborer/Forestry Specialist.				
2	Highway Heavy Equipment Operator/Truck Driver/Laborer(\$1.00 differential for MA Welding Cert.), Landfill/Transfer Station Lead Operator (\$.50 Differential), Landfill/Transfer Station Equipment Operator, Assessors Field Clerk, Administrative Assistant COA Director.				
3	Library Assistant-Technical Services, Park Laborer, DPW Laborer				
4	Dept. of Inspectional Services Clerk, COA Clerk, Treasurer/Collector Clerk				
5	Assessors Clerk, Board of Health Clerk, Library Technical Assistant Clerk				

SALARIED EXEMPT STEPS	GRADES				
	A	B	C	D	E
1ST	\$59,611	\$56,766	\$53,921	\$47,366	\$46,492
2ND	\$61,314	\$58,382	\$55,450	\$48,696	\$47,616
3RD	\$62,622	\$59,826	\$57,026	\$50,072	\$49,148
4TH	\$65,774	\$62,214	\$58,653	\$51,485	\$50,532
5TH	\$71,160	\$66,869	\$62,575	\$54,918	\$53,902
6TH	\$73,295	\$68,876	\$64,452	\$56,565	\$55,519
GRADES					
A	Assistant Facilities Manager				
B	Executive Assistant to the Building Commissioner				
C	Assistant Town Clerk, Assistant Treasurer/Collector				
D	Intentionally Blank				
E	Intentionally Blank				

GRADES	OTHER ANNUAL SALARIED APPOINTMENTS
J	

TOWN OF LAKEVILLE

FY23

Date Adopted by Selectmen:

CLASSIFICATION AND COMPENSATION PLAN FOR NON EXEMPT AND NON-BENEFIT ELIGIBLE NON-UNION EMPLOYEES EFFECTIVE July 1, 2022

NON EXEMPT STEPS	LEVELS												
	6	7	8	9	10	11	12						
1ST	\$21.41	\$19.97	\$17.72	\$15.90	\$14.65	\$13.41	\$12.31						
2ND	\$22.02	\$20.57	\$18.29	\$16.50	\$15.32	\$14.08	\$12.94						
3RD	\$22.68	\$21.19	\$18.86	\$17.01	\$15.90	\$14.46	\$13.34						
4TH	\$23.36	\$21.82	\$19.41	\$17.52	\$16.50	\$14.87	\$13.74						
5TH	\$24.94	\$23.32	\$20.74	\$18.72	\$17.65	\$15.89	\$14.65						
LEVELS	CLASSIFICATIONS												
6	Veterans Agent, Seasonal Repair & Maintenance Laborer-Highway, Emergency Highway Operator Part-Time Conservation Agent, Part-Time Assistant Health Inspector, Part-Time Assistant Building Inspector												
7	Clear Pond Director (Seasonal), Part-Time Board of Selectmen Clerk, Part-Time Conservation Commission Clerk, Part-Time Board of Health Clerk, Part-Time Council on Aging Clerk, Part-Time Board of Assessors Clerk, Part-Time Landfill/Transfer Station Equipment Operator, Temporary Seasonal General Maintenance Worker - Town Facilities, Part Time Floating Clerk												
8	Matron, Part-Time Landfill/Transfer Station Laborer, Part Time Custodian Town Facilities, Part-Time Dispatcher												
9	Part-Time Library Clerk, Outreach Worker												
10	Part-Time Council on Aging Van Driver, Park Head Life Guard (Includes \$.50 for WSI), Head Park Maintenance, Part-Time Seasonal Highway/Park Laborer, Part-Time TW Park Laborer, Part-Time Supervisor Clear Pond Park (Seasonal), Part-Time Custodian Library												
11	Park Guard (WSI + \$.50 Seasonal)												
12	Park Gate and Part-time Seasonal Clear Pond Park Auxiliary/Maintenance												
Other	PT Conservation Agent												

Rates for Call Fire Personnel
NON-UNION POSITIONS
Effective 7/1/2022

Date Adopted by Selectmen:

Junior Call Firefighters	\$13.54
Call Firefighters Starting pay 1 yr Probationary period	\$13.54
Call Firefighter	\$14.86
Call Firefighter/EMT	\$15.92
Call Firefighter/Paramedic	\$16.98

Upon successful completion of a Department approved training program resulting in in Firefighter I/II certification.

Call Firefighter	\$16.45
Call Firefighter/EMT	\$17.78
Call Firefighter/Paramedic	\$18.57
Call Lieutenants must be certified I/II.	
Lieutenant	\$19.10
Lieutenant/EMT	\$19.63
Lieutenant/Paramedic	\$20.16
Call Captains must be certified I/II	
Captains	\$20.70
Captains/EMT	\$20.70
Captain/Paramedic	\$21.76

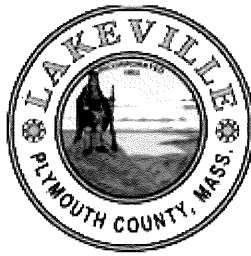
Rates for Reserve Police Officers
Effective 7/1/2022

75% of Step 1 of a Patrol Officer per union contract. Rate of pay will only change when there is an increase for full-time Patrol Officers.

**AGENDA ITEM #11
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE ON MEMORANDA OF
AGREEMENT – FIREFIGHTERS, POLICE AND LABORERS'
UNIONS**

Attached are the signed Memoranda of Agreement from the Firefighters, Police and Laborers' Union and a memo from the HR Director.



MEMO

To: Lakeville Select Board
From: John Viarella, HR Director

Date: March 31, 2022
CC: Ari Sky, Town Administrator

Subject: Health Insurance Premium MOA's

Summary:

Attached for your review are the signed MOA's from each union regarding the change in our health insurance contribution rates for employees hired on or after July 1 2017.

The MOA's also authorize the addition of a high deductible plan and the Gateway Benchmark Plan as explained in previous meetings.

The unions were very receptive to this change and we look forward to our upcoming implementation.

Memorandum of Agreement Between the Town of Lakeville
And
Massachusetts Laborer's District Council of Laborers
International Union of North America, AFL-CIO

This Memorandum of Agreement is entered into by and between the Town of Lakeville ("Town") and the Massachusetts Laborer's District Council of Laborers International Union of North America, AFL-CIO, Local 22 ("Union"). All terms and conditions of the parties' Collective Bargaining Agreement effective from July 1, 2020 through June 30, 2023 shall remain in effect except as modified by the following:

1. Union agrees to replace the current Network Blue HMO plan with the Gateway Health Group 250/750 HMO Benchmark Plan for employees hired on or after July 1, 2017.
2. Article 2 – Recognition
 - a. Amend Section 2.3 to remove the job title of "Board of Health Agent".
3. Article 18 – Employee Benefits
 - a. Amend the first sentence of Section 18.2 (Health Insurance) by adding the words "or high deductible plan" at the end of the sentence.
 - b. Delete the Second Paragraph of Section 18.2 and replace with the following:

"Effective July 1, 2022, for any employee hired after July 1, 2017, the Town shall contribute sixty-five percent (65%) of the premium for an employee's chosen health plan. The employee shall contribute the remaining thirty-five percent (35%)."

IN WITNESS WHEREOF, the parties hereto have executed this agreement this 31st day of March 2022.

TOWN OF LAKEVILLE

MASSACHUSETTS LABORERS' DISTRICT COUNCIL
OF THE LABORERS INTERNATIONAL UNION OF
NORTH AMERICA, AFL-CIO, LOCAL 272

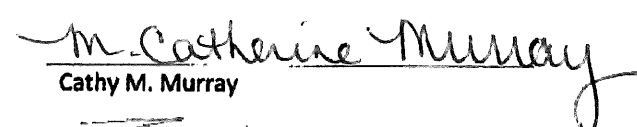
By Its Select Board

Evagella Fabian


Richard LaCamera


Lorraine Carboni

 3/30/22
Shawn Mahoney, Business Manager


Cathy M. Murray


Teresa Mirra


Paula Burdick


Ryan Tomlinson

Memorandum of Agreement Between the Town of Lakeville
And
New England Police Benevolent Association Local 185

This Memorandum of Agreement is entered into by and between the Town of Lakeville ("Town") and the New England Police Benevolent Association Local 185 ("Union"). All terms and conditions of the parties' Collective Bargaining Agreement effective from July 1, 2020 through June 30, 2023 shall remain in effect except as modified by the following:

1. Union agrees to replace the current Network Blue HMO plan with the Gateway Health Group 250/750 HMO Benchmark Plan for any employee hired on or after July 1, 2017.

2. Article V - Wages

- a. Section A – Add the following provision to the first paragraph after the wage chart:

"At the discretion of the Chief, and with the approval of the Town Administrator, police officers that are full time academy trained and hired from another municipality may be paid at a higher step that is commensurate with his or her experience, provided that funds are available in the budget to do so."

3. Article XIX – Insurance

- a. Amend the first sentence of Section A by adding the words "or high deductible plan" at the end of the sentence.

- b. Delete the third paragraph of Section A and replace with the following:

"Effective July 1, 2022, for any employee hired after July 1, 2017, the Town shall contribute sixty-five percent (65%) of the premium for an employee's chosen health plan. The employee shall contribute the remaining thirty-five percent (35%)."

IN WITNESS WHEREOFF, the parties hereto have executed this agreement this 21st day of March 2022.

TOWN OF LAKEVILLE

NEW ENGLAND POLICE BENEVOLENT
ASSOCIATION LOCAL 185

By Its Select Board

Evagelia Fabian



Ryan Maltais, President

Richard LaCamera



Andrew Sederquist, Vice President

Lorraine Carboni

Memorandum of Agreement Between the Town of Lakeville
And
Lakeville Permanent Firefighters, IAFF Local 3188

This Memorandum of Agreement is entered into by and between the Town of Lakeville ("Town") and the Lakeville Permanent Firefighters, IAFF Local 3188 ("Union"). All terms and conditions of the parties' Collective Bargaining Agreement effective from July 1, 2020 through June 30, 2023 shall remain in effect except as modified by the following:

1. Union agrees to replace the current Network Blue HMO plan with the Gateway Health Group 250/750 HMO Benchmark Plan for employees hired on or after July 1, 2017.
2. Article XXII
 - a. Rename Section 1a (EMT Recertification) to read "EMT Recertification & maintenance of paramedic certification".
 - b. Add the following paragraph at the end of Section 1a states the following:

"All employees covered by this agreement shall be required to obtain and maintain a paramedic certification and secure continued authorization to practice through the Town's designated medical control director. The obtainment of certification and authorization to practice shall be achieved in the timeframe established within the written conditional offer of employment from the Fire Chief. employees covered by this agreement shall be considered a probationary employee until such time as the provisions of this article are attained."

3. Article XXVI – Health Insurance
 - a. Amend the first sentence of Section 1 by adding the words "or high deductible plan" at the end of the sentence.
 - b. Delete Section 3 and replace with the following:

"Effective July 1, 2022, for any employee hired after July 1, 2017, the Town shall contribute sixty-five percent (65%) of the premium for an employee's chosen health plan. The employee shall contribute the remaining thirty-five percent (35%)."

IN WITNESS WHEREOFF, the parties hereto have executed this agreement this 31 day of March 2022.

TOWN OF LAKEVILLE

LAKEVILLE PERMANENT FIREFIGHTERS
IAFF LOCAL 3188

By Its Select Board

Evagelia Fabian

Tyler Knight, President

Richard LaCamera

Ryan Silvia

Lorraine Carboni

Robert Clemens

**AGENDA ITEM #12
APRIL 11, 2022**

**DISCUSS MEMO RECEIVED FROM THE TOWN CLERK
REGARDING PARK COMMISSION ELECTION RESULTS**

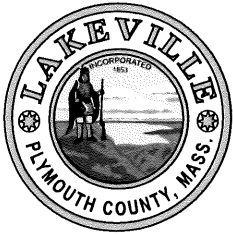
Attached is a memo from the Town Clerk regarding the Park Commission Election results.

Michael Smith was a write in candidate for both the 3 year and 2-year unexpired terms. Mr. Smith declined the 3-year term and accepted the 2-year unexpired term.

That leaves 2 vacant positions on the Park Commission for 3-year terms.

Per MGL Chapter 41, Section 10 & 11 (attached), the Select Board and the 3 members of the Park Commission would meet jointly to appoint 2 people to fill the vacant terms until the next annual election in 2023, when the appointees would have to run for the balance of the term.

Would the Board like to advertise the vacancies on the Town's website and Facebook?



FROM THE OFFICE OF
LILLIAN M. DRANE
MMC/CMMC


TOWN OF LAKEVILLE

OFFICE OF THE TOWN CLERK

346 Bedford Street
Lakeville, Massachusetts 02347
508-946-8814
ldrane@lakevillema.org

RECEIVED
APR - 7 2022
SELECTMEN'S OFFICE

TO: Select Board

FROM: Lillian M. Drane, Town Clerk 

DATE: April 5, 2022

RE: Results of Election: Write-In Position

The following are the results of the Write-In position from the Annual Town Election that was held on April 4, 2022:

PARK COMMISSION (3yrs vote for 2)

- Michael Smith, 11 Dunham Pond Road (20) - DECLINED the position
- Vacancy on second position

This would constitute a vacancy (MGL Chapter 41, Sec. 10 & 11). Therefore, there will be open positions on the Park Commission for the Select Board to appoint residents until the next year's Annual Town Election of April 3, 2023.

Note: Mr. Smith accepted the position of Park Commission -2yr Unexpired Term.

Should you have any questions regarding the above positions, please feel free to contact me.

Part I	ADMINISTRATION OF THE GOVERNMENT
Title VII	CITIES, TOWNS AND DISTRICTS
Chapter 41	OFFICERS AND EMPLOYEES OF CITIES, TOWNS AND DISTRICTS
Section 10	FAILURE TO ELECT; PROCEDURE TO FILL VACANCY; NOTICE

Section 10. If there is a failure at an election to choose a town officer, except a selectman, or if a person chosen shall not accept such office, or if a vacancy shall occur, the town may at any meeting elect a person to such office.

If, at an election of town officers for which official ballots are used, there is a failure to elect a town officer, he may be elected at an adjourned or succeeding meeting; and ballots shall be prepared and furnished for such meeting, containing the nominations already made and such as may subsequently be made for the office.

The proceedings in such election and the qualifications of a person to be elected or appointed in case of failure to elect, refusal to accept or vacancy shall be the same as in an original election.

If there is a failure to elect or a vacancy occurs in the office of selectman, the remaining selectmen or selectman may call a special election to fill the vacancy and shall call such election upon the request in writing of two hundred registered voters of the town, or twenty per cent of the total

number of registered voters of the town, whichever number is the lesser; provided, that such request is filed with them or him not less than one hundred days prior to the date of the next annual election.

If there is a resignation of a town officer creating a vacancy at some later time certain, and such resignation is filed with the town clerk in accordance with the provisions of section one hundred and nine, said town clerk shall certify a vacancy shall occur at the later time certain and the board of selectmen may call a special election as provided in this section; provided, however, that no such election may be held prior to the effective date of the resignation creating such vacancy.

No election shall be held for any office pursuant to this section unless the selectmen file with the town clerk notice of an election for such office not less than fifteen days before the last day to submit nomination papers to the registrars of voters for certification, before the election or any preceding primary, caucus, or preliminary election.

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 41 OFFICERS AND EMPLOYEES OF CITIES, TOWNS AND DISTRICTS

Section 11 APPOINTMENT TO FILL VACANCY IN TOWN OFFICE

Section 11. As used in this section, the term "vacancy" includes a failure to elect. If a vacancy occurs in any town office, other than the office of selectman, town clerk, treasurer, collector of taxes or auditor, the selectmen shall in writing appoint a person to fill such vacancy. If there is a vacancy in a board consisting of two or more members, except a board whose members have been elected by proportional representation under chapter fifty-four A, the remaining members shall give written notice thereof, within one month of said vacancy, to the selectmen, who, with the remaining member or members of such board, shall, after one week's notice, fill such vacancy by roll call vote. The selectmen shall fill such vacancy if such board fails to give said notice within the time herein specified. A majority of the votes of the officers entitled to vote shall be necessary to such election. The person so appointed or elected shall be a registered voter of the town and shall perform the duties of the office until the next annual meeting or until another is qualified.

**AGENDA ITEM #13
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE TO APPROVE SUNKEN ISLAND
TRIATHLON – JULY 10, 2022**

The Board has received an application from On Your Left Racing to hold the Sunken Island Sprint Bike Race on July 10, 2022.

The Public Way License Application has been approved and is attached.

RECEIVED
MAR 11 2022
SELECTMEN'S OFFICE



~~1/27/20~~ 3/7/22

Derek Savas
On Your Left Racing
PO Box 4340 Middletown, RI 02842

Lakeville Board of Selectmen,

We want to thank you for taking the time to consider our race proposal again this year. Last year's event was fantastic and the feedback from the town and Police Department was excellent as well. Our triathlon event is scheduled to be held at Cathedral Camp in East Freetown Massachusetts on July ~~10~~, 2022. The race, which starts with the swim portion, will start at 8:00 am. We anticipate the athletes will be on their bikes from 8:30am until 10:30am at which time all athletes will be off the Lakeville roadways completely. The bike portion of the event will travel through Lakeville (see attached map for specific details) and we look forward to working with the Police and EMT's of Lakeville to create a safe and fun event for all involved. We have modified our bike course from last year to minimize any impacts to the local traffic.

Lastly, we will be donating a portion of our race proceeds to a town charity. If you have any suggestions as to a local charity we would appreciate that info.

If you have any questions at all or would like to learn more about who we are and what we do, please feel free to contact me via cell phone at 401-450-5089, or email at RD@onyourlefracing.com. Again, thank you for the opportunity.

Sincerely,

Derek Savas

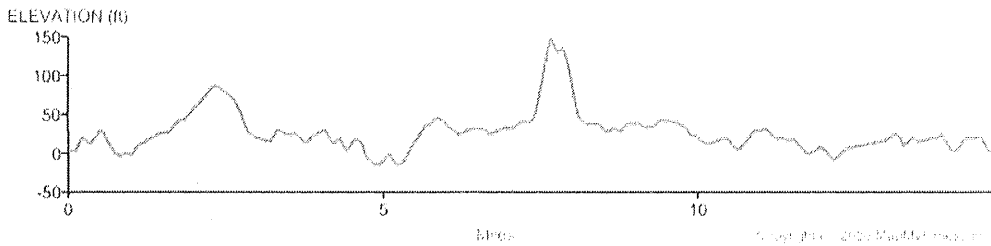
On Your Left Racing

Sunken Island Sprint Bike Course

Distance: 14.71 mi
Elevation Gain: 419 ft
Elevation Max: 149 ft

Notes

North
↑



- 0.00 mi Head south
- 0.06 mi Turn left toward MA-18 N

- 0.18 mi Turn left onto MA-18 N *Police + Flagger*
- 0.42 mi Slight left to stay on MA-18 N *Police + Flagger*
- 0.48 mi Head north on MA-18 N toward Porter Rd
Destination will be on the right
- 1.19 mi Head north on MA-18 N toward Devon Dr
- 2.23 mi Head north on MA-18 N toward Chace Dr
Destination will be on the left
- 3.15 mi Head east on MA-18 N toward MA-105 S
- 3.28 mi Turn right onto MA-105 S *Police + Flagger*
Destination will be on the right
- 3.37 mi Head southeast on MA-105 S toward Cedar Pond Rd
- 3.79 mi Turn left onto Long Point Rd *Police + Flagger*
Destination will be on the right
- 3.91 mi Head east on Long Point Rd toward Somerset Ln
Destination will be on the right
- 4.98 mi Head southeast on Long Point Rd toward Marion Rd
- 5.81 mi Turn left onto Marion Rd *Police + Flagger*
- 6.01 mi Head north on Marion Rd toward Stony Point Rd
- 7.20 mi Slight right onto Perry St
- 7.71 mi Head east on Perry St toward Old Miller St
- 7.74 mi Turn right onto Miller St *Flagger*
Destination will be on the left
- 8.20 mi Head southwest on Miller St toward Holly Tree Ln
- 9.37 mi Head southwest on Miller St toward Marion Rd
- 9.57 mi Turn left onto Marion Rd *Police + Flagger*
- 10.00 mi Head southeast on Marion Rd/Neck Rd toward North Ave
Continue to follow Neck Rd
- 11.00 mi Turn right onto North Ave *Police + Flagger*
Destination will be on the left
- 11.03 mi Head southwest on North Ave toward Benson Rd
Destination will be on the left
- 12.35 mi Head west on North Ave toward Franklin Way
Destination will be on the left
- 13.41 mi Head west on North Ave toward Winfield St
- 13.63 mi Continue onto Morton Rd
- 14.29 mi Continue onto MA-18 S
- 14.53 mi Turn right

14.65 mi Turn right

14.70 mi Destination



Town of Lakeville

346 Bedford Street
Lakeville, MA 02347

Revised: Jan. 27, 2022

Public Way License Application

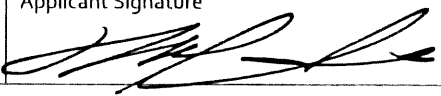
Must be Submitted No Less Than 60 Days Before Event

This license application is for parties who wish to use public ways for private events. All license applications shall be subject to review and approval by the Select Board in its sole discretion.

Public Way License Fee: \$500. Fee is reduced to \$250 for nonprofit organizations providing proof of legal status.

Additional charges for Police details and EMS coverage may apply. All requesting organizations must provide a map of the impacted streets and evidence of insurance.

Section 1 - Request Summary/Contact Info.

Organization/Applicant On Your Left Racing		Event/Project Name Sunken Island Triathlon		Event/Project Location Cathedral Camp	
Primary Contact Derek Savas		Phone # 401-450-5089	Email Dereksavas@gmail.com		
Application Date March 13, 2022	Date(s) of Event July 10, 2022	Time(s) of Event 7am-12 noon	Applicant Signature 		

Section 2 - Description of Request

Please use this space to describe your request. Include an overview of anticipated activities and specific requirements (EMS coverage, Police detail, road maintenance, etc.) Attach additional pages and information as needed.

We are looking to utilize the same 2-3 miles of road for the bike portion of our race as we did last year. We will hire police to manage all intersections and have litter control to make sure nothing is left on the course. We anticipate the bikes to be on the Lakeville roadways from about 7:45 am until about 10:45 am.

Section 3 - Reviews (Date of Approval)

1. Public Works FM 3/16	2. Inspectional Svcs ND 3/16	3. Police MP 3/28	4. Fire MO 3/28	5. Town Admin	6. Select Board	7. DOT Approval Required <input checked="" type="checkbox"/>
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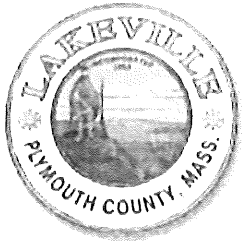
Section 4 - Process/Comments

Evidence of Insurance (Date) 1/6/22	Payment Received (Amount/Date) \$500 3/13	Additional Comments
--	--	---------------------

Section 5 - Fee Estimates

Base License Fee:	\$500.00
Police Detail:	\$484.00
Fire/EMS Coverage:	\$0
Other (Describe):	\$0
Total Estimate:	\$984.00

Other Fees Description:



Town of Lakeville

Public Way License Instructions

General: The Public Way License application provides an orderly process for the consideration and approval of the use of public rights of way for special events within the Town of Lakeville. Such events often require coordination between several departments and involve the utilization of municipal resources. This process is designed to ensure transparency regarding the scope of the event and the Town resources required to ensure it occurs in a successful manner. A license shall be granted upon review and approval by the Select Board allowing for the specified limited use of the public right of way for the indicated event.

Applicants must submit a complete application to the Department of Public Works no less than 60 days prior to the planned event.

Sections 1 & 2:

Applicants are encouraged to provide as much information as possible regarding the date(s), timing and anticipated support requirements for the event. Descriptive information, flyers and any additional background which helps to describe the scale of the event is welcome. Applications should also include a map of the impacted streets for reference.

Section 3:

The application review process ensures that all departments are aware of the event and prepared to provide the necessary support. Final Town approval will be provided by the Select Board during a business meeting. Events impacting State roads will also require approval by the Massachusetts Department of Transportation (MassDOT). The applicant shall be required to obtain and provide evidence for such approval prior to the issuance of a license by the Town.

Section 4:

Applicants must provide evidence of insurance coverage sufficient to indemnify the applicant from potential liability.

Section 5:

The base fee for the Right of Way permit is \$500 and will be reduced to \$250 for charitable organizations providing proof of status. Additional fees could be incurred if a Police detail or onsite EMS coverage are required, as determined by the relevant departments and the Select Board. Nonprofit entities requesting a full waiver of the base fee must submit a letter to the Town Administrator. Full waivers will be considered by the Select Board on an individual basis.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/6/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Office of America, Inc. 1855 West State Road 434 Longwood FL 32750	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">CONTACT NAME</td> <td style="width: 50%;">FAX (A/C, No):</td> </tr> <tr> <td>PHONE (A/C, No, Ext):</td> <td></td> </tr> <tr> <td>E-MAIL ADDRESS</td> <td></td> </tr> </table>	CONTACT NAME	FAX (A/C, No):	PHONE (A/C, No, Ext):		E-MAIL ADDRESS									
CONTACT NAME	FAX (A/C, No):														
PHONE (A/C, No, Ext):															
E-MAIL ADDRESS															
INSURED USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">INSURER(S) AFFORDING COVERAGE</td> <td style="width: 50%;">NAIC #</td> </tr> <tr> <td>INSURER A Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER B United States Fire Insurance Company</td> <td>21113</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A Everest National Insurance Company	10120	INSURER B United States Fire Insurance Company	21113	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A Everest National Insurance Company	10120														
INSURER B United States Fire Insurance Company	21113														
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER:** 499355946 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Part. Legal Liab GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER Event	Y	Y	SINML02108-211	12/1/2021	12/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADJ INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY 4077887933						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	SIBEX01473-211	12/1/2021	12/1/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
B	Participant Accident			US1708130	12/1/2021	12/1/2022	Accident Medical 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Coverage applies to the USA Triathlon sanctioned or approved event specified on this certificate.

The certificate holder is an additional insured, where required by written contract or agreement, but only with respect to the operations of the named insured, and subject to the provisions and limitations of form ECG20 600 - Additional Insured - Blanket when required by written contract, but only with respect to the USAT sanctioned or approved event specified on this certificate.

The General Liability policy is primary as per Form ECG24 520 (04/02) and the General Liability policy contains Form ECG24 522 (04/02): Waiver of Transfer of Rights of Recovery Against others to US, but only as required by written contract or agreement executed by the named insured prior to an occurrence resulting See Attached...

CERTIFICATE HOLDER Roman CD of Fall River 47 underwood st Fall River MA 02726	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



ADDITIONAL REMARKS SCHEDULE

AGENCY Insurance Office of America, Inc.		NAMED INSURED USA Triathlon of Colorado 5825 Delmonico Dr Colorado Springs CO 80919	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

in a loss or a claim.
Sunken Island | 2022-07-10 | 2022-07-10 | East freetown, MA 02717

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS
AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition (Section IV – COMMERCIAL GENERAL LIABILITY CONDITIONS) is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your operations or "your work" done under a written agreement that requires you to waive your rights of recovery. The written agreement must be made prior to the date of the "occurrence". This waiver applies only to the person or organization shown in the Schedule above.

**AGENDA ITEM #14
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE ON REQUEST FROM OPEN
SPACE COMMITTEE TO APPOINT JOAN MORTON TO THE
OPEN SPACE COMMITTEE**

Attached please find an email from the Open Space Committee recommending that Joan Morton be appointed to a vacancy on the Open Space Committee. I have attached Joan's letter of interest.

If appointed, her term would expire July 31, 2022.

That would leave 1 current vacancy on the Committee, which has been advertised on the website and Facebook.

Tracie Craig-McGee

From: Fred Frodyma <fredjfroedyma@gmail.com>
Sent: Thursday, April 7, 2022 8:31 PM
To: Tracie Craig-McGee
Subject: Re: Joan Morton

Hi Tracie,

It is my pleasure to inform the town that the Open Space Committee voted unanimously to accept the nomination of Joan Morrton as a member of the Open Space Committee.

Additionally, the committee voted to nominate Fred Frodyma as the new chair of Open Space. Sigh!

Fred

Oh, by the way we would like to hold a special meeting Monday night at the town Library at 7 pm to work on Goals and Objectives for the update Open Space Plan

> On Apr 7, 2022, at 3:44 PM, Tracie Craig-McGee <tcraig-mcgee@lakevillema.org> wrote:

>

> Hi Fred,

>

> Would it be possible for you to just send me a quick email after your meeting recommending to the Board that they appoint Joan Morton to fill one of the vacancies on Open Space?

>

> I run off the agenda tomorrow morning and I would like to include that in the packets.

>

> Thank you!

>

> Tracie Craig-McGee

> Executive Assistant – Select Board

> & Town Administrator

> Town of Lakeville

> 346 Bedford Street

> Lakeville, MA 02347

> 508 946-8803

From: msjoaniemg@aol.com <msjoaniemg@aol.com>
Sent: Thursday, March 3, 2022 3:05 PM
To: Tracie Craig-McGee <tcraig-mcgee@lakevillema.org>
Subject: Re: Open Space

Hello Tracie,

I understand that there is a vacancy on the Open Space Committee and I am interested in returning to that Committee. As a lifelong Lakeville resident who has a great love of the town and its rural character, I feel that I would have a great deal of knowledge and input as this Committee works towards the publication of the next Open Space and Recreation Plan. I was on the Committee that put together the 2012 plan and feel that this experience would be helpful. Preserving open space in Lakeville is important, but I also realize that as the town continues to grow, we must be intelligent in what we seek to protect.

Respectfully,
Joan M. Morton

**AGENDA ITEM #15
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE TO ACCEPT LETTER OF
RESIGNATION FROM DONNA WABREK FROM OPEN SPACE
COMMITTEE**

Attached please find a letter from Donna Wabrek resigning from the Open space Committee.

Dear Tracie,

3/21/22

This letter is to notify you that I have relocated and therefore resigned from the open space committee as of 12/31/21. I enjoyed my tenure and everyone involved!

Donna Wabrek

RECEIVED
MAR 22 2022

SELECTMEN'S OFFICE

**AGENDA ITEM #16
APRIL 11, 2022**

**DISCUSS AND POSSIBLE VOTE TO ACCEPT LETTER OF
RESIGNATION FROM NORA CLINE FROM THE ZONING BOARD
OF APPEALS**

Attached please find a letter from Nora Cline resigning from the Zoning Board of Appeals due to her election to the Planning Board.

Does the Board want to advertise the vacancy on the website and Facebook?

RECEIVED
APR - 7 2022
SELECTMEN'S OFFICE

Nora Cline
25 Vaughan St
Lakeville, Ma. 02347
April 6, 2022

Lia Fabian – Select Board Chair
John Oliveri – Zoning Board Chair

Dear Lia and John,

It is with regret that I tender my resignation from the Zoning Board of Appeals effective immediately.

I am grateful for having had the opportunity to serve on the Zoning Board of Appeals and look forward to continuing my service to town as a member of the Planning Board.

Sincerely,

Nora Cline

**AGENDA ITEM #17
APRIL 11, 2022**

**REVIEW AND VOTE TO APPROVE SELECT BOARD MEETING
MINUTES OF MARCH 21, 2022**

TOWN OF LAKEVILLE
Select Board Meeting Minutes
March 21, 2022 – 6:30 PM
REMOTE LOCATION

On March 21, 2022, the Select Board held a meeting at 6:30 PM remotely from various locations. The meeting was called to order at 6:30 PM by Chair Fabian. Members present were Chair Fabian, Member LaCamera and Member Carboni. Also present was Ari Sky, Town Administrator, and Tracie Craig-McGee, Executive Assistant. LakeCAM was recording the meeting for broadcast.

In accordance with provisions allowed by Chapter 20 of the Acts of 2021, the March 21, 2022 public meeting of the Lakeville Select Board will be held remotely. **However, to view this meeting in progress, please go to [facebook.com/lakecam](https://www.facebook.com/lakecam) (you do not need a Facebook account to view the meeting). This meeting will be recorded and available to be viewed at a later date at <http://www.lakecam.tv/>.**

Select Board Announcements

Chair Fabian read the Select Board announcements.

Town Administrator Announcements

Mr. Sky read the Town Administrator announcements.

Meet with Finance Committee to possibly approve FY23 Budget; FY23 Capital Plan and Debt Schedule

Present for the discussion were members of the Finance Committee: Darren Beals, Chairman; Brian Day; Adam Lynch; Larry Kostant and Katie Desrosiers. Also present were Todd Hassett, Town Accountant and Christina Cotsoridis, Assistant to the Town Administrator. Chairman Beals called the Finance Committee meeting to order at 7:06 PM.

Mr. Sky said there is no one time money in the budget and it is sustainable going forward based on conservative estimates. In the capital plan, the Department of Public Works Building (DPW) is no longer in FY23. The budget document will be produced and posted on line prior to Town Meeting once the Finance Committee and Select Board approve it. Mr. Hassett said there is a small increase to the Assessors' expenses for a software upgrade, which is for maintenance. The Region has made reductions to the assessments for both communities. The budget hearing is April 6th where the School Committee will formally vote on it. Mr. Hassett said there may be an increase in the Chapter 70 per pupil cost and unrestricted aid as the Legislature moves forward on their budget. New Growth has been increased approximately \$29,000 for a total of \$479,000. The Board of Assessors have confirmed \$500,000 is a comfortable number for New Growth. It is a balanced budget and is funded through taxes, State Aid and Local Revenues.

Mr. Hassett said we hope to bring the DPW Building forward in the fall or spring of 2023. There was a placeholder of \$500,000 for the project that we are recommending to go to the Stabilization Fund. The Capital Plan is fully funded. The Capital Expenditures Committee met and voted to support the plan as presented for FY23. Mr. Sky noted that they voted to approve the Capital Plan with the DPW Building in. The removal was a late item.

Mr. Day asked about the current cost of the mobile offices at the DPW? Mr. Sky said the rentals are coming out of the Facilities Budget. Chairman Beals asked what happens to the excess income. Mr. Hassett said if additional State Aid is received and we do nothing after setting the tax rate, it would be unused tax levy for the next year. With the Schools, it would require a vote of the School Committee to reduce the assessment. We would have a choice to leave the budget as voted or ask Town Meeting to reduce the assessment and possibly use it for something else or use it for excess levy. Member Carboni asked about the Park tennis courts, was that last year? Mr. Hassett said it was approved for \$28,000 by Town Meeting last year. They are having a tough time getting an estimate for that amount, so it has not moved forward.

Upon a motion made by Mr. Day and seconded by Ms. Desrosiers, it was:

VOTED: That the Finance Committee recommend the FY23 Budget and Capital Plan as presented.

Roll call vote: Mr. Kostant – aye; Ms. Desrosiers – aye; Mr. Day – aye; Mr. Lynch – aye and Chairman Beals – aye.

A motion was made by Member LaCamera and seconded by Member Carboni, it was:

VOTED: To recommend the FY23 Budget and Capital Plan as presented.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Discussion: Member Carboni asked when the line item budget will be put on the website. Mr. Sky said in a week or two (2).

The roll call vote on the previous motion was Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Chairman Beals said the Finance Committee had a set of meeting minutes to approve. Mr. Lynch noted that he was identified as Mr. Young in several locations.

Upon a motion made by Mr. Day and seconded by Ms. Desrosiers, it was:

VOTED: To approve the March 7th Finance Committee Meeting Minutes as amended by replacing Mr. Young with Mr. Lynch.

Roll call vote: Ms. Desrosiers – aye; Mr. Lynch – aye; Mr. Day – aye; Mr. Kostant – aye and Chairman Beals – aye.

Adjournment of Finance Committee Meeting

Upon a motion made by Chairman Beals and seconded by Ms. Desrosiers, it was:

VOTED: To adjourn the Finance Committee Meeting at 7:26 PM.

Roll call vote: Ms. Desrosiers – aye; Mr. Lynch – aye; Mr. Day – aye; Mr. Kostant – aye and Chairman Beals – aye.

Discuss and possible vote to comment on SRPEDD recommendations for Assawompset Pond Complex project phasing

Present for the discussion were Helen Zincavage from SRPEDD and Nancy Yeatts, Manager of the Assawompset Pond Complex. Ms. Zincavage said she is working with the Assawompset Pond Complex (APC) Management Team on grants working toward a watershed management plan for the APC and Nemasket River. The plan will be done the end of June. We have received additional funding of \$250,000 allocated to SRPEDD for the existing problems. We have put together the core action items and are trying to get this endorsed by the stakeholders so it can go in the management plan. We looked at three (3) phases: work that is high priority and actionable; work that is high priority but requires some further study or antecedent actions and work that would be most disruptive to status quo and needs ongoing study and consideration. Under phase 1 includes address sedimentation build-up in the Nemasket River; removal of weeds from Long Pond and Nemasket River; install automatic pond level loggers and signage plan, including installation and monitoring. Phase 2 includes removal of Wareham Street dam; permeable reactive barrier/buffer strip Long Pond; installation of boat washing station at the Freetown boat ramp; replacing the Snake River culvert; buying high priority preservation land and amending local by-laws with low impact development principals on both ponds. Phase 3 includes the APC dam upgrade/reconfiguration and initiating a property buy-out program.

Member LaCamera said we have been studying this for two (2) years. His most important priority is to prevent flooding like in 2010. Looking at the list, \$250,000 is not a lot of money. The culvert was estimated at a cost of \$1,000,000 to fix. Between ARPA and infrastructure money, there is plenty of money available. We aren't moving fast enough to get these things done. The legislature approved \$1 million to DEP for weed eradication. Why hasn't that money been used? Ms. Zincavage said we are hoping to use some of the funding to leverage additional funding. A portion of the \$250,000 will go to renting the Ecoharvester machine, but we need permitting for that. Each area of the river requires its own permit. Member LaCamera said the boat ramp is owned by the State. If the boat ramp is not addressed, the weeds will keep coming back.

A motion was made by Member Carboni and seconded by Member LaCamera to accept the SRPEDD recommendation for future project phasing, Items 1-12 and to move forward for the June 2022 proposed deadline for submittal.

Discussion: Member LaCamera said this is pretty broad, but he would like more definite information. Chair Fabian asked if Middleborough agreed on this, even with the dam removal. Ms. Zincavage said yes. There is an issue about a public well location, but other than that it was supported.

A roll call vote on the previous motion was Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Revisit discussion and possible vote regarding increase in Assawompset Pond Complex Assessment for FY22 and FY23

Nancy Yeatts, APC Manager, was present for the discussion. Ms. Yeatts said she would like to increase the budget for the APC Rangers. When COVID hit, we were overrun with people on the APC. In the past, we laid people off or cut hours in the winter to make it through the rest of the year. This past year, she volunteered her time instead of collecting her salary. She could not cut any hours this winter and that is why we ran out of money. Now that people have discovered the APC, they are

going to keep coming back. She has asked for an extra \$3,000 from Taunton, New Bedford and Lakeville. Taunton and New Bedford have already agreed. That would be an \$9,000 for the FY23 budget. However, she needs it for FY22 also. April 1st she sends out an invoice for services already provided. Mr. Hassett said we have \$6,000 earmarked in FY22. Ms. Yeatts said she is asking for an additional \$3,000 in FY22. Member LaCamera said the extra \$3,000 was included in FY23. He asked why all the APC members don't pay for the rangers. Ms. Yeatts said in the original management plan it was Taunton, New Bedford and Lakeville. Middleborough never put the Morgan Property into the APC. APC land located in Middleborough is owned by New Bedford, so we provide ranger service for the land that New Bedford owns. Member LaCamera said FY22 started off with a \$16,396 balance. However, the money for the rangers is not here in the revenue projections. Mr. Hassett said the communities are invoiced in the spring towards the end of the Fiscal Year. Ms. Yeatts said Taunton and New Bedford were invoiced March 1st. Member LaCamera said this be on a fiscal year cycle. Ms. Yeatts will speak to Taunton and New Bedford about the billing cycle.

Member LaCamera asked about the hay sale revenue. Ms. Yeatts said that is due before June 30th for the next year. Discussion occurred regarding the current funding and anticipated funding for FY23. The money from the hay field should be used for maintenance of the Peach Barn. Member Carboni said we need to discuss this during budget planning. Ms. Yeatts said we are already patrolling 40 hours a week because the weather is getting nicer. Chair Fabian said this should be part of the regular budget process. Member LaCamera asked if Taunton issues the Boat Permits for Assawompset Pond. Ms. Yeatts said they do, but last year, they didn't have staffing, so they asked APC to do it again and receive the fees. Member LaCamera said if APC rangers are doing the Boat Permits, who is the enforcement agency. Ms. Yeatts said there is no enforcement agency. Chair Fabian said the goal is to have more ranger coverage, especially on the weekends. That is why New Bedford and Taunton agreed to pay more. Ms. Yeatts will meet with the Town Accountant to review the accounts.

Discuss and possible vote to forward four (4) Zoning By-Law amendments to Planning Board for hearing

Marc Resnick, Town Planner, was present for the discussion. Mr. Resnick summarized the proposed changes to the current Site Plan By-law. Member LaCamera said under 6.7.5.2 Hearings, he is not sure that seven (7) days for the abutters is enough time. Mr. Resnick said it is shorter than subdivision control or applying for a variance, which is two (2) weeks prior to the hearing. Currently a public hearing is not required, and there is no State statute for site plan review notification. Member LaCamera said under Peer Review, for larger projects we did the peer review, but did not follow up that the construction and engineering is being done properly. Mr. Resnick said they added a section on site inspections. We will begin to inspect construction to ensure that things are built to the approved plan. Member Carboni said on abutters notice, we should be clarifying the distance of abutter notification. Mr. Resnick said only direct abutters will be notified. Member Carboni asked if this has gone to Town Counsel. Mr. Resnick said the Town Administrator said all articles will go to Town Counsel after the Select Board's review.

Upon a motion made by Member LaCamera and seconded by Member Carboni, it was:

VOTED: To refer the Site Plan Review Bylaw article to the Planning Board to hold a hearing.
Roll call vote: member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Mr. Resnick said we will be looking to delete the current Sign By-law and adopt the new by-law in its entirety. Member Carboni noted that when changing the by-laws, we usually do strike-through to see the changes. Mr. Resnick noted that the Building Commissioner has reviewed the bylaw and did not make any comments.

Upon a motion made by Member LaCamera and seconded by Member Carboni, it was:

VOTED: To refer the proposed Lakeville Sign By-law to the Planning Board to hold a public hearing.

Roll call vote: Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Mr. Resnick said the Open Space Residential Development allows the same number of lots as they could do conventionally. This would allow them to have smaller lots in order to reduce roadway, drainage and would provide open space/recreation land for the community. It has been used successfully around the Commonwealth. Houses would be closer together to provide neighborhood housing.

A motion was made by Member LaCamera and seconded by Member Carboni to refer the Open Space Residential Development By-law to the Planning Board to hold a public hearing.

Discussion: Chair Fabian said on Page 3, #2, use for open space, who is responsible for the maintenance. Mr. Resnick said when the land is transferred to the Town, the Town will be responsible for the maintenance. That would only apply to subdivisions of 25 or more lots. Member LaCamera said since they would be allowed to use less land, we need to make sure that all the maintenance of the drainage and roadway be the responsibility of the homeowner's association. Mr. Resnick said there may not be a private homeowner's association. If they build to subdivision control laws with low maintenance drainage, the road may be accepted as a Town road. Public access will be required for the parkland. Member LaCamera said with the cost of maintaining roads and drainage, this is a major consideration. We are giving the developer a significant benefit from 70,000 square foot lots to 30,000 square foot lots. That is a major cost savings. Developers walk away from drainage lots and then we are responsible. Mr. Resnick said it needs to be clear who is responsible for street lights, drainage and roadways. That happens during the review process. If the responsibility is laid out from the beginning, all parties understand who will be accepting the responsibility. It should never continue to be the developers land; it should be a homeowner association or a Town road. Member LaCamera said the Town has accepted roads and drainage in the past that we should not have accepted. This is a major concern. Member Carboni said we need to be able to protect the Town and be very clear on how we vet these developments.

The roll call vote on the previous motion was: Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Mr. Resnick said in 2018, there was a zoning change in the use chart to change auto boats sales, rental or service to be a special permit in the Business District and remove it from the Industrial District. However, under special permits further in the by-law, there is a long list of uses that are in the use chart, and the change was not made there.

Upon a motion made by Member LaCamera and seconded by Member Carboni, it was:

VOTED: To refer the amendment to the Zoning Bylaw 7.4.6 Uses by Special Permit to the Planning Board to hold a public hearing.

Roll call vote: Member Carboni – aye; Member LaCamera – aye and Chair Fabian – aye.

Discuss request from Planning Board for comments on Site Plan – 2 Bedford Street

Marc Resnick, Town Planner, was present for the discussion. Mr. Resnick said the property is being developed into a commercial building with offices, retail and a restaurant with a lot of parking. The applicant's representative submitted a modified plan today with many of the same issues. The applicant is asking to continue the meeting with the Planning Board for a few weeks. Member LaCamera said according to the plan, they are asking for municipal water. If it is Taunton Water, the Select Board needs to approve the tie in.

Discuss proposed Town Values Statement

Chair Fabian said that the Town Administrator had submitted a memo regarding the development of a Town Values Statement. Member LaCamera said we had been doing this in the past, and it is good to have it documented. Mr. Sky said this is about defining, in tangible form, values that drive our organization forward. We can use this as a leadership tool and for managing staff. This is the first step in the process. We will be looking at employee evaluation processes and marrying up these values with our strategic planning and objectives going forward.

Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

VOTED: To adopt the Statement of Values as presented

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Discuss request from Twin Coach Estates Homeowner's Association for Rent Increase

Chair Fabian said the homeowners have approved their own rent increase. However, since we still have a Rent Control Bylaw, they needed to come to the Rent Control Board to get pre-approval for their capital improvement project. Member Carboni said first, as the Select Board, will we assume the role of the Rent Control Board as there are no members currently.

Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

VOTED: To appoint the Select Board Members to the Rent Control Board.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Ms. Craig-McGee read the process for the Capital Improvement Project from the Rules and Regulations for Mobile Home Park. The Rent Control Board needs to issue a pre-approval for the work and once the work is completed, a public hearing will be held to approve the rent increase to pay for the Capital Improvement Project. Mr. Sky noted that Twin Coach should have come to the Rent

Control Board with the plan first before securing financing. Chair Fabian said she drove through Twin Coach and there are some parts of the road that need repair.

Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

VOTED: To pre-approve the Capital Improvement Project for Twin Coach Estates Homeowners' Association.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Chair Fabian said we have to wait to schedule a hearing until the work is completed. Since we need to hold the hearing, we can discuss the need for the Rent Control Board, but we have to wait to dissolve it until the project is finished.

Discuss and possible approval of job descriptions for Clear Pond: Park Director; Park Attendant and Life Guard/Swimming Instructor

John Viarella, Human Resources Director, was present for the discussion. Mr. Viarella said the job descriptions are a bit more reflective of the actual duties. Chair Fabian said for the Director, we are requiring Safe Serve Certification to run the concession stand. Discussion occurred regarding the need to have a Safe Serve Designation prior to the job offer and whether a Food Handler License was needed.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To approve the job descriptions for Clear Pond Park Director; Part Attendant and Life Guard/Swimming Instructor.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Discuss and possible vote to approve Public Way License for The Mix Tape Event – April 10, 2022

Chair Fabian said the organizers asked about the fee being reduced as it is a fundraiser for Boston Children's Hospital. Mr. Sky said you can go to \$250 for a non-profit agency. Chair Fabian said she would like to reduce the fee. Member LaCamera said he spoke to the organizer and they are not a non-profit. He noted there will be approximately 300 participants for the event.

Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

VOTED: To approve the Public Way License for the Mixed Tape Event scheduled for April 1, 2022.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Discuss and possible vote regarding assignment of \$1,500 donation from Sun Multisports

Chair Fabian said Sun Multisports has offered a \$1,500 donation from the Patriot Triathlon. The Board needs to decide where it should go. Perhaps some of the funding could go towards funding a 20th anniversary celebration for Betty's Neck.

Upon a motion made by Chair Fabian and seconded by Member Carboni it was:

VOTED: To divide the \$1,500 donation as follows: \$500 to Betty's Neck Donation; \$500 to Friends of the Library and \$500 to Friends of the COA.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Discuss and possible vote to accept letter of resignation from Adam Young from Open Space Committee

Chair Fabian said the Board has received a letter of resignation from Adam Young from the Open Space Committee. Member Carboni asked that a letter of thanks be sent.

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To accept the letter of resignation from Adam Young from the Open Space Committee.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

Review and possible vote to approve Select Board Meeting Minutes of March 7, 2022

Upon a motion made by Member Carboni and seconded by Member LaCamera, it was:

VOTED: To accept the Select Board Meeting Minutes of March 7, 2022.

Roll call vote: Member Carboni – aye; Member LaCamera – aye; and Chair Fabian - aye.

New Business

There was no New Business discussed.

Old Business

There was no Old Business discussed.

Any other business that can properly come before the Select Board

There was no other business discussed.

Adjournment

Upon a motion made by Member Carboni and seconded by Member LaCamera it was:

VOTED: To adjourn the Select Board Meeting at 9:00 PM.
Roll call vote: Member Carboni – aye; Member LaCamera – aye and Chair Fabián – aye.

Other Items

1. Letter from Commonwealth of Massachusetts regarding Grant Award for Capital Improvement
2. Notice from Plymouth County Registry of Deeds regarding 2021 CPA Surcharge Funds
3. Notice from MMA – Key Local Government Priorities for Fiscal Year 2023
4. Letter from Comcast regarding channel changes

List of documents provided at the Select Board Meeting of March 21, 2022

1. Agenda sheet
2. Agenda sheet
3. Agenda sheet; updated FY23 budget pages, FY23 Capital Plan; Debt Schedule
4. Agenda sheet; project phasing sheet
5. Agenda sheet; fund balance information
6. Agenda sheet; memo from Town Planner; proposed zoning articles
7. Agenda sheet; memo from Town Planner; site plans; building drawings; site plan review application; Order of Conditions
8. Agenda sheet; memo from Town Administrator; proposed Town Values Statement
9. Agenda sheet; emails from Town Administrator and Town Counsel; Rules and Regulations for Mobile Home Park Accommodations, Rents and Evictions; Twin Coach Estates Homeowner's Association Annual Meeting; property conditions report; work estimate
10. Agenda page; memo from HR Director; proposed job descriptions
11. Agenda page; email from Race Organizer; letter from Rock Hard Racing; proposed route map; Public Ways License Application; Certificates of Insurance; MA DOT Event Notification Form
12. Agenda page; letter from Sun Multisport
13. Agenda page; letter of resignation
14. Agenda page; Select Board Meeting Minutes of March 7
15. Agenda page
16. Agenda page
17. Agenda page

AGENDA ITEM #18
APRIL 11, 2022

NEW BUSINESS

AGENDA ITEM #19
APRIL 11, 2022

OLD BUSINESS

OTHER ITEMS

1. Thank you card from Friends of the Lakeville Council on Aging
2. Notice of 2022 SRPEDD Annual Awards

The Select Board,

3/30/22

The Friends of the Lakeville Council
on Aging would like to thank you
for choosing our group to be the
recipient of \$500 from the
Sun multisport Events. That
money will be put to good use
at the COA.

Thank you again for thinking
of us.

Sincerely,
Linda Ewell, President
FLCOA

From: SRPEDD <info@srpedd.ccsend.com> on behalf of SRPEDD
<ssousa+srpedd.org@ccsend.com>
Sent: Tuesday, March 22, 2022 10:01 AM
To: Tracie Craig-McGee
Subject: 2022-2023 Call for Nominations for SRPEDD At- Large Commissioners

**2022 SRPEDD ANNUAL
SPECIAL RECOGNITION AND COMMISSION AWARDS
*REQUEST FOR NOMINATIONS***

As has long been the tradition, for presentation at the SRPEDD Annual Meeting the fourth Wednesday of May—and tentatively scheduled to be held at **White's of Westport** this year, albeit with ultimate scheduling dependent upon the status of the COVID-19 health situation—the Southeastern Regional Planning and Economic Development District (SRPEDD) Commission has recognized individuals and organizations from across Southeastern Massachusetts that have made a difference in advancing the agency and region, and once again, solicits your assistance in identifying this year's awardees. Awards are given in two categories: **Special Recognition** and **Commission Awards** (of which there are two types of the latter).

SPECIAL RECOGNITION AWARDS

Special Recognition - honors a person, area business or community organization for specific contribution(s) to SRPEDD, the region, or field of planning or economic development.

COMMISSION AWARDS

Commissioner of the Year - given to a present SRPEDD Commission member for specific and recent contribution(s) to SRPEDD, and/or to the advancement of regionalism over the past year;

Distinguished Service - given to a former or present SRPEDD Commissioner for leadership and outstanding service to SRPEDD, in honor and acknowledgment of a range/extended body of contributions.

All three awards represent a unique opportunity to recognize someone in your community for their noteworthy contribution(s) to the region, in the case of the Special Recognition Awards, be they elected officials, citizen volunteers, advocates, educators, non-profit or business leaders; and in the case of the

Commission of the Year or Distinguished Service Awards, be they present or former and present Commissioners, respectively.

Nominations must be received at SRPEDD by May 4, 2022 in order for the Awards Committee to review and decide on this year's awardees, for presentation at the upcoming Annual Meeting tentatively slated for May 25, 2022.

Please email, fax or post your completed form to:

SRPEDD
Attn: Stacy Royer
88 Broadway
Taunton, MA 02780
info@srpedd.org or (508) 823-1803 fax

Questions? Please contact Jeffrey Walker or Stacy Royer.
Tel: 508-824-1367/Email: info@srpedd.org

[Please click here for the Awards form.](#)

SPECIAL RECOGNITION AWARDS

This award will be given to a person, area business or community organization for specific contribution(s) to SRPEDD, the region, or field of planning or economic development.

Criteria

- The contribution may be the initiation, development or administration of a plan, policy or program; it may be a specific product; or it may be ideas, concepts, actions or any other achievements.
- The nominee's contribution to SRPEDD, the region, or the field of planning and economic development must be easily documented and evaluated.
- The nominee's contribution may be past, recent, or ongoing.

Eligibility

- Candidates may be: an individual, business or community organization; from in or outside of SRPEDD region.
- Candidates may not be: SRPEDD Commission members; SRPEDD staff; or members of the nominating committee.

SRPEDD COMMISSION AWARDS

COMMISSIONER OF THE YEAR (For SRPEDD Commission Members Only)

This award will be given to a SRPEDD Commission member for specific and recent contribution(s) to SRPEDD, and/or to the advancement of regionalism over the past year.

DISTINGUISHED SERVICE (For SRPEDD Commission Members Only)

This award will be bestowed on a former or present SRPEDD Commission member for leadership and outstanding service to SRPEDD, in honor and acknowledgment of a range/extended body of contributions.

Criteria

- The contribution may be the initiation, development or implementation of a plan, policy or program; it may be a specific product; or it may be ideas, concepts, actions or related achievements.
- The nominee's accomplishments, leadership, and contributions to SRPEDD, and/or to the advancement of regionalism must be clearly documented; known to the membership of SRPEDD; and acknowledged by his/her own community.
- Although recognized and documented service to the benefit of a nominee's own community will be considered, the contribution to SRPEDD and Southeastern MA region at large will be accorded the most weight.

Eligibility

- Candidates must be currently serving SRPEDD Commission members in the case of Commissioner of the Year Award, or former or currently serving Commission members in the case of the Distinguished Service Award.
- Candidates may not be SRPEDD staff, or members of the Awards Committee.

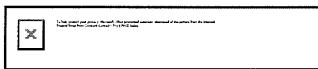
[Please click here for the awards form.](#)

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